Request for Resume (RFR)
CATS II Master Contract

All Master Contract Provisions Apply

Section 1 —General Information	
RFR Number: (Reference BPO Number)	Q00B9200403
Functional Area (Enter One Only)	Functional Area 5 – Software Engineer

Position Title/s or Service Type/s (Short term staff or PMP)	
1.Software Engineer	
Anticipated start date	2/15/2010
Duration of assignment	2540 hours total for all three positions. Position one is for 1040 hours. Positions two is for 750 hours and position three is for 750 hours. (The DPSCS Office of Procurement reserves the right to issue the award in whole or in three individual parts whichever is in the best interest of the State of Maryland.)
Designated Small Business Reserve?(SBR): (Enter "Yes" or "No")	No

MBE goal, if applicable		0%

Issue Date:	01/07/10	**Due Date:**	01/21/10
		Time (EST):	12:00 P.M.

Place of Performance:	6776 Reisterstown Road Baltimore, MD 21215
Special Instructions: (e.g. interview information, attachments, etc.)	Interviews will be held at 6776 Reisterstown Road, Suite 209, Baltimore, MD 21215
Security Requirements (if applicable):	Applicants must undergo a State and Federal fingerprint background check.
Invoicing Instructions:	Detailed invoicing instruction will be on the purchase order.

Section 2 — Agency Point of Contact (POC) Information			
Agency / Division Name:	Department of Public Safety and Correctional Services, ITCD		
Agency POC Name:	Martha Sullivan	**Agency POC Phone Number:**	410-585-3130
Agency POC Email Address:	msullivan@dpscs.state.md.us	**Agency POC Fax:**	410-358-8671
Agency POC Mailing Address:	DPSCS ITCD 6776 Reisterstown Road, Suite 211 Baltimore, MD 21215		

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Section 3 – Scope of Work
Background
Job Description/s

Position Title/s or Service Type/s (From Section 1 Above)	Duties / Responsibilities
1. Software Engineer	• The Developer will be responsible to develop a program to retrieve records from the existing court disposition data which has no arrest data • The Developer will be responsible to develop a program to retrieve records from the existing court arrest data which has no Disposition • Conduct a tracking number search (if a tracking number exists) of the court disposition database. • Conduct a by name search of the Maryland online Judiciary Case Search web site to find a matching disposition. • Request a disposition search from the Maryland State Archives. • Request a copy of the arrest fingerprint card from the FBI CJIS Division to establish the arrest on CJIS.
2. Software Engineer	• Create initial load of the data warehouse using mainframe data extracts based on a pre- existing data model. • On a monthly basis create updates to overlay the previous months data, from monthly extracts • Design and develop a data mart where an aggregated data will be stored. • Install the base Pentaho software to create a web-based reporting environment. • Work with the WebSphere server team to set-up security. • Work with the WebSphere server team to set-up various parameters. • Create pre-defined User reports using Pentaho • Provide training to User and technical staff on using Pentaho report generator tool.
3. Software Engineer	• Create initial load of the data warehouse using mainframe data extracts based on a pre- existing data model. • On a monthly basis create updates to overlay the previous months data, from monthly extracts • Design and develop a data mart where an aggregated data will be stored. • Install the base Pentaho software to create a web-based reporting environment. • Work with the WebSphere server team to set-up security. • Work with the WebSphere server team to set-up various

	parameters. • Create pre-defined User reports using Pentaho • Provide training to User and technical staff on using Pentaho report generator tool.

Minimum Qualifications	
Position Title/s or Service Type/s (From Section 1 Above)	**Required Experience/Knowledge/Skill**
1. Software Engineer	• 5 years hands-on experience with the following Mainframe systems - COBOL, CICS, DB2, JCL, and IMS. • Minimum one year experience with MQSeries Technology • Minimum one year experience with the State of Maryland's SDLC • Effective problem-solving skills • Strong business analysis skills Knowledge of criminal history information technology systems is highly desired
2. Software Engineer	• The developer must be proficient with Pentaho with minimum 2 years experience. • The developer will be proficient with Oracle database with 3+ years experience. • The developer will be familiar with Oracle database tool, TOAD. • The developer will be proficient with database transactions in Oracle and SQL Server using SQL. • The developer will be familiar with WebSphere. • The developer will be familiar with AIX. • The developer will have experience working with the ETL process. • The developer will have Java experience, and experience with J2EE • The developer will have experience with ASP.NET, SQL Server 2005 Management Studio.
3. Software Engineer	• The developer must be proficient with Pentaho with minimum 2 years experience. • The developer will be proficient with Oracle database with 3+ years experience. • The developer will be familiar with Oracle database tool, TOAD. • The developer will be proficient with database transactions in Oracle and SQL Server using SQL. • The developer will be familiar with WebSphere. • The developer will be familiar with AIX. • The developer will have experience working with the ETL process. • The developer will have Java experience, and experience with J2EE • The developer will have experience with ASP.NET, SQL Server 2005 Management Studio.

