



Amendment #1
REQUEST FOR PROPOSALS (RFP)
Statewide Human Resources Information System
PROJECT NO. 060B9800050
July 16, 2009

Ladies/Gentlemen:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced RFP. All information contained herein is binding on all offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikeout (i.e., ~~word~~).

1. Revise, Revised Attachment E – Financial Proposal Instructions as follows:

Offerors shall enter the fully loaded price for each deliverable in Tables A through B. Each table provides a calculation for a total proposed price for each table. The total calculated proposed price for Tables A through B will calculate forward to Table **C B**, the Summary Price Proposal, for a Total Evaluated Price. The Total Evaluated Price provides the basis for which each Offeror will be evaluated financially. Financial evaluation criteria is provided in RFP Section 4.3.

2. Remove RFP Section 3.4.9:

~~References. Provide three (3) former customer references where the customer is similar in size to Maryland. Provide the following information for each client reference:~~

- ~~• Name of Client Organization~~
- ~~• Name, title, and telephone number of Point of Contact for client organization~~
- ~~• Value, type, and duration of contract(s) supporting client organization~~
- ~~• The services provided, scope of the contract, geographic area being supported, and performance objectives satisfied, and number of employees serviced~~
- ~~• An explanation of why the Offeror is no longer providing the services to the client organization~~

3. Add the following Attachments RFP as incorporated into the RFP through this Amendment:

L1 – Reports
L2 – Forms

As a reminder, proposals are due, Thursday, July 30, 2009, no later than 2:00 PM.

Issued by:

Susan Howells
Procurement Officer