

# FMIS Informer

## February 2014



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### R\*STARS AND ADPICS AVAILABILITY

CICSP51(RSTARS and ADPICS) will not be available on the following Saturdays: February 08, 2014 and February 15, 2014. Feb 08 is the Preliminary setup for archiving the Payment Tables. Feb. 15 is the removal of data from the document and financial DB2 tables to flat files for fiscal year 2012. FY2002 financial files used for reporting will also be removed from the system. Those files will be retained at Iron Mountain, our off site storage facility.

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### UPCOMING HOLIDAY/SERVICE REDUCTION DAY SCHEDULE

**On the below Service Reduction Days, FMIS will be up, however, there will NOT be a batch cycle. Interface files will be picked up as a normal holiday schedule.**

February 17, 2014—Monday—President's Day

May 23, 2014—Friday—Service Reduction Day

May 26, 2014 - Monday — Memorial Day

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### Fixed Asset Depreciation FY 2014

For the remaining months of fiscal year 2014, GAD will run the fixed assets depreciation on the following dates:

February 26, 2014

March 26, 2014

April 23, 2014

May 28, 2014

June 2014 depreciation run: as soon as agencies complete recording FY2014 fixed asset transactions in the Fixed Asset Subsystem.

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### ADPICS/PUG COMMITTEE - MARCH 20, 2014

DOIT Office, 45 Calvert Street, Annapolis, MD, Conference Room 427B @ 1:30 p.m.

**\*\*NOTE: To connect and call in remotely from your desk:**

1. Enter <http://www.intercall.com/iumGo>
2. In the right corner, click **JOIN MEETING**.
3. At Moderator's User Login enter [5012161452](#).
4. Click **Join As Participant**.
5. When prompted, select **Dial In Now**.
6. Dial [\(855\) 297-3227](#) and enter the Conference Code: [2836957129](#) followed by #.

**\*\*NOTE: Please enter your name and agency when calling.**

### FMIS Production On-Line Operating Hours

R\*STARS/ADPICS: Monday through Friday (except Wednesday) 6:30 AM to 6:30 PM.  
 Wednesday: 6:30 AM to 4:00 PM

Saturday 6:30 AM to 6:30 PM

Sunday: The system is unavailable on Sundays.

Beginning January 3, 2014, AE and IAE will be available on the following schedule:

	Batch Cycle Day	Available Period
<b>AE</b>	Mon. → Fri.	FY 14 October (04) → Present
<b>IAE</b>	Every Fri.	FY 14 July (01) → Sept. (03)
<b>FF</b>	Last Fri. of the Month	FY 13 <i>(if needed earlier in the month, can be done through special request.)</i>
<i>FY 2003 – 2012 available through special request.</i>		

**\*\*Special Request must be made by contacting the Service Desk. A ticket will be created and sent to the Functional Team for review to ensure your report will run. Please provide the 91 set-up of Agency, Requestor, Report ID and Request No.**

On weeks that Friday is a Holiday or Service Reduction Day, the previous work day will be considered a Friday for reporting purposes. This statement is also true when it is the last Friday of the month.

Interface files are picked up on Holidays and Service Reduction Days (with the exception of Thanksgiving Day and Christmas Day) at approximately the same time they are picked up during a regular work day - 6:30 pm. These files are processed during the next work day's batch cycle. Please note—there is a 3 pm deadline to have interface files submitted. .

### R\*STARS Fiscal Month Closing Dates for FY 2014

**The dates listed below are the last days for posting to the prior month. The month will be closed on the morning of the next working day.**

January: February 18, 2014. February: March 17, 2014 March: April 15, 2014.

April: May 15, 2014. May: June 16, 2014.

If an agency does not want to wait for GAD to close the month, the agency has the option to manually close on their own via the 25 profile

