

**Request for Resumes (RFR)  
CATS II Master Contract**

**All Master Contract Provisions Apply**

Section 1 –General Information			
<b>RFR Number: (ADPICS PO Number)</b>	WCCB9200003		
<b>Functional Area (Enter One Only)</b>	10 – IT Management and Consulting Services		
Position Title/s or Service Type/s (Short term staff or PMP)			
1. Senior .NET Software Developer			
<b>Anticipated start date</b>	9/8/2009		
<b>Duration of assignment</b>	Six weeks		
<b>Designated Small Business Reserve?(SBR): (Enter "Yes" or "No")</b>	No		
<b>MBE goal, if applicable</b>	0%		
<b>Issue Date:</b> mm/dd/yyyy	08/17/2009	<b>Due Date:</b> mm/dd/yyyy	08/28/2009
		<b>Time (EST):</b> 00:00 am/pm	1:00 pm
<b>Place of Performance:</b>	Maryland Workers' Compensation Commission (WCC) 10 East Baltimore Street, Baltimore, MD. 21202		
<b>Special Instructions: (e.g. interview information, attachments, etc.)</b>	Interviews will be conducted by a panel of three persons using a standardized set of interview questions for all candidates. An overview of the MergeDoc project will be provided by WCC.		
<b>Security Requirements (if applicable):</b>			
<b>Invoicing Instructions:</b>			
Section 2 – Agency Point of Contact (POC) Information			
<b>Agency / Division Name:</b>	Workers' Compensation Commission		
<b>Agency POC Name:</b>	Christel Surdokas	<b>Agency POC Phone Number:</b>	410-864-5256
<b>Agency POC Email Address:</b>	<a href="mailto:csurdokas@wcc.state.md.us">csurdokas@wcc.state.md.us</a>	<b>Agency POC Fax:</b>	410-864-5251
<b>Agency POC Mailing Address:</b>	Workers' Compensation Commission, 10 East Baltimore Street, Baltimore, Md. 21202		

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<b>Section 3 – Scope of Work</b>	
<b>Background</b>	
<p>The Workers' Compensation Commission administers Workers' Compensation Law, processing claims, hearing contested cases in Baltimore and throughout the State of Maryland. The Workers' Compensation Commission also receives reports of accidents and adjudicates claims for compensation arising under the law.</p> <p>The Commission monitors the Vocational Rehabilitation progress of injured workers. It also administers the assessment against insurance companies on all awards and administers payment of all permanency awards against the Subsequent Injury and the Uninsured Employers fund.</p> <p>The MergeDoc project is an ongoing .NET Windows-based application designed to assist in the creation of award orders and other documents produced based on worker's compensation claims. This new application will be using the Tx TextControl word processor control. In addition to the creation of award orders and other documents, this application will create optical images of these awards to be stored on Workers' Compensation Commission's FileNet Document Imaging System, route these documents through FileNet's workflow queues, and capture data from fields in the document that will be used to update various statistical information in tables residing on Workers' Compensation Commission's iSeries (AS400) mini-computer.</p> <p>The Workers' Compensation Commission is seeking an experienced .NET software developer to assist the Workers' Compensation Commission on completing an ongoing MergeDoc project.</p>	
<b>Job Description/s</b>	
<b>Position Title/s or Service Type/s (From Section 1 Above)</b>	<b>Duties / Responsibilities</b>
1. Senior .NET Software Developer	<p>I. Software Development</p> <p>A). Develop and document the statistical capture functional requirements for Tx TextControl based document templates used in the Windows .NET Forms Application that will be used to capture user data input and pass it to the AS/400 .</p> <p>B.) Develop the .NET software code for transferring data from the template document fields to the statistical tables residing on the AS/400 DB2 database. This includes development of any classes and methods required for manipulating the document field data and managing the transfer. This process should be developed as a self-contained component that is capable of being referenced from within the existing code that also commits documents to the FileNet system. Input to this component will be through existing interfaces; and output will be through raised events, thrown exceptions, and return values, as appropriate. The code will be written in VB.NET 2.0 Windows Forms using an OLEDB</p>

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	<p>connection to the AS/400 DB2 database and a SQL Server 2005 database and will utilize either using NHibernate (preferred) or ADO.NET 2.0. All software source code written will become the property of WCC.</p> <p>C.) Create and document testing procedures for all software code developed to ensure the integrity of the data being transferred.</p> <p>II. System Administration</p> <p>A.) Provide such ongoing technical support and communications to the lead developer and project manager in the management of the project, as will be necessary to keep the project on schedule.</p> <p>B.) Develop user documentation, technical documentation and training on all applications that will be developed. All documentation produced will become the property of WCC.</p> <p>C.) Provide training to technical staff on the use and understanding of the applications and components that will be developed.</p>
<b>Minimum Qualifications</b>	
<b>Position Title/s or Service Type/s (From Section 1 Above)</b>	<b>Required Experience/Knowledge/Skill</b>
1. Senior .NET Software Developer	<p>A.) 3+ years managed code software development experience with VB.NET 2.0+ Windows Forms</p> <p>B.) 2+ years developing data-driven Windows applications in .NET (using NHibernate preferred) or ADO.NET 2.0+</p> <p>C.) 1+ years experience developing unit tests for .NET Windows application components</p> <p>D.) 2+ years application software Project Management experience</p> <p>E.) 2+ years experience with developing software solutions involving interoperability among diverse operating systems, database platforms and third party APIs using COM wrappers and OLEDB tools.</p> <p>F) 3+ years experience developing software using Microsoft Visual Studio 2005</p> <p>G) 2+ years experience using Visual Source Safe to manage source code.</p>

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<b>Section 4 - Required Submissions</b>
<p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>- Master Contractors electing <u>not</u> to propose in response to the RFR must still submit a "CATS II Master Contractor Feedback Form" located under "Master Contractor Login" on the CATS II web site.</li> <li>- Master Contractors proposing in response to the RFR <u>must</u> submit the following documents: <ul style="list-style-type: none"> <li>o Resume's for positions / service types as described in the RFR</li> <li>o MBE Forms D1 and D2 (Under Attachment D in the CATS II RFP)</li> <li>o Conflict of Interest Affidavit (Attachment G in the CATS II RFP)</li> <li>o Living Wage Affidavit (Attachment I in the CATS II RFP)</li> <li>o CATS II Master Contractor Feedback Form (See location above)</li> <li>o <b>Documents listed below as required by the hiring agency</b></li> </ul> </li> </ul>
1.
2.
3. (add or delete rows as needed)
<b>Section 5 – Evaluation Criteria – (Provide a list of evaluation criteria in descending order of importance)</b>
1. Work experience
2. Knowledge, training and skills
3. Price
<b>Basis for Award Recommendation</b>
RFRs will be awarded in accordance with the competitive Sealed Proposals process under COMAR 21.05.03. The agency POC will recommend award to the Master Contractor whose proposal is determined to be the most advantageous to the State, considering price and the evaluation factors set forth in the RFR. The agency POC will initiate and deliver a RFR Agreement to the selected Master Contractor.