Appendix 4A LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

CATS+ TORFP # 20-18355 ( (M00B0600029)

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| --- | --- | --- | --- | --- | --- | --- |
| Proposed Individual: | Master Contractor: | | | | CATS+ Labor Category: | |
| **TO Contractor Manager** | | | | |  | |
| Education:   * Bachelor’s Degree from an accredited college or university in Engineering, Computer Science, Information Systems, Business or other related discipline. Master’s degree or project management certification is preferred. | | Institution/Address | | | Degree or Certification | Dates |
| Generalized Experience:   * At least five (5) years of experience in project management; and * Current PMI Certification as a PMP. | | Start | End | Company/Job Title | Relevant Work Experience | |
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| Specialized Experience:   * At least five (5) years of experience in managing IT related projects and must demonstrate a leadership role in at least three (3) successful projects that were delivered on time and on budget. | |  | | |  | |
| Preferred Experience:   * At least two (2) years of experience in Agile software engineering; and, * At least three (3) years of experience developing systems with similar software applications and IT infrastructure as the LTSS system; and, * Within the last five (5) years, has experience planning, implementing, and project managing software applications and hardware solutions from conception to implementation; and, * At least three (3) years of experience in a management role in the healthcare industry.     Provide dates in the format of MM/YY to MM/YY | |  | | |  | |

**CANDIDATE REFERENCES** (List persons the State may contact as employment references)

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| Reference Name | Job Title or Position | Organization Name | Telephone / Email |
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The information provided on this form for this labor category is true and correct to the best of my knowledge:

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| TO Contractor Representative: |  | Proposed Individual: |
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| Signature |  | Signature |
|  |  |  |
| Printed Name: |  | Printed Name |
|  |  |  |
| Date |  | Date |

Appendix 4A LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

CATS+ TORFP # 20-18355 (M00B0600029)

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| --- | --- | --- | --- | --- | --- | --- |
| Proposed Individual: | Master Contractor: | | | | CATS+ Labor Category: | |
| **Business Analyst Lead** | | | | |  | |
| Education:   * Bachelor’s Degree from an accredited college or university in Computer Science, Systems Analysis, Information Systems or a related field. A Master’s Degree in a related field of information technology is preferred. | | Institution/Address | | | Degree or Certification | Dates |
| Generalized Experience:   * A minimum of eight (8) years of experience in information technology systems analysis. | | Start | End | Company/Job Title | Relevant Work Experience | |
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| Specialized Experience:   * At least five (5) years of experience in the design of business applications on complex IT systems. | |  | | |  | |
| Preferred Experience:   * Five (5) years of experience with current and emerging IT products, services, processes, and methodologies, along with a continuing understanding of the business function and process; and, * Five (5) years of experience with requirements elicitation and definition, requirements planning and management, gap analysis, requirement documentation, requirement verification and validation, conducting feasibility studies, preparing business cases, solution assessment and validation; and, * Three (3) years of experience conducting requirements gathering sessions to develop Use Case deliverables, requirements traceability matrices (RTM) and developing design documents. * Two (2) years of experience with care management systems or other relevant healthcare solutions.     (Provide dates in the format of MM/YY to MM/YY) | |  | | |  | |

**CANDIDATE REFERENCES** (List persons the State may contact as employment references)

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| Reference Name | Job Title or Position | Organization Name | Telephone / Email |
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The information provided on this form for this labor category is true and correct to the best of my knowledge:

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| TO Contractor Representative: |  | Proposed Individual: |
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| Signature |  | Signature |
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| Printed Name: |  | Printed Name |
|  |  |  |
| Date |  | Date |

Appendix 4A LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

CATS+ TORFP # 20-18355 (M00B0600029)

