



Maryland Department of Transportation  
Office of Procurement  
CATS+ TORFP J02B5400068  
SHA – GIS Application Development Support  
**Addendum #1**

February 10, 2015

**Addendum #1 is being issued answer questions submitted by the Master Contractors and change the Primary Place of Performance in the Key Information Sheet of the TORFP for above named TORFP. All information contained herein is binding on all offerors who respond to this TORFP.**

**KEY INFORMATION SUMMARY SHEET,  
PRIMARY PLACE OF PERFORMANCE**

**Old Primary Place of Performance**      SHA Headquarters  
707 N. Calvert St., Baltimore MD 21202

**New Primary Place of Performance:      Master Contractors Place of Business**

**QUESTIONS and ANSWERS:**

Question 1:    Is there an incumbent? If yes, please provide details?

Answer 1:    **There are incumbents. They include Johnson Mirmiran and Thompson (JMT), Astadia, KCI, Whitney Bailey Cox and Magnani (WBCM), and Synergy**

Question 2:    Will the State take interviews via phone or skype?

Answer 2:    **No, all interviews shall be held in person, refer to section 1.5.**

Question 3:    Can contractor minimum qualification be met by subcontractor?

Answer 3:    **No, Only those Master Contractors that fully meet all minimum qualification criteria shall be eligible for TORFP proposal evaluation. The Master Contractor's proposal and references will be used to verify minimum qualifications. Only Master Contractor qualifications may be used to demonstrate meeting company minimum qualifications, refer to Section 2.9.1**

Question 4:    Per Section 2.9 MINIMUM QUALIFICATIONS, Would the state consider reducing minimum qualification for contractor?

Answer 4;    **No**

Question5:    Per Section 2.3, Can you please provide more details on systems/applications to be supported or re-designed or developed by proposed resources? ie: How many/no. of systems to be supported? Purpose of the system/application? Technology of each system/application?





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- Answer 5: **The SHA Office of Planning and Preliminary Engineering (OPPE) currently maintains fifteen (15) internal/external applications. Technologies used are described in Section 2.3 and Section 2.6.10. The systems support highway use data collection and planning activities. Visit roads.maryland.gov for information on our programs.**
- Question 6: Per Section 2.6.10, Please list if there are any extensions used for ArcGIS for Desktop and ArcGIS for Server and also specify whether they are standard or advanced editions?
- Answer 6: **SHA is running ArcGIS ArcInfo for Desktop and ArcGIS Server Advanced Enterprise.**
- Question 7: Requirements for HW, SW indicates ArcGIS 10.0 or higher and ArcGIS Server 10.0 or higher. Current version of ArcGIS is 10.3. So, please specify the version that is being used in SHA environment?
- Answer 7: **The current version of ArcGIS Desktop is 10.0 and 10.2. The current version of ArcGIS Server is 10.2.1.**
- Question 8: Per Section 2.3 and 2.6.10, what is the user base for Production environment and how many are concurrent users? This is calculate the no. of users to be supported by testing environment, which in turn to calculate the no. of GIS server licenses required for development testing environment.
- Answer 8: **The production environment for concurrent users varies depending on the application. Some applications are agency wide and can have as many as 300 concurrent users. Other applications are permissions based and can have 25 – 50 concurrent users.**
- Question 9: Can a DBE vendor meet all 30% DBE goal? If on its own a company meets the 30% DBE goal stated in the TORFP, does the company still need to include a DBE subcontractor on its team?
- Answer 9: **Yes, If a DBE Master Contractor that is certified to do the work in the area for the specific products/services to be supplied under the contract, the Master Contractor firm may perform up to 100% of the DBE goal.**
- Question 10: Will it be awarded to a single company or multiple companies?
- Answer 10: **Per Section 2.1, “SHA intends to award this Task Order to one (1) Master Contractor that proposes a team of resources and a Staffing Plan that can best satisfy the TO requirements.”**
- Question 11: Items 12 and 16 of 2.6.3.2 indicate a need for specific testing resources that are not identified in the job roles on page 10 of the TORFP. Would SHA consider adding an additional testing role based on these requirements?





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Answer 11: **The job roles are defined in Section 2.1. SHA will not add an additional job role.**

Question 12: In Section 2.9.2 requirements for Advanced Technology Senior Application Developer and Advanced Technology Junior Applications Developer, would SHA consider removing Esri Image Server and Sharepoint development from the requirements and place them in the company minimum qualifications instead?

Answer 12: **No, Only those Master Contractors supplying key proposed personnel that fully meet all minimum qualification criteria shall be eligible for TORFP proposal evaluation, refer to Section 2.9.2.**

Question 13: In Section 2.9.2 requirements for Advanced Technology Junior Applications Developer, would SHA consider making the “2 years of experience in developing software using a scripting language – one or more of: Perl, Python or VBScript” a company minimum qualification instead?

Answer 13: **No, Only those Master Contractors supplying key proposed personnel that fully meet all minimum qualification criteria shall be eligible for TORFP proposal evaluation, refer to Section 2.9.2.**

Question 14: At the pre-proposal conference, it was clear that the work will be performed off-site. Would SHA please modify the primary place of performance section on the Key Information Summary Sheet to reflect this off-site requirement?

Answer 14: **Yes, we will modify the Key Information Summary Sheet and change the Primary Place of Performance. (See above)**

Question 15: Does WA DSHS have an incumbent contractor(s) either currently working, or who recently worked, on this project?

Answer 15: **This TORFP is for MD Department of Transportation (MDOT) Maryland State Highway Administration (SHA). WA DSHS Washington Department of Social and Health Services is not an incumbent contractor.**

Question 16: Are the incumbents eligible to respond to this solicitation?

Answer 16: **All CATS + master contractors in Functional Area 4 may submit a proposal to this solicitation.**

**End of Addendum #1**

