

ATTACHMENT 1 PRICE SHEET

PRICE SHEET (TIME AND MATERIALS) FOR CATS+ TORFP # WCCB7400015

The total class hours (Column B) are not to be construed as “guaranteed” hours; the total number of hours is an estimate only for purposes of price sheet evaluation.

A year for this Task Order shall be calculated as one calendar year from NTP. **Labor Rate Maximums:** The maximum labor rate that may be proposed for any CATS+ Labor Category shall not exceed the maximum for the CATS+ Master Contract year in effect on the TO Proposal due date.

Job Title from TORFP	CATS+ Labor Category	Hourly Labor Rate (A)	Total Class Hours (B)	Extended Price (C)
Year 1				
Senior Bizagi Developer (Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Bizagi Developer (2 positions) (Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Senior Microsoft SQL Server Developer/Architect (Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Configuration Manager (Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Information Technology Architect (Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Database Management Specialist (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Quality Assurance Specialist (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
			Evaluated Price Year 1	\$
Year 2				
Senior Bizagi Developer (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Bizagi Developer (2 positions) (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Senior Microsoft SQL Server Developer/Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Configuration Manager (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Information Technology Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Database Management Specialist (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Quality Assurance Specialist (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$

Job Title from TORFP	CATS+ Labor Category	Hourly Labor Rate (A)	Total Class Hours (B)	Extended Price (C)
Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
		Evaluated Price Year 2		\$
Year 3				
Senior Bizagi Developer (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Bizagi Developer (2 positions) (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Senior Microsoft SQL Server Developer/Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Configuration Manager (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Information Technology Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Database Management Specialist (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Quality Assurance Specialist (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
		Evaluated Price Year 3		\$
Year 4				
Senior Bizagi Developer (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Bizagi Developer (2 positions) (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Senior Microsoft SQL Server Developer/Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Configuration Manager (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Information Technology Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Database Management Specialist (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Quality Assurance Specialist (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
		Evaluated Price Year 4		\$
Year 5				
Senior Bizagi Developer (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Bizagi Developer (2 positions) (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$

Job Title from TORFP	CATS+ Labor Category	Hourly Labor Rate (A)	Total Class Hours (B)	Extended Price (C)
Senior Microsoft SQL Server Developer/Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Configuration Manager (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Information Technology Architect (Guaranteed work if option exercised)	Insert CATS+ Labor Category	\$	2000	\$
Database Management Specialist (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Quality Assurance Specialist (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
		Evaluated Price Year 5		\$
Total Evaluated Price (Years 1 – 5)				\$

Authorized Individual Name

Company Name

Title

Company Tax ID #

Signature

Date

The Hourly Labor Rate is the actual rate the State will pay for services and shall be recorded in dollars and cents. The Hourly Labor Rate cannot exceed the Master Contract Rate but may be lower. Rates shall be fully loaded, all-inclusive, i.e., include all direct and indirect costs and profits for the Master Contractor to perform under the TO Agreement.

**ATTACHMENT 5 LABOR CLASSIFICATION PERSONNEL RESUME SUMMARY
(INSTRUCTIONS)**

- 1) For this TORFP,
 - a) Master Contractors shall comply with all personnel requirements defined under the Master Contract RFP 060B2490023.
 - b) Master Contractors shall propose the CATS+ Labor Category that best fits each proposed resource. A Master Contractor may only propose against labor categories in the Master Contractor's CATS+ Master Contract Financial Proposal.
 - c) A Master Contractor's entire TO Technical Proposal will be deemed not susceptible for award if any of the following occurs:
 - i) Failure to follow these instructions.
 - ii) Failure to propose a resource for each job title or labor category identified in the TORFP as a required submission.
 - iii) Failure of any proposed resource to meet minimum requirements as listed in this TORFP and in the CATS+ Master Contract.
 - iv) Placing content on the Minimum Qualifications Summary that is not also on the Personnel Resume Form. *The function of the Minimum Qualifications Summary is to aid the agency to make a minimum qualification determination. Information on the Minimum Qualification Summary must correspond with information on the Personnel Resume form and shall not contain additional content not found on the other form.*
 - d) Complete and sign the **Minimum Qualifications Summary** (Attachment 5A) and the **Personnel Resume Form** (Attachment 5B) for each resource proposed. Alternate resume formats are not allowed.
 - i) The **Minimum Qualifications Summary** demonstrates the proposed resource meets minimum qualifications for the labor category, as defined in the CATS+ Master Contract RFP Section 2.10, and any additional minimum requirements stated in this TORFP. For each minimum qualification, indicate the location on the Personnel Resume Form (5B) demonstrating meeting this requirement.

Only include the experience relevant to meeting a particular minimum qualification. Every skill must be linked to specific work experience and/or education. *The Minimum Qualification Summary shall not contain content that cannot be correlated to the Personnel Resume form.*

Every experience listed on the Minimum Qualifications Resume Summary must be explicitly listed with start and stop dates. Where there is a time requirement such as three months' experience, you must provide the dates from and to showing an amount of time that equals or exceeds the mandatory time requirement; in this case, three months. Note: Overlapping time periods shall only count once against a specific minimum qualification (i.e., a minimum

qualification may not be met by listing two examples occurring during the same time period.).

