

## **Amendment No. 1**

### **# J00B3400076 - Mainframe Vehicle and Driver Services Systems Support**

#### **A. Q&A**

- 1) Is this a re-bid of a current/previous contract?  
**Answer:** Yes, but the scope has been widened to include additional systems and two additional contractors.
- 2) If, yes who is the incumbent?  
**Answer:** Gantech
- 3) Is there an incumbent for this TORFP?  
**Answer:** See response to question 2
- 4) If so, would you kindly provide the name of the company?  
**Answer:** See response to question 2
- 5) If there is an incumbent, what is the dollar value of the existing contract?  
**Answer:** Approximately \$700,000 annually
- 6) What is the correct period of performance? Page 4 - Key Information Summary Sheet shows 1/1/14 to 12/31/19 (6 years). Page 21 – Attachment 1 – Price Proposal shows 1/1/14 to 12/31/17 (4 years).  
**Answer:** Contract is for 5 years. Term should be NTP – 12/31/18. Please refer to the attached revised Price Sheet.
- 7) Is this a new requirement, or a re-bid of an existing contract?  
**Answer:** Both. See question 1.
- 8) If re-bid, who is the incumbent vendor?  
**Answer:** See response to question 2
- 9) Is MDOT MVA satisfied with their performance?  
**Answer:** Performance has no bearing on the requirement to re-compete this scope.
- 10) If yes, why is this being re-bid?  
**Answer:** The CATS I contract extension expires on 12/31/13 of this year and cannot be extended. Therefore this scope and the additional scope are being solicited under this TORFP.

11) Why is this solicitation being issued now, with a response date of 9/12/13 that requires resumes of proposed personnel who would not start work until 1/1/14?

**Answer:** Responses are due 9/13/13 at 2:00 PM Eastern Time. The current contract for this scope expires on 12/31/13. The start date (notice to proceed) of this contract will be as soon as the evaluation and approval to award process has to be completed and no later than 12/31/13.

12) When does MVA expect to make the final decision on TO Contractor?

**Answer:** As soon as possible after the evaluation and award recommendation process has been completed.

13) What is MVA's policy on substitution for proposed resources who may accept other assignments prior to 1/1/14?

**Answer:** See Mainframe Vehicle and Driver Services Systems Support CATS+ TORFP #J00B3400076 paragraph 2.5.8 SUBSTITUTION OF PERSONNEL.

14) Does MVA has preferred or recommended Labor Categories for the 1 Senior COBOL Developer/Architect and 4 Senior COBOL Developer positions?

**Answer:** The TO Contractor shall determine the appropriate labor category for each proposed resource. To assist the TO Contractor, the MVA has provided the parameters of the skill set in the TORFP.

15) Are each of these five expected to be full time positions?

**Answer:** Yes.

16) Page 10, Section 2.5.3 states "MVA shall submit Work Orders for all requested work for the time and material on an "as needed" basis only from the TO Contractor (Attachment 12)". Does this imply that some or all of these positions are part time or "as needed" rather than full time? If yes, what are the expected hours per month for any non-full time positions?

**Answer:** See response to question 15.

17) Page 4 and Attachment 12. On page 4, it states that this is a Time and Material TO, however in Attachment 12 it states work order. Could the Government please clarify if this is a T&M or a Work Order?

a. Bill by T&M or completion of each Task Order?

**Answer:** T&M

b. If Task orders what is the smallest Task order Schedule?

**Answer:** Not Applicable.

c. Would Task order for each of the 5 people for each month or Group task order?

**Answer:** This is a straight time and material contract - there are no task orders. Each resource will be given assignments to be completed within a

40 hour week. The assignments can be deemed as task orders but the billing would be at the hourly rate proposed for each resource.

- d. Would the Task order PM be billed as a separate resource than the five technical resources?

**Answer:** If there is a PM assigned to oversee the resources it will be a MVA employee.

- 18) Page 4 and Page 23. Please clarify period of performance? Page 4 states Jan 1, 2014 thru Dec 31, 2019, while page 23 states Jan 1, 2014 thru Dec 31, 2017.

**Answer:** The period for this contract is five years from NTP, Key Summary Sheet and price sheets will be revised by amendment.

- 19) Section 1.3 (Page 5) Please clarify how the attachments 2 through 17 will be emailed?

