# ADDENDA # 1

# &

# Questions and Answers

# <u>W00B5400003</u>

# TOWER SITE SERVICE

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**TOWER SITE SERVICE**
**W00B5400003**
**ADDENDA #1**
**&**
**QUESTIONS AND ANSWERS**

## Page 16 Section 2.6.3 Originally Stated:

### 2.6.3 SERVICE LEVEL AGREEMENT (SLA)

Service Level Response Time

a. Severity 1: 4 hours on-site response time to initiate repair.
b. Severity 2: 8 business days on-site response time to initiate repair (days state agencies are open).
c. Severity 3: 16 business days on-site response time to initiate repair (days state agencies are open).

## *Correction:*

## Page 16 Section 2.6.3 Now States:

### 2.6.4 SERVICE LEVEL AGREEMENT (SLA)

Service Level Response Time

a. Severity 1: 4 hours on-site response time to initiate repair.
b. Severity 2**: 8 hours** on-site response time to initiate repair.
c. Severity 3: **16 hours** on-site response time to initiate repair.

## Page 27 Attachment 1 - Price Sheet Originally Stated (4) four Locations for Pricing:

Northern ESS Service Region, Eastern ESS Service Region, Southern ESS Service Region, and Central ESS Service Region.

## *Correction:*

## Page 27 is Being Replaced with a NEW Attachment 1 A – Price Sheet that is an Attachment with ONLY (3) Locations for Pricing:

Eastern Service Region, Central Service Region, and Western Service.

Q1. Do all MBE requirements need to be met by subcontractors (as opposed to the prime)?

**A1. 50% of the MBE goal can be met by the Prime MBE Contractor and the other 50% must be met by Sub-Contractors.**

Q2. As this is a labor only response, is it correct that no mercury affidavit is required as there are no parts proposed?

**A2. The Mercury Affidavit needs to be submitted with your proposal as parts will be required during the maintenance.**

Q3. Is it correct that Severity 2 and Severity 3 response is business hours?

**A3. Please see correction above, Severity 2 and 3 responses are just in hours to "initiate repair".**

Q4. In order to meet MBE requirements, particularly if all work could typically be done by the prime, new relationships may need to be formed to give the State the most advantageous solution. Potentially, the negotiable and contracts required by two businesses could take longer than the time available for response. Would the state entertain an extension if requested and if based upon the need to meet the MBE requirements?

**A4. No extensions will be granted.**

Q5. Is it correct that no travel time is to be billed (I.e only on-site time)?

**A5. Yes, this is correct.**

**Section 1.11: Expenses for travel performed in completing tasks for this TORFP shall be at the Contractor's expenses.**

Q6. Will the regions be revised per the pre-proposal conference discussion?

**A6. Yes, please see correction above and new Attachment 1 A – Price Sheet.**

**The preceding pages represent**
**Modification # 1 to**
**Solicitation # W00B5400003**
**TOWER SITE SERVICE**

The State's procurement regulations require that you acknowledge receipt of this Modification by the time that you submit your bid or proposal. To acknowledge receipt, please, complete the bottom portion of this letter and return it to me with your bid or proposal.

Failure to acknowledge receipt of this Modification could cause your bid or proposal to be disqualified.

Acknowledgment of Receipt of Modification #_1_ to Solicitation **# W00B5400003**

A. Vendor Name:_____

B. Authorized Representative's Name:_____

Signature:_____

C. Date:_____

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**BID OPENING SIGN-IN SHEET**

BID#: TORFP W00B5400003
TOWER SITE SERVICE

DATE: July 11, 2014 @ 11:00 AM QMD Conference Room

***THE PROCUREMENT OFFICER FOR THIS PROJECT IS:***

***Regina Jackson***

| *COMPANY NAME* | *REPRESENTATIVE* | *PHONE NUMBER* |
|---|---|---|
| Brown Communication Inc | Robert Lyseight | 410 832 1889<br>301 2546868 |
| G4S Technology | John Devine | 703-440-1333<br>571-305-3527 |
| United States Tower Services, LTD | Quentin Ellis | (301) 874-5885<br>(240) 254-2597 |
| TOWER RESOURCE MANAGEMENT "TRM" | SAM SACCO | 410-258-6717 |
| CE | Jonathan Fourkiller | 410-252-1222 x971 |
| | | |
| | | |
| | | |

Representatives from the Maryland State Police present at this pre-bid conference are:

| **NAME** | **TITLE** | **PHONE** |
|---|---|---|
| Gary Davis Jr. | Director - ESD | 410-799-3466 |
| | | |
| | | |
| | | |

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