



**Maryland Department of Transportation (MDOT)
Office of Transportation Technology Services (OFFAS)
CATS + TOREP J01B3400033
IBM Mainframe Multiple Virtual Systems (MVS) System Programming
Support
Addendum #1**

Corrected Key Summary Sheet:

The Key Summary Sheet included in the solicitation on May 28, 2013 listed the “Closing Date and Time” as Thursday, June 30, 2013; this date is incorrect. The correct date is Thursday June 20, 2013. Please see corrected Key Summary Sheet below on page 2.





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UPDATED KEY INFORMATION SUMMARY SHEET

This CATS+ Task Order Request for Proposals (TORFP) is issued to obtain the services necessary to satisfy the requirements defined in Section 2 - Scope of Work. All CATS+ Master Contractors approved to perform work in the functional area under which this TORFP is released are invited to submit a Task Order (TO) Proposal to this TORFP. Master Contractors choosing not to submit a proposal shall submit a Master Contractor Feedback form. The form is accessible via your CATS+ Master Contractor login screen and clicking on TORFP Feedback Response Form from the menu. In addition to the requirements of this TORFP, the Master Contractors are subject to all terms and conditions contained in the CATS+ RFP issued by the Maryland Department of Information Technology (DoIT) and subsequent Master Contract Project Number 060B2490023, including any amendments.

TORFP Name:	IBM Mainframe MVS Systems Programming Support
Functional Area:	FA6 System Operations, Maintenance & Support
TORFP Issue Date:	May 28, 2013
Closing Date and Time:	Thursday, June 30, 2013 by 2:00 PM (EST)
CORRECTED DATE AND TIME:	THURSDAY, JUNE 20, 2013 BY 2:00 PM (EST)
TORFP Issuing Office:	Maryland Department of Transportation (MDOT) Office of Transportation Technology Services (OTTS)
Questions and Proposals are to be sent to:	Joy Abrams jabrams@mdot.state.md.us
TO Procurement Officer	Joy Abrams Office Phone: 410-865-1133 Office Fax: 410-865-1388
TO Manager:	Cathy Caster MDOT OTTS System Software Support Office Phone: (410) 787-7868 Office Fax: (410) 424-3752 Ccaster@mdot.state.md.us
Project Number:	J01B3400033
TO Type:	Time and Material
Period of Performance:	June 1, 2014 – May 31, 2019
MBE Goal:	0% Goal
Small Business Reserve (SBR):	No
Primary Place of Performance:	One Orchard Road Glen Burnie, Maryland 21060
State Furnish Work Site and/or Access to Equipment, Facilities or	Office desk space and networked PC with email and software applications for on-site staff.



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Personnel:	
TO Pre-Proposal Conference:	No Pre-proposal Conference will be held





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Questions and Responses:

At page 4, it is mentioned that Period of Performance is June 1, 2014 – May 31, 2019.

Query: Replacement for the proposed consultants will be allowed on later stage as it may be noted that the proposed consultants may not be available when MDOT/OTTS expects these consultants to start on project after June 1, 2014. Please clarify?

A: If this situation arises, we will comply with Section 2.9.6 of CATS + Master Contract; Substitution of Personnel

What is the expected start date of the project? RFP mentions June 1, 2014 – May 31, 2019 as the period of performance.

A: The start date will be June 1, 2014.

What is the current size of the ongoing project (that Jacob & Sundstrom, Inc. are engaged in) in terms of manpower and dollar value?

A: Current manpower consists of one full-time and two part-time contractors. The dollar value will not be discussed.

MBE goals are 0% for this RFP. Do we, a non-MBE firm still need to submit Attachment 2 (Forms D1 and D2)?

A: Though there is no MBE goal for this project, MDOT encourages MBE participation; therefore we include the forms in all of our solicitations. If you are not offering MBE participation, then you are not required to submit them.

What is the expectation from the new vendor in terms of starting the project – taking over the reins from the current incumbent, if applicable?

A: The selected Contractor shall complete the requirements as stated in the Task Order Request for Proposals (TORFP) on June 1, 2014.

Section 2.1 of the TORFP states that the “Master Contractor shall provide only two full-time resources in response to this TORFP.” Attachment 1 of the TORFP indicates that the total number of hours for these two resources is 2,340 ea, or 4,680. Based on a regular work week and normal paid time off etc (1,880 hours per FTE), this effort is close to 2 ½ FTE. Does the state desire an offeror to only bid two personnel, or is the offeror free to bid 2 ½ personnel to cover the hours required without overtime?

A: The state is looking for the equivalent of 2 full time resources. Please only submit one resume per resource.



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Section 3.5 of the TORFP states that “The State will conduct interviews of all personnel proposed in each TO Proposal that meets minimum qualifications.” When would this interview take place...during the state’s evaluation of the proposals or after award?

A: Interviews are included as a segment of the technical evaluations.

I wanted to ask which title should be used for the IBM Mainframe Multiple Virtual Systems (MVS) Systems Programming Support position - Computer Systems Programmer or Computer Systems Programmer (Senior). The required ten (10) years of experience makes me believe that the position falls under the Senior title because the Computer Systems Programmer title only requires three (3) years of specialized experience and five (5) of general. Can the Department clarify its title classification intent based on these seemingly disparate requirements?

A: Section 2.1 of the TORFP specifies “...senior-level personnel.” Please refer to Section 2.10, Labor Categories and Qualifications, of the CATS+ Master Contract, and select a labor category that is consistent with the work experience requirements specified in the TORFP.

I understand the position is focused on the support role but could we submit resumes who have a combination of application programming experience and support experience?

A: Propose candidates that meet the required work experience specified in the Systems Programming Support TORFP.

