



**Department of Budget and Management  
Office of Information Technology  
Application Systems Management Division**

**Consulting and Technical Services (CATS)**

**CHANGE ORDER REQUEST FOR PROPOSAL (CORFP) #1  
To  
Public Safety Communications System Project Management  
TORFP #F10P6200565**

**ISSUE DATE: May 30, 2006**

## **CHANGE ORDER REQUEST FOR PROPOSAL (CORFP) #1**

**To**

**TORFP #F10P6200565**

### **1 PURPOSE**

The purpose of this Change Order Request for Proposal (CORFP) is to include in the scope of work define by the Public Safety Communications System Project Management Task Order Request For Proposal (TORFP), #F10P6200565, the requirement for a project manager to manage and oversee the Statewide Wireless Interoperability Requirements and Proof of Concept Project (“Wireless Interoperability Project”), #050R6800087. Consistent with the scope of the TORFP, the desired outcome of this CORFP is for a highly qualified project manager to professionally manage the Wireless Interoperability Project to a successful conclusion.

### **2 BACKGROUND**

The purpose of the Wireless Interoperability Project is to define and establish the strategy and technical architecture for a statewide, interoperable wireless radio system that supports public safety and first responder voice and data communication requirements. This effort involves identifying the functional requirements of system users, providing recommended options for deploying a statewide interoperable radio system, defining a pragmatic implementation strategy, and establishing a proof of concept site(s) to demonstrate that the proposed engineering will meet the needs of the State. The results of the Wireless Interoperability Project will be utilized in defining and directing future projects for the implementation of a statewide wireless interoperable voice and data communication system. The Department of Budget and Management (DBM) is to request Board of Public Works (BPW) approval for the contract at the June 7, 2006 BPW meeting. Project activities are tentatively set to commence on June 26, 2006.

### **3 SCOPE OF WORK**

#### **3.1 Included Systems**

The TO Contractor shall provide a highly qualified Project Manager with significant experience and expertise in:

- A) Managing projects of comparable scope and complexity.
- B) Engineering and design of an interoperable wireless public safety communications system as defined in the Statewide Wireless Interoperability Requirements and Proof of Concept Project RFP (Attached).
- C) Facilitating productive discussions with individual as well as groups of stakeholders.
- D) Assimilating technical and functional requirements from multiple sources and achieving consensus towards a final set of requirements.
- E) Achieving on time, on budget project completion that satisfies project requirements.

#### **3.2 Deliverables**

Throughout the term of the Wireless Interoperability Project, the TO Contractor shall provide a highly qualified project manager to effectively manage project tasks to on time, on budget completion for all

project deliverables as defined in the project's RFP. The effectiveness of the project manager will be measured based on his/her ability to:

- Manage the project and associated tasks consistent with all State and agency requirements, policies and guidelines as well as the Project Management Institute's standards for project management;
- Achieve on time, on budget production of project deliverables that satisfy the requirements as defined in the RFP;
- Identify issues and constraints that are or may impede project performance, and reporting these issues and constraints to the State with recommendations for mitigation;
- Clearly report project status in regularly scheduled project reports and in presentations to key stakeholders and stakeholder groups.

#### **4 PROPOSAL SUBMISSION**

TO Contractor shall submit its proposal in accordance with Section 3 of the above referenced TORFP no later than **June 9, 2006, at 2 PM local time**. The proposal must clearly indicate if TO Contractor staff and subcontractors previously reviewed and approved by the State are to be employed in satisfying the requirements of this CORFP. If additional staff and subcontractors are to be employed, the TO Contractor is required to submit as part of its response to this CORFP all documentation as required in Section 3 of the TORFP for State review and approval. An interview of the proposed project manager will be conducted, with the State reserving the right to accept or reject any proposed candidate. The CORFP Price Proposal format shall be consistent with the TORFP, Attachment 1 – Price Proposal.

**Consulting and Technical Services Contract  
Task Order Agreement Modification**

Modification No.: #1

To Agreement No.: TORFP #F10P6200565

Date of Modification: **Month Day, 2006**

Contract Dated: **Month Day, 2006**

Between the State of Maryland, Department of Budget and Management (Customer) and Nortel Government Solutions Inc., to provide the services described in Change Order Request For Proposal # 1. The following contract terms and conditions are modified as follows:

1. The scope of the agreement shall include all deliverables as described and proposed to in CORFP #1.
2. All of the provisions of the original Contract remain in full force and effect except as expressly modified herein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers, agents or officials this \_\_\_\_ day of \_\_\_\_ 2006.

**Nortel Government Solutions, Inc.**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_ (SEAL)  
Corporate Officer/Authorized Agent

\_\_\_\_\_  
Printed Name/Title of Officer/Agent

**State of Maryland  
Department of Budget and Management**

\_\_\_\_\_  
Witness

By: \_\_\_\_\_ (SEAL)  
Gisela Blades, Procurement Officer

Approved as to form and legal sufficiency  
this \_\_\_\_\_ day of \_\_\_\_\_, 2006

\_\_\_\_\_  
Assistant Attorney General