



**Maryland Department of Transportation**  
**Office of Procurement**  
CATSII Task Order J01B9200011  
Real-Time Transit Information System (RTIS) Implementation for the Bus  
Passenger

**Addendum #1**

**July 5, 2012**

**To all bidders of the CATS II Task Order J01B9200011**

**This Addendum is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all offerors who respond to this TORFP. Specific parts of the TORFP have been amended.**

**Changes to the scope of work or any response requirement will be published as an amendment and supersede the original published document per COMAR 21.05.02.07.**

SEE ATTACHED DOCUMENTS:

Revisions to the original Solicitation

Question & Answer

Pre-proposal Sign In Sheet

End of Addendum #1



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**Revisions to the original Solicitation**

The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

**1. REFERENCE PAGE 5 – Replace with the following:**

**SECTION 1- ADMINISTRATIVE INFORMATION**

**RESPONSIBILITY FOR TORFP AND TO AGREEMENT**

The TO Procurement Officer has the primary responsibility for the management of the TORFP process, for the resolution of TO Agreement (TOA) scope issues, and for authorizing any changes to the TOA.

The TO Manager has the primary responsibility for the management of the work performed under the TOA; administration functions, including issuing written directions; ensuring compliance with the terms and conditions of the CATS II Master Contract; and, in conjunction with the selected Master Contractor, achieving on budget/on time/on target (e.g., within scope) completion of the Scope of Work.

**TO AGREEMENT**

Based upon an evaluation of TO Proposal responses, a Master Contractor will be selected to conduct the work defined in Section 2 - Scope of Work. A specific TOA, Attachment 3, will then be entered into between the State and the selected Master Contractor, which will bind the selected Master Contractor (TO Contractor) to the contents of its TO Proposal, including the price proposal.

**TO PROPOSAL SUBMISSIONS**

The TO Procurement Officer will not accept submissions after the date and exact time stated in the Key Information Summary Sheet above. The date and time of submission is determined by the date and time of arrival in the TO Procurement Officer's e-mail box. The TO Proposal is to be submitted via e-mail as two attachments in MS Word format. **Please note that the MDOT email system has an X MB limit on email transmission.** The "subject" line in the e-mail submission shall state the TORFP ~~#J05P1400179~~ **#J05B9200011**. The first file will be the TO Proposal technical response to this TORFP and titled, "CATS II TORFP ~~#J05P1400179~~ **#J05B9200011** Technical". The second file will be the financial response to this CATS II TORFP and titled, "CATS II TORFP ~~#J05P1400179~~ **#J05B9200011** Financial". The following proposal documents must be submitted with required signatures as .PDF files with signatures clearly visible:



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- Attachment 1 – Price Proposal
- Attachment 2 - MBE Forms D-1 and D-2
- Attachment 4 - Conflict of Interest and Disclosure Affidavit
- **Attachment 5 – Labor Classification Personnel Resume Summary**
- Attachment ~~13~~ 12 – Living Wage Affidavit of Agreement

#### **1.4 ORAL PRESENTATIONS/INTERVIEWS**

All Master Contractors and proposed staff will be required to make an oral presentation to State representatives. Significant representations made by a Master Contractor during the oral presentation shall be submitted in writing. All such representations will become part of the Master Contractor's proposal and are binding, if the Contract is awarded. The TO Manager will notify Master Contractor of the time and place of oral presentations.

#### **MINORITY BUSINESS ENTERPRISE (MBE)**

A Master Contractor that responds to this TORFP shall complete, sign, and submit all required MBE documentation (Attachment 2 - Forms D-1 and D-2) at the time it submits its TO Proposal. **Failure of the Master Contractor to complete, sign, and submit all required MBE documentation at the time it submits its TO Proposal will result in the State's rejection of the Master Contractor's TO Proposal.**

#### **CONFLICT OF INTEREST**

The TO Contractor awarded the TOA shall provide IT technical and/or consulting services for State agencies or component programs with those agencies, and must do so impartially and without any conflicts of interest. Each Master Contractor shall complete and include a Conflict of Interest Affidavit in the form included as Attachment 4 this TORFP with its TO Proposal. If the TO Procurement Officer makes a determination that facts or circumstances exist that give rise to or could in the future give rise to a conflict of interest within the meaning of



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**2. REFERENCE PAGE 12 - SECTION 2.5.6.7**

2.5.6.7	The TO Contractor shall coordinate with MTA's current ATIS vendor to obtain interface information. The current contact person is: <b><del>Jeff Loughheed</del> Ben Dvoracek</b> <b><del>905-629-8727</del> 416-904-6407</b> Trapeze Group 5800 Explorer Drive, 5 <sup>th</sup> Floor Mississauga, Ontario L4W 5L4 Canada	2.6.2.2.1
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**3. QUESTION & ANSWER**

Question – Under Section 2.7, the TORFP references <http://doit.maryland.gov/policies/Pages/ContractPolicies.aspx>. This DoIT webpage also lists the **State of Maryland Technology Non-visual Access Standards**. Must this project also comply with those standards?

Answer - Yes

**End of Addendum #1**