



STATE OF MARYLAND  
**DHMH**

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Maryland Department of Health and Mental Hygiene

201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

STATE OF MARYLAND  
DEPARTMENT OF HEALTH & MENTAL HYGIENE

Prevention and Health Promotion Administration

CATS + TORFP # M00B4400295

OPASS # 14-13757

Women, Infants and Children (WIC) on the Web (WOW) System Support

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Addendum #1

Issued: February 12, 2014

Recipients of this addendum are required to complete and submit the Addendum Acknowledgement Receipt that is the last page of this document. **A copy of the completed Addendum Acknowledgement Receipt must be included in your TORFP Submission.**

All persons who are known by the Issuing Office to have received the above-referenced Task Order Request for Proposals (TORFP) are hereby advised of the following revisions:

**TORFP Modification**

**KEY INFORMATION SUMMARY SHEET, TO Pre-Proposal Conference:** We have changed the date of 2/13/14 at 1:00 pm and replace it with **2/19/14 at 1:30 pm.**

**1.4 PRE-PROPOSAL CONFERENCE, TO QUESTIONS & PROPOSAL SUBMISSIONS:**

We are changing the date, time and location of February 13, 2014 beginning at 1:00 PM Eastern Time in Room 100 and replace it with **February 19, 2014 at 1:30 PM Eastern Time in Room L1.**

**Questions and Answers as of 2/12/2014**

1. Is there any max rate at which we can submit the candidates? *Guidelines for Labor Rate Maximums are stated at the top of Attachment 1.1 – Price Proposal form.*
2. How many candidates can we submit for this position? *Sections 2.4.1.10, 2.81, 2.82 and 3.2.1.2 of the TORFP describe information related to key personnel and staffing resources.*
3. Would it be possible to obtain a copy of all of the System(s) source code and documentation that the vendor is expected to support, ASAP, in order to facilitate the development of the Technical and Cost Proposal. *Per section 1.8.1 a reading room is available to review system documentation.*

4. Will Maryland consider a request for extension to the Closing Date to allow addition time for the development of a detail Technical Proposal? *No.*
5. Are any of the “OFFEROR PERSONNEL” required to be onsite for any portion of the time at any of the Agency locations? *The three Key Personnel and the System Support Technician will be required to be on-site at the Maryland WIC Program Office, unless alternate schedules and locations are agreed upon by the TO Manager. All contractor staff may be required to attend meetings in Maryland, Delaware or the Virgin Islands as needed.*

All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer.

*February 12, 2014*

Date

*Michael Howard*

Michael Howard  
Deputy Director of Procurement

**ADDENDUM ACKNOWLEDGEMENT RECEIPT**

I acknowledge receipt of Addendum #1 to CATS II TORFP Project # M00B4400295 titled Women, Infants and Children (WIC) on the Web (WOW) System Support dated January 31, 2014.

\_\_\_\_\_  
Vendor's Name

\_\_\_\_\_  
Authorized Signatory - (Print)

\_\_\_\_\_  
Signature

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