Assigned Question #	Question	Answer

1	VIA e-mail:
	
	Section 2.1.1. OFFEROR'S COMPANY MINIMUM QUALIFICATIONS:
	
	"b. The Offeror must have provided at least ten (10) full-time support staff across any technology roles, including at least eight (8) full-time technology support staff simultaneously for a minimum of one year"
	
	Question: 1. Is it required to meet both conditions listed in paragraph (b) on <u>one</u> engagement?
	
	    - ten (10) full-time support staff across any technology roles (for 3 years within past 10 years)
	
	    - eight (8) full-time technology support staff simultaneously for a minimum of one year
	
	We are a small, woman owned MBE firm based in Annapolis. Our company has an excellent past performance record with 10+ full time support staff over a period of 17 years with the same client, but we did not have 8 employees simultaneously in the last 10 years with this client. This engagement satisfies the first portion of the paragraph (b).
	
	However, we did have 8 full time support staff for 2 recent years on a different similar engagement. This engagement satisfies the second portion of paragraph (b).
	
	1. Is it required to meet both conditions listed in paragraph (b) on <u>one</u> engagement?
	2. Do we meet minimum qualifications?
	3. Is it acceptable to have Maryland contracts (Task Orders) are under CATS+ Master Contract, and will it be considered as **ONE ENGAGEMENT**.
		1. Is it required to meet both conditions listed in paragraph (b) on <u>one</u> engagement? Yes.
		2. Do we meet minimum qualifications stating they have a different similar engagement? If the conditions in Section 2.1.1 are met, then your organization will meet the minimum requirements.
		3. Yes.

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2	1. Is this a new solicitation or a recomplete? 2. If recomplete of an existing contact please provide the task order and contract number? 3. What was the value of the previous contract? 4. Are there any incumbents(s)? If so, who? 5. Is the agency satisfied by the incumbent(s)? 6. Is the incumbent eligible for re-compete? 7. Is there a draft of the transition-out plan available? 8. What work status is acceptable for personnel? HI's and or Green Card holders, U.S. citizens? 9. What level of security clearance is required by the personnel assigned (Public Trust, Secret, etc.)?	1. Services for the requirements in this TORFP are currently performed under an existing contract. 2. OPASS # 06-9117 / M00B2400462 3. Originally awarded to Computer Sciences Corporation (CSC) in 2006 for $8,057,553. The total value of the contract, including all exercised options and modifications is now $72,925,040. 4. See answer # 3 above. 5. Yes. 6. Only vendors listed on DoIT's website for CATS + in functional area five (5) are eligible. 7. No. 8. Legal working status document required to work in the US. 9. Please refer to Attachment 17 in the TORFP.
3	1. Is this a new requirement or a re-bid of an existing contract?	1. Services for the requirements in this TORFP are currently performed under an existing contract.
4	1. If re-bid, why is this being issued now?	1. Current contract ends October 31, 2016.
5	1. Who is the incumbent vendor providing these services to DHMH today?	1. Computer Sciences Corporation (CSC)
6	1. How long has the incumbent vendor been providing these services to DHMH?	1. The current contract with CSC has been in place since 2006.
7	1. Is the incumbent vendor allowed to bid on this solicitation?	1. Only vendors listed on DoIT's s website for CATS+ Functional Area #5 are allowed to bid.

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8	1. What is the target date of this engagement?	1. The proposed target start date is June/July 2016.
9	1. What happens if any of our key personnel proposed are not available to start at tie of award?	1. DHMH expects proposed Key Personnel to be available up to thirty (30) days after Task Order Execution. Please refer to Section 3.7.3.1.
10	1. What type of tools is DHMH expecting the Master contract or propose in response to section 4.4.1.4	1. Vendor is not expected to propose any tools.
11	1. Can DHMH provide a WORD document version of this solicitation and all attachments?	1. No. It is not the Departments policy to offer WORD version of solicitation documents.
12	1. Can past performance count that we did as a subcontractor and not as the prime? 2. In reference to minimum qualifications, past performance, is past performance that we did as a subcontractor acceptable? If we were the prime, do you want us to submit --performance in terms of performing as a subcontractor?	1. Yes, as long as the Department is able to verify that the work performed was provided by your organization and not the prime. 2. Yes, if it meets the requirements and it is verifiable. Work performed that can be verified as being performed by your organization is acceptable and your proposed qualifications must have been on one engagement.
13	1. What will be start date for the candidate if he is selected?	1. The four (4) Key Personnel are required to start at the time of the Notice to Proceed (NTP). The Non-Key Personnel are expected during the 60 day ramp-up period which is subject to the TO Manager's approval.

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14	1. Is there any incumbent or is this is a new opportunity? 2. Who is currently supporting MMIS? 3. How many resources are currently managing MMIS? 4. We understand there is 30% MBE Goal for this opportunity, with specific sub-goals. But, practically it is impossible to meet these goals, would State be kind enough to be flexible on these sub-goals requirement? 5. Why do we need to provide Systems Engineer's certification per 4.4 Section C which states following: In accordance with Section 2 Master Contractor's Personnel Minimum Qualifications provide image of Systems Engineer's current MCSE licenses/certification.	1. Services for the requirements in this TORFP are currently performed under an existing contract. 2. Computer Sciences Corporation (CSC). 3. 19 resources. 4. No. This is the requirement for this solicitation. 5. This requirement will be removed in Addendum # 3.

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15	1. At the bottom of page 27 and the top of page 28 of the TORFP states "Additional hours above 40 hours will be substituted for time off. For every one (1) hour of overtime earned an equivalent hour will be accrued for time off". Does this mean that the Contractor Company will not be paid (i.e. cannot bill) for overtime but must incur the cost for paying the employee for time off (comp time). Can the State please provide an example? 2. 2. On Page 42 C.2 the TORFP states "In accordance with Section 2 Master Contractor's Personnel Minimum Qualifications provide image of Systems Engineer's current MCSE license/certification". The Senior Systems Engineer is not a key personnel, therefore, will not appear in the proposal (as clearly stated in the TORFP to ONLY include Key Personnel). Does the State expect this to be part of the proposal? 3. At the top of page 42 of the TORFP it states "5) Provide the names and titles of the Master Contractor's management staff who will manage the services rendered under this TO Agreement". At the pre-proposal conference the question was asked "Since there is no Project Management or Technical Lead position defined, who will the contractor employees report to?" The answer provided by the State was "Maryland State Management". If this is the case, what level of management of services is expected from the contractor aside from administrative and employee issues resolution? 4. 4. Is there a preferred SDLC to be used under this solicitation (i.e., Agile, Waterfall, RUP)?	1. Contractor will be paid the proposed hourly rate for contractor staff hours taken off as accrued time earned. 2. This requirement will be removed in Addendum # 3. 3. Administrative and employee issue resolution is to be handled by the back-office administration. 4. No.

*RESPONSES TO ALL QUESTIONS SUBMITTED TO dhmh.solicitationquestions@maryland.gov for MMIS Support and Maintenance / OPASS # 16 -15772