



**TASK ORDER REQUEST FOR PROPOSALS (TORFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES
OFFICE OF TECHNOLOGY FOR HUMAN SERVICES**

**OTHS/OTHS/14-002-S
ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECMS) OPERATIONS AND
MAINTENANCE (O&M) SUPPORT SERVICES (REVISED)**

**No. N00B4400085
AMENDMENT NO. 7**

February 4 , 2015

Dear Master Contractors:

This Amendment is being issued to clarify certain information contained in the above-named TORFP. All information contained herein is binding on all Master Contractors who respond to this TORFP. Specific parts of the TORFP have been amended. The changes are listed below. New language has been double underlined and marked in bold (i.e. **word**) and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~). Master Contractors who submitted proposals to this TORFP shall submit the attached Amendment Acknowledgement Form by 2 p.m. local time, February 9, 2015

1. Revise TORFP Section 1.21 FEDERAL AND STATE ACCESS as follows:

In addition to Section 6.7 of the CATS+ Master Contract, the United States Department of Health and Human Services, ~~or any of its duly authorized representatives,~~ **the United States Department of Agriculture (USDA), or any of their duly authorized representatives,** shall have access to the TO Contractor's Work Product which is directly pertinent for the purpose of making audit, examination, excerpts, and transcriptions for work performed under this TO Agreement. The TO Contractor shall cooperate with all reviews and supply copies of any requested materials.

2. Add TORFP Section 1.28, REQUIRED FEDERAL ASSURANCES as follows:

1.28 REQUIRED FEDERAL ASSURANCES

By signing and submitting a proposal, the Master Contractor acknowledges that it shall comply with Federal Executive Order 11246 related to Equal Employment Opportunity, Section 306 of the Federal Clean Air Act, Section 508 of the Federal Clean Water Act, the Anti Lobbying Act, and the Americans with Disabilities Act. Additionally, the Master Contractor certifies that neither it nor its principals are debarred or suspended from Federal financial assistance programs and activities.

Should you require clarification of the information provided in this Amendment, please contact me by email at richard.wright@maryland.gov or by phone at 410-238-1267

By:
Richard Wright
Procurement Officer
Issued: February 4, 2015

AMENDMENT ACKNOWLEDGEMENT FORM

**CATS+ TORFP # OTHS/OTHS-14-002-S
Blanket Purchase Order #: N00B4400085
ENTERPRISE CONTENT MANAGEMENT
SYSTEM (ECMS) OPERATIONS AND MAINTENANCE (O&M) SUPPORT SERVICES**

Amendment Acknowledgement:

The Offeror: _____ acknowledges receipt of Amendment No. 7 and is made aware of the changes contained therein. By signing this form the Offeror accepts the changes as part of the contract requirement.

Authorized Signature

Date

Note: This form must be signed and returned to the Procurement Officer by 2:00 p.m. on February 9, 2015.



**TASK ORDER REQUEST FOR PROPOSALS (TORFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES
OFFICE OF TECHNOLOGY FOR HUMAN SERVICES**

**OTHS/OTHS/14-002-S
ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECMS) OPERATIONS AND
MAINTENANCE (O&M) SUPPORT SERVICES (REVISED)**

**No. N00B4400085
AMENDMENT NO. 8**

February 18, 2015

Dear Master Contractors:

This Amendment is being issued to clarify certain information contained in the above-named TORFP. All information contained herein is binding on all Master Contractors who respond to this TORFP. Specific parts of the TORFP have been amended. The changes are listed below. New language has been double underlined and marked in bold (i.e. **word**) and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~). Master Contractors who submitted proposals to this TORFP shall submit the attached Amendment Acknowledgement Form by 2 p.m. local time, February 23, 2015.

1. Revise TORFP Section 1.21 FEDERAL AND STATE ACCESS as follows:

In addition to Section 6.7 of the CATS+ Master Contract, the United States Department of Health and Human Services, the United States Department of Agriculture (USDA), or any of their duly authorized representatives, shall have access to the TO Contractor's Work Product which is directly pertinent for the purpose of making audit, examination, excerpts, and transcriptions for work performed under this TO Agreement. The TO Contractor shall cooperate with all reviews and supply copies of any requested materials.

The State of Maryland shall have all ownership rights in software or modifications thereof and associated documentation designed, developed or installed with federal financial participation. The federal government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal government purposes, the copyright in any work developed under a grant, sub-grant or any rights of copyright to which a contractor purchases ownership as part of, and to fulfill contractual obligations under, this TO Agreement.

Should you require clarification of the information provided in this Amendment, please contact me by email at richard.wright@maryland.gov or by phone at 410-238-1267.

By:
Richard Wright
Procurement Officer
Issued: February 18, 2015

AMENDMENT ACKNOWLEDGEMENT FORM

CATS+ TORFP # OTHS/OTHS-14-002-S

Blanket Purchase Order #: N00B4400085

ENTERPRISE CONTENT MANAGEMENT

SYSTEM (ECMS) OPERATIONS AND MAINTENANCE (O&M) SUPPORT SERVICES

Amendment Acknowledgement:

The Offeror: _____ acknowledges receipt of Amendment No. 8 and is made aware of the changes contained therein. By signing this form the Offeror accepts the changes as part of the contract requirement.

Authorized Signature

Date

Note: This form must be signed and returned to the Procurement Officer by 2 p.m., February, 23, 2015.