**Maryland Statewide Interoperability Radio Control Board**

**Quarterly Public Meeting**

- **Voting Members in Attendance**
    - Michael Leahy (DoIT)
    - Dr Ted Delbridge (MEIMSS)
    - Wayne Darrell (Kent County)
    - Bud Frank (SWIC)
    - Chris Holland (MDOT)
    - Charles Summers (WAGIN)
    - Clay Stamp (Talbot County)
    - Tony Rose (Charles County) (joined 1:14pm)

- **Board Support Staff**
    - Norman Farley
    - Jen Zambito
    - Brandon Renehan
    - Cindy Cole
    - Justin Ellingwood
    - Pat King
    - Curt Andrich

- **Not Attended**
    - Walter "Pete" Landon (GOHS)
    - Jim Ports (MDOT) (Represented by Chris Holland)
    - Col Jerry Jones (MSP)
    - Mayor Craig Moe (NCR)

**Call to Order – 1:00 pm**

**Review Minutes from 3/16/2022– Norman Farley**

**Proposed Motion:** The Radio Control Board approves the minutes from the March 16, 2022 meeting.

Moved – Clay Stamp

Second – Charlie Summers

The vote was taken, and the minutes were approved.

Yea – 7

Nay – 0

### New Business – Norman Farley

#### Proposed New Primary User:

MD Alcohol and Tobacco Commission:
Representing the ATC were Charles Van Howeth, Agent in Charge and Jack Hartzell, Agent Supervisor - formerly part of the Comptrollers Field Enforcement the ATC is now a division under the Governor's Office. Currently they have 15 officers, which will increase to 22 on July 1, 2022. They operate in all counites and Baltimore City. The ATC will continue to operate in conjunction with the Comptroller's Office for the time being. An increase in officers could occur with the potential of the cannabis legalization being absorbed by the ATC.

**Proposed Motion: The Radio Control Board approves the application of the MD Alcohol and Tobacco Commission to become a Communications Primary User on Maryland FiRST and authorizes the Chairman to conclude the appropriate MOU with the MD Alcohol and Tobacco Commission.**

Motion – Bud Frank
Second – Charlie Summers

The vote was taken, and the motion passed unanimously.

Yea – 7

Nay – 0

#### Proposed New Interop User:

MD Judiciary:
Representing MD Judiciary were Jerry Calabresa, Business Continuity Manager, Sean Wolcoff, Chief of Security and Efren Diaz, Security Manager. MD Judiciary is responsible for security at the Court of Appeals building and other assigned areas in the Annapolis complex. They have 19 Special Police Officers with 8 shared TDMA radios. They are Interoperable with Anne Arundel County and Annapolis Police. They also have driving/escorting and conference assignments with some of the judges in different areas of the state. With recent events involving judges and court rooms around the country they have the need to get real time communications with MSP, DGS Capital Police and possibly others on MD FIRST.

**Proposed Motion: The Radio Control Board approves the application of MD Judiciary to become a Communications Interoperability User on Maryland FiRST and authorizes the Chairman to conclude the appropriate MOU with MD Judiciary.**

Motion – Wayne Darrell
Second – Bud Frank

The vote was taken, and the motion passed unanimously.

Yea – 7

Nay – 0

Loudoun County, VA:
Representing Loudoun County, Virginia were Battalion Chief Michael Lamb and Captain Tom Gilligan. They have 3,200 TDMA radios in 8 public safety agencies. They are currently members of MWCOG and NCR and have agreements with all the bordering counties. They would like to increase interoperability and communication, especially along the Potomac River waterways and transportation networks that traverse the Potomac River.

**Proposed Motion: The Radio Control Board approves the application of Loudoun County, VA to become a Communications Interoperability User on Maryland FiRST and authorizes the Chairman to conclude the appropriate MOU with MD Judiciary.**

Motion – Charlie Summers
Second – Ted Delbridge

The vote was taken, and the motion passed unanimously.

Yea – 7

Nay – 0

Fairfax County, VA:
Representing Fairfax County, Virginia was Jeffrey Holmes, Radio/Wireless Interoperability Manager. They have 6,400 TDMA radios and are currently members of MWCOG and NCR. They represent all public safety in Fairfax County, half of Fairfax County shares a border with MD and the MD waterways. They would like to improve interoperable communication with MD DNR on the Potomac River. As well as to improve interoperability along the American Legion and the Woodrow Wilson Bridges. They have future interests in possibly becoming a Primary User with their own talkgroup(s) for helicopters and a back-up for DC.

**Proposed Motion: The Radio Control Board approves the application of Fairfax County, VA to become a Communications Interoperability User on Maryland FiRST and authorizes the Chairman to conclude the appropriate MOU with MD Judiciary.**

Motion – Tony Rose
Second – Bud Frank

The vote was taken, and the motion passed unanimously.

Yea – 8

Nay – 0

### Annual Cost Estimation – Norm Farley
In accordance with the RCB law to review the annual cost estimation, Norm Farley presented the approved O&M budget for FY 23 and the O&M budget estimates for FY 24 to FY 28. He also presented the approved FY 23 Capital Budget, the proposed FY 24 Capital Budget and the out-year Capital Budget estimates for FY 25 to FY 28.

### System Performance Reports – Brandon Renehan

Brandon presented a system performance report brief, there were no action items based on his brief.

### Project Status Update – Jen Zambito

Jen presented a project status update, there were no action items based on her brief.

### T-1 to Ethernet Conversion – Jen Zambito
Jen presented the T-1 to Ethernet Conversion status. A CDR for this project is currently scheduled for November 16, 2022. There were no action items based on her brief.

### Coverage Improvement Program Update – Jen Zambito, Brandon Renehan

Jen reported on the status of the project portion of the Coverage Improvement Program, including the status of six RF sites. Of note, the LaVale RF site was completed and went live on May 5, 2022. There were no action items based on her brief.

Brandon presented the operations coverage improvement status and reported on the status of changing antenna heights at three different sites to improve coverage. There were no action items based on his brief.

## Operations Status Update – Brandon Renehan

Brandon presented the operations status update. The report included the successful completion of a CISA cyber security assessment, an update of the scheduled system upgrade and the Critical Connect and Smart Connect Pilot Programs.

## System Managers Committee Status Update – Brandon Renehan

Brandon reported on the results of the System Managers Committee meeting held on June 9, 2022. This included the election of Nathan Durman (DNR) as the Vice-chair.

## System Users Committee Status Update – Pat King

Pat reported on the status of the inaugural meeting of the System Users Committee, held on June 9, 2022. Pat King was appointed as the interim Chairman of the committee.

## Old Business - Norman Farley

No old business was raised, however there was follow-on discussion concerning BDA's in schools and other critical buildings.

## Proposed Motion - I move that we adjourn and reconvene on September 14, 2022.

Moved – Clay Stamp

Second – Bud Frank

The vote was taken, passed unanimously and the meeting was adjourned at 2:16 pm.

Yea – 8

Nay – 0

**Director of Board APPROVAL:**
*(Signature & Date)*  Norman J. Farley  9/15/2022

**Chairman of Board APPROVAL:**
*(Signature & Date)*  Michael G. Leahy  9-27-2022