



DEPARTMENT OF  
BUDGET & MANAGEMENT

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Amendment #2 to  
Request for Proposals (RFP)  
Enterprise Web Systems  
Project No. F10R5200205  
April 28, 2005

Ladies and Gentlemen:

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Revise Key Information Sheet

Closing Date and Time: ~~May 3, 2005~~ **May 9, 2005** 2:00 PM (Local Time)

2. Revise RFP Section 1.9 Proposals Due (Closing) Date

An unbound original and three (3) bound copies of each proposal (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.5, no later than 2:00 PM (local time) on ~~May 3, 2005~~, **May 9, 2005** in order to be considered. An electronic version (diskette or CD) of the Technical Proposal in MS Word format must be enclosed with the original technical proposal. An electronic version (diskette or CD) of the Financial Proposal in MS Word format must be enclosed with the original financial proposal. Please ensure that the diskettes are labeled with the RFP title, RFP number, and Offeror name and packaged with the original copy of the appropriate proposal (technical or financial).

Requests for extension of this date or time will not be granted. Offerors mailing proposals shall allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.02.10, proposals received by the Procurement Officer after the due date, will not be considered. Proposals may not be submitted by e-mail or facsimile.

3. Revise RFP Section 2.9.1.C ~~The following table provides an estimate of the staff required for daily operations and Plumtree software support during the transition and ongoing maintenance period. The actual labor categories and number of staff in each will be the result of the Work Order response and the NTP. These levels do not include the network and security monitoring, hardware support and backup services.~~

**The following table provides an estimate of the incumbent's current staff for daily operations and Plumtree software.**

**The Current Staff Levels noted in the table below are those used in the current contract, are for reference only, and not to be utilized in the Offeror's RFP response.**

**The actual labor categories and number of staff in each from the new Contractor will be the result of selected Offeror's proposal and the NTP for the M&O work. These levels do not include the network and security monitoring, hardware support and backup services.**

~Effective Resource Management~

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<b>Labor Categories <u>Current Staff Levels</u></b>		
	<b>Transition</b>	<b>M&amp;O</b>
Project Manager	±	.25
<del>Plumtree</del> Internet/Intranet Site Developer	±	1
<del>Plumtree</del> Computer Systems Analyst	±	1
Total FTE	±	2.25

Remember proposals are now **due on Monday, May 9, 2005 no later than 2:00 p.m.** Should you require clarification of the information provided in this addendum, please contact me at (410) 260-7683 as soon as possible.

Date Issued: April 28, 2005

By <Signed>  
William M. Bowser  
Procurement Officer