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TO: MASTER CONTRACTORS

FROM: Dorothy M. Richburg
                 Procurement Officer

RE: ADDENDUM I
                 Pre-Proposal Conference
                 TORFP NO. R00B4400084
                 SENIOR APPLICATIONS DEVELOPER

DATE: February 27, 2014

YOU SHOULD RECEIVE 8 PAGES
In addition to the attendance sheet.
IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 410-767-0628
OR EMAIL drichburg@msde.state.md.us
THANK YOU.

Attached are the following documents:

1. Minutes from the Pre-Proposal Conference held on Thursday, February 20, 2014; and
2. Attendance Sheet

PROPOSALS ARE DUE NO LATER THAN
2:00 PM EDT, MONDAY, MARCH 24, 2014

MARYLAND STATE DEPARTMENT OF EDUCATION
200 West Baltimore Street
Baltimore, MD 21201-2595
410-767-0628
410-333-2017 (Fax)

TORFP NO. R00B4400084

SENIOR APPLICATIONS DEVELOPER

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PLEASE E-MAIL, FAX OR MAIL THIS TO:

Dorothy M. Richburg, Procurement Officer
MARYLAND STATE DEPARTMENT OF EDUCATION
200 West Baltimore Street
Baltimore, MD   21201-2595
drichburg@msde.state.md.us
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MR. BLACKBURN: We're here today to talk about the Task Order Request for Proposals, R00B4400084. It's for a Senior Applications Developer. The closing date on this is March 24th of this year. There's no MBE goal, but there is a Small Business Reserve and my friend Marc will give us more details when he gives us an introduction. We'll introduce ourselves and then we'll do the usual round-robin style questions. So it looks like everyone is here and we'll start with introductions. I'm James Blackburn in Procurement. And my friend here?

MR. ALLEN: Marc Allen. I work for the Division of Curriculum Assessment and Accountability.

MS. CERASI: RheaAnn Cerasi, Wood Consulting.

MR. HARJANI: Sandeep Harjani, Infojini, Inc.

MR. ACHREYA: Narayan Achreya, I-Cube Systems.

MS. DEISHER: Kandace Deisher, United Solutions.

MR. CHAMBERS: I'm Doug Chambers, I'll be recording and I'm with Conference Reporting Service.

MR. BOURI: Vijay Bouri, N-3 Technologies.

MR. BLACKBURN: Okay. Very good. That's all of us. So Marc Allen, give us an introduction now to this TORFP and then we'll ask and answer questions.

MR. ALLEN: Okay. This TORFP is for a Senior Application Developer. As James said earlier, it's for a Small Business Reserve. If you need more information on Small Business Reserve, you can go to the DGS website at www.smallbusinessreserve.md.gov.

Again, the position is a Senior Applications Developer. As James said earlier, proposals are due by March 24th, which is a Monday, and the purpose of this TORFP, and this is on page 9, is to obtain one on-site Senior Applications Developer to develop code, test, implement and support applications in JDEVELOPER using Oracle ADF framework, and also transition existing Oracle 6i applications with a server side PL/SQL into JDEVELOPER ADF Applications.

So that's the purpose of this position. On page 10, Section 2.4, list the current hardware which is located in this building. Accountability applications have been developed using Oracle

forms, Builder 6i. The programs are written in PL/SQL. The applications are hosted on 11g database, Oracle database servers, that's the back end. And the report writing tool is COGNOS Impromptu 7.4. That's the current system.

Also on page 10, Section 2.5, list the duties and responsibilities for this position, I'm not going to read each of them because they're listed on page 10.

The next page, page 11, Section 2.6 is a Service Level Agreement that you'll need to indicate your agreement to. The next page, page 12, Section 2.7.2, starts to list the deliverables for this position, and that carries into the next page, page 13.

And then the following page, page 14, lists the contractor personnel minimum requirements and underneath that are personnel, other requirements. I'm not going to read each one. They're stated there on the page.

QUESTIONS – ANSWERS--CLARIFICATIONS

So with that being said, we'll go ahead and entertain and answer questions.

MR. BLACKBURN: Ms. Cerasi, would you like to start?

MS. CERASI: I don't have any.

MR. BLACKBURN: Okay. Mr. Harjani, how about you?

MR. HARJANI: No questions.

MR. BLACKBURN: And Mr. Achreya?

MR. ACHREYA: Yes. No questions.

MR. BLACKBURN: That leaves you, Ms. Deisher.

MS. DEISHER: Is there an incumbent on this one?

MR. ALLEN: Yes. Prism.

MS. DEISHER: When you say yes, present, you either –

MR. ALLEN: Prism.

MS. DEISHER: Oh, Prism. Okay. Sorry.

MR. BLACKBURN: That sounded an awful lot like prison.

(Laughter)

MS. CERASI: Yeah, I thought he said present and I thought what does that mean?

MR. BLACKBURN: One of our more unusual qualifications. Okay. With that, Mr. Bouri?

MR. BOURI: How long the incumbent has been there?

MR. ALLEN: About two years.

MR. BOURI: Was that part of the MSDE requirement back in the first one, which was back in October of 2010?

