



Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

TO: MASTER CONTRACTORS

FROM: Dorothy Richburg  
Procurement Officer

RE: ADDENDUM I  
SENIOR COMPUTER PROGRAMMER  
TORFP NO. R00B4400081

DATE: January 24, 2014

**YOU SHOULD RECEIVE 18 PAGES AND THE ATTENDANCE SHEET**

**IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 410-767-7156**  
**OR EMAIL [jblackburn@msde.state.md.us](mailto:jblackburn@msde.state.md.us)**

**THANK YOU.**

Attached are the following documents:

1. Minutes from the Pre-Proposal Conference held on Thursday, January 16, 2014; and
2. Attendance Sheet

**PROPOSALS ARE DUE NO LATER THAN**  
**2:00 PM EDT, WEDNESDAY, FEBRUARY 26, 2014**

**MARYLAND STATE DEPARTMENT OF EDUCATION**

200 West Baltimore Street  
Baltimore, MD 21201-2595  
410-767-0628  
410-333-2017 (Fax)

TORFP NO. R00B4400081

SENIOR COMPUTER PROGRAMMER

Received By \_\_\_\_\_  
(Print Name)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Vendor \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

**PLEASE E-MAIL, FAX OR MAIL THIS TO:**

**Dorothy M. Richburg, Procurement Officer**  
**MARYLAND STATE DEPARTMENT OF EDUCATION**  
**200 West Baltimore Street**  
**Baltimore, MD 21201-2595**  
**[drichburg@msde.state.md.us](mailto:drichburg@msde.state.md.us)**  
**410-333-2017 (Fax)**

**MR. BLACKBURN:**

Welcome, everyone. My name is James Blackburn. I'm with MSDE Procurement. We're here to discuss Task Order Request for Proposal #R00B4400081. This is for our Senior Computer Programmer.

The period of performance is for three years with two one-year renewal options. There is no MBE goal. There is a small business reserve. And the closing date for this is February 26, Wednesday.

So we'll start with the introduction of my colleague here and then we'll go around the room, introduce ourselves.

Speak clearly, you are being recorded, and as Doug mentioned earlier, if you could remember, please state at least your first name before you ask your question so that the transcriptionist can get that. Okay.

And again, my name is James Blackburn in Procurement. And we'll start over here with my friend, MR. ALLEN.

**MR. ALLEN:**

Hi. My name is Marc Allen and I work for the Division of Curriculum Assessment and Accountability, DCAA.

**MR. BLACKBURN:**

Very good.

**MR. BOURI:**

Vijay Bouri, N-3 Technologies and you can call me Jay.

**MR. MEHTA:**

Deepak Mehta, Elicitech.

**MS. GIUDODOSI:**

Mandita Giudodosi, AP Ventures.

**MR. LATORRE:**

Mike LaTorre, MVS, Incorporated.

**MS. CERACI:**

Rhea Ann Cerasi, Work Consultant Services.

**MR. DAVE:**

Manish Dave, GRPA.

**MR. HUMPHRIES:**

Brandon Humphries, TechAlpha (phonetic).

**MR. CHAMBERS:**

Doug Chambers, I'm the Court Report and work for CRS and the State of Maryland.

**MR. BLACKBURN:**

Very good. All right. Now that we know who we are, MR. ALLEN is going to give us a brief overview of this TORFP.

**MR. ALLEN:**

Okay. Hello, everyone. I first wanted to point out proposals are due Wednesday, February 26<sup>th</sup>, it says no later than 2:00 p.m., so I just wanted to mention that.

We are looking to hire one Senior Computer Programmer to work on site to support and maintain DCAA's accountability, Data Collection Applications on a time and material basis.

If you look on page 9, Section 2.1, the purpose, you'll see listed some of the accountability applications that will need to be supported and maintained.

These aren't all of them but a good majority of them.

In Section 2.4, it lists our current systems. The hardware is located in this building. Each accountability application has been developed using Oracle forms, Builder 6i. Each application the Code is written in PL/SQL which is the Oracle programming language.

The back end to these applications are 11g Oracle databases and the report writing tool used for these applications is Impromptu Version 7.4. Okay.

