



Maryland Department of Budget & Management

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Office of the Secretary

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Deputy Secretary*

**Request for Proposals (RFP)
LONG DISTANCE CALLING SERVICES # 050R5800079
Addendum #3
October 29, 2004**

Ladies/Gentlemen:

PROPOSAL DUE DATE IS CHANGED TO NOVEMBER 5, 2004 AT 2:00 P.M.

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been double underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

1. Revise, Closing Date (page iii)

Change ~~October 26 November 3~~, 2004 to **November 5**, 2004

2. Revise, Section 1.11 Proposals Due (Closing) Date:

An unbound original and five (5) bound copies of each proposal (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.6, no later than 2:00 PM (local time) on ~~October 26 November 3~~ **November 5**, 2004 in order to be considered.

Requests for extension of this date or time will not be granted. Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.03.02, proposals received by the Procurement Officer after the due date, on ~~October 26 November 3~~ **November 5**, 2004 at 2:00 PM (local time) will not be considered.

3. Revise, Section 3.4.14 Certificate of Insurance

The State shall receive written notification of non-renewal from the issuer of the Insurance policies at least ~~one hundred~~ sixty (60) days before the expiration of the then-effective Insurance policies. In the event the State receives a notice of non-renewal, the Contractor must provide the State with an Insurance policy from another carrier at least thirty (30) days prior to the expiration of the Insurance policy then in effect.

4. Revise, Attachment F, add sub-paragraph K

K) The 18-second initial charge for domestic, international and calling card calls shall be equal to the quoted 6-second interval charge times 3. Note: Although the State will allow the Contractor an initial 18-second interval charge in the actual Contract, this initial charge will not be used in the State's evaluation of the Offeror's financial proposals.

5. Revise, Attachment F Excel Spreadsheet Pricing Sheets

The Excel Spreadsheet Pricing Sheets have been reformatted to allow 4 decimal places for pricing.

6. Revise, Attachment D - Minority Business Enterprise Participation

New Attachment D Forms are now available (issued 10/28/2004) and will be used in this RFP. Therefore,

Delete Attachments D, D-1, D-2, D-3 and D-4 contained in the original RFP in their entirety. Replace with Attachments D, D-1, D-2, D-3 and D-4 contained in the Word document sent with this Addendum #3.

IMPORTANT: Please note that in the new Attachment D, Forms D-2 and D-3 have reversed identities. Therefore, the instruction issued in Addendum #2 and in Q&A #11 was incorrect. The correct instruction is that **Attachment D-1, "MBE utilization and Fair Solicitation Affidavit"**, and **Attachment D-2, "MBE Participation Schedule"**, must be submitted with the Offeror's proposal. If these two forms are not delivered with their proposals, the Offeror will be eliminated from further consideration for award.

7. Revise, Attachment A, Section 27. Limitation of Liability, Sub-Section 27.1 C second line

... , Contractor's liability shall be limited to ~~three (3)~~ two (2) times the total dollar amount...

8. Revise, Section 2.11.1, change the referenced link to:

http://www.dbm.maryland.gov/portal/server.pt?space=Dir&spaceID=2&parentname=CommunityPage&parentid=0&in_hi_u serid=1332&control=OpenSubFolder&subfolderID=4900&DirMode=1

Should you require clarification of the information provided in this addendum, please contact me at (410) 260-7662 as soon as possible.

Date Issued: October 29, 2004

By _____
Edward Bannat
Procurement Officer