



Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #1

February 10, 2015

Addendum #1 is being issued to extend the due date and exact time for above named TORFP. All information contained herein is binding on all offerors who respond to this TORFP.

Old Due Date and exact Time: Friday, February 13, 2015 at 2:00 p.m. Local Time

New Due Date and exact Time: Friday, February 20, 2015 at 2:00 p.m. Local Time

Note: Answers to Questions submitted by Master Contractors will be sent to all Master Contractors in Addendum #2 on Wednesday February 11, 2015

End of Addendum #1



Quality Transportation Services through Information Technology Excellence



Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #2

February 11, 2015

Addendum #2 is being issued to Update/change information to Section 2.11.2, 2.13.1.2 A, and 2.13.2 A of above named TORFP and answer questions submitted by Master Contractors. All information contained herein is binding on all offerors who respond to this TORFP.

Section 2.11.2, OFFEROR’S PERSONNEL MINIMUM QUALIFICATIONS, First paragraph

Delete:

Only those Master Contractors supplying key proposed personnel that fully meet all minimum qualification criteria shall be eligible for TORFP proposal evaluation.

Replace with:

Only those Master Contractors and/or their subcontractor supplying key proposed personnel that fully meet all minimum qualification criteria shall be eligible for TORFP proposal evaluation.

Section 2.13.1.2.A, T&M INVOICE SUBMISSION PROCEDURE

Delete:

A proper invoice shall identify “SHA” as the recipient and contain the following information: date of invoice, TO Agreement number, deliverable description, deliverable number (e.g., “2.7.4.1.”), period of performance covered by the invoice, a total invoice amount, and a TO Contractor point of contact with telephone number.

Replace with:

A proper invoice shall identify “SHA” as the recipient and contain the following information: date of invoice, TO Agreement number, deliverable description, deliverable number (e.g., “2.7.4.1.”), period of performance covered by the invoice, a total invoice amount, and a TO Contractor point of contact with telephone number. Also include for each person covered by the invoice the following, individually listed per person: name, hours worked, hourly labor rate, invoice amount





Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #2

February 11, 2015

Section 2.13.2.A, FIXED PRICE INVOICE SUBMISSION PROCEDURE

Delete:

A proper invoice shall identify “SHA” as the recipient and contain the following information: date of invoice, TO Agreement number, deliverable description, deliverable number (e.g., “2.7.4.1.”), period of performance covered by the invoice, a total invoice amount, and a TO Contractor point of contact with telephone number. Also include for each person covered by the invoice the following, individually listed per person: name, hours worked, hourly labor rate, invoice amount.

Replace With:

A proper invoice shall identify “SHA” as the recipient and contain the following information: date of invoice, TO Agreement number, deliverable description, deliverable number (e.g., “2.7.4.1.”), period of performance covered by the invoice, a total invoice amount, and a TO Contractor point of contact with telephone number.

Questions and Answers

Questions 1: I understand that we must complete all of “Attachment 20, CVIEW Requirements Matrix” but I have a question about this document. The Offeror’s Instructions refer to responses 1-4 and give instructions that narrative is required only for responses of 2 or 4. However, there is no 4 available in the Offeror Capability column on the matrix. I’m not sure if this means that 4 does not apply to this proposal or if it was inadvertently left out of the matrix.

Answer 1: **Option 4 is not an option for the system capabilities that are ‘required’. Only those items clearly labeled as ‘optional’ features (i.e., B2.7.5, B3.4, B4.11, B5.29, B7.4, there are only five of these that have a possible selection of #4). Therefore, the number 4 does not appear as a potential selection in any of the other system capabilities. The reason for this is that proposers need to indicate if their product does or does not meet the requirements. However a separate price can be proposed for the five optional/future requirements.**

Question 2: Per Section 2.1, 2, bullet 3: What does the reference; “[services to be provided by Fixed Price (FP) or Time and Materials (T&M)] Work Order process in accordance with Section 2.14. (Mandatory Service)” refer to?





Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #2

February 11, 2015

- Answer 2: **This refers to “Provide services to further customize CVIEW as required...” During the period of performance, as an example, SHA may require optional services such as creation of license plate reader alert hotlists and other custom features for additional decision making capabilities. Such deliverables will necessitate a fixed price or time and materials work order as a mandatory service.**
- Question 3: Per Section 2.6.1: When will the state determine to exercise this optional task?
Answer 3: **If the successful vendor for this TORPF is not the incumbent vendor (as described in Section 2.1), SHA will determine at that time that transition-in services will be required by the successful vendor. This optional task will be required of the new vendor as soon as the contract is awarded.**
- Question 4: Per Section 2.6.1.3, 2: What is the state’s expectation for providing the following?
“Contractor shall provide complete solution including network and internet access for State to access the CVIEW software.”
Answer 4: **CVIEW software hosted by the offeror shall be available via internet access for state and state partners, including cellular internet access for law enforcement and others with a need to know (regular access via standard 4GLTE modem on portable laptops). The hosting service shall provide sufficient internet bandwidth and hardware resources to provide concurrent login access for up to one hundred users on average, and queries should be returned successfully in under two seconds. Since the vendor is required to provide a hosting service, the solution shall be available off the public internet as a commercially available service, including secure logins to authorized users. The hosting service provider shall make the solution available through redundant and load balanced paths in the event of an Internet service failure. If any specific IP addresses and ports need to be made accessible for dedicated access, the hosting service provider and the state shall, at its sole discretion configure required firewall rules after performing any needed security review. This is to ensure that adequate security processes are in place at the hosting services provider and the state.**
- Question 5: Per Section 2.6.4: What determines if the state will exercise this optional task?
Answer 5: **In the event that the vendor selected for the current TORFP for the MD CVIEW is not selected as the successful vendor when the contract for the MD CVIEW is up for rebid, this option will be required of the vendor to which the current Task Order is awarded. If the incumbent is not chosen to provide services for the new TO at that time, they shall be required to provide transition-out services and support to the new contractor to assure a successful transition.**





Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #2

February 11, 2015

Question 6: Per Section 3.4.1, G, 1: Can the three examples of engagements be solely those of the proposed sub-contractor?

Answer 6: **Yes, engagements by the proposed subcontractor are permissible**

Question 7: Per Section 3.4.1, B: How do we display the Project Manager resource C) which will be from the Master Contractor, while the programming and system support sufficiency D) will be reflective of the sub-contractor CVIEW support personnel?

Answer 7: **The Project Manager resource as well as the programming and system support resource can be provided by the Master contractor and/or their subcontractor. See addendum section 2.11.2 of the amended TORFP.**

Question 8: Per Section 2.13.1.2, A: The TO contractor intends billing the fixed price elements of MD CVIEW (reference Attachment 1, page 44) as a lump sum line item. Would SHA remove the following from paragraph A? “Also include for each person covered by the invoice the following, individually listed per person: name, hours worked, hourly labor rate, invoice amount.”

Answer 8: **Section 2.13.1.2 (A) and section 2.13.2 (A) have been inadvertently swapped. The T&M invoice submission procedure in 2.13.1.2 (A) should include the following verbiage: “Also include for each person covered by the invoice the following, individually listed per person: name, hours worked, hourly labor rate, invoice amount.” The fixed price invoice submission procedure in 2.13.2 SHOULD NOT INCLUDE the following verbiage: “Also include for each person covered by the invoice the following, individually listed per person: name, hours worked, hourly labor rate, invoice amount.” For fixed price elements, the sentence in quotes above does not apply. See addendum sections 2.13.1.2 (A) and 2.13.2 (A).**

Question 9: Per Section 2.6.1.2 (and section 2.10.4.1 deliverables # 2.10.4.1.9 and 2.10.4.1.10), refers to the process for converting data to the new CVIEW, however during the pre-proposal conference it was clarified that there would not be a data conversion activity; rather, baselines would be provided for loading into the new CVIEW. As such, should this section be considered non-applicable?

Answer 9: **Baseline data will be provided by all agencies in the specified data formats (Attachments 21, 22, 23, 24) to pre-determined and agreed upon central MDOT sftp location(s). The contractor will be responsible for picking up baseline data provided for all of the required interfaces (IFTA, IRP, HVRS, hauling permits, etc.) from the sftp locations, and formatting the data (as needed) into the FMCSA/VOLPE required transaction set formats for upload to SAFER, for the baseline and all subsequent incremental data uploads. The contractor shall, on a daily basis, also validate that the uploads are successful for any incremental data files that are processed that day.**



Maryland Department of Transportation

Office of Procurement

CATS+ TORFP J02B3400035

SHA – Application Software Support and Maintenance for the Commercial Vehicle Information Exchange Window (CVIEW) System

Addendum #2

February 11, 2015

Question 10: Per Section 2.6.1.5.4 and Deliverable #2.10.4.1.2 – please provide examples of “major system failures” that might cause the pilot test to be restarted and/or clarify what deems a failure “major”?

Answer 10: **Examples of major system failures may include, but are not limited to: unstable application or complete application failure from offeror’s hosting environment during pilot testing for a cumulative period exceeding one hour during any one business day, unavailability of CVIEW application access from offeror’s hosting environment for a cumulative period exceeding one hour during any one business day. This also includes, but is not limited to, hardware failures, software failures, and/or performing incorrect queries which display incorrect data results in excess of five sequential incorrect query results during pilot tests.**

Question 11: Per Section 2.3 states that Master Contractors may request a copy of MDOT’s PreVIEW Business Area Analysis document. We would like to request said document as well as any other systems engineering documents that can be made available? What is the procedure for requesting these documents? When are they available?

Answer 11: **The Business Area Analysis document shall be made available upon signing the required non-disclosure document as listed in Section 1.14. This document cannot be physically removed or otherwise taken out of SHA premises.**

Question 12: Must past performance requirements be met by the Master Contractor alone or by the entire team?

Answer 12: **Past performance requirements can be met by the master contractor and/or their subcontractor.**

Question 13: Given the timeframe for questions and responses and the need for clarification for our question (Question 12), would you consider extending the due date for responses to the TORFP?

Answer 13: **Yes, the due date for responses has been extended per the Addendum #1 released on Tuesday, February 10, 2015. The new Due Date and exact Time is now Friday, February 20, 2015 at 2:00 p.m. Local Time.**

End of Addendum #2