

**December 17, 2013**

**To all bidders of the CATS+ TORFP – #J02B3400061  
SHA Project Management Resources**

**This Addendum is being issued to amend, clarify, add and delete, or answer questions regarding the above referenced TORFP. All information contained herein is binding on all offerors who respond to this TORFP.**

**1. Attachment 5 – Labor Category Personnel Resume Summary, Page 2 of 2, a. under Education and Experience**

**DELETE**

- a. The CATS+ RFP from Section 2.9.6 for the applicable labor category

**REPLACE WITH**

- a. The CATS+ RFP from **Section 2.10** for the applicable labor category.

**2. QUESTIONS & ANSWERS**

- Q1. Can you tell us if there is an incumbent for this TORFP? If yes, which company and how much was the award? Finally, are they eligible to bid on this current TORFP?
  - A1. Yes, there is an incumbent. The information on the CATS II TORFP is available on DoIT’s CATS II Status web site: contract awarded to DK Consulting, LLC. Yes, they are eligible to bid on this TORFP.
- Q2. Is it open to all vendors or only pre-qualified vendors?
  - A2. This TORFP solicitation is open to all Master Contractors awarded a contract under DoIT’s CATS+ Master Contract under Functional Area 10 – IT Management Consulting Services.
- Q3. Will you award this to a single vendor or multiple vendors?
  - A3. Per Section 2.1 Purpose, Paragraph 3: SHA intends to award this Task Order to one Master Contractor that proposes a team of individual resources and a Staffing Plan that can satisfy the TO requirements.





**Maryland Department of Transportation**  
**Office of Procurement**  
CATS+ TORFP #J02B3400061  
SHA Project Management Resources  
**Addendum #1**

**December 17, 2013**

- Q4. Will a Baltimore City certified MBE firm qualify in support of the 20% goal, or does the firm have to be MDOT certified?
- A4. Only an MDOT Certified Minority Business Enterprise (MBE) firm can be used to satisfy the 20% MBE Goal.
- Q5. Key Information Sheet, MBE Goal: Are MBE firms allowed to submit responses as a Prime and as a Sub on another team?
- A5. A Contractor that is an MDOT certified MBE firm may submit a proposal response as a Prime Contractor, and can be proposed as a Subcontractor on another team. However, an MDOT certified MBE firm that is a Prime Contractor cannot use itself to satisfy the MBE goal under the proposal it submits as a Prime Contractor. The firm must use an MDOT certified MBE subcontractor
- Q6. Section 2.1, Paragraph 4: Will all ten resources (if exercised) be Project Managers that meet the requirements defined in TORFP J02B3400061? If not, what types of resources do you anticipate adding?
- A6. Yes. This TORFP will only be used for Project Managers that meet the requirements listed in the scope of work.
- Q7. With the MBE requirement of 20%, and unknown number of resources that the State may procure over the life of the contract, will the MBE requirement pertain only to the initial 4 resources and 1 guaranteed additional resource? If not, could the State share any information regarding the schedule and likelihood of adding additional resources so we can plan and execute teaming agreements accordingly?
- A7. The 20% MBE Goal covers the total amount of the contract. If additional funds are added to the contract through the addition of a resource(s), the 20% MBE Goal will then include the cost of the additional resource(s) and the new total amount of the contract. There is no plan to add additional resources in fiscal year 2015. At the end of each fiscal year, SHA OIT will review its budget and expected workload then consider adding additional resources.
- Q8. Attachment 5 – Labor Category Personnel Resume Summary: Are candidates required to sign Attachment 5 for submission?
- A8. The candidates are required to sign Attachment 5 – Labor Category Personnel Resume Summary, at the time of interview.





**Maryland Department of Transportation**  
**Office of Procurement**  
CATS+ TORFP #J02B3400061  
SHA Project Management Resources  
**Addendum #1**

**December 17, 2013**

- Q9. Are Offerors to add rows to the Attachment 5 table for the Education and Experience minimum requirements in TORFP J02B3400061 Section 2.16?
- A9. Yes, Offerors may add rows/expand the Attachment 5 – Labor Category Personnel Resume Summary.
- Q10. Attachment 1 – Price Proposal; Does the hourly rate for the 6<sup>th</sup> resource (2<sup>nd</sup> Additional Resource) serve as the rate for all additional resources added throughout the length of the contract?
- A10. Yes.
- Q11. Is this one a re-compete of the CATS-2 TORFP? If so, you are looking for additional resources in this new CATS+TORFP.
- A11. Yes, this is a CATS II re-compete. We are not looking for additional resources at this time. However, we are leaving the option open in future fiscal years.
- Q12. Can you please tell me if we can include subconsultant qualifications as they relate to item E on page 20 of the RFP?
- A12. Yes.

**End of Addendum #1**

