



DATE: March 3, 2022

TIME: 1:02 – 3:10 pm

LOCATION: 100 Community Place
Crownsville, MD 21032

Radio Control Board System Managers Committee

Quarterly Public Meeting

▪ **Members in Attendance**

- Brad Russum/Kent County
- Bud Frank/SWIC
- 301 *** **57
- 202 *** **64
- Charlie Guddemi /DC SWIC
- Teddy Kavaleri/DC OUC
- Brian Wood/MDEM
- David Christner/DNR
- Murray Hunt/DNR
- Nathan Durman/DNR
- Dave Rineholt/SHA
- Jeremy Scheinker/MDEM
- Justin Orendorf/Garrett County
- Robert Larimer/Dorchester County
- Willy Gayle/SHA
- Matthew Match/MDH
- Irvin Church/DHS-SSC
- Matthew Warehime/DGS
- Ali Asghar/DPSCS
- Phillip Via/Allegany County
- Scott Haas/Queen Anne's County
- Tony Clare/Queen Anne's County
- Tommy Haddaway/Talbot County
- Dave Tyler/Talbot County
- Rich Berg/MIEMSS
- Shannon Cotton/TUPD
- Tony Hatcher/Comptroller's Office

▪ **Board Support Staff**

- Norm Farley
- Jennifer Benedictis
- Brandon Renehan
- Cindy Cole
- Justin Ellingwood
- Pat King
- Curt Andrich
- Charley Bryson

Call to Order – 1:02 pm

Committee Purpose/Scope – Brandon Renehan

This Committee was established pursuant to the 2014 law that established the Radio Control Board, Annotated Code of Maryland, Public Safety Article, § 1-501-1-503. The law calls for formation of two committees:

- System Managers Committee - To advise the Radio Control Board on technical issues, carry out research actions as directed by the Board, review applications for new system users, develop or review new SOPs and make recommendations to the Board
- System Users Committee – To advise the Radio Control Board on operational issues such as (but not limited to) operational, tactical, and instructional employment of the MD FiRST System in support of the use and operability of the system. This committee will also propose policies, procedures, protocols, and tactics intended to improve the use of interoperable communications on MD FiRST.

Establishment of Voting Members/Process – Brandon Renehan

Voting members are agencies with signed Primary MOUs, and MD counties that use MD FiRST as their Primary communication system. Each voting member is allowed one vote. Each member shall provide the chair (Brandon Renehan) with the name of the designated voter and an alternate designee voter if desired. A last-minute designee can be requested via email to the chair or vice chair prior to start of a meeting.

Non-voting members are Limited Primary or Interoperable Users with a signed MOU.

A Vice-chair will be nominated and elected by this committee. The Vice-chair will serve a 1-year term.

Discussion on nominations for Vice Chair.

Discussion about duties and level of effort required of Vice Chair position.

Nate Durman (DNR) volunteered to nominate himself to fill role, motion was seconded by Jeremy Scheinker (MDEM).

After additional discussion, it was decided to hold the official election at next meeting to give time for potential additional volunteers/nominations.

Review of Maryland Open Meetings Law – Brandon Renehan

Brandon presented the Maryland Open Meetings Law review, opinion of DoIT AG Office that System Manager Committee and System Users Committee both subject to Open Meetings rules. Discussion that sensitive topics will always be discussed in closed session.

New User Considerations

Proposed New Interop User:

Washington D.C. - Office of Unified Communications

Representing the Office of Unified Communications was Charlie Guddemi /DC SWIC and Teddy Kavaleri/Chief IT Officer. They formally requested to become an Interoperability user. Their intended use will be Interoperability with State users for planned and unplanned events. They have 8,000 radios, about 7,000 are TDMA. Discussion of potential grant-funded MD FiRST RF site in Downtown DC to support MD FiRST users assisting DC during special events, provide backup capabilities to DC should their system fail or otherwise become non-operational.

Proposed Motion: System Managers Committee suggests approval of Washington D.C. - Office of Unified Communications' request to become a Communications Interoperability User (limited to only TDMA capable radios on Maryland FiRST).

Motion – Rich Berg/MEIMSS

Second – Brian Wood/MDEM

Vote was taken, and the motion passed unanimously.

RCB System Users Committee – Brandon Renehan

- To advise the Radio Control Board on operational issues such as (but not limited to) operational, tactical, and instructional employment of the MD FiRST System in support of the use and operability of the system. This committee will also propose policies, procedures, protocols, and tactics intended to improve the use of interoperable communications on MD FiRST.
- The voting members consist of all MD FiRST Users: Primary, Limited-Primary, and Interoperable.
- The intention of this committee is for representation from Incident Commanders or those experienced in the Operational use of communications.
- An election for Chairman and Vice-Chairman to serve 1-year terms will be held at the next System Managers Committee meeting. Patrick King will stand in as the Chairperson until this committee is set-up and has an election.

ACTION:

We request your help in identifying and recruiting members to serve on this committee. Intention for Inaugural System User Committee to be held immediately following the next System Manager Committee in May/June.

MD FiRST Project Status Update

Brandon presented a MD FiRST project status brief.

Coverage Improvement Program

Brandon presented a brief about DoIT/MD FiRST's "Coverage Improvement Program" which intends to fill coverage "holes" discovered on the system

Operations Status Update

Brandon presented an operations status brief.

Open Discussion/Good of the Order (Round Table Discussion)

Announcement that the Region 20 Meeting will be held April 27, 2022, 100 Community Place, Crownsville from 10am – noon. People can attend in person or on-line, 929-252-0764 PIN: 323 868 373# . Several good topics lined up for meeting including deployable trunking testing, etc.

Discussion on GPS location features of subscribers and usefulness in recovering lost/stolen radios. Multiple MD FiRST user agencies have successfully used this to locate missing/stolen radios. Examples given of a fire dept vehicle recovered, lost radios found on side of road, even radios tracked into and recovered from neighboring States. Users encouraged to reach out to MD FiRST team for assistance in recovering radios even if they don't usually use location features or haven't purchased licenses.

Discussion on the deployment of the new(2020) MD FiRST Interoperability Zones (MD Event, MD LAW), user agencies encouraged to include them in next programming touch if possible. Region 20 Interoperability Template also discussed, users encouraged to contact Mike Baltrotsky, Michael.Baltrotsky@montgomerycountymd.gov, \$Montgomery County to get "official copy" of the Interoperability Template for inclusion in radio codeplugs.

Closing/Adjournment

Motion passed to adjourn committee and to reconvene May/June 2022 (exact date TBA).

Chairman System Manager Committee

APPROVAL:

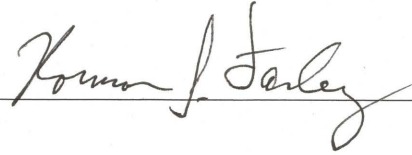
(Signature & Date)



3/10/2022

Director of Board APPROVAL:

(Signature & Date)

 3/11/2022