STATE OF MARYLAND

DLLR

DEPARTMENT OF LABOR, LICENSING AND REGULATION

OFFICE OF BUDGET & FISCAL SERVICES
500 N Calvert Street
4th Floor
Baltimore, MD 21202

AMENDMENT #1

To

Task Order Request for Proposals

Consulting and Technical Services+ (CATS+)
Task Order Request for Proposals (TORFP)

MARYLAND ELECTRONIC LICENSING SYSTEM (ELS) AND WEB PROGRAMMINGSUPPORT PERSONNEL

SOLICITATION NUMBER P00B5400103

May 12, 2015

Ladies and Gentlemen:

This Addendum is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below. New language has been underlined and marked in **red** (ex. **new language**)) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Issued Date:

Change From:	**May 24, 2015**
Change To:	**April 24, 2015**

2. **Revise Offeror's Company Minimum Qualifications, Page 16** to read as follows:

Change From: **Section 2.9.1.2:** Demonstrate at least one (1) year of experience providing   O&M support services to U.S. based commercial or government entities with at least 5,000 end-users.

Change To: **Section 2.9.1.2:** Demonstrate at least one (1) year of experience providing   O&M support services to U.S. based commercial or government entities with at least 1,000 end-users.

CATS+ TORFP#: P00B5400103

Maryland Electronic Licensing System (ELS) and Web Programming Support Personnel

Offeror's Questions to TORFP:

1. Section 2.9.1.1 States: Demonstrate at least five (5) years of experience in providing personnel for web development, analysis and programming. a. Experience shall include providing at least one (1) enterprise web application support personnel with at least one (1) resource having Perl-CGI development experience.

    Question: This full requirement in its current state heavily favors firm(s) currently supporting DLLR in a development capacity. Can it be modified to remove the Perl-CGI development experience at the Master Contractor level and leave it at the Resource / Personnel level (Section 2.9.2.1), which is most appropriate. In other words, can it be modified to state the following:

    Demonstrate at least five (5) years of experience in providing personnel for web development, analysis and programming. a. Experience shall include providing at least one (1) enterprise web application support personnel
    Answer: Yes

    Addendum: The resource must have at least 5 years of Perl-CGI experience and of which 1 year of Perl-CGI experience has to be within the last 3 years.

2. Section 2.9.1.2 States: Demonstrate at least one (1) year of experience providing O&M support services to U.S. based commercial or government entities with at least 5,000 end-users.

    Question: This requirement tends to favor larger firms and precludes many smaller MBEs, WBEs and SBR companies like ours from responding given small business don't always have the past performance yet of supporting organizations with 5,000+ users. Given the overall contract value is likely less than $500k over 3 years, it seems excessive to require O&M support at 5,000+ users. Contracts with such small dollar values like this one are perfectly suited for smaller MBEs, WBEs and SBR. *Given the overall contract value is likely less than $500k over 3 years, can this be modified to down to 1,000 end users so that MBEs, WBEs and SBR are able to participate in this solicitation?*
    Answer: Yes, we can lower the total from 5,000 to 1,000 users. (Addendum)

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3. Will agency consider making following requirement as desirable instead of minimum requirement? Demonstrate at least one (1) year of experience providing O&M support services to U.S. based commercial or government entities with at least 5,000 end-users.
Answer: No, but we will accept if supporting organizations with 1,000 users as indicated in Question 2 reply.

4. Is it a new requirement? Is there an incumbent? If yes, please provide name of incumbent and if incumbent is allowed to bid?
Answer: No, this is not a new requirement and we do have an incumbent. Yes, the incumbent is allowed to bid.

5. Will agency consider making it reserve for SBR or partial set aside to MBE/WBE?
Answer: No.

6. What information should be presented to prove "Demonstrate at least five (5) years of experience in providing personnel for web development, analysis and programming with specific experience in Perl-CGI."? Will it sufficient to list project that was done 5+ years ago or vendor needs to submit PO etc?
Answer: Yes, a list of projects that includes the skill set of the developer.

7. What information should be presented for "Experience shall include providing at least one (1) enterprise web application support personnel with at least one (1) resource having Perl-CGI development experience"? Will detail of project be fine or PO?
Answer: Yes.

8. Please provide details on how to prove meeting minimum qualification at company level.
Answer: Provide a list of production line projects with time intervals and service provided.

9. Does DNL have an incumbent contractor(s) either currently working, or who recently worked, on this project?
Answer: This a repeat question. Please see Question 4 reply.

10. Are the incumbents eligible to respond to this solicitation?
Answer: This a repeat question. Please see Question 4 reply.