

October 5, 2012

TO: Prospective Offerors

RE: Addendum 1
Tax Field Audit System Update
TORFP #DLLR-FY2013-010

This addendum shall serve as the formal mechanism to make the following change in the above referenced Request for Proposals (RFP).

Solicitation Number – The solicitation number for this TORFP is **DLLR-FY2013-010**. Please use that number when preparing your submission as per Section 1.3, “Proposal Submissions”.

Bid Closing Date and Time – The bid closing date has been extended for one week to **Monday, October 22, 2012, at 2:00pm**. Please update the “Key Information Summary Sheet” on page 4 and Section 1.3, “Proposal Submissions”, on page 5 to reflect this revision.

Point of Clarification: The deadline for vendor question submissions to the Procurement Officer is Friday, October 12, 2012, at 5:00 p.m. Questions submitted after this time may not be considered in explaining or revising the scope of this TORFP.

Each vendor must sign, date, and return this form with your bid as acknowledgement of receipt.

Vendor: _____

Signature

Printed Name

Title

Date

Sincerely,



Jada Fletcher
Procurement Officer

October 12, 2012

TO: Prospective Offerors

RE: Addendum 2
Tax Field Audit System Update
TORFP #DLLR-FY2013-010

This addendum shall serve as the formal mechanism to make the following changes in the above referenced Task Order Request for Proposals (TORFP).

Table of Contents

1. "Exhibit A" on page 100 is now "ATTACHMENT 12 – CONTRACTOR'S PARTIES TO NON-DISCLOSURE".
2. The following attachments have been renumbered.

ATTACHMENT 13 – TO CONTRACTOR SELF-REPORTING CHECKLIST ERROR! BOOKMARK NOT DEFINED.

ATTACHMENT 14 – LIVING WAGE AFFIDAVIT OF AGREEMENT ERROR! BOOKMARK NOT DEFINED.

Page 21, 2.8.1.35 (6th row, 2nd column) – The list of data elements referred to as "Exhibit D" is attached to this addendum.

Each vendor must sign, date, and return this form with your bid as acknowledgement of receipt.

Vendor: _____


Signature

Printed Name

Title

Date

Sincerely,



Jada Fletcher
Procurement Officer

EXHIBIT D

AUDIT DATA ELEMENTS

CODES Table		
Column Name	Column Description	Data Type\Byte Size
CCODE	Three alphanumeric characters for each row. It is the primary key.	Char (3)
BTYPE	Type of Business Code	Char (1)
BCODE	Two alphanumeric characters order by type of code.	Char (2)
NAME1	Name	Varchar (40)
DESCRIPT	Description of Name	Varchar (40)

Auditor Information		
Column Name	Column Description	Data Type\Byte Size
LOGIN	UserID to log in	Varchar (15)
FIRST	First Name of the User	Varchar (15)
LAST	Last Name of the User	Varchar (20)
REP	REPRESENTATIVE ID	Char (3)
REGION		Char (1)
TITLE	User Title	Varchar (30)
DAYS	Working Days of the auditor	Varchar (20)
HOURS	Working Hours of the auditor	Varchar (20)
PHONE	Auditor's Phone Number	Varchar (13)
FREE		Varchar (13)
FAX	Auditor's Fax Number	Varchar (13)
EMAIL	Auditor's Email Address	Varchar (40)
ADDS_PRE	Descriptive of Auditor's Working Location	Varchar (40)

Auditor Information		
Column Name	Column Description	Data Type\Byte Size
ADDRESS	Auditor's Working Address	Varchar (40)
CITY	Auditor's Working City	Varchar (20)
STATE	Auditor's Working State	Char (2)
ZIP	Auditor's Working Zip Code	Char (10)
SPEC_PRE	Descriptive of Auditor's Working Location	Varchar (40)
SPEC_ADD	Auditor's Working Address	Varchar (40)
SPEC_CITY	Auditor's Working City	Varchar (20)
SPEC_ST	Auditor's Working State	Varchar (2)
SPEC_ZIP	Auditor Working Zip Code	Char (10)
YQUOTA	Security Rights for Laptop Audit	Varchar (40)
P_ORDER		Number (2, 0)
MTX_7		Number (3, 0)
MTX_8		Number (3, 0)
MTX_9		Number (3, 0)

