

**Questions & Answers #1****TORFP #F50B5400008****STATEWIDE GIS TRAINING PROGRAM
September 12, 2014**

The following questions for the above referenced TORFP were received by e-mail, are answered and will be posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding to the State unless the TORFP is expressly amended. Nothing in the State's response to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the Offeror asking the question.

Ladies/Gentlemen:

1. Is there any Maximum hourly billing rate?

Response: Your company's approved labor rates for the CATS+ Master Contract are the maximum hourly billing rates permitted.

2. How many candidates can be submitted for this position?

Response: One candidate shall be proposed for this TORFP. Additional resources may be requested through the work order process.

3. Who is the Incumbent?

Response: There is no incumbent.

4. How will the interviews be conducted (Telephonic/In-person)?

Response: Interviews will be conducted in-person.

5. The pricing for the Base Year in the TORFP is now a Monthly Fixed Price for all the deliverables combined. It would seem to be more beneficial for both the State and the Master Contractor if each deliverable was individually priced rather than combining the price for all deliverables and providing an average monthly price over 12 months. Individually pricing each deliverable gives the State the ability to accept or not accept each deliverable and pay accordingly. With the price proposal in its' current format, the State could be paying for deliverables that have not yet been completed or accepted. Conversely, the Master Contractor may not get paid for accepted



deliverables should the State agree not to pay a monthly invoice if a particular deliverable has not been completed and accepted.

Response: A question has not been posed. To the extent that the comment requests DoIT to amend the pricing sheet, DoIT denies the request.

6. Can you please share if the State has contracted for training relating to GIS that may be similar in scope to that in the TORFP?

Response: The State has not had any training related to GIS similar to the scope of this TORFP.

7. As a training company, we have custom created training where the SME provides the content, in this case course topics listed in TORFP Section 2.6 on GIS related topics, but the trainer does not always create instructional resources that are part of the on-line course. What is the expectation by DoIT for an on-line course? Is it to merely have PowerPoint or screen shots of the software OR create highly interactive self paced training modules that the State can offer to all employees as supplemental reading? In creating online courses, we need various labor categories such as Instructional Designers, Graphic artists, Trainers, Technical editors. If DoIT would be able to amend the pricing sheet to have a fixed price for deliverables, that would allow us to add/use different labor categories for each deliverables without the same fixed costs each month.

Response: The purpose of the online course is to create highly interactive self-paced training modules that the State can offer to all employees. To the extent that the question requests DoIT to amend the pricing sheet, DoIT denies the request.

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