

STATE BOARD OF ELECTIONS

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**Amendment #3**  
**Election Security Specialists TORFP**  
**D3B9400005**  
**04/16/2019**

Dear Offerors:

This Amendment #3 is being issued to amend and clarify certain information contained in the above referenced TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

2.1.4. SBE intends to award this Task Order to one (1) Master Contractor. The Master Contractor shall not be currently providing IT Services to SBE on any Task Order or Contract **as a Prime contractor. Subcontractors on current contracts may submit proposals provided they provide (1) a summary of services they are currently providing and (2) what percentage of the contract they are performing with their technical proposal.**

5.3.5 Two Part Submission

A. TO Technical Proposal consisting of:

- 1) TO Technical Proposal and all supporting material in Microsoft Word format, version 2007 or greater;
- 2) The TO Technical Proposal in searchable Adobe PDF format; and
- 3) A second searchable Adobe copy of the TO Technical Proposal, redacted in accordance with confidential and/or proprietary information removed (see **Section 5.4.2.B.G.**

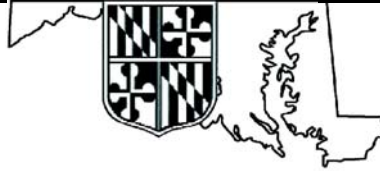
B. TO Financial Proposal consisting of:

- 1) TO Financial Proposal and all supporting material in Microsoft Word format;
- 2) The TO Financial Proposal in searchable Adobe PDF format; and
- 3) A second searchable Adobe copy of the TO Financial Proposal, redacted in accordance with confidential and/or proprietary information removed (see **Section 5.4.2.B.G.**).

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**Amendment #2**  
**Election Security Specialists TORFP**  
**D3B9400005**  
**04/10/2019**

Dear Offerors:

This Amendment #2 is being issued to amend and clarify certain information contained in the above referenced TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

3.4.2. Cyber Risk/Data Breach Insurance

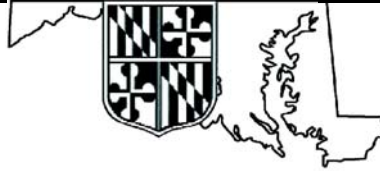
Throughout the Term and for three (3) years thereafter, cyber risk/ data breach insurance (either separately or as part of a broad Professional Liability or Errors and Omissions Insurance) with limits of at least US \$5 (five) million per claim. Any "insured vs. insured" exclusions will be modified accordingly to allow the State additional insured status without prejudicing the State's rights under the policy (ies). Coverage shall be sufficiently broad to respond to the Contractor's duties and obligations under the Contract and shall include, but not be limited to, claims involving privacy violations, information theft, damage to or destruction of electronic information, the release of Sensitive Data, and alteration of electronic information, extortion, and network security. The policy shall provide coverage for, not by way of limitation, breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

**The Certificate of Insurance (COI) for Cyber Risk/Data Breach insurance in the amount of \$5 million per occurrence outlined in section 3.4.2. is required within 5 days of the vendor's receipt of an Intent to Award Notification.**

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**Amendment #1**  
**Election Security Specialists TORFP**  
**D3B9400005**  
**04/02/2019**

Dear Offerors:

This Amendment #1 is being issued to amend and clarify certain information contained in the above referenced TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. Specific parts of the TORFP have been amended. The following changes/additions are listed below; new language has been underlined and marked in bold (i.e., **word**) and language deleted has been marked with a strikeout (i.e., ~~word~~).

**Key Information Sheet:**

<b>TO Pre-proposal Conference:</b>	<del>April 10, 2019 at 2:30 pm</del> <b>April 15, 2019 at 3:30 pm</b> Local Time 151 West St. Suite 200, Annapolis, MD 21401 See <b>Attachment A</b> for directions and instructions.
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**Attachment A** with the updated date and time is attached as part of Amendment #1.

**Attachment A. TO Pre-Proposal Conference Response Form**

**Solicitation Number Election Security Specialists**

D38B9400005

A TO Pre-proposal conference will be held on ~~April 10, 2019 at 2:30 pm~~ **April 15, 2019 at 3:30 pm** at 151 West St, Suite 200, Annapolis, MD 21401.

Please return this form by Friday, April 12, 2019 at 2:00 pm advising whether or not you plan to attend. The completed form should be returned via e-mail or fax to the TO Procurement Officer at the contact information below:

Whitney LeRoux  
SBE  
E-mail: Whitney.LeRoux@Maryland.Gov

Please indicate:

- \_\_\_\_\_ Yes, the following representatives will be in attendance.  
Attendees (Check the TORFP for limits to the number of attendees allowed):
- 1.
  - 2.
  - 3.
- \_\_\_\_\_ No, we will not be in attendance.

Please specify whether any reasonable accommodations are requested (see TORFP § 4.1“TO Pre-proposal conference”):

Offeror: \_\_\_\_\_  
*Offeror Name (please print or type)*

By: \_\_\_\_\_  
*Signature/Seal*

Printed Name: \_\_\_\_\_  
*Printed Name*

Title: \_\_\_\_\_  
*Title*

Date: \_\_\_\_\_  
*Date*