Request for Resume (RFR)
CATS II Master Contract

one

Section 1 —General Information	
RFR Number: (Reference BPO Number)	R00B9200194
Functional Area (Enter One Only)	FUNCTIONAL AREA TWO – WEB AND INTERNET SYSTEMS

Position Title/s or Service Type/s (Short term staff or PMP)	
10. Applications Programmer – Oracle OBIEE Business Intelligence Developer (**Each Master Contractor can submit up to one (1) candidate for the RFR**)	
Anticipated start date	12/3/2012
Duration of assignment	Up to Six Months
Designated Small Business Reserve?(SBR): (Enter "Yes" or "No")	No

MBE goal, if applicable		0%
Issue Date: mm/dd/yyyy	11/09/2012	**Due Date:** mm/dd/yyyy	11/30/2012

		Time (EST): 00:00 am/pm	No Later Than 2:00 PM
Place of Performance:	Maryland State Department of Education Division of Accountability, Assessment and Data Systems(DAADS) 200 West Baltimore Street Baltimore, MD 21201	
Special Instructions: (e.g. interview information, attachments, etc.)	Interviews will be conducted by a panel of three persons using a standardized set of interview questions.	
Security Requirements (if applicable):	Pass reference checks and obtain State ID Badge	
Invoicing Instructions:	Standard invoicing procedures for the CATS II Master Contract	

Section 2 — Agency Point of Contact (POC) Information			
Agency / Division Name:	Maryland State Department of Education / Division of Accountability, Assessment and Data Systems		
Agency POC Name:	Deborah Harris Procurement Officer	**Agency POC Phone Number:**	410-767-0118
Agency POC Email Address:	dharris@msde.state.md.us	**Agency POC Fax:**	410-333-8723
Agency POC Mailing Address:	Maryland State Department of Education 200 West Baltimore Street Baltimore, MD 21201		

SECTION 3 — SCOPE OF WORK
Background

Maryland State Department of Education (MSDE) has assumed a progressive stance in the collection, validation and reporting of education accountability data. The state established its first Educational Data Warehouse (EDW) in 1999 and today strives to achieve the ten essential elements and fundamentals for PreK-12 longitudinal data systems established by the Data Quality Campaign, see www.dataqualitycampaign.org for additional information on the ten essential requirements.

With the increase in reporting requirements for Federal, and State longitudinal student data, MSDE is increasing the kinds of student data collected and analyzed. To help MSDE achieve this aim, The project is enhancing a variety of educational data warehouses, creating a business intelligence dashboard system, and improving or developing new associated data collection systems. As a result of a multitude of new projects, there is an increased need for additional specialized Oracle OBIEE developers.

The objective of this Request for Resume (RFR) is to acquire the services of one (1) Applications Programmer Oracle OBIEE BI Developer for six month development assignments to develop performance and accountability data sets, dashboards, alerts, analytics, KPIs, and BI Publisher reports.

Job Description/s

Position Title/s or Service Type/s (From Section 1 Above)	Duties / Responsibilities
10. Applications Programmer - Oracle OBIEE BI Developer	1. Consult with end-users to define OBIEE BI reporting requirements. 2. Consult with business analysts to document OBIEE and Publisher BI reporting requirements. 3. Consult with ETL staff to define BI data structures for data loading 4. Define a BI and Publisher reporting strategy 5. Define the data mart data structures using ERWIN 6. Define Connection pools 7. Design and develop the BI business model in OBIEE and Publisher Reports 8. Develop the OBIEE presentation layer 9. Unit test the OBIEE BI dashboard 10. Set OBIEE security 11. Implement OBIEE as portlet within Webcenter Suite portal 12. Define alerts and events as needed for dashboards 13. Document the dashboard 14. Consult with End-users for approval and signoff of dashboards

Minimum Qualifications	
Position Title/s or Service Type/s (From Section 1 Above)	**Required Experience/Knowledge/Skill**

10. Applications Programmer - Oracle OBIEE BI Developer	**For minimum requirements, see CATS II Labor Category Number 10, Applications Programmer in addition to the following criteria:**
	
	• Minimum of 4 years programming skills in SQL and PL/SQL
	
	 • Minimum of 1 year experience working on K12 data warehouse projects
	
	OBIEE Experience to include:
	
	  o Minimum of 4 years verifiable experience developing OBIEE 10g dashboards, analytics, alerts, physical connect strings, business layer model with dimensions and hierarchies, presentation layer development, and role based security. Preference will be given to those candidates with OBIEE 11g experience
	
	  o Minimum of 2 years verifiable experience developing 10g BI Publisher reports.
	
	  o Minimum of 2 years verifiable experience performing systems business and requirements analysis on data warehouse development projects.
	
	  o Minimum of 2 years verifiable experience working with end-uses in defining and preparing system requirements, dashboard user interface design documents.
	
	  o Minimum of 2 years verifiable experience translating user requirements into data structure designs to relational 3N form, and star schema database form

