

**CATS+ TORFP 060B6400037**  
**GIS Support and Services**  
**Question & Answer Document**

1. Section 2.10 of our CATS+ Master Contract does not contain a labor category and associated minimum requirements for GIS Application Development Support - Junior. Would the minimum requirements for this key personnel position be the same as those for Application Developer, Advanced Technology, which is in Section 2.10 of our CATS+ Master Contract?
  - a. The requirements of the GIS Application Development Support – Junior resource is most comparable to the Geospatial Web Developer (Mid-Level) – Page 62 (CATS+ RFP 060B24900023).
2. Please clarify/list all anticipated work site location and agency name.
  - a. Maryland Emergency Management Agency (MEMA). 5401 Rue Saint Lo Drive, Reisterstown, MD 21136; and
  - b. Maryland Department of Information Technology. 45 Calvert Street, Annapolis, MD 21401. New location to be 100 Community Place, Crownsville, MD 21032 (after July 1, 2016).
3. What type of background check is required?
  - a. No background check is required.
4. Will VPN access be provided for urgent remote support and back office support from the company?
  - a. Yes, VPN access shall be provided, as necessary, for both MEMA and DoIT locations.
5. What are the anticipated daily/routine work hours/duration?
  - a. During non-emergency conditions, a standard 8-hour day will be required. During emergency conditions and when the State Emergency Operations Center (SEOC) at MEMA is activated, shifts are 12 hours on, 12 hours off.
6. Does DoIT have an incumbent contractor(s) either currently working, or who recently worked, on this project?
  - a. DoIT has one full-time contractor working at MEMA. DoIT also has a part-time contractor working at DoIT and a full-time contractor working off-site. All contractors are employees of units within the State of Maryland.
7. Is the incumbent eligible to respond to this solicitation?
  - a. No, the existing entities providing contractor support are not Master Contractors on the CATS+ contract.
8. If there is an incumbent, can you provide the name?
  - a. Towson University, Center for GIS. Maryland Environmental Service and Eastern Shore Regional GIS Cooperative.
9. Can the proposal due date be extended to July 7, 2016?
  - a. No; however, an extension via Amendment #1 has been granted and the proposal due date has been changed to **Monday, June 27, 2016, 2:00 P.M. Local Time.**