

**ATTACHMENT J**

**TOWER SITE MAINTENANCE CHECK LIST**

**EQUIPMENT SHELTER (EXTERIOR)**

- Unused conduits and cable entry ports capped \_\_\_\_\_
- Openings to exterior sealed \_\_\_\_\_
- Exterior caulking \_\_\_\_\_
- Exterior grounding bar and grounding connections \_\_\_\_\_
- Exterior light with sensor proper operation \_\_\_\_\_
- Equipment door lock system \_\_\_\_\_

**EQUIPMENT SHELTER (INTERIOR)**

- Air-conditioning exhaust fan w/motorized damper working properly \_\_\_\_\_
- Intake damper with filter working properly \_\_\_\_\_
- Exhaust/Intake fan mesh clear of obstructions \_\_\_\_\_
- Air-conditioning units proper operation \_\_\_\_\_
- Ventilation exhaust fan working properly \_\_\_\_\_
- Baseboard heaters working properly \_\_\_\_\_
- Alarm-Hi-temp working properly \_\_\_\_\_
- Alarm-Low-temp working properly \_\_\_\_\_
- Alarm-Entry/Intrusion working properly \_\_\_\_\_
- Alarm-Fire/Smoke working properly \_\_\_\_\_
- Filters replaced/cleaned \_\_\_\_\_
- Trash removed \_\_\_\_\_
- Interior lights \_\_\_\_\_
- Floor swept/cleaned \_\_\_\_\_

**FENCE AND GATE**

- Fencing integrity \_\_\_\_\_
- Entry gate integrity \_\_\_\_\_
- Chain/Security lock \_\_\_\_\_

<b>SITE GENERAL</b>
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- Site mowed (if applicable)** \_\_\_\_\_
- Site clear of weeds** \_\_\_\_\_
- Fencing/Gate and 2 feet around the perimeter  
of the fence clear of weeds** \_\_\_\_\_
- Site cleaned/clear of debris** \_\_\_\_\_
- Access road/cleaned clear of debris** \_\_\_\_\_
- Site overall appearance** \_\_\_\_\_