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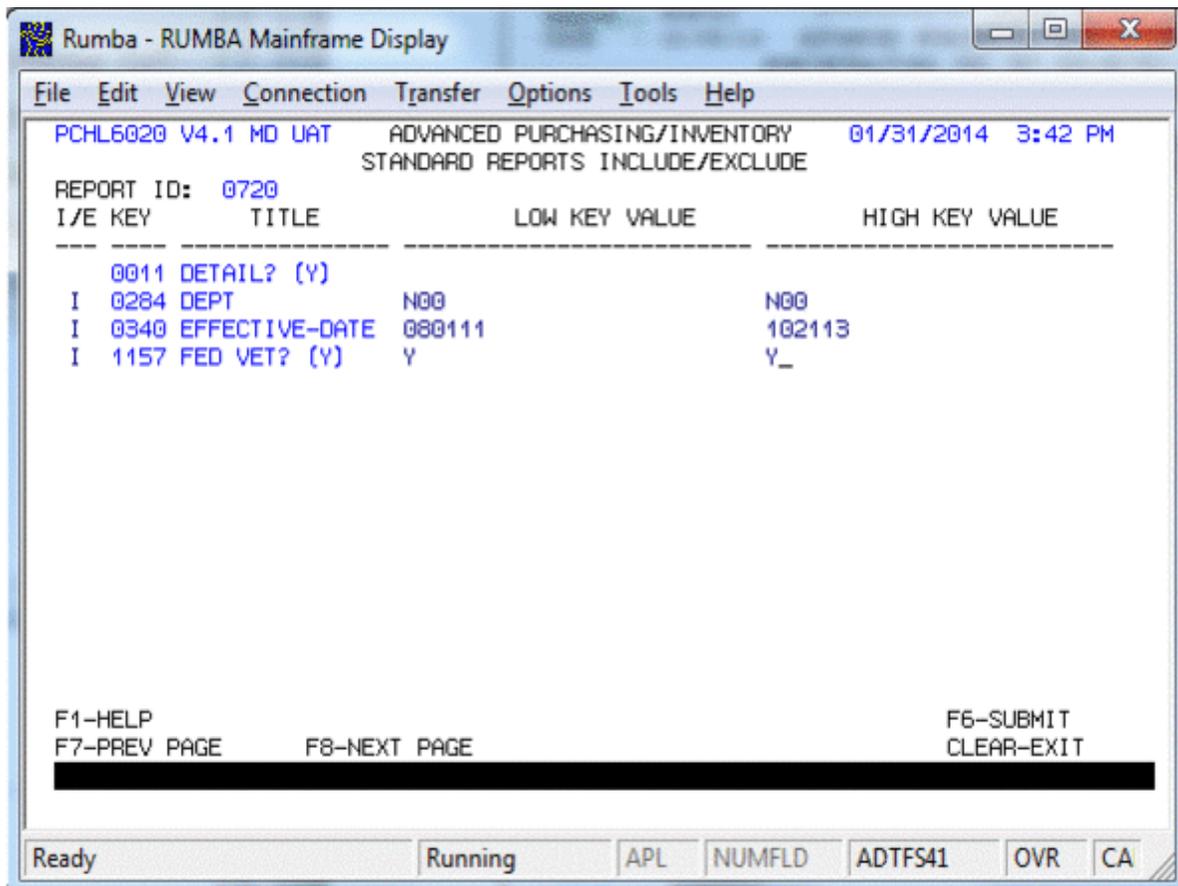
## ADPICS Reports Updated: Veteran-Owned Small Business Enterprise (VSBE) added for subcontracting reporting:

The ADPICS reports related to the Veteran-Owned Small Business Enterprise (VSBE or VET) have been updated to support subcontracting reporting. The following reports have a NEW Include/Exclude line option:

PCHR719 - MBE or VET Subcontractors Expenditure Report

PCHR720 MBE or VET Subcontractors Projected Expenditure Report

The '1157 FED VET? (Y)' line is ONLY included if the report is run for the VSBE/VET program where the value of 'Y' is in both the HIGH and LOW fields (as shown below). The MBE reports now include vendors where the VENDOR\_STATUS\_1 is either 'MBE' or 'MFV' as found on the 2345 – Subcontractor Entry screen. The VET reports include vendors with the VENDOR\_STATUS\_1 values of 'MFV' or 'FVB'. The documentation for each of the reports has been updated. They can be found on the following web site: <http://doit.net.md.gov/servdesk/fmisdcs/Pages/ADPICSreports.aspx>



Sample Report

REPORT : PCH720  
 : I00  
 DATE : 01/31/14  
 : 1

ADPICS USER ACCEPTANCE TEST REGION

ADVANCED PURCHASING AND INVENTORY CONTROL SYSTEM

SUBCONTRACTORS FED VET PROJECTED EXPENDITURE SUMMARY REPORT  
 AS OF 01/31/14

	ALL SUBCONTRACTORS	VETERANS
	ALL SUBCONTRACTORS	VETERANS
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ARCHITECTURE AND ENGINEERING		
DOLLARS:	0.00	0.00
NUMBERS:	0	0
ARCHITECTURE		
DOLLARS:	0.00	0.00
NUMBERS:	0	0
ENGINEERING		
DOLLARS:	0.00	0.00
NUMBERS:	0	0
CONSTRUCTION		
<=100K DOLLARS:	0.00	0.00
NUMBERS:	0	0
> 100K DOLLARS:	0.00	0.00
NUMBERS:	0	0
CONSTRUCTION AND RELATED SERVICES		
DOLLARS:	6,500.00	0.00
NUMBERS:	3	0
MAINTENANCE		
<=25 K DOLLARS:	6,500.00	6,000.00
NUMBERS:	2	1
> 25 K DOLLARS:	0.00	0.00
NUMBERS:	0	0
SERVICES		
<=25 K DOLLARS:	890.00	890.00
NUMBERS:	2	2
> 25 K DOLLARS:	0.00	0.00
NUMBERS:	0	0
SUPPLIES AND EQUIPMENT		
<=25 K DOLLARS:	1,620.00	0.00
NUMBERS:	2	0
> 25 K DOLLARS:	0.00	0.00
> 25 K DOLLARS:	0.00	0.00
NUMBERS:	0	0
IT SERVICES		
<=25 K DOLLARS:	10,000.00	10,000.00
NUMBERS:	1	1
> 25 K DOLLARS:	0.00	0.00
NUMBERS:	0	0
IT EQUIPMENT		
<=25 K DOLLARS:	11,200.00	0.00
NUMBERS:	4	0
> 25 K DOLLARS:	0.00	0.00
NUMBERS:	0	0
HUMAN, CULTURAL, SOCIAL, AND EDUCATION SERVICES		
DOLLARS:	120.00	0.00
NUMBERS:	2	0
=====	=====	=====
TOTAL DOLLARS:	36,830.00	16,890.00

Sample Report  
 for  
 VSBE/  
 ET

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