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| --- | --- | --- | --- | --- | --- | --- |
| Proposed Individual: | Master Contractor: | | | | CATS+ Labor Category: | |
| **Development Lead** | | | | |  | |
| Education:   * Preference for a Bachelor’s or Master’s Degree in Computer Science, Information Systems, or other related field or equivalent work experience. | | Institution/Address | | | Degree or Certification | Dates |
| Generalized Experience:   * At least seven (7) years of IT and business/industry work experience. | | Start | End | Company/Job Title | Relevant Work Experience | |
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| Specialized Experience:   * At least three (3) years as Technical expert in IT organization. | |  | | |  | |
| Preferred Experience:   * Five (5) years of experience in Agile software engineering; and, * Five (5) years of experience in requirement analysis, forming technical design documents, developing software, unit testing, system testing, and the creation of implementation plans for complex projects. * Two (2) years of experience with applications lifecycle management tool; and, * Two (2) years of experience with care management systems or other relevant healthcare solutions; and, * Two (2) years of experience with development and implementation of EDI HIPAA X12 transactions.     (Provide dates in the format of MM/YY to MM/YY) | |  | | |  | |

**CANDIDATE REFERENCES** (List persons the State may contact as employment references)

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| Reference Name | Job Title or Position | Organization Name | Telephone / Email |
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The information provided on this form for this labor category is true and correct to the best of my knowledge:

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| TO Contractor Representative: |  | Proposed Individual: |
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| Signature |  | Signature |
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| Printed Name: |  | Printed Name |
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| Date |  | Date |

Appendix 4A LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

CATS+ TORFP # 20-18355 (M00B0600029)

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| --- | --- | --- | --- | --- | --- | --- |
| Proposed Individual: | Master Contractor: | | | | CATS+ Labor Category: | |
| **Quality Assurance (QA) Lead** | | | | |  | |
| Education:   * A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred. | | Institution/Address | | | Degree or Certification | Dates |
| Generalized Experience:   * Must have six (6) years of experience in quality assurance and quality control. | | Start | End | Company/Job Title | Relevant Work Experience | |
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| Specialized Experience:   * At least three (3) years of experience in verification and validation, software testing and integration, software metrics and their application to software quality assessment. | |  | | |  | |
| Preferred Experience:   * At least two (2) successful projects managing the testing of large-scale software development solutions (provide references and contact information); and, * Two (2) years of experience in testing management; and, * Five (5) years of experience working with quality control methods and tools. * Two (2) years of experience with application to software quality assessment; and, * Two (2) years of experience with applications lifecycle management tool; and, * One (1) years of experience with care management systems or other relevant healthcare solutions.     (Provide dates in the format of MM/YY to MM/YY) | |  | | |  | |

**CANDIDATE REFERENCES** (List persons the State may contact as employment references)

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| Reference Name | Job Title or Position | Organization Name | Telephone / Email |
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The information provided on this form for this labor category is true and correct to the best of my knowledge:

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| TO Contractor Representative: |  | Proposed Individual: |
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| Signature |  | Signature |
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| Printed Name: |  | Printed Name |
|  |  |  |
| Date |  | Date |

Appendix 4 LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY

CATS+ TORFP # 20-18355 (M00B0600029)

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| --- | --- | --- | --- | --- | --- | --- |
| Proposed Individual: | Master Contractor: | | | | CATS+ Labor Category: | |
|  | | | | |  | |
| Education:  Insert the education description from the CATS+ RFP from Section 2.10 for the applicable labor category | | Institution/Address | | | Degree or Certification | Dates |
| Generalized Experience:  Insert the generalized experience description from the CATS+ RFP from Section 2.10 for the applicable labor category. | | Start | End | Company/Job Title | Relevant Work Experience | |
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| Specialized Experience:  Insert the specialized experience description from the CATS+ RFP from Section 2.10 for the applicable labor category, | |  | | |  | |
| TORFP Additional Requirements  Minimum qualifications and required certifications as defined in Section 1 of this TORFP.  Provide dates in the format of MM/YY to MM/YY | |  | | |  | |

**CANDIDATE REFERENCES** (List persons the State may contact as employment references)

|  |  |  |  |
| --- | --- | --- | --- |
| Reference Name | Job Title or Position | Organization Name | Telephone / Email |
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The information provided on this form for this labor category is true and correct to the best of my knowledge:

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| TO Contractor Representative: |  | Proposed Individual: |
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| Signature |  | Signature |
|  |  |  |
| Printed Name: |  | Printed Name |
|  |  |  |
| Date |  | Date |