Auditee Personal Contact Information		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID CODE of Audit	Number (8, 0)
TITLE	Employer and Employer's Accountant Title	Char (3)
NAME	Name of Employer or Accountant	Varchar (50)
STREET	Street	Varchar (100)
STATE	State	Char (2)
ZIP	Zip Code	Char (10)
EMAIL	Email Address	Varchar (50)
PHONE	Phone Number	Varchar (13)
FAX	Fax Number	Varchar (13)
CTYPE	Type of Business(Owner or Accountant)	Char (1)
SOCIAL	SSN	Varchar (11)
OTHER_PH	Other Phone Number	Varchar (13)

Rate Adjustment		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
B_YEAR	Base Year	Char (4)
QTR	Quarter	Char (1)
RATE	Rate Amount	Char (5)
REASON	Reason of Rate Adjust	Varchar (250)

Rate Adjustment		
Column Name	Column Description	Data Type\Byte Size
REASON2	2 nd Reason of Rate Adjust	Varchar (250)

Employer Employee		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
B_YEAR	Base Year	Char (4)
CTYPE	Title Code of Person	Char (1)
NAME	Name of Employee or Employer	Varchar (50)
WAGE	Wage Amount	Number (12, 2)
SOCIAL	SSN of the Person	Varchar (11)
PAID	Paid date	Date
QTR	Quarter	Char (3)
BCHECK	Bad Check?	Char (1)
CK_NUMBER	Check Number	Varchar (20)
SERVICE	Type of service the person provided	Varchar (50)
DOCU	Document details	Varchar (50)
COVER	Cover details	Char (1)

Audit Information		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	Primary Key ID Code of Audit	Number (8, 0)
LOG_1	Type of Audit Log	Char (1)
B_ASND	Audit Start Date	Date
B_COMP	Audit End Date	Date
B_USER	Auditor ID Number	Char (3)
TOB	Type of Business	Char (3)
SIC	Employer's SIC	Char (6)
ACCT	Employer's Account number	Char (10)
AUDITOR	Auditor's full name	Varchar (20)
M_CITY	Employer's Main City	Varchar (20)
B_CITY	Employer's Base City	Varchar (20)
B_YEAR	Base Year	Varchar (40)
EMPL	Employer Name	Varchar (50)
DBA	Business Name	Varchar (50)
M_STREET	Employer's Main Street	Varchar (50)
EMAIL	Employer's Email Address	Varchar (50)
B_STREET	Employer's Base Street	Varchar (50)
DESCP	Description of Business	Varchar (100)
M_STATE	Employer's Main State	Char (2)
B_STATE	Employer's Base State	Char (2)
FED	Federal Tax Number	Char (10)
M_ZIP	Employer's Main Zip Code	Char (10)
B_ZIP	Employer's Base Zip Code	Char (10)

Audit Information		
Column Name	Column Description	Data Type\Byte Size
PHONE	Employer's Phone number	Varchar (13)
FAX	Employer's Fax number	Varchar (13)
UPDT	Update Date	Date
REVIEW	Review Date	Date

Miscellaneous Audit Information		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
B_YEAR	Base year	Char (4)
CTYPE	Reason for Audit code	Char (1)
NAME	Details of Audit	Varchar (200)
CK_NUMBER	Check Number	Varchar (20)
DOCU	Document Type	Varchar (200)
WORK_DT	Work Date	Date
WORK_TM	Work Time	Number (5, 2)
EXAM	Target Audit Type	Varchar (200)
ROWID	Row Number	Varchar (18)
Ex1096	Number of Federal Form 1096's	
Ex1099	Number of Federal Form 1099's	

Audit Notes		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
NOTES	Note of Audit	Varchar (250)
NCOUNT	Note Number	Number (8, 0)

Audit Page 5		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
B_YEAR	Base Year	Char (4)
ORD_2	Document Type Code	Char (2)
ITEM	Document Type Name	Varchar (100)
DOCU	Details of Document	Varchar (100)
EM	Ownership Verified Check	Char (1)
RA	Ownership Verified Check	Char (1)

Employer Reference		
Column Name	Column Description	Data Type\Byte Size
ACCT	Employer Account Number	Char (10)
FED	Employer FED tax number	Char (9)
CENTRAL	Employer's Central Number	Char (8)
NAME1	Employer's Name	Varchar (30)
NAME2	Employer's 2 nd Name	Varchar (24)

