



COMPTROLLER
of MARYLAND
Serving the People

CATS II TORFP #E00P2400385

WEB APPLICATION SECURITY ASSESSMENT
AMENDMENT

JUNE 11, 2012

Dear Master Contractor:

Notice is given that the State of Maryland, Comptroller of Maryland, Task Order Request for Proposals No. E00P2400385 for Web Application Security Assessment **IS HEREBY AMENDED.**

SECTION 2.5.2 REQUIREMENTS, ITEM 2 (Page 9):

The State is amending the last sentence under Item 2 as follows:

The TO contractor's methodologies, tools and equipment that are planned for use for the penetration test shall be approved by COM.

SECTION 2.5.2 REQUIREMENTS, ITEM 3 (Page 9):

The State is amending the last sentence under Item 3 as follows:

Any tools used and provided by TO Contactor to assist with the review shall be approved by COM.

SECTION 2.6.2 DELIVERABLE DESCRIPTIONS / ACCEPTANCE CRITERIA (Page 11)

The State is amending the due date/timeframe for deliverable 2.6.2.1 and 2.6.2.2 as follows:

NTP1 + 30 Calendar days

SECTION 4.2 TECHNICAL PROPOSAL EVALUATION CRITERIA, ITEM 6 (Page 22)

The State is amending Item 6 as follows:

6. The Master Contractor's draft Project Schedule and Work Breakdown Structure (WBS).

State of Maryland procurement regulations require that an Offeror **acknowledge receipt of all amendments, which you may do** by stating such acknowledgement **in the Executive Summary of your Technical Proposal.**

Best Regards,

A handwritten signature in black ink, appearing to read "Lavinia Lee". The signature is written in a cursive, flowing style.

Lavinia Lee
Procurement Officer

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2.5.2 REQUIREMENTS (AS AMENDED, *IN ITALICS*)

2	TO Contractor shall conduct full internal and external penetration (PEN) tests for the 3 Internet-facing online services to identify potential security vulnerabilities and provide steps for remediation of the identified security vulnerabilities. <i>The TO contractor's methodologies, tools and equipment that are planned for use for the penetration test shall be approved by COM.</i>
3	TO Contractor shall conduct a manual review of source code for the 3 Internet-facing online services to identify issues in the source code (including insecure coding practices) that may allow an attacker to compromise the application or business functionality. <i>Any tools used and provided by TO Contactor to assist with the review shall be approved by COM.</i>

2.6.2 DELIVERABLE DESCRIPTIONS / ACCEPTANCE CRITERIA (AS AMENDED, *IN ITALICS*)

ID #	Deliverable Description	Acceptance Criteria	Due Date / Timeframe
2.6.2.1	Detailed Project Management Plan	<p>The Project Management Plan shall outline the approach, and methodology the TO Contractor will use to conduct the required web applications security assessment and formulate the comprehensive security recommendations. The project plan shall also include the following sub-plans:</p> <ul style="list-style-type: none"> • Schedule Management Plan • Scope Management Plan • Quality Control Management Plan • Staffing Management Plan • Communication Management Plan • Risk Management Plan • Change Management Plan <p>The project management plan shall also include a detailed description of the tools/equipment, methodology employed. The methodology has to be agreed on by the Comptroller's technical staff. If the TO Contractor anticipates that it will require any Agency resources to complete the services and produce the deliverables, this information shall be stated in the project plan. The Detailed Project Management Plan has to be approved by Comptroller's Project Manager before proceeding with the risk assessment.</p>	NTP1 + 30 Calendar days

2.6.2.2	Project Schedule and Work Breakdown Structure	The project schedule shall provide timelines and milestones; detail event sequencing that explains work details and the date/time and duration estimates, and resources for both the TO Contractor and COM. The project schedule shall track target and actual date/time for tasks. The WBS should reflect the chronology of tasks without assigning specific time frames or start / completion dates. The WBS may include tasks to be performed by the State or third parties as appropriate, for example, independent quality assurance tasks. The project schedule and WBS shall be reviewed weekly during the Weekly Status Meetings (see deliverable 2.6.2.7) and used to monitor project performance. The project schedule shall be updated weekly to monitor target to actual for date/time and tasks.	NTP1 + 30 Calendar days
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4.2 TECHNICAL PROPOSAL EVALUATION CRITERIA (AS AMENDED, *IN ITALICS*)

The following are technical criteria for evaluating a TO Proposal in descending order of importance.

1. The Master Contractor’s overall understanding of the TORFP Scope of Work and technologies based on the required responses to Section 2.
2. The Master Contractor’s documented, and confirmed by Contractor’s references, successful experiences performing work similar to the web application security requirements of this TORFP.
3. The expertise, experience and credentials of proposed project team members meets or exceeds the minimum qualifications set forth in this TORFP.
4. The expertise of the Master Contractor meets or exceeds the minimum qualifications set forth in the Master Contract and meets or exceeds the mandatory skills defined in this TORFP.
5. The Master Contractor’s draft Staffing Plan.
6. The Master Contractor’s draft *Project Schedule and Work Breakdown Structure (WBS)*.
7. The Master Contractor’s draft Project Risk Assessment.

ATTACHMENT 5 – LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

INSTRUCTIONS:

1. Master Contractors must comply with all personnel requirements under the Master Contract RFP 060B9800035.
2. Only labor categories proposed in the Master Contractors Financial Proposal may be proposed under the CATS II TORFP process.
3. For each person proposed in any of the labor categories, complete one Labor Category Personnel Resume Summary to document how the proposed person meets each of the minimum requirements. *This summary is to be submitted with the Master Contractor's Technical Proposal.*

For example: If you propose John Smith, who is your subcontractor, and you believe he meets the requirements of the Group Facilitator, you will complete the top section of the form by entering John Smith's name and the subcontractor's company name. You will then complete the right side of the Group Facilitator form documenting how the individual meets each of the requirements. Where there is a time requirement such as three months experience, you must provide the dates—from and to—showing an amount of time that equals or exceeds mandatory time requirement; in this case, three (3) months.

4. Each form also includes examples of duties to perform. The proposed person must be able to fulfill those duties.
5. For each subject matter expert, the State will identify the particular area of expertise and the Master Contractor shall provide proof the individual has qualifications within that area of expertise.
6. Additional information may be attached to each Labor Category Personnel Resume Summary that may assist a full and complete understanding of the individual being proposed.