MR. ALLEN: No, about 2012.

MR. BOURI: Okay.

MR. ALLEN: I don't remember the exact date. But it was only about two years.

MR. BOURI: That was required in the ...

MR. ALLEN: The JDEVELOPER is required for now, yes.

MR. BOURI: It would be required at that time also, that time for the position, so...

MR. ALLEN: Okay.

MR. BLACKBURN: Okay. Very good. Ms. Cerasi, do you have a question?

MS. CERASI: No.

MR. BLACKBURN: Mr. Harjani?

MR. HARJANI: No questions.

MR. BLACKBURN: And Mr. Achreya?

MR. ACHREYA: No questions.

MR. BLACKBURN: Ms. Deisher?

MS. DEISHER: From the period of performance, this one said the notice to proceed until a certain date. Do you guys have any idea of when the notice to proceed might be expected?

MR. BLACKBURN: I don't. Do you?

MR. ALLEN: For this one.

MS. DEISHER: Yeah.

MR. ALLEN: As soon as we can get it done.

MS. DEISHER: There's no guesstimate of a month or?

MR. ALLEN: Well, definitely by May 31st.

MS. DEISHER: Okay.

MR. ALLEN: Of this year.

MR. BLACKBURN: That would be good. I can say that after sitting in on a number of these, that we have been asked that question for some of the ones quite a bit and I know that everyone is working hard to try to get a lot of these positions. And Marc's answer has been the usual answer that we're trying to get people as quickly as possible. But there's so much going on, I think that sometimes it's hard to guesstimate exactly.

MR. ALLEN: And also, not everything is under our control.

MS. DEISHER: Oh, yes. Yes.

MR. ALLEN: So that also makes it difficult.

MR. BLACKBURN: Mr. Bouri, how about you? Do you have any other questions?

MR. BOURI: No, thank you.

MR. BLACKBURN: Ms. Cerasi?

MS. CERASI: No.

MR. BLACKBURN: Mr. Harjani?

MR. HARJANI: No.

MR. BLACKBURN: Mr. Achreya? Then we come back to you, Ms. Deisher. Do you have –-

MS. DEISHER: I just have one final question and it's regarding the proposed facility. Is this one also run where it's anticipated all the work will be done here?

MR. ALLEN: Yes. Here.

MR. BLACKBURN: Okay. We'll make one more round. Mr. Bouri?

MR. BOURI: No, thank you.

MR. BLACKBURN: Ms. Cerasi? Mr. Harjani?

MR. HARJANI: I'll ask this question.

MR. BLACKBURN: Very good. Thank you, sir.

MR. HARJANI: Are you satisfied with the incumbent?

MR. ALLEN: Yes.

MR. HARJANI: Okay.

MR. BLACKBURN: Very good. Mr. Achreya?

MR. ACHREYA: I'm just a participant here...

MR. BLACKBURN: And Ms. Deisher, how about you?

MS. DEISHER: Nope. I'm good.

MR. BLACKBURN: Nothing. And finally, Mr. Bouri, anyone? Everyone's satisfied. Okay. Very good. I think we can call it a day then.

MR. ALLEN: Okay. Any questions on duties, requirements, minimum qualifications?

MR. BOURI: I will ask a question.

MR. ALLEN: Sure.

MR. BOURI: What are these pertaining, is it general industry experience, at least two years of experience working in Pre-Kindergarten to Grade 12. Is that a must requirement or?

MR. ALLEN: No. It is not a must requirement, but it will be taken into consideration.

MR. BOURI: Okay.

MR. BLACKBURN: Very good. Thank you. Additional questions? All right. Thank you for coming.

MR. BOURI: Thank you.

(Whereupon, at 1:15 p.m. the meeting was adjourned.)

Questions for TORFP R00B4400084
SENIOR APPLICATIONS DEVELOPER

1. With respect to "Scope of Work", can you please confirm that this section can be deleted due to just a resume submittal?

   Section 2 Scope of Work of TORFP cannot be deleted. Section 2 is a critical part of the TORFP. It outlines items like Purpose, Duties and Responsibilities, Deliverables, and Personnel Minimum Requirements.

2. With respect to TORFP item "3.3 TO TECHNICAL PROPOSAL" on page 17:
   a. With respect to "A) Proposed Services, 1) Executive Summary", because vendors are just submitting a resume, can one delete the clause "and summarize the proposed methodology and solution for achieving the objectives of the TORP"?

   Vendors do not need to propose a methodology and solution for achieving the objectives of the TORFP.

   b. For the same reason, can "3) Tools the TO Contractor…" in the same subsection as above be deleted?

   Item "3.3 TO TECHNICAL PROPOSAL" does not contain the referenced subsection concerning tools. MSDE will provide the necessary tools for the Senior Applications Developer to do their work.

3. With respect to "E) Proposed Facility", will the work be performed on the government's site?

   MSDE is looking for an onsite Senior Applications Developer programmer. Please refer to Section 2.1 Purpose. Work will be performed at our 200 West Baltimore Street location.

4. Is this an existing or new project?

   This is an existing project.