



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

TO: MASTER CONTRACTORS

FROM: Dorothy M. Richburg
Procurement Officer

RE: ADDENDUM 2
TORFP NO. R00B4400123
Child Care Administrative Tracking System Server Hosting and Administration

DATE: May 5, 2014

**YOU SHOULD RECEIVE 2 PAGES
In addition to the attendance sheet
IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 410-767-0628
OR EMAIL drichburg@msde.state.md.us
THANK YOU.**

The following questions were received after the Pre-Proposal Conference:

1. Is MSDE willing to pay for hosting for 1 year or 2 years in advance or will it be monthly payment?
The State does not pay in advance; therefore, the hosting fee must be paid monthly.
2. Do we need to complete TM 1 form. I can't seem to find the difference in LC1 and TM1.
The vendor need to complete the TM I Form because this is a requirement from DOIT.
3. And lastly, a question on Price Proposal for potential future staff. Will this price be part of the evaluation? Can we provide ceiling pricing and be able to provide discounted hourly rates depending upon the scope and duration of future work order?
The vendor must provide the fixed hourly rate on current and potential future staff. As stated in the first paragraph of Attachment 1 Price Proposal, "Future Additional Resources will not be used in the price proposal evaluations".

**PROPOSALS ARE DUE NO LATER THAN
2:00 PM EDT 14 MAY 2014**

MARYLAND STATE DEPARTMENT OF EDUCATION

200 West Baltimore Street
Baltimore, MD 21201-2595
410-767-0628
410-333-2017 (Fax)

Child Care Administrative Tracking System Server Hosting and Administration
TORFP NO. R00B4400123

ADDENDUM 2

Received By _____
(Print Name)

Signature _____ Date _____

Vendor _____

Telephone No. _____ Fax No. _____

PLEASE E-MAIL, FAX OR MAIL THIS TO:

Dorothy M. Richburg, Procurement Officer
MARYLAND STATE DEPARTMENT OF EDUCATION
200 West Baltimore Street
Baltimore, MD 21201-2595
drichburg@msde.state.md.us
410-333-2017 (Fax)