	Maryland Department of Transportation
	Office of Procurement
	CATS+ Task Order J01B3400029
	MdTA Database Administration & Computer Programming Technical Services
	Amendment # 1
	November 21, 2013

To all bidders of the CATS+ TORFP # J01B3400029

This Amendment is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all offerors who respond to this TORFP. Specific parts of the TORFP have been amended.

<u>**SEE ATTACHED:**</u>

Questions and Responses

End of Amendment # 1

Questions and Responses

Q1) Is this a new position or an incumbent?

Response: Incumbent

Q2) If its an incumbent, who is the incumbent?

Response: Digital Intelligence Systems, LLC and Science Applications International Corporation

Q3) Are Master Contractors required to submit the MBE documentation included in Attachment 2 even if they are not subcontracting any of the proposed work to an MBE?

Response: MBE documentation is not required. Although there is no MBE goal assigned to this solicitation MDOT always encourages MBE participation when feasible.

Q4) Please provide guidance as to what estimated percentage of the work will be performed at the MdTA base location versus at the Master Contractor's own location.

Response: 100% when space is available on MDTA location

Q5)   Based on the TORFP, the laptop or computer will be provided by the TO Contractor. However, will the standard software and other software (ie helpdesk software, Oracle, etc) needed be furnished by the MDTA or will this need to be provided by the TO Contractor? If provided by the TO Contractor, should the cost of the laptop and software needed be included in the hourly rate for the resource or can be billed separately to MDTA? If provided by MDTA, will MDTA be responsible for setting up needed software on TO Contractor provided laptop/computer? Will TO Contractor be expected to provide any server or database software needed to support their work offsite?

Response: Consultants are expected to work on MDTA computing environment from which software and hardware are provided by MDTA. MDTA will not be responsible for setting up software for consultants who work from their own location remotely except vpn token connection. No server or database software are needed to be provided by TO Contractor.

Q6) Since the resources may be called upon to work evening and/or weekend hours, will we be able to bill over 40 hours per week or will have to offset the hours in the same week or the following?

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Response: In an event that consultant needs to work during weekend or such work is carried on to evening hours, the hours over 40 per week are not billable but consultants will be able to take off those hours for compensation.

Q7) In regards to 3.2.1.A)4) 'To be considered responsive, the proposal shall address all issues addressed in this TORFP', what are the issues that is needed to be addressed in the proposal response?

Response: All items mentioned from the TORFP should be reviewed and responded.

Q8) In regards to 3.2.1.A)5) 'To be considered responsive, the proposal response shall be organized and presented in the same order as this TORFP, acknowledging or responding to every section of this TORFP, in the same numbered sequence', please confirm that every section of the TORFP needs a response? Some of the sections appear to be informative and does not need a response.

Response: Every section is expected to be reviewed and responded.   For those informational, acknowledging is advised.

Q9) As there is no MBE goals indicated, does the MBE documentation still need to be submitted at the time of the proposal submission?

Response: See response to Question 3

Q10) In reference to Section 3.2.1 E), can the three (3) examples of projects or contracts the Master Contractor has completed that were similar to Section 2 - Scope of Work be by the candidate or must be by the Master Contractor?

Response: By master contractor or sub-contractor

Q11) In reference to Section 3.2.1 F), State Assistance, please clarify what is asked by 'Provide an estimate of expectation concerning participation by State personnel'?

Response: This section is requesting what (if any) do you the Master Contractor expect from the State in order to fulfill this scope of work.

Q12) How many candidates can we propose per role requested?

Response: A maximum of 2 MS SQL Server Database Administrators, 1 Oracle Database Administrator, and 1 Computer Programmer

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Q13) Part of the evaluation of technical criteria indicated in Section 4.20020 refers to personnel interviews. When might these be conducted? Will the candidates be expected to come in person or can this be conducted via Skype or phone or other method?

Response: Please refer to section 1.4 "The MDTA will not consider conference calls, phone or webinar interviews"

Q14) Might the commencement of work occur prior to June 1, 2014?

Response: No.

Q15) Do you have any estimates on the amount of travel that may be required?

Response: Consultants are expected to work on MDTA facility and location only. No travel outside of MDTA location is expected.

Q16) Section 2.6.1 – 2(a) – Please confirm whether the SQL Server Test Environment would be on MDTA's servers or the contractor's? If on the contractor's, could you please give details of the requirements for the environment?

Response: All test environments are created and maintained by MDTA and are on MDTA location.

Q17) Section 3.2.1 – A(4) – "all issues addressed in this TORFP" and A95) – "acknowledging or responding to every section of this TORFP" Can you please clarify whether you would like the response to address EVERY section, from Section 1.1 to Section 4.4 – and attachments/exhibit A?

Response: YES.

END OF AMENDMENT # 1