



**Pre-Proposal Conference**

**Maryland-Time Clock Management System-MD-TCMS  
RFP #060B8400039**

**Facilitated by: Department of Information Technology  
301 West Preston Street, Room 1400  
Baltimore, MD 21201  
December 11, 2017 – 10:30 A.M.**

- I. Welcome and Introduction.....LaShella Miller, Procurement Officer
  - a. Attendees affiliated with State of Maryland
- II. General Procurement Information & Key Dates....LaShella Miller, Procurement Officer
- III. MBE/VSBE Goal.....LaShella Miller, Procurement Officer
- IV. How To Submit A Proposal.....LaShella Miller, Procurement Officer
- V. How Your Proposal Will Be Evaluated.....LaShella Miller Procurement Officer
- VI. Scope of Work.....Gagan Setia and Satish Raghavan, Program Team
- VII. Questions and Answers Period .....ALL

We will attempt to answer every question, but our responses may be subject to clarification later. Moreover, the responses given verbally today by State representatives are not binding upon the State and are for informational purposes only. Questions for which you desire a firm answer should be submitted via email. All such questions will be answered by the State, time permitting (before proposal due date). The resultant questions and answers (Q&A's) will be distributed, at no charge, via email and Q&A's will also be posted on the e-Maryland Marketplace and the DOIT website at <http://doit.maryland.gov/contracts/Pages/bids.aspx>

- VIII. Closing Remarks.....LaShella Miller, Procurement Officer

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Baltimore, MD 21201

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CERTIFIED MBE (Please circle)	YES <input type="radio"/> NO <input type="radio"/>