Employer Reference		
Column Name	Column Description	Data Type\Byte Size
ADD1	Employer's Address	Varchar (24)
CITY1	Employer's City	Varchar (20)
STATE1	Employer's State	Char (2)
ZIP1	Employer's first five digits of Zip Code	Char (5)
ZIP41	Employer's last four digits of Zip Code	Char (4)
CKNUM	Check Number	Char (8)

Employer Wages		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID Code of Audit	Number (8, 0)
B_YEAR	Base Year	Char (4)
ORDR	Quarter Code	Char (1)
WORKER	Worker's Name(Claimant)?	Varchar (50)
PAID	Paid Date	Date
WAGES	Wages Amount	Number (12, 2)
EXCESS	Excess Amount	Number (12, 2)
TAX	Tax Amount	Number (12, 2)
SOCIAL	Worker's SSN	Varchar (11)
CTYPE	Type of Wage Code	Char (1)

Employer Review		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of Audit	Number (8, 0)
LOG1	Check Button for Audit Signed and dated and all dates agree	Char (1)
LOG2	Check Button for All pages with audit and in proper order	Char (1)
LOG3	Check Button for W2 tape attached	Char (1)
LOG4	Check Button for Audit write-up included	Char (1)
LOG5	Check Button for All 22's listed on page 3 are attached. FEIN is shown in remittance block.	Char (1)
LOG6	Check Button for One set of 22's stapled to the audit and two additional sets attached.	Char (1)
LOG7	Check Button for The 22's have an adequate explanation.	Char (1)
LOG8	Check Button for Determination letter is attached.	Char (1)
LOG9	Check Button for MD 11/12 attached covering quarters audited.	Char (1)
LOG10	Check Button for All questions answered on pages 1, 2 and 4.	Char (1)
LOG11	Check Button for Page 3 must agree with 22's and W/P 5.	Char (1)
LOG12	Check Button for Task check off list.	Char (1)
LOG13	Check Button for W/P 1	Char (1)
LOG14	Check Button for W/P 2	Char (1)
LOG15	Check Button for W/P 3	Char (1)
LOG16	Check Button for W/P 4	Char (1)
LOG17	Check Button for W/P 5 Complete	Char (1)
LOG18	Check Button for Adequate write up. Write up	Char (1)

Employer Review		
Column Name	Column Description	Data Type\Byte Size
	Format followed.	
MISSING1	Missing details For LOG10. There are no records of Missing.	Varchar (100)
COMMENT1	Comments of Review	Varchar (500)
REVIEWER	Supervisor who is reviewing the audit.	Varchar (25)
FINALTYPE	Employer Response Type Code	Char (1)
FINALDATE	Final Review Date	Date

Workpaper 2		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of Audit	Number (8, 0)
B_YEAR	Base year	Char (4)
ORDR	Order of Records per ID	Char (2)
TOT_GRS_Q1	Total Gross Quarter 1 Amount	Number (12, 2)
TOT_GRS_Q2	Total Gross Quarter 2 Amount	Number (12, 2)
TOT_GRS_Q3	Total Gross Quarter 3 Amount	Number (12, 2)
TOT_GRS_Q4	Total Gross Quarter 4 Amount	Number (12, 2)
TOT_TAX_Q1	Total Tax Quarter 1 Amount	Number (12, 2)
TOT_TAX_Q2	Total Tax Quarter 2 Amount	Number (12, 2)
TOT_TAX_Q3	Total Tax Quarter 3 Amount	Number (12, 2)
TOT_TAX_Q4	Total Tax Quarter 4 Amount	Number (12, 2)

Workpaper 3

Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of Audit	Number (8, 0)
B_YEAR	Base year	Char (4)
EX1096	Number of Federal Form 1096's	Number (9, 0)
EX1099	Number of Federal Form 1099's	Number (9, 0)
INITW2	Number of 1099's issued by employer	Number (9, 0)
SAMPMETH	Type of Sampling Methods	Varchar (25)

Workpaper 4		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of audit	Number (8, 0)
B_YEAR	Base year	Char (4)
ORDR	Cash Record Type Code	Char (2)
RECS_EX	Name of Cash Record	Varchar (20)
PERIOD	Period Quarter	Varchar (30)
REVIEW	Type of Review	Varchar (5)

