

Modernize Maryland Oversight Commission Meeting
Thursday, November 3, 2022 at 10:00 a.m.
Meeting Minutes
DRAFT

Meeting Attendees:

In Person: Secretary Michael Leahy, Chip Stewart, Melissa Leaman, Patrick Mulford, Rob Isenhardt, Ken Kurz, Michael Percy, Subi Muniasamy, Manoj Srivastava, Senator Katie Hester, Mark Cather, Kenneth Klavecek

Virtual: Andrew Drummond, Stanley Lofton

Observers: Mike Browne (Ernest & Young), Rooshi Purohit (Ernest & Young)

Recorder: Maria Fisher

The meeting began at 10:02 a.m. with welcoming remarks by Michael Leahy, Secretary, Department of Information Technology (DoIT). Patrick Mulford, External Affairs Director, DoIT, greeted everyone and asked Commission members to introduce themselves, both in person and virtually. Following, Mr. Mulford provided an overview of the 2022 Modernize Maryland Act and asked Mr. Chip Stewart, State Chief Information Security Officer (SCISO), to give an overview of cybersecurity in Maryland.

Mr. Chip Stewart gave a brief overview of the work currently underway and discussed the three cybersecurity focused (3) legislative packages that became law following the 2022 legislative session.

1. House Bill 1205 - State Government - Information Technology and Cybersecurity - Related Infrastructure (Modernize Maryland Act of 2022)
2. Senate Bill 812 - State Government - Cybersecurity - Coordination and Governance
3. Senate Bill 754 - Local Government cybersecurity - Coordination and Governance (Local Cybersecurity Act of 2022)

The SCISO reported that guidelines for the public disclosure of cybersecurity incidents were adopted consistent with the directive in the new law that such guidelines be established by October 1, 2022. Under those guidelines, information is disclosable when there is an impact to citizen data and services.

Mr. Stewart also discussed work currently underway within the Office of Security Management (OSM). This included the Cybersecurity Assessment Program; Maryland Cybersecurity Coordinating Council; a recently held statewide cybersecurity tabletop exercise; and a partnership between DoIT, Department of Labor (DOL) and the Baltimore Cyber Range to fund state workers for cybersecurity training.

The 2022 Modernize Maryland Act (House Bill 1205):

Mr. Mulford discussed the bill and the Commission's responsibilities. Responsibilities include:

- Ensuring confidentiality of information held by the state and advising the Secretary and State CISO on appropriate IT cyber investments and future procurement mechanisms as specified by the bill.
- Advise the Secretary on a strategic roadmap and budget of critical IT and cybersecurity systems to be completed by December 31, 2025.
- Make recommendations on investments in State IT structures based on assessments required by the bill.
- Report Commission findings and recommendations each year to specified committees of the General Assembly.

Senator Hester made a few remarks about the Bill. Attendees were advised to reach out to Senator Hestor or Patrick Mulford if they have any suggestions on improvements to the law.

Melissa Leaman discussed the requirement in HB1205 that DoIT engage a contractor to develop a framework for investments in technology. She advised that a solicitation for performance of the work had been issued and that the task order was awarded to Ernest & Young (EY).

Rooshi Purohit, with EY, spoke of the framework. He explained that EY will develop the framework and also come up with a repeatable framework and process that will be assessed every two years. EY is meeting with different DoIT stakeholders to develop the framework.

Open Discussion:

Chairperson:

The bill does not specify who should serve as Chairperson of this Commission. Mr. Mulford asked for ideas to appoint a Chairperson. The Chairperson will be a person responsible for order of governance of meetings as well as the agenda and will have administrative responsibilities to the Commission.

ACTION: Mr. Mulford will conduct research for information as to whether or not the Governor needs to appoint the Chairperson or if Commission members can choose the Chairperson.

Charter:

Mr. Mulford stated that he, Secretary Leahy, and Mr. Stewart will draft a Charter and send it to the Commission.

ACTION: The Commission will vote on the Charter at its next meeting. Everyone agreed.

Number of Meetings:

It was discussed that the new law does not mandate a number of meetings to be held. Commission members discussed and agreed that they should meet frequently at the beginning and scale back over time. The Commission agreed we will meet again in January 2023 and monthly for the first three or four months. Secretary Leahy recommended that the number of meetings to be held should be built into the Charter.

Reporting Requirements:

It was discussed that the Commission is required to submit a report at the end of each calendar year in which it is to report its findings and recommendations with the first report being due at the end of 2023.

Ms. Leaman mentioned that the budget for major IT has been submitted to the Governor's office. No further discussion was had pending announcement of the Governor's budget.

ACTION: Mr. Stewart will confer with Counsel to discuss what information can be shared. He will put together a document of what we can discuss and will have this ready at the next meeting in January 2023.

Questions and Answers:

A question was raised if the State can partner with the marine corp in relation to cyber security?
Mr. Stewart thinks we should research this further

A question was raised if we can develop a central repository where the Commission can retrieve all of its information. ***ACTION: Mr. Mulford and Mr. Stewart will discuss this and report out at the next meeting***

Mr. Mulford raised the question, as it relates to the Charter, how do we measure success? ***Mr. Mulford says this is essential and that we can look at this.***

Actions for Next Meeting:

1. Mr. Mulford to develop the Charter with Secretary Leahy and Mr. Stewart
2. Ms. Leaman will give an overview of the budget process
3. Mr. Mulford will conduct research for information as to whether or not the Governor needs to appoint the Chairperson for this Commission
4. Mr. Stewart will provide information from his discussion with Counsel on what information can be shared
5. Mr. Mulford and Mr. Stewart will discuss the development of a central repository

Meeting Adjourned: 11:17 am