The duties and responsibilities for this position are listed in Section 2.5. I'm not going to read each one because they're listed there in the document.

I wanted to point out in Section 2.6, the service level agreement for support and maintenance of these applications, your master contractor shall indicate their agreement with this SLA.

The deliverables are stated in Section 2.7.2, work products and weekly status reports. Finally, in Section 2.9 are the two contractor personnel minimum requirements for this position and in Section 2.10, two contractor personnel, other requirements that will be used to evaluate the evidence.

So with that being said we'll now take questions round robin style.

## **QUESTIONS – ANSWERS--CLARIFICATIONS**

**MR. BLACKBURN:**

MR. BOURI, why don't you start and we'll go around the room.

**COURT REPORTER:**

State your name.

**MR. BOURI:**

Jay. My question is really 2.10. You just said other requirements. Other requirements are desired requirement or they are specifically required?

**MR. ALLEN:**

They're not required but they will be used to evaluate candidates.

**MR. BOURI:**

Thank you.

**MR. BLACKBURN:**

MR. MEHTA?

**MR. MEHTA:**

Deepak. This is a recompute, right?

**MR. ALLEN:**

Yes. This is for a CATS II, which as, if you know, they end May 31<sup>st</sup>.

**MR. MEHTA:**

Okay. So does that mean that the decision will be made sometime in the April/May time frame or?

**MR. ALLEN:**

Before May 31<sup>st</sup>.

**MR. MEHTA:**

Before May 31<sup>st</sup>. So it could be anywhere between now and then?

**MR. ALLEN:**

Well, yeah, but we would hope they'd do it before May 31<sup>st</sup>.

**MR. MEHTA:**

Okay. Thank you.

**MR. BLACKBURN:**

All right. I'll try this. MS. GIUDODOSI?

**MS. GIUDODOSI:**

You're very good. Thank you. Mandita. No questions.

**MR. BLACKBURN:**

All right. And MR. LATORRE?

**MR. LATORRE:**

Mike. Following up on the gentleman's question, is there a little bit more of a definitive time frame as far as we're looking at resumes to be sure that we can hold on to a candidate from February 28<sup>th</sup> till –

**MR. ALLEN:**

We can't give you specific time frames because there are things out of our control. But it would be best to have it awarded maybe into March.

**MR. LATORRE:**

Thank you.

**MR. BLACKBURN:**

Now, you, MS. CERASI.

**MS. CERASI:**

All right. And who's the incumbent?

**MR. ALLEN:**

GRPA.

**MS. CERASI:**

Okay.

**MR. DAVE:**

Manish, Dave.

**MR. BLACKBURN:**

Very good.

**MR. DAVE:**

No questions.

**MR. BLACKBURN:**

And MR. HUMPHRIES?

**MR. HUMPHRIES:**

Brandon Humphries, TechAlpha. My first question, in Section 2.9, the last bullet point. Or I'm sorry. Oracle Certified Professional. Is that required at the beginning before the contract is awarded?

**MR. ALLEN:**

Well, it's required.

**MR. HUMPHRIES:**

At the end. All right. Second question. When it mentions five (5) years of Experience with Oracle forms 6i.

Is any other experience, I know Oracle has a branch of product suites and whatnot. So is any other experience acceptable with Oracle forms like, you know, this is an Oracle BI or

--

**MR. ALLEN:**

No.

**MR. HUMPHRIES:**

No.

**MR. ALLEN:**

No, not for this position.

**MR. HUMPHRIES:**

Okay.

**MR. ALLEN:**

They have Oracle forms 9i or 10g, of course. That would count.

**MR. BLACKBURN:**

Okay. All right. And MR. HUMPHRIES, you'll have to wait till your next turn around. MR. BOURI?

**MR. HUMPHRIES:**

Oh, I'm sorry.

**MR. BOURI:**

To follow up on that you said Oracle forms 9i or 10g if you have the Oracle forms for 6i.

**MR. ALLEN:**

Well, somebody that knows 10g or 9i/10g would probably know 6i.

**MR. BOURI:**

Okay. And the other question, you said that they may award by the end of March?