Workpaper 5		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of audit	Number (8, 0)
B_YEAR	Base year	Char (4)
SOURCE	Type of Source	Varchar (25)
ENTRY	Name of the Entry	Varchar (50)
SOCIAL	SSN	Varchar (11)

Workpaper 5		
Column Name	Column Description	Data Type\Byte Size
REP_GRS_Q1	Reported Gross Quarter 1 Amount	Number (12, 2)
REP_GRS_Q2	Reported Gross Quarter 2 Amount	Number (12, 2)
REP_GRS_Q3	Reported Gross Quarter 3 Amount	Number (12, 2)
REP_GRS_Q4	Reported Gross Quarter 4 Amount	Number (12, 2)
REP_TAX_Q1	Reported Tax Quarter 1 Amount	Number (12, 2)
REP_TAX_Q2	Reported Tax Quarter 2 Amount	Number (12, 2)
REP_TAX_Q3	Reported Tax Quarter 3 Amount	Number (12, 2)
REP_TAX_Q4	Reported Tax Quarter 4 Amount	Number (12, 2)
TOT_GRS_Q1	Total Gross Quarter 1 Amount	Number (12, 2)
TOT_GRS_Q2	Total Gross Quarter 2 Amount	Number (12, 2)
TOT_GRS_Q3	Total Gross Quarter 3 Amount	Number (12, 2)
TOT_GRS_Q4	Total Gross Quarter 4 Amount	Number (12, 2)
TOT_TAX_Q1	Total Tax Quarter 1 Amount	Number (12, 2)
TOT_TAX_Q2	Total Tax Quarter 2 Amount	Number (12, 2)
TOT_TAX_Q3	Total Tax Quarter 3 Amount	Number (12, 2)
TOT_TAX_Q4	Total Tax Quarter 4 Amount	Number (12, 2)
ADJ_GRS_Q1	WP5 Adjusted Gross Quarter 1 Amount	Number (12, 2)
ADJ_GRS_Q2	WP5 Adjusted Gross Quarter 2 Amount	Number (12, 2)
ADJ_GRS_Q3	WP5 Adjusted Gross Quarter 3 Amount	Number (12, 2)
ADJ_GRS_Q4	WP5 Adjusted Gross Quarter 4 Amount	Number (12, 2)
ADJ_TAX_Q1	WP5 Adjusted Tax Quarter 1 Amount	Number (12, 2)
ADJ_TAX_Q2	WP5 Adjusted Tax Quarter 2 Amount	Number (12, 2)
ADJ_TAX_Q3	WP5 Adjusted Tax Quarter 3 Amount	Number (12, 2)

Workpaper 5		
Column Name	Column Description	Data Type\Byte Size
ADJ_TAX_Q4	WP5 Adjusted Tax Quarter 4 Amount	Number (12, 2)
CTYPE		Char (1)

Audit		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of Audit	Number (8, 0)
LTAXRET	Income Tax Return	Char (1)
LCORPCT	Corporate Charter	Char (1)
LPARTAGR	Partnership Agreement	Char (1)
LPROPRET	MD Business Property Return	Char (1)
LOWNROTH	Other Business ownership	Char (1)
LSITE	Site Visit	Char (1)
LBUSLIC	Business License	Char (1)
LBUSAD	Business Ad	Char (1)
LACCTREC	Account Records	Char (1)
LEXSTOTH	Existence of other business verified	Char (1)
LRECSADQ	Records adequate to meet requirements of audit	Char (1)
LRECSEXM	Examined for unreported wages	Char (1)
LUNRPTWGS	Unreported Wages Found	Char (1)
LCHGADT	Changed audit	Char (1)
LEMPAGR	Employer agree with audit change	Char (1)
LEMPSIGN	Employer sign "Wage Adjustment Forms"	Char (1)
LADTPURP1	Discuss with for Audit purpose: 1	Char (1)

