



**Amendment #1  
TORFP # F50B4400009-F50B4400012**

**Agency Independent Verification & Validation (IV&V)  
Department of Health and Mental Hygiene (DHMH) and Other Agencies**

**September 19, 2013**

Ladies/Gentlemen:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikeout (i.e., ~~word~~).

**1. Revise the Section 2.5.5.1 – Objectives of the IV&V (p.19) as follows:**

**Standard IV&V:** The TO Contractor may be requested to perform a Standard IV&V. A Standard IV&V is an assessment of an MITDP on four (4) assessment areas which may include any of six (6) areas listed below. The deliverables for the Standard IV&V are the same as those listed in Section 2.6.2. Cost for Standard IV&V will be based on Standard IV&V cost defined in Attachments ~~1A~~ **and 1B**.

**Non-Standard IV&V:** The TO Contractor may also be requested to perform a non-Standard IV&V where the deliverables are tailored to IV&V assessment and defined as part of the Work Order process. Cost for non-Standard IV&V will be based on proposed labor category rates defined in Attachment ~~1A~~ **1C** and response to Work Order as defined in Section 2.12.

**2. Revise Section 2.8 – TO Contractor Minimum Qualifications (p.31) as follows:**

The Master Contractor's team (including sub-contractors) shall meet the following minimum qualification:

1. Demonstrated experience of at least one engagement shall be with a **commercial** medical or government medical program such as Medicaid, Medicare or state equivalent.

**3. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-1 (p.45) as follows:**

In conjunction with the offer submitted in response to TORFP No. F50B4400009-~~F50B4400012~~, I affirm the following:

**4. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-2 (p.47) as follows:**

TO Prime Contractor (Firm Name, Address, Phone)	Task Order Description
Task Order Agreement Number F50B4400009- <del>F50B4400012</del>	

**5. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-3 (p.49) as follows:**

In conjunction with the bid or offer submitted in response to TORFP # F50B4400009-F50B4400012, I state the following:

**6. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-4 (p.50) as follows:**

Provided that \_\_\_\_\_ is awarded the TO Agreement in  
 (Prime TO Contractor Name)  
 conjunction with TORFP No. F50B4400009-F50B4400012, it and \_\_\_\_\_,  
 (Subcontractor Name)

**7. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-5 (p.51) as follows:**

Reporting Period (Month/Year): _____  <b>Report is due by the 15<sup>th</sup> of the following month.</b>	CATS+ TORFP #F50B4400009- <u>F50B4400012</u> Contracting Unit: DoIT _____ Task Order Amount: _____ MBE Sub Contract Amt _____ Task Order Begin Date _____ Task Order End Date _____ Services Provided _____
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**8. Revise Attachment 2 – Minority Business Enterprise Forms – Form D-6 (p.52) as follows:**

Report #: _____  Reporting Period (Month/Year): __/_____  <b>Report Due By the 15<sup>th</sup> of the following Month.</b>	CATS+ TORFP # <u>F50B4400009-F50B4400012</u> Contracting Unit: DoIT _____ Task Order Amount _____ MBE Sub Contract Amt _____ Task Order Begin Date _____ Task Order End Date _____ Services Provided _____
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**9. Revise Attachment 3 – Task Order Agreement (p.53) as follows:**

**ATTACHMENT 3 – TASK ORDER AGREEMENT**

**CATS+ TORFP# F50B4400009-F50B4400012 (DHMH)**

**OF MASTER CONTRACT #060B2490023**

1. Definitions. In this TO Agreement, the following words have the meanings indicated:
  - a. “Agency” means the Department of Information Technology, as identified in the CATS+ TORFP # F50B4400009-F50B4400012.
  - b. “CATS+ TORFP” means the Task Order Request for Proposals # F50B4400009-F50B4400012, dated August 14, 2013 including any addenda.

**9. Revise Attachment 9 – Non-Disclosure Agreement (Offeror) (p.62) as follows:**

OFFEROR warrants and represents that it intends to submit a TO Proposal Package in response to CATS+ TORFP #F50B4400009-F50B4400012 for Single Agency IV&V: Department of Health and Mental Hygiene.

**10. Revise Attachment 10 – Non-Disclosure Agreement (TO Contractor) (p.63) as follows:**

**WHEREAS**, the TO Contractor has been awarded a Task Order Agreement (the “TO Agreement”) for Single Agency IV&V: Department of Health and Mental Hygiene TORFP No. F50B4400009-F50B4400012 dated \_\_\_\_\_, (the “TORFP) issued under the Consulting and Technical Services procurement issued by the Department, Project Number 060B2490023; and

Issued by  
Michael Meinel  
Procurement Officer