The position requires a minimum of 10 years of experience-Would you need 10 years of related IT experience or 10 years of only Support role?

A: Per the TORFP, “The Contractor’s proposed personnel shall have a minimum of 10 years of solid IBM MVS systems programming experience and most recent experience shall have occurred within the past year.”

What are the key technologies/tools/products that you would like us to focus on with respect to Computer Associates?

A: Refer to the TORFP for the list of Computer Associates’ technologies/tools/products.

In a situation where the consultant submitted or interviewed is not available at the time of start, would you allow us to submit additional resumes? If yes, is there any specific requirement to submit these resumes that you would like us to follow.

A: We will comply with Section 2.9.6 of CATS + Master Contract regarding substitution of personnel.

Section 1.3 indicates that the .PDF files as attachments must have signatures clearly visible. Section 3.2.1 B) 2) Attachment 5 states “Signature will be required at the time of



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interview.”This conflicts with the Section 1.3 guidance. Are signatures required on Attachment 5 at time of Proposal Submission?

A: They can be signed at the time of proposal submission or at the interview.

Section 3.2.1 B) 1) references Section 2.10 of the CATS+ Master Contract – should this reference Section 2.10 of the CATS+ RFP?

A: These are one of the same.



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CORRECTION TO A RESPONSE IN ADDENDUM #2

The following question and response was included in Addendum #2, however the response was incorrect. See correct response below.

Section 2.1 of the TORFP states that the “Master Contractor shall provide only two full-time resources in response to this TORFP.” Attachment 1 of the TORFP indicates that the total number of hours for these two resources is 2,340 ea, or 4,680. Based on a regular work week and normal paid time off etc (1,880 hours per FTE), this effort is close to 2 ½ FTE. Does the state desire an offeror to only bid two personnel, or is the offeror free to bid 2 ½ personnel to cover the hours required without overtime?

~~A: The state is looking for the equivalent of 2 full time resources. Please only submit one resume per resource.~~

CORRECTED RESPONSE:

A: The state is looking for the equivalent of 2 full time resources. Please only submit one “Labor Classification Personnel Resume Summary, Attachment 5” per resource.



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Addendum #4

REVISION TO SECTION 2.10; SUBSTITUTION OF PERSONNEL

This section has been modified.

SUBSTITUTION OF PERSONNEL

2.10.1 Substitution of Personnel Prior to Award.

- ~~A) Individuals proposed as personnel for TORFPs are expected to remain dedicated throughout the TORFP process. Substitutions will be allowed only when the Procurement Officer specifically agrees to the substitution in writing or due to an emergency circumstance as described in Section B) of this Section. All proposed substitutes of personnel must have qualifications at least equal to that of the person initially proposed in the TORFP. The burden of illustrating this comparison shall be the Master Contractor's. If approved, the substitution may require the re-evaluation of the Master Contractor's proposal based on the changed condition of substituted personnel. The resumes of the initially proposed personnel shall become the minimum requirement for qualifications for successor personnel for the duration of the total TO Agreement term. If one or more of the personnel become unavailable for consideration of and work under a TORFP and subsequent TO Agreement, the Master Contractor shall immediately notify the State Procurement Officer and propose to replace personnel with personnel of equal or better qualifications within 15 calendar days of notification to the State Procurement Officer. All substitutions shall be made in accordance with this provision.~~
- ~~B) No substitutions of personnel will be permitted unless such substitutions are necessitated by an individual's sudden illness, death, or as otherwise approved by the Procurement Officer. In any of these events, the Master Contractor shall immediately notify the Procurement Officer and provide the information required by paragraph C). All proposed substitutions of personnel for other than emergency situations must be submitted in writing, at least 15 business days in advance of the proposed substitution, to the Procurement Officer, with the information required in paragraph C). The Procurement Officer must agree to the substitution in writing before such substitution shall become effective.~~
- ~~C) All requests for substitutions must provide a detailed explanation of the circumstances necessitating the proposed substitutions, a resume of the proposed substitute (see paragraph D), and any other information requested by the Procurement Officer to make a determination as to the appropriateness of the proposed substitution. All proposed substitutes must have educational qualifications and work experience equal to or better than the resume initially proposed for personnel; the burden of illustrating this comparison shall~~



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~~be the Master Contractor's. The State reserves the right to conduct an interview with personnel submitted as a substitute.~~

D) Resumes shall be signed by all substituting individuals and their formal supervisor, and the official resume of the previous employee shall be provided for comparison purposes.

~~2.10.2 Substitution of Personnel After Award.~~

~~The TO Contractor shall only propose staff available at the time of the TO Proposal and during the evaluation process that satisfy the personnel qualifications specified in the TO Proposal. After award, the substitution of personnel shall comply with Section 2.9.6 of the CATS + Master Contract, and be submitted to the TO Manager and MDOT CMO. MDOT CMO and the TO Manager will perform a concurrent review of the request.~~

- ~~• The TO Contractor may not substitute or temporarily reassign any TO Contractor personnel without the prior approval of the TO Manager.~~
- ~~• To replace any personnel, the TO Contractor shall submit resumes of the proposed personnel specifying their intended approved labor category.~~
- ~~• All proposed substitute personnel shall have qualifications equal to or better than those of the replaced personnel and shall be approved by the TO Manager.~~
- ~~• The TO Manager shall have the option to interview the proposed substitute personnel.~~
- ~~• After the interview, the TO Manager shall notify the TO Contractor of acceptance or denial of the requested substitution.~~

2.10 SUBSTITUTION OF PERSONNEL (REVISED)

The substitution of personnel shall comply with Section 2.9.6 of the CATS+ Master Contract



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