Audit		
Column Name	Column Description	Data Type\Byte Size
LADTPURP2	Discuss with for Audit purpose: 2	Char (1)
LADTSENT1	Whom was audit letter sent : 1	Char (1)
LADTSENT2	Whom was audit letter sent: 2	Char (1)
LPAYCOMP	Any payroll computerized	Char (1)
LRLTBUSN	Employer have any related businesses	Char (1)
LCMNPAY	Any related businesses act as a common paymaster	Char (1)
LLCLMD	All services performed by employees of business, localized in Maryland	Char (1)
LOTHST	UI Taxes paid to any other state(s)	Char (1)
LINDCONTR	Any individuals provided independent contractor services	Char (1)
CREASON	Reason for Audit	Varchar (30)
CSTINC	State of incorporation	Varchar (25)
COWNOTHR	Other ownership	Varchar (25)
CEXSOTHR	Other business location in MD	Varchar (25)
CBUSOTHR	Business Other	Varchar (25)
DBEGCVR	Begin of Audit Cover Date	Date
DENDCVR	End of Audit Cover Date	Date
DADJMAIL	Date of Signed "Wage Adjustment" Forms were mailed	Date
AFRMSIZE	Count records of wages for ID code from empWages Table	Number (5, 0)
ANEWEMEE	Number of new employees discovered	Number (5, 0)
AOVREMEE	Number of over reported employees	Number (5, 0)
APAYRECD	Wage Adjustment Payment amount	Number (12, 2)
CEXITREP	Employer's representative's name	Varchar (100)
CFNDDETL	Detailed finding information	Varchar (20)

Audit		
Column Name	Column Description	Data Type\Byte Size
CCONTFD	Person to contact with findings	Varchar (60)
CEMEEPD	Type of paid to Employees	Char (1)
CEMPLPAY	How does employer account for payroll	Varchar (50)
CMDACCTS	List of Maryland UI Account numbers	Varchar (50)
CSRVOUTMD	Other states services provided by employees of business localized in Maryland	Varchar (60)
CTXSOUTMD	Other states where UI taxes paid to	Varchar (60)
CSRVPRFMD	Type of services performed	Varchar (50)
APREVYR	Previous Year Wage	Number (12, 2)
CUNRPWGS	Explanation for employer's records, other than payroll, examine for unreported wages	Varchar (75)
CMRLSADT	Reason for more or less than 4 quarters audited	Varchar (75)
CPAYTYPE	Payment Type	Char (1)
CWASEXP	Audit Expanded	Char (1)
CNOTEXP	Not expanded reason	Varchar (50)
DADTAPPT	Date of audit appointment	Date
CEMPLREP	Employer's representative contacted	Varchar (100)
CADTCTCT	Person to contact for conduct of audit: (with phone)	Varchar (100)
CRECSAVL	Location of books, records available for audit	Varchar (40)
CADTTIME	Audit appointment time	Varchar (20)

PAGE3		
Column Name	Column Description	Data Type\Byte Size
ID_CODE	ID code of audit	Number

PAGE3		
Column Name	Column Description	Data Type\Byte Size
YRQ	Year Quarterly	Text (6)
RATE	Rate Amount	Text (5)
REP_GRS	Reported Gross Amount	Number (Decimal Places: Auto)
REP_NON		Number (Decimal Places: Auto)
REP_TAX	Reported Tax Amount	Number (Decimal Places: Auto)
TOT_GRS	Total Gross Wages	Number (Decimal Places: Auto)
TOT_NON		Number (Decimal Places: Auto)
TOT_TAX	Total Gross Tax	Number (Decimal Places: Auto)

Employer Info and Status		
Column Name	Column Description	MS SQL Data Type\Byte Size
ACCT	Employer's Account Number (Primary Key)	Char (10)
CHANGED	Updated Date of Account	Datetime
CH_BY	Changed By	Varchar (35)
FED	Federal tax number of Employer	Char (9)
CENTRAL	Central number of employer	Char (8)
NAME1	Name of Employer	Varchar (30)
NAME2	Second Name of Employer	Varchar (24)
ADD1	Address of Employer	Varchar (24)
CITY1	City of Employer	Varchar (20)
STATE1	State of Employer	Char (2)
ZIP1	The first five digits zip code of Employer's location	Char (5)