**Answer:** All attachments that require signatures may be submitted as scanned or pdf files and must be submitted as part of the proposal.

- 20) Section 2.5.1.D (page 8). Specifies that ‘The TO contractor shall use the MVA’s current on site IBM Development and Production environments for all application development performed...’ This appears to exclude application development on PC based environments including the MicroFocus products. Can the Government please clarify?

**Answer:** The PC Based Micro Focus environments are considered part of the MVA’s current on site IBM Development and Production environments.

- 21) Section 2.5.3.F (page 11). What types of software, and how many sites (including geographical locations), does the MVA anticipate? Can MVA utilize the existing MVA/MDOT supplied network and software distribution tools?

**Answer:** The following sentence will be removed from the TORFP by Amendment. Section 2.5.3.F. ~~To support this requirement the TO Contractor shall propose, provide and fully describe their solution for updating all sites with any new software releases.~~

- 22) Section 3.2.1 B) (page 19). Is attachment 5 supposed to be submitted with the proposal or at the time of interview of the candidate after award?

**Answer:** Attachment 5 shall be submitted as required as part of the technical proposal.

- 23) Section 3.2.1 - 3) page 20. How many references are needed by Master contractor and how many from subcontractor?

**Answer:** Master Contractor and Subcontractors to provide at least three (3) references (not including Past State Experience) from its customers who are capable of documenting:

- a) The Master Contractor's ability to manage projects of comparable size and complexity.
- b) Each client reference shall be from a client of which at least one should be a Software Development staff augmentation project and shall include the following information:
  - Name of client organization
  - Name, title, and telephone number of Point of Contact for client organization
  - Value, type, and duration of contract(s) supporting client organization
  - The services provided, scope of the contract, objectives satisfied.

24) Are the three examples of similar work assignments by each of the proposed personnel due with the Technical proposal at submission, or “to be provided at the interview” as stated on page 19, section 3.2.1.E.2?

**Answer:** The similar work assignments shall be provided at time of proposal submission.

25) Can you confirm that there is no pre-proposal conference for this TORFP?

**Answer:** There is no pre-proposal conference for this TORFP.

26) Will there be a pre-bid conference for this TORFP? If so, could you please provide the date and location of this conference?

**Answer:** See question and answer #25 above.

27) [We] are a current CATS+ contract holder. Since [we] are a[n] MBE and WBE, my understanding is that we do not need to include additional MBEs for the proposal. Can you please confirm?

**Answer:** An MBE firm cannot utilize its own workforce/participation in the project towards the MBE goal(s).

#### B. Additional Changes

1. Revised Price Proposal Sheet has been attached to this document to be used in place of the originally provided Price Proposal Sheet.
2. Key Information Summary Sheet has been revised and attached to this document.
3. Section 1.3 of the TORFP shall reference TORFP # J00B3400076 and read as follows:

### 1.3 TO PROPOSAL SUBMISSIONS

The TO Procurement Officer will not accept submissions after the date and exact time stated in the Key Information Summary Sheet above. The date and time of submission is determined by the date and time of arrival in the TO Procurement Officer’s e-mail box. The TO Proposal is to be submitted via e-mail, not to exceed 8 MB, as two (2) attachments in MS Word format. The “subject” line in the e-mail submission shall state the TORFP J00B3400076. The first file will be

the TO Proposal technical response to this TORFP and shall be titled, "CATS+ TORFP J00B3400076 Technical". The second file will be the financial response to this CATS+ TORFP and shall be titled, "CATS+ TORFP J00B3400076 Financial". The following proposal documents shall be submitted with required signatures as .PDF files with signatures clearly visible:

- Attachment 1 – Price Proposal
- Attachment 2 - MBE Forms A and B
- Attachment 4 - Conflict of Interest Affidavit and Disclosure
- Attachment 5 – Labor Classification Personnel Resume Summary
- Attachment 7 – Non-Disclosure Agreement (Offeror)
- Attachment 10 – Living Wage Affidavit of Agreement
- Attachment 14– Privacy Protection Policy Affidavit
- Attachment 17 – Certification Regarding Investments in Iran

4. Attachments #3,7,8, and 13 have been revised to reflect the correct TORFP # which is J00B3400076. Said attachments have been included with this document.

Issued: August 22, 2013.