- ii) The **Personnel Resume Form** provides resumes in a standard format. Additional information may be attached to each Personnel Resume Summary if it aids a full and complete understanding of the individual proposed.

ATTACHMENT 5 -5A – MINIMUM QUALIFICATIONS SUMMARY

CATS+ TORFP # WCCB7400015

*All content on this form must also be on the Personnel Resume Form.
ONLY include information on this summary that supports meeting a minimum qualification.*

Proposed Individual’s Name and Company/Sub-Contractor:	List how the proposed individual meets each requirement by including a reference to relevant entries in Form 5B									
LABOR CATEGORY TITLE – (INSERT CATS+ LABOR CATEGORY NAME)										
Education: Insert the education description from the CATS+ Master Contract RFP from Section 2.10 for the applicable labor category	(Identify school or institution Name; Address; Degree obtained and dates attended.)									
Generalized Experience: Insert the generalized experience description from the CATS+ Master Contract RFP from Section 2.10 for the applicable labor category Provide dates in the format of MM/YY to MM/YY	(Identify specific work experiences from the resume that illustrate compliance with the Master Contract RFP Labor Category requirements for Generalized Experience.) <table border="1"> <thead> <tr> <th>FROM</th> <th>TO</th> <th>Job Title and Company</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="2">Match to Form 5B:</td> <td><insert cross-reference(s) to the full description on Form 5B></td> </tr> </tbody> </table>	FROM	TO	Job Title and Company				Match to Form 5B:		<insert cross-reference(s) to the full description on Form 5B>
FROM	TO	Job Title and Company								
Match to Form 5B:		<insert cross-reference(s) to the full description on Form 5B>								
Specialized Experience: Insert the specialized experience description from the CATS+ Master Contract RFP from Section 2.10 for the applicable labor category Provide dates in the format of MM/YY to MM/YY	(Identify specific work experiences from the resume that illustrate compliance with the Master Contract RFP Labor Category requirements for Specialized Experience.) <table border="1"> <thead> <tr> <th>FROM</th> <th>TO</th> <th>Job Title and Company</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td colspan="2">Match to Form 5B:</td> <td><insert cross-reference to the full description on Form 5B></td> </tr> </tbody> </table>	FROM	TO	Job Title and Company				Match to Form 5B:		<insert cross-reference to the full description on Form 5B>
FROM	TO	Job Title and Company								
Match to Form 5B:		<insert cross-reference to the full description on Form 5B>								
TORFP Additional Requirements Minimum qualifications and required certifications as defined in Section 2.1 of this TORFP. Provide dates in the format of MM/YY to MM/YY										

The information provided on this form for this labor class is true and correct to the best of my knowledge (Signatures must be included):

Master Contractor Representative:

Signature Date

Proposed Individual:

Signature Date

ATTACHMENT 5 -5B – PERSONNEL RESUME FORM

CATS+ TORFP # WCCB7400015

Instructions: Submit one resume form for each resource proposed. Do not submit other resume formats. Fill out each box as instructed. Failure to follow the instructions on the instructions page and in TORFP may result in the TO Proposal being considered not susceptible for award.

Resource Name:	
Master Contractor:	<insert Master Contractor name> Sub-Contractor (if applicable):
Proposed CATS+ Labor Category:	<proposed by Master Contractor
Job Title (As listed in TORFP):	<as described in this TORFP>

Education / Training (start with most recent degree / certificate)

Institution Name / City / State	Degree / Certification	Year Completed	Field Of Study
<add lines as needed>			

Relevant Work Experience*

Describe work experience relevant to the Duties / Responsibilities and Minimum Qualifications described in Section 3 of the TORFP. Start with the most recent experience first; do not include experience not relevant to the scope of this TORFP; use Employment [History below for full employment history](#). Enter dates as MM/YY – MM/YY. Add lines as needed.

[Organization] [Title / Role] [Period of Employment / Work (MM/YY – MM/YY)] [Location] [Contact Person (Optional if current employer)] [Technologies Used]	Description of Work (recommended: organize work descriptions to address minimum qualifications and other requirements)
[Organization] [Title / Role] [Period of Employment / Work MM/YY – MM/YY] [Location] [Contact Person] [Technologies Used]	Description of Work (recommended: organize work descriptions to address minimum qualifications and other requirements)

*Fill out each box. Do not enter “see resume” as a response.

A) References for Proposed Resource (if requested in the TORFP)

List persons the State may contact as employment references. Add lines as needed.

Reference Number:	1
Date From:	<mm/yy>
Date To:	<mm/yy>

Organization Name:	<insert organization name>
Contact Name:	<insert contact>
Contact Phone:	<insert phone>
Contact e-mail:	<insert e-mail>
Details:	<insert details>

The information provided on this form for this labor class is true and correct to the best of my knowledge (Signatures must be included):

Master Contractor Representative:

Signature Date

Proposed Individual:

Signature Date

Instruction: Sign each form.

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Year 4				
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Subject Matter Expert (Senior) (NOT Guaranteed work)	Insert CATS+ Labor Category	\$	2000	\$
		Evaluated Price Year 5		\$
Total Evaluated Price (Years 1 – 5)				\$

Authorized Individual Name

Company Name

Title

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