



**Amendment #1
RFP # F50B5400032**

DoIT Cloud Hosting & Web Shared Services

April 21, 2015

Ladies/Gentlemen:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

1. Revise the Proposal Due Date and Time, and the Contract Duration on the Key Information Summary Sheet (p.iii) as follows:

Proposals Due Date and Time:	4/30/2015 at 2:00 PM Local Time <u>5/7/2015 at 2:00 PM Local Time</u>
Contract Duration:	Three (3) years plus two (2) two-year options <u>One (1) base year plus four (4) one-year options</u>

2. Revise Section 1.1.2 – Summary Statement (p.9) as follows:

It is the State’s intention to obtain products/services, as specified in this RFP, through a Contract between the successful Offeror and the State. The anticipated duration of the period of performance under the Contract is a ~~one (1) year~~ **three (3) year** base period and ~~four (4) one-year~~ **two (2) two-year** option periods. See Section 1.4 for more information.

3. Revise Section 1.4.3 – Contract Duration (p.14) as follows:

The Contract resulting from this RFP shall be for ~~one (1) year~~ **three (3) years** from Contract start date. The State, at its sole option, may renew the term of the Contract through ~~four (4) one-year~~ **two (2) two-year** renewal options for a total potential contract length of up to ~~five (5) seven (7)~~ **years**.

4. Revise Section 2.1 – Offeror’s Minimum Qualifications (p.33) as follows:

The Offeror must provide proof with its Proposal that the following Minimum Qualifications have been met, providing at least three examples of past engagements for each of (1) and (2):

1. Web development and operational support of either SharePoint and/or WordPress web environments with a total combined of at least 960,000 visitors per month. **(Offeror and/or Subcontractor)**

2. The Offeror must have provided managed web services for at least two years within the last five (5) years. **(Offeror only)**
3. One of the examples provided must be for a federal, State or local government entity. **(Offeror and/or Subcontractor)**

Subcontractor experience may not be used by Offeror to meet items #1 and #3 of the Offeror Minimum Qualifications. Item# 2 of the The Minimum Qualifications must be met by the Offeror.

5. Revise Section 3.3.4.15 e – Backup/Disaster Recovery Services (p. 49) as follows:

The Contractor shall ~~maintain backup media in fireproof vaults at~~ **utilize** an offsite storage facility at a minimum of a 25 mile radius away from the primary site.

6. Revise Section 4.2.3 – Additional Required Technical Submissions (p. 114) by removing item G – Labor Classification Personnel Resume Summary (Attachment Q). Note, these forms are already a requirement of Section 4.2.2.7

7. Revise Section 2.2 of Attachment A – Contract (p. 123) as follows:

These products and services shall be provided in accordance with the terms and conditions of this Contract and the following Exhibits, which are attached and incorporated herein by reference. If there are any inconsistencies between this Contract and Exhibits A through D, the terms of this Contract shall control. If there is any conflict among the exhibits, the following order of precedence shall determine the prevailing provision.

Exhibit A – The RFP

Exhibit B – The Contract Affidavit dated _____.

Exhibit C – The Technical Proposal

Exhibit D – The Financial Proposal

Exhibit E – Fully Executed End-User License Agreement dated _____.

8. Revise Section 3.1 of Attachment A – Contract (p.123) as follows:

The Contract shall start as of the date of full execution by the parties. From this date, the Contract shall be for a period of **one (1) year** ~~three (3) years~~ beginning _____ and ending on _____. **Further, this Contract may be extended for four (4) periods of one (1) year each at the sole discretion of the Department. An option, if exercised, will expire on the anniversary of the Contract end date. If every option is exercised, then the contract will end on _____.**

9. Revise Attachment F– Price Sheet (separate attachment) as follows:

Modified the RFP references in Row 10 of Column B on the tab titled “Cloud Hosting Cost (4-2)” to “Hosting Managed Services (Section **3.3.4.13** ~~3.3.4.14~~) and Configuration and Change Management Services (3.3.4.16) for current environment (Section 3.2.4) or equivalent.

Renamed Column F of Row 7 on the tab titled “Cloud Hosting Cost (4-2)” as follows “**Option Period 1Year-2**”.

Renamed Column G of Row 7 on the tab titled “Cloud Hosting Cost (4-2)” as follows “**Option Period 2Year-3**”.

Renamed Column H of Row 7 on the tab titled “Cloud Hosting Cost (4-2)” as follows “**Option Period**

~~3Option Period 1~~".

Renamed Column I of Row 7 on the tab titled "Cloud Hosting Cost (4-2)" as follows "**Option Period 4**~~Option Period 2~~".

Renamed Column D of Row 5 on the tab titled "Labor Rates" as follows "**Option Period 1Year 2**".

Renamed Column F of Row 5 on the tab titled "Labor Rates" as follows "**Option Period 2Year 3**".

Renamed Column H of Row 5 on the tab titled "Labor Rates" as follows "**Option Period 3**~~Option Period 4~~".

Renamed Column J of Row 5 on the tab titled "Labor Rates" as follows "**Option Period 4**~~Option Period 2~~".

Renamed Column B of Row 6 on the tab titled "Evaluated Price" as follows "**Operational Baseline Support – Option Period 1**~~Operational Baseline Support – Year 1~~".

Renamed Column B of Row 7 on the tab titled "Evaluated Price" as follows "**Evaluated Option Period 1 (1%)**~~Evaluated Year 2 Labor (1%)~~".

Renamed Column B of Row 8 on the tab titled "Evaluated Price" as follows "**Operational Baseline Support – Option Period 2**~~Operational Baseline Support – Year 3~~".

Renamed Column B of Row 9 on the tab titled "Evaluated Price" as follows "**Evaluated Option Period 2 (1%)**~~Evaluated Year 3 Labor (1%)~~".

Renamed Column B of Row 10 on the tab titled "Evaluated Price" as follows "**Operational Baseline Support – Option Period 3**~~Operational Baseline Support – Option Period 1~~".

Renamed Column B of Row 11 on the tab titled "Evaluated Price" as follows "**Evaluated Option Period 3 (1%)**~~Option Period 1 Labor (1%)~~".

Renamed Column B of Row 12 on the tab titled "Evaluated Price" as follows "**Operational Baseline Support – Option Period 4**~~Operational Baseline Support – Option Period 2~~".

Renamed Column B of Row 13 on the tab titled "Evaluated Price" as follows "**Evaluated Option Period 4 (1%)**~~Option Period 2 Labor (1%)~~".

10. Revise Attachment Q – Labor Classification Personnel Resume Summary by replacing all references to Section 2.8 with Section 3.8 of the RFP.

Issued by
Michael Meinel
Procurement Officer