**MR. ALLEN:**

Maybe.

**MR. BOURI:**

Okay. It's due on the 26<sup>th</sup> of February so is it a good probability of an award or not?

**MR. ALLEN:**

Well, as I said, there are things that are not in my control, so that would be an ideal date to make award.

**MR. BOURI:**

When is the ...

**MR. ALLEN:**

Well, by May 31<sup>st</sup>.

**MR. BOURI:**

Thank you.

**MR. BLACKBURN:**

All right. MR. MEHTA, do you have any questions?

**MR. MEHTA:**

No. No questions.

**MR. BLACKBURN:**

MS. GIUDODOSI?

**MS. GIUDODOSI:**

No.

**MR. BLACKBURN:**

MR. LATORRE?

**MR. LATORRE:**

Mike. It says that the continuous education costs falls to the contractor to provide the candidate with. Is there a re-certification schedule that you have in mind, or is additional training that the candidate desires, up to the candidate to bring to us to ask for that education. Is that going to be approved by you or how does that work?

**MR. ALLEN:**

I think it has to ...



**MR. LATORRE:**

Second 2.13.

**MR. ALLEN:**

Well, it says with MSDE prior approval. Actual course costs are the responsibility of the TO contractor.

**MR. LATORRE:**

But does it indicate the certification schedule to the candidate or is it just Oracle certification?

**MR. ALLEN:**

Would MSDE send the TO contractor a certification schedule?

**MR. LATORRE:**

No. So saying if Oracle releases new versions of their software, are you going to require re-certification with each passing version?

**MR. ALLEN:**

No. No.

**MR. BLACKBURN:**

And again, MS. CERASI?

**MS. CERASI:**

No questions.

**MR. BLACKBURN:**

MR. DAVE?

**MR. DAVE:**

No questions.

**MR. BLACKBURN:**

And MR. HUMPHRIES?

**MR. HUMPHRIES:**

No questions.

**MR. BLACKBURN:**

Are we all set? All right. Back to you.

**MR. BOURI:**

I have another question.

**MR. BLACKBURN:**

Quite all right.

**MR. BOURI:**

This is for Section 3.3b. Proposed Solution. So you are asking for a proposed methodology. Now the narrative of the description of a problem ... But in other words this is a staff organization, TORFP identifying a person to do certain things.

**MR. ALLEN:**

We're looking for a Senior –

**MR. BOURI:**

Senior Programmer.

**MR. ALLEN:**

-- Programmer. Yes.

**MR. BOURI:**

What exactly are you looking for in this section or can this section be deleted?

**MR. ALLEN:**

I would defer that to Dorothy.

**MR. BOURI:**

Oh.

**MR. ALLEN:**

She's here.

**MS. RICHBURG:**

What section is that? Good afternoon, everyone.

**MR. BOURI:**

Good afternoon.

**MS. RICHBURG:**

Happy New Year to everyone.

**GROUP:**

Happy New Year.

**MR. ALLEN:**

We're looking at 3.3b.

**MS. RICHBURG:**

Uh-huh.

**MR. BOURI:**

The proposal issue.

**MS. RICHBURG:**

This could be, you don't need that. Because you're not submitting a proposal for a service. This is mainly resources. Is that what you're asking?

**MR. BOURI:**

Uh-huh.

**MR. ALLEN:**

I think that's what the question was.

**MS. RICHBURG:**

Is that correct, Mr. Vijay?

**MR. BOURI:**

The question was that this is essentially a staff augmentation TORFP and that is, proposal issue is when you are going to address the issue of developing a solution. So can this section be deleted?

**MS. RICHBURG:**

That's what I said. That may be deleted because there are no tasks that have to be completed. The only task is what resource will be doing. So you will include your Executive Summary and I hope to read your service level agreement. Do you need that?

**MR. ALLEN:**

There is a service level agreement.

**MS. RICHBURG:**

There is a service level agreement but you do need that. Okay. So you can exclude the —

**MR. ALLEN:**

But in saying that, the proposed personnel must meet the minimum requirements.

**MR. BOURI:**

Exactly.

**MS. RICHBURG:**

Yes. Thank you.