Employer Info and Status		
Column Name	Column Description	MS SQL Data Type\Byte Size
ZIP41	The last four digits zip code of Employer's location.	Char (4)
DBA	Do As Business name	Varchar (30)
AC	Area Code phone	Char (3)
PHONE	Seven digits of phone number	Char (7)
NAME3	Third name of employer	Varchar (24)
ADD2	Second address of Employer	Varchar (24)
CITY2	Second City of Employer	Varchar (20)
STATE2	Second State of Employer	Char (2)
ZIP2	First five digits of second zip code	Char (5)
ZIP42	The last four digits of second zip code	Char (4)
ADD1_CD		Char (1)
ADD2_CD		Char (1)
LIABDATE	Liability date	Datetime
BYR	Base Year	Char (4)
STDATE	Start Date	Datetime
ATYPE		Char (1)
CURCALRT	Current Rate	Decimal (6, 2)
RATEYEAR	Rate Year	Char (4)
MISC		Char (1)
AREA	Area number of employer	Char (3)
SIC		Char (6)
REP		Char (3)
TOC		Char (1)
ACST	Account Status	Char (1)

Employer Info and Status		
Column Name	Column Description	MS SQL Data Type\Byte Size
PRED	Predecessor Account Number	Char (10)
SUCC	Successor Account Number	Char (10)
PPRED		Char (10)
PTPCT		Char (2)
COMB		Char (1)
SEAS		Char (1)
BNKRPT	Bankrupt Date	Char (9)
WR		Char (1)
MP		Char (1)
PURGED		Char (1)
NAICSCD	Industrial number	Char (6)
EMAIL	Employer's email address	Varchar (30)
LANPTSUCC		Char (1)
ACFAX	Area Code of fax number	Char (3)
PHONE2	Second phone number of employer	Char (7)
FAX	Fax number of employer	Char (7)
PASSWORD	Password	Char (10)
RCYYQ		Char (3)
RCTRANS		Datetime
CorpID		Char (9)
DELINQIND		Char (1)
AUDITSTART	Start date of Audit	Char (8)
AUDITCOMP	Completion date of Audit	Char (8)
NUMCOMB		Char (3)

Employer Info and Status		
Column Name	Column Description	MS SQL Data Type\Byte Size
REMITREQ		Char (1)
PENGRACE		Char (1)
CURRACCBL	Current account balance	Numeric (12, 2)

Employer Quarterly Wages and Contributions		
Column Name	Column Description	MS SQL Data Type\Byte Size
ACCT	Employer's account number	Varchar (10)
CHANGED	Changed date	Datetime
YRQ	Year Quarterly	Varchar (5)
QRATE	Quarter Rate Amount	Numeric (5, 2)
QRATECHANGE	Quarter Rate Change	Numeric (1, 0)
QRECD_DT	Quarterly Received date	Varchar (8)
QLASTPAY	Quarterly Last Pay date	Varchar (8)
QTOTWG	Quarter Total Wage	Numeric (12, 2)
QTAXWG	Quarter Tax Wage	Numeric (12, 2)
QCOMPTAX	Quarter Computed Tax Wage	Numeric (12, 2)
QCONTRIBPD	Quarter Contributed Paid Amount	Numeric (12, 2)
QINTPD	Quarter Interest Paid Amount	Numeric (12, 2)
QPENPD	Quarter Penalty Paid Amount	Numeric (12, 2)
QCONTRIBDUE	Quarter Contribute Due Amount	Numeric (12, 2)
QINTDUE	Quarter Interest Due Amount	Numeric (12, 2)
QPENDUE	Quarter Penalty Due Amount	Numeric (12, 2)
QESTCD	Quarter Estimate Code	Numeric (1, 0)

Employer Quarterly Wages and Contributions		
Column Name	Column Description	MS SQL Data Type\Byte Size
QINST_RF	Quarter Inst_RF	Numeric (1, 0)
QLEGAL_CD	Quarter Legal Code	Numeric (2, 0)
QREMIT_NSF	Quarter Remit NSF	Numeric (1, 0)
QDELINQCD	Quarter Delinquency Code	Numeric (1, 0)

October 18, 2012

TO: Prospective Offerors

RE: Addendum 3
Tax Field Audit System Update
TORFP #DLLR-FY2013-010

This addendum shall serve as the formal mechanism to make the following change in the above referenced Task Order Request for Proposals (TORFP).

Page 68, 2.12, 5th bullet point – The “General IT” experience required is now five (5) years.

Each vendor must sign, date, and return this form with your bid as acknowledgement of receipt.

Vendor: _____

Signature

Printed Name

Title

Date

Sincerely,



Jada Fletcher
Procurement Officer