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SECTION 4 - REQUIRED SUBMISSIONS

NOTE:

- Master Contractors may propose only one candidate for each position requested.
- Master Contractors electing <u>not</u> to propose in response to the RFR must submit a "Master Contractor Feedback Form" via the "Master Contractor Login" on the CATS II web site.
- Master Contractors proposing in response to the RFR <u>must</u> submit the documents below **as separate files** contained in **two separate emails** as follows:

Email 1 with "Technical": Master Contractor Name, RFR number, & candidate name, and in the subject line

- Resume for each labor category described in the RFR (Attachment 1)
- Two (2) current references that can be contacted for performance verification of the submitted consultant(s) work experience and skills. Telephone number and email address of reference is needed.

Email 2 with "Financial": Master Contractor Name, RFR number, & candidate name, and in the subject line

   o   Price Proposal (Attachment 2)
   o   Conflict of Interest Affidavit (Attachment G in the CATS II RFP)
   o   Living Wage Affidavit (Attachment I in the CATS II RFP)
        Any documents listed below as required by the hiring agency

1. Resume showing evidence of all skills listed in Section 3. Scope of Work

2. Statement within the Price Proposal that rate is all inclusive – Use Attachment 2 for the Price Proposal

Section 5 – Evaluation Criteria –
(Provide a list of evaluation criteria in descending order of importance)

1. Candidate must meet minimum skills in Section 3 to be considered for an interview.

2. Candidate's interview will be ranked based on OBIEE technical questions

3. Vendor must provide written evidence that the submitted candidate is available to work within 2 weeks of contract being awarded, and is either an employee of the vendor or is currently under contract as a subcontractor.

4. Price rankings of the proposals

5. Candidate's technical merit will rank higher of the overall rank component

Basis for Award Recommendation

RFRs will be awarded in accordance with the competitive Sealed Proposals process under COMAR 21.05.03. The agency POC will recommend award to the Master Contractor whose proposal is determined to be the most advantageous to the State, considering price and the evaluation factors set forth in the RFR. The agency POC will initiate and deliver a RFR Agreement to the selected Master Contractor. **Master Contractors should be aware that if selected, State law regarding conflict of interest may prevent future participation in procurements related to the RFR Scope of Work, depending upon specific circumstances.**

ATTACHMENT 1 – RFR RESUME FORM APPLICATIONS PROGRAMMER –ORACLE OBIEE BUSINESS INTELLIGENCE
RFR # R00B9200194

Instructions: Insert resume information in the fields below; do not submit other resume formats. Submit only one resume per Position or Service described in Section 1 of the RFR. If the RFR requests multiple Positions or Services, use a separate resume form for each proposed candidate.

Candidate Name:	Position Title or Service Type (from Section 1 of the RFR):
Master Contractor:	

A. Education / Training

Institution Name / City / State	Degree / Certification	Year Completed	Field Of Study
<add lines as needed>			

B. Relevant Work Experience
Describe work experience relevant to the Duties / Responsibilities and Required Experience / Knowledge / Skill described in Section 3 of the RFR. Start with the most recent experience first; do not include non-relevant experience.

[Organization] **[Title / Role]** **[Period of Employment / Work]** **[Location]** **[Contact Person (Optional if current employer)]**	*Description of Work...*
[Organization] **[Title / Role]** **[Period of Employment / Work]** **[Location]** **[Contact Person]**	*Description of Work...*

<add lines as needed>

C. Employment History
List employment history, starting with the most recent employment first

Start and End Dates	Job Title or Position	Organization Name	Reason for Leaving
<add lines as needed>			

D. References
List persons the State may contact as employment references

Reference Name	Job Title or Position	Organization Name	Telephone / Email
<add lines as needed>			

ATTACHMENT 2

RFR PRICE PROPOSAL
Applications Programmer – Oracle OBIEE Business Intelligence

RFR # R00B9200194

(This form is to be filled out by Master Contractors)
(Submit a separate price proposal for each candidate submitted)

Proposed Labor Category	Hourly Labor Rate	Total Hours (up to 6 months)	Labor Category Price (Labor Rate x Hours)
10. Applications Programmer	$	* 1040 hrs	$
Total RFR Price (Sum of Labor Category Prices):			$

*To be used for evaluation purposes

The Hourly Labor Rate is the actual rate the State will pay for services and must be recorded in dollars and cents. The Hourly Labor Rate cannot exceed the Master Contract Rate, but may be lower. Rates must include all direct and indirect costs and profit for the Master Contractor to perform under the TOA.

VENDOR'S NAME _____

ADDRESS _____

CITY, STATE AND ZIP CODE _____

FIN. _____ DUNS NO. _____

TELEPHONE NO. _____ FAX NO. _____

EMAIL ADDRESS _____

SIGNATURE _____

PRINTED NAME _____

TITLE _____ DATE _____