



**Amendment #1
Request for Proposal
Information Technology Research and Advisory Services
060B8400061
April 3, 2018**

Ladies/Gentlemen: This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced Request for Proposals (RFP). All information contained herein is binding on all Offerors who respond to this RFP. For the following changes/additions, any new language has been underlined and marked in bold (i.e., **new**) and any deleted language has been marked with a strikethrough (i.e., ~~deleted~~).

1. Revise Key Information Summary Sheet “Contract Duration” as follows:

Contract Duration: Five (5) year base period ~~with two (2) one-year option periods~~.

2. Revise RFP Section 1.1, Offeror Minimum Qualifications, as follows:

1.1 Offeror Minimum Qualifications

Offeror demonstrates prior experience furnishing IT research and advisory services:

- on a subscription basis;
- to at least one (1) state or local government, or the federal government;
- within the past five (5) years; and
- where the IT research and advisory service consists of standardized products that serve more than one client, and is a core component of the Offeror’s business.

Proof of meeting minimum qualifications shall be demonstrated via one or more references. **The prime contractor must independently meet all requirements of the solicitation including minimum qualifications.**

3. Revise RFP Section 2.3.1, Services Furnished by Contractor, as follows:

A. The Contractor shall furnish one or more services in response to this RFP, where each offering provides information technology research and advice. In-scope services include but are not limited to:

- 1) Technology market research reports in specific market categories,
- 2) Standard subscriptions to technology market research,
- 3) Newsletters pertaining to information technology analysis and research,



- 4) Events sponsored by the Contractor pertaining to technology analysis, and
- 5) Question-and-answer offerings to obtain expert opinion regarding technology analysis (non-time based, with limitations as described in D).

NOTE: With the exception of work falling under RFP Section 2.3.1.D.2, the The State will not entertain any services furnished using Contractor Personnel time as the basis of work performed under this Contract.

4. Revise RFP Section 2.3.2, Product Requirements, as follows:

- A. Any Contract award is contingent on the State's agreement, during the Proposal evaluation process to any applicable terms of use and any other agreement submitted under ~~Section 5.3.2.A.2~~. Such agreed upon terms of use shall apply consistently across services ordered under the Contract.

5. Revise RFP Section 3.8, Additional Clauses, as follows:

3.8 Additional Clauses

The Contractor shall be subject to the requirements in this section and shall flow down the provisions of ~~Sections 3.15.1~~ Sections 3.8.1 (or the substance thereof) in all subcontracts.

6. Revise RFP Section 5.3, Volume I- Technical Proposal, as follows:

5.3.2.F.4.h. Any limitations or constraints in the offering, including any terms and conditions (e.g. terms of services, ELA, AUP, professional services agreement, master agreement)—see also ~~Section 5.3.2.A.2~~;

7. Delete Attachment B-1, Financial Proposal Form, provided on March 19, 2018 (Word document) and replace it with Attachment B-1, Financial Proposal Form, provided on April 3, 2018 (Excel spreadsheet).

Issued by: Scharrence Richardson