

# June 2016 FMIS Informer

## DoIT Happenings

- AE to IAE crossover, CICSP51 (PRD) will not be available on **Saturday, June 11th**. Operations will be moving AE records from October 2015 thru March 2016 to FY16 IAE.
- Document Summary Purge will process on **Sunday, June 19th** so that CICSP51 (PRD) region is not impacted.,
- **Saturday, June 25th**: Year End Close Rollover without loading the DB2 tables. Production region will not be impacted. This is to ensure the programs work without any data exceptions prior to the actual closing run.
- **Wednesday, June 29th**: Rollover of the sub-regions DEV/SYS/TRN. The associated CICS regions will be closed and reopened periodically during this process on Wednesday.
- **Thursday, June 30th**: Rollover of the UAT region. CICST5B all be closed all day Thursday and will reopen on Friday, July 01, 2016. There will be no UAT schedules processed on Thursday with the exception of backups.
- **Friday, July 1st**: Year End Close Rollover. CICSP51 will not be available and MSO transaction for Focus on CICSP52 will be disabled on Friday. Viewdirect and FOCUS will be available on CICSP52 on Friday. The system will reopen on Saturday, July 02. There will be no production RSTARS/ADPICS schedules processed on July 01 beyond backups and Year End Closing jobs.
- **July 9th – August 20th**: Year End Saturday schedules.



# ANSWERS 355 Contracts Management Report

- Changes have been made to the 355 Report to make managing contracts easier by tracking the remaining time and balance left on the contract.
- Adjacent to the Contract ID is the %Time Remaining along with the number of days remaining (until expiration date).
- In the detail next to Contract Amt is Remaining Amt % - for statewide contracts only (this will be blank for non-statewide contracts).
- Below is the first image of of the 355 ANSWERS report followed by the second image of Excel.

060B1400050 3.8% (69 days) remaining								
Dept:	060P1	Org BPO:		Eff Date:	08/15/2011	Exp Date:	07/31/2016	
Buyer ID:	FDXY	Change Order:		Doc ID:				
Contract Amt:	\$0.00	Remaining Amt %:	100.0	Options:	Max of 3	MBE Goal %:	30.00	
Est Contract Amt:	\$200,000.00	Contract Admin:	TERRI GREENE	Proc Meth 2:		Renewal:		
Remaining Bal:	\$0.00	Contract Title:	EGOVERNMENT SERVICES					
Vendor Number:	****124536	Vendor Name:	NATIONAL INFORMATION CONSORTIUM USA					
060B1400056 30.9% (908 days) remaining								
Dept:	060P1	Org BPO:		Eff Date:	11/04/2010	Exp Date:	11/17/2018	
Buyer ID:	AM01	Change Order:		Doc ID:				
Contract Amt:	\$0.00	Remaining Amt %:	81.8	Options:	Max of 7	MBE Goal %:	20.04	
Est Contract Amt:	\$345,000,000.00	Contract Admin:	RAY LEHR	Proc Meth 2:		Renewal:		
Remaining Bal:	\$62,955,701.64	Contract Title:	STATEWIDE PUBLIC SAFETY WIRELESS COMM SY					
Vendor Number:	****115800	Vendor Name:	MOTOROLA INC					
060B1400059 4.5% (83 days) remaining								
Dept:	060P1	Org BPO:		Eff Date:	08/15/2011	Exp Date:	08/14/2016	
Buyer ID:	GARL	Change Order:		Doc ID:				
Contract Amt:	\$0.00	Remaining Amt %:	50.0	Options:	Max of 2	MBE Goal %:	6.47	
Est Contract Amt:	\$2,581,637.00	Contract Admin:	STEVE CICHELLI	Proc Meth 2:		Renewal:		
Remaining Bal:	\$1,290,936.81	Contract Title:	JOBAPS					
Vendor Number:	****550009	Vendor Name:	JOBAPS INC					

% Time Remaining	Days Left on Contract	% Amt Remaining on SW Contracts
3.8	69	100
30.9	908	81.8
4.5	83	50
0.4	8	0
8.8	161	57.6
6.6	121	93.3
75.7	4147	90.7
76.5	4192	93.6
33.5	611	99.9
11	161	96.5

## ADPICS 2345 screen- GOMA requesting addition of SUBGOAL field.

On the 2345 screen, a new field will be displayed, titled **SUBGOAL**. This entry will be **required** by the user when completing subcontractor entries. Valid values are 'Y' to indicate YES or 'N' to indicate

NO. The purpose of this enhancement is to identify subcontractors who are fulfilling subgoal requirements vs. overall MBE goal requirements.