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Section 4 - Required Submissions

NOTE:
 - Master Contractors electing <u>not</u> to propose in response to the RFR must submit a "CATS II Master Contractor Feedback Form" located under "Master Contractor Login" on the CATS II web site.
 - Master Contractors proposing in response to the RFR <u>must</u> submit the following documents:
     o Resume for each position / service type described in the RFR (Attachment 1)
     o Price Proposal (Attachment 2)
     o Conflict of Interest Affidavit (Attachment G in the CATS II RFP)
     o Living Wage Affidavit (Attachment I in the CATS II RFP)
     o **Documents listed below as required by the hiring agency**

1.
2.
3.   (add or delete rows as needed)

Section 5 – Evaluation Criteria –   **(Provide a list of evaluation criteria in descending order of importance)**
1. Technical Expertise with above requirements and qualifications.
2. Pass State and Federal background checks
3. Hourly rate

Basis for Award Recommendation
RFRs will be awarded in accordance with the competitive Sealed Proposals process under COMAR 21.05.03. The agency POC will recommend award to the Master Contractor whose proposal is determined to be the most advantageous to the State, considering price and the evaluation factors set forth in the RFR. The agency POC will initiate and deliver a RFR Agreement to the selected Master Contractor. DPSCS/ITCD reserves the right to award in whole or in part whichever is in the best interest of the State of Maryland.

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ATTACHMENT 1 – RFR RESUME FORM

RFR # Q00B9200403

Instructions: Insert resume information in the fields below; do not submit other resume formats. Submit only one resume per Position or Service described in Section 1 of the RFR. If the RFR requests multiple Positions or Services, use a separate resume form for each proposed candidate.

Candidate Name:	Position Title or Service Type (from Section 1 of the RFR):
Master Contractor:	

A. Education / Training

Institution Name / City / State	Degree / Certification	Year Completed	Field Of Study
<add lines as needed>			

B. Relevant Work Experience
Describe work experience relevant to the Duties / Responsibilities and Required Experience / Knowledge / Skill described in Section 3 of the RFR. Start with the most recent experience first; do not include non-relevant experience.

[Organization]
[Title / Role]
[Period of Employment / Work]
[Location]
[Contact Person (Optional if current employer)]
Description of Work…

[Organization]
[Title / Role]
[Period of Employment / Work]
[Location]
[Contact Person]
Description of Work…

<add lines as needed>

C. Employment History
List employment history, starting with the most recent employment first

Start and End Dates	Job Title or Position	Organization Name	Reason for Leaving
<add lines as needed>			

D. References
List persons the State may contact as employment references

Reference Name	Job Title or Position	Organization Name	Telephone / Email
<add lines as needed>			

ATTACHMENT 2

RFR PRICE PROPOSAL - SUPPORT STAFF

RFR # Q00B9200403

(This form is to be filled out by Master Contractors)

Proposed Labor Category	Hourly Labor Rate	Total Hours (up to 6 months)	Labor Category Price (Labor Rate x Hours)
1. Software Engineer-Position One	$	1040 hours	$
2. Software Engineer-Position Two	$	750 hours	$
3. Software Engineer Position Three		750 hours	$
Total RFR Price (Sum of Labor Category Prices):			$

_____
Authorized Individual Name

_____
Company Name

_____
Title

_____
Company Tax ID #

Proposed labor categories must be from those described in the CATS II Master Contract and must correspond to the resume/s provided. Support staff are limited to engagements of up to six months. The "Hourly Labor Rate" is the actual fully-loaded rate that the State will pay for services recorded in dollars and cents. Hourly rates must be equal to or less than the rates proposed by the Master Contractor for the CATS II Master Contract.