



**Amendment #1**

**CATS II RFR # F50B240006**

**Labor Category #3: Senior Subject Matter Expert  
Training Lead – Developer/Delivery Consultant (2 potential awards)**

**Release Date: 07/26/2011**

**This Amendment#1 Issued: 07/28/2011**

To CATS II Master Contractors in Functional Area 10:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced RFR. All information contained herein is binding on all Offerors who respond to this RFR.

- a. **Due Date, Time (EST)** – The closing date & time (for accepting proposals) is extended to 2:00PM, Friday August 12, 2011.
- b. **Minimum Qualifications** –  
**Education:**
  - Candidate must have minimum education as described in CAT II for Senior Subject Matter Expert.**Experience:**
  - At least ten (10) years of experience and successful track record of developing end user training programs for PeopleSoft ERP systems for one or more other States / public sector with similar size and scope to State of Maryland new SPS System.
  - At least seven (7) years of experience in leading the development of process-focused, role-based training leveraging PeopleSoft applications.
  - At least seven (7) years of experience coaching Education and Training work stream resources on application of adult learning principles and instructional design technique
  - At least five (5) years of experience with User Productivity Kit (UPK) and other software tools for developing Computer-Based Training materials (Adobe Creative Suite, Articulate, etc.).
  - At least five (5) years of experience developing both Instructor Led and Web-based training courses.
  - At least five (5) years of Training Lead experience for large scale ERP implementation
  - At least one (1) year Public Service or Higher Education experience.

Issued by: Michael E. Balderson, Procurement Officer