



MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

**Amendment #1 to
Request for Proposals (RFP) Hardware and Associated Equipment and Services Project
No. 050B7800023
April 5, 2007**

Ladies and Gentleman:

This Amendment is being issued to amend and clarify the Minority Business Enterprise forms and submission procedure. All information contained herein is binding on all Offerors who respond to this RFP. Through Attachment #1, an entire new package of MBE forms are provided. The newly labeled G-1A form must be submitted with the Master Contract response if proposing to Functional Area IV, and the G-1 through G-6 forms will be submitted with the PORFP responses. Clarity is also provided surrounding the rejection process in that an Offeror who fails to comply with Functional Area IV form G-1A requirements will be eliminated from consideration for Functional Area IV, but may still be considered for any remaining Functional Areas to which it proposed.

The following changes/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1. Revise, RFP Section 1.24 Minority Business Enterprises, 2nd, 3rd, and 4th paragraphs:

A minimum overall MBE subcontractor participation goal of 25 % has been established for Functional Area IV – Training and Installation, for Master Contracts awarded pursuant to this RFP. The State shall assess the potential for an MBE subcontractor participation goal, including sub goals, if applicable, for each PORFP issued under Functional Area IV of the RFP, and shall set a goal, if appropriate. Such goal would apply only to the Functional Area IV portion of such PORFP.

Each Offeror that includes in its proposal a response to provide Functional Area IV services, shall complete, sign and submit Attachment ~~G-1~~ **G1-A** (Offeror Acknowledgement of MBE Participation Commitment), at the time it submits its technical response to this RFP. Failure of a Functional Area IV Offeror to complete, sign, **and submit** Attachment ~~G-1~~ **G1-A** (Offeror Acknowledgement of MBE Participation Commitment) at the time it submits its technical response to this RFP, will result in **the State's rejection of the Offeror's Proposal to the RFP for Functional Area IV.**

~Effective Resource Management~

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~~Each subcontractor named by the Master Contractor as part of its PORFP response MBE participation plan must be an MBE as defined herein.~~

MBE requirements for Functional Area IV are specified in Attachment G of this RFP. The Master Contractor when submitting a PORFP for Functional Area IV –Training and Installation, must complete, **sign**, and submit Attachment G-1A (MBE Utilization and Fair Solicitation Affidavit) and Attachment G-2 (MBE Participation Schedule). **All subcontractors named by the Master Contractor as part of its PORFP MBE participation plan must be MBE-certified.** Failure of the Master Contractor to complete, sign, and submit all required MBE documentation at the time it submits its response to the PORFP will result in the State’s rejection of the Contractor’s response to the PORFP.

A current directory of certified Minority Business Enterprises is available through the Maryland State Department of Transportation, Office of Minority Business Enterprise, 7201 Corporate Center Drive, **Hanover**, Maryland 21076. The phone number is 410-865-1269. The directory is also available at <http://www.mdot.state.md.us>. The most current and up-to-date information on Minority Business Enterprises is available via this website.

2. Revise RFP Section 3.1: Two Part Submission

Offerors shall submit proposals in two separate volumes:

- Volume I - TECHNICAL PROPOSAL
- Volume II - FINANCIAL PROPOSAL

Offerors will be required to submit only one Proposal, even if proposing multiple functional areas. **Each functional area will be evaluated as a separate and independent proposal.** As described below, the Technical Proposal shall contain a section on Offeror experience and capabilities and separate sections for each functional area proposed. Offerors must follow the instructions within this section.

3. Replace Attachment G, MBE forms in their entirety, by way of Attachment #1.

Remember proposals are due on Tuesday April 17, 2007 no later than 2:00 p.m. Should you require clarification of the information provided in this addendum, please contact me at (410)260-7570 as soon as possible.

Date issued: April 5, 2007
Attachment #1

By

Joy Epstein
Procurement Officer