S	VENDOR ID	VENDOR NAME	VENDOR STATUS CODES	SUBCONTRACT AMOUNT ACTUAL	DUAL CRT SUBGOAL
-	1113781554	COOK & WILLIAMS COM			23.00 N Y
-	1213847642	COOK, CHRISTOPHER R			5.00 N N
-	1521080044	TEST AND BALANCING			852.23 N Y
-	1522199010	A BRIGHT IDEA LLC MBE SBR AA	001		2.00 N Y

## NEW! Application Status Page:

Ever wonder if a site is down that you need to access? You are able to check the status of certain applications by going to: <http://doit.maryland.gov/support/Pages/appsstatus.aspx>

The applications supported by IT Service Desk are listed with their availability. You can even sign up to receive an email when a change has been made to the page. Just click the Application Status Alerts – Sign up Now! button or go to the bottom of the page and register.

If you have any questions, please contact the DoIT Service Desk at [410-260-7778](tel:410-260-7778) or by emailing: [service.desk@maryland.gov](mailto:service.desk@maryland.gov)

## R\*STARS Fiscal Month Closing Dates for FY 2016:

The dates listed below are the last days for posting to the prior month. The month will be closed on the morning of the next working day.

May: June 15, 2016.

## **Fixed Asset Depreciation Run for FY 2016:**

**For the remaining months of fiscal year 2016, GAD will run the fixed assets depreciation on the following dates:**

June 2016 depreciation run: As soon as agencies complete recording FY 2016 fixed assets transactions in the Fixed Assets Subsystem.

**Reminder** - please contact the FMIS Service Desk at [service.desk@maryland.gov](mailto:service.desk@maryland.gov) or 410-260-7778 with any question/problems you have regarding the FMIS system ADPICS or R\*STARS and FOCUS or ANSWERS reporting systems.

The DoIT Service Desk will transfer the ticket to the correct group.

Going forward when contacting the DoIT Service Desk please provide the following minimum details as applicable:

- 1) Error code received/screen shot of the error with document number
- 2) The specific document along with the batch id (Agency, Date, Type, Number)
- 3) Printer ID having an issue
- 4) FOCUS report requested along with FOCUS form completed (<http://doit.maryland.gov/support/ASMsecurityForms/Focus%20Request%20Form.pdf>)
- 5) R\*STARS/ADPICS/ANSWERS Report ID and 91 Screen, 6020 report request or ANSWERS query used.

**\*\*\*It is critical you do not contact someone directly for support other than the FMIS Service Desk. That individual may be unavailable due to; vacations/sick, meetings or other assignments. The impact being you/your team not receiving the support you require in a timely manner.**



## **FMIS Production On-Line Operating Hours**

**R\*STARS/ADPICS/FOCUS: Monday through Saturday (except YEC Saturday cycles) 6:30 a.m. to 6:30 p.m.**

Sunday: The system is unavailable on Sundays.

On weeks that Friday is a Holiday or Service Reduction Day, the previous work day will be considered a Friday for reporting purposes. This statement is also true when it is the last Friday of the month.

Interface files are picked up on Holidays and Service Reduction Days (with the exception of Thanksgiving Day and Christmas Day) at approximately the same time they are picked up during a regular work day - 6:30 pm. These files are processed during the next work day's batch cycle. Please note—there is a 3 pm deadline to have interface files submitted.

As of June 13, 2016 the AE and IAE availability is as follows:

## AE / IAE Availability:

	Batch Cycle Day	Available Period
AE	Mon. → Fri.	FY 16 April (10) → Present
IAE	Every Fri.	FY 16 July (01) → March (09)
FF	Last Fri. of the Month	FY 15 <i>(if needed earlier in the month, can be done through special request.)</i>
<b><i>FY 2005 – 2014 available through special request.</i></b>		