

**Questions and Answers No. 1
TORFP F50B4400107****State Children Youth and Families Information Systems Operations, Maintenance
and Hosting**Ladies/Gentlemen:

This list of questions and responses is being issued to clarify certain information contained in the above referenced TORFP. The statements and interpretations contained in the following responses to questions by potential offerors are not binding upon the State, unless an addendum expressly amends the TORFP. Nothing in the State's response to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor.

1. It says that the TO Contractor will purchase updated hardware to improve network efficiency. It also talks about implementing new software as needed. Are these expenses passed on to the client or are they supposed to be part of the fixed price bid?

RESPONSE: These types of costs will pass to the client based on direction from TO Manager.

2. What levels of testing is the TO contractor responsible for?

RESPONSE: The TO contractor is required to develop a test plan specific to the task. Testing should include:

Documentation of unit test cases.

Performance of unit test.

Documentation of unit test results.

Same procedure for unit testing should be followed for system/integration testing. Results should be provided to TO Manager & GOC. TO Contractor should also participate in any user acceptance test data setup or processing required for UAT to take place. UAT testing must be approved by TO Manager & GOC prior to implementation.

3. For the application side, there is a mix of fixed price and T&M work. Are both of these types of work included in the estimated 8 hours per week of M&O work?

RESPONSE: No.

4. Would the State consider a multi-tenant virtualized environment as a solution for this project?

RESPONSE: No.



5. Does GOC have a current and updated Security plan in place that meets the DoIT standards?

RESPONSE: GOC has a security plan in place. GOC is in the process of updating the plan to meet the DoIT Information System Security Standard. Please refer to http://doit.maryland.gov/support/Documents/security_guidelines/IT-Security-Plan-Template.doc

6. Is the DoIT approved Security Plan to be delivered to GOC as part of this contract?

RESPONSE: Yes. Please refer to section 2.6.1.14 of the TORFP.

Thank you,

Dale Eutsler
Procurement Officer

End of Question and Answer # 1



Amendment #2
Task Order Request for Proposal
State Children Youth and Families Information System (SCYFIS) Operations and Maintenance
CATS+ #F50B4400107
August 28, 2014

Ladies/Gentlemen:

This Amendment #2 is being issued to amend and clarify certain information contained in the above referenced TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

- 1. Extend the Closing Date and Time for Proposals as indicated on the Key Information Sheet on Page 4 as follows.**

Closing Date and Time:	09/03/2014 <u>09/10/2014</u> at 02:00 PM Local Time
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Issued by
Dale Eutsler
Procurement Officer