**MR. BLACKBURN:**

Does that satisfy your question, MR. BOURI?

**MR. BOURI:**

Yes, sir.

**MR. BLACKBURN:**

Okay. MR. MEHTA, do you have any questions?

**MR. MEHTA:**

No. No questions.

**MR. BLACKBURN:**

Ms. Giudodosi?

**MS. GIUDODOSI:**

No questions.

**MR. BLACKBURN:**

MR. LATORRE?

**MR. LATORRE:**

No questions.

**MR. BLACKBURN:**

MS. CERASI?

**MS. CERASI:**

No.

**MR. BLACKBURN:**

And MR. DAVE?

**MR. DAVE:**

No.

**MR. BLACKBURN:**

And MR. HUMPHRIES?

**MR. HUMPHRIES:**

Yes. Brandon.

**MR. BLACKBURN:**

You got one for us.

**MR. HUMPHRIES:**

I got a question on Section 2.10, General Industry Experience. At least two (2) years of experience. Experience working in the Pre-K to 12<sup>th</sup> grade industry. Would collegiate level

experience be considered?

**MR. ALLEN:**

It will be considered.

**MR. BOURI:**

I'm sorry.

**MR. ALLEN:**

K through 12 would ...

**MR. HUMPHRIES:**

Would Collegiate or college level experience be considered, factored in?

**MR. BLACKBURN:**

Yes, the answer is yes.

**MR. ALLEN:**

Yes.

**MR. BLACKBURN:**

Very good. I think we're wrapping up. Does anyone have any more questions?

**MR. BOURI:**

Actually -- one more.

**MR. BLACKBURN:**

MR. BOURI.

**MR. BOURI:**

Jay. 3.3.2 and d, Attachment 4 and we submit Attachment 4 as part of this proposal. Should that be signed by the candidate or can he sign later on?

**MS. RICHBURG:**

No. It must be signed when you submit it.

**MR. BOURI:**

Thank you.

**MR. BLACKBURN:**

That's all. Very good. And anyone, I think that's it. Going once, going twice, and all finished. Okay, the questions are finished. If there are no other issues or anything else to clear up, I think we can conclude.

**MR. ALLEN:**

All right.

**MR. BLACKBURN:**

Very good. Thank you and thank you for coming.

**(Whereupon, at 1:25 p.m. the proceedings were adjourned.)**

**MARYLAND STATE DEPARTMENT OF EDUCATION  
SENIOR COMPUTER PROGRAMMER**

TORFP #R00B4400081

Thursday, January 16, 2014

NAME (Please Print)	ORGANIZATION	ADDRESS (City, State & Zip Code)	TELEPHONE NO. FAX NO.	E-MAIL ADDRESS	SMALL BUSINESS PROGRAM	CERTIFIED MD. MBE
1 Brandon Humphries	TWCOFA	805 W Fayeth Beltsville MD 21701	773 926 1135	BHumphries@ TWCOFA.com		<input checked="" type="checkbox"/>
2 Manish Dave	GRDA	4031 University Dr Suite 100 Fairfax, VA 22030	703-277-7729 301-853-0854	mdave@grpa.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3 Marc Allen	MSDE					
4 James Blackburn	MSDE Procure.					
5 Vijay Bouri	N-3 Technologies, Inc.	1909 Piccard Drive Rockville, MD 20850	301.330.9700		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6 Deepak Mehta	Elicitekl, Inc.	1010 Rockville Pike Suite 308 Rockville, MD 20850	301-838-0060	dmehta@ elicitekl.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7 Hansika Gurdakri	A P Ventures, LLC	9520 Bergers Rd #107/109 Columbia MD 21046	301-760 7276	ngurdakri@ apventures.biz	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8 Mike La Torre	MVS, Inc.	1401 14th St. NW, Suite 200 Washington, DC 20002	734-718-5368 202-722-7981	mlatorre@mvscounseling com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9 Bryan Cerros	WOOD Consulting Services	8101 Maple Lawn Blvd Suite 375 Fulton MD 20754	301-377-5338	rcerros@woodcons.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

10. Dorothy  
Rueckberg

MSDE