



Maryland Department of Transportation
Office of Procurement
CATS+ RFR J05B4400002
MTA – Union Payroll Project Manager
Addendum #1

October 2, 2013

**To all bidders of the CATS+ RFR – J05B4400002
MTA – Union Payroll Project Manager**

This Addendum is being issued to amend and clarify certain information contained in the above named RFR. All information contained herein is binding on all offerors who respond to this RFR.

1. CHANGE:

Section 4 - Required Submissions

Under: Email 1 of 2 with “Technical Response”: Master Contractor Name, RFR number, & candidate name in the subject line

Remove Bullet Point 5: • Criminal Background Check Affidavit (Attachment 10)

Please Note the Following Change:

THE REQUIREMENT TO PROVIDE THE “CRIMINAL BACKGROUND CHECK AFFIDAVIT (ATTACHMENT 10)” IS NO LONGER REQUIRED WITH THE TECHNICAL PROPOSAL SUBMISSION. THE “CRIMINAL BACKGROUND CHECK AFFIDAVIT (ATTACHMENT 10)” WILL NOW BE REQUIRED UPON INTENT TO AWARD.

2. QUESTIONS & ANSWERS

The following questions and answers submitted by Master Contractors for the above referenced RFR:

Question 1: The RFR minimum qualifications require current PMI certification as PMP. Would you consider the candidate whose certification is not complete but is in progress?

Answer 1: As this is a General Requirement under the Minimum Qualifications, not having this certification will preclude the resource from being considered.



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Question 2: In reference to the Criminal Background Check Affidavit (Attachment 10), in paragraph B of the Affidavit, the signee must affirm that that the Master Contractor provided the Agency with a summary of the security clearance results for all candidates working on the Task order per direction of Section 2.4.3.2 of the CATS+ Master Contract. Section 2.4.3.2 of the CATS+ Master contract states: “A CJIS Federal background check is necessary for each employee assigned to work on the TO Agreement and shall be completed within four (4) months of TO Agreement award.”

Would the Government consider removing the requirement for submission of Attachment 10 until a TO agreement is awarded?

Answer 2: The State will remove the requirement to have Criminal Background Check Affidavit submitted with the Proposal. The Submittal of the Criminal Background Check Affidavit will now be required upon intent to award. (See 1 above)

Question 3: Does the candidate have to undergo a criminal background check prior to being considered for this RFR or only prior to start of the task order?

Answer 3: The Candidate will be required to undergo a Criminal Background Check upon intent to award. See Below Master Contract Section 4.2.3.2 A (See 1 above)

A. The Master Contractor shall obtain a Criminal Justice Information System (CJIS) State and Federal criminal background check, including fingerprinting, for each individual performing services under a TO Agreement. This check may be performed by a public or private entity. **A successful CJIS State criminal background check shall be completed prior to any Master Contractor employee providing services on-site at any location covered by the TO Agreement.** A CJIS Federal background check is necessary for each employee assigned to work on the TO Agreement and shall be completed within four (4) months of TO Agreement award.

Question 4: The requirement in the Master Contract states : A successful CJIS State criminal background check shall be completed *prior to any Master Contractor employee providing services on-site* at any location covered by the TO Agreement. However, the signed affidavit (Attachment 10) implies we need to complete the background check before we submit the TORFR?

Answer 4: See Answer 2 and Answer 3 (See 1 above)

End of Addendum # 1