



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

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**QUESTIONS AND RESPONSES
PROJECT NO. F10R6200027
SBR INDEPENDENT VERIFICATION AND VALIDATION SERVICES FOR MAJOR IT
DEVELOPMENT PROJECTS
AUGUST 19, 2005**

Ladies/Gentlemen:

This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. The statements and interpretations contained in the following answers to questions by potential offerors are not binding to the State, unless they expressly amend the RFP. Nothing in the State's response to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the vendor.

1. Question: Page 8 section kk of the RFP has a "Project Number 050R6800019". Is this number in any way associated with the RFP number "F10R6200027"?

Response: Please see amendment #1 – project number has been corrected to read F10R6200027.

2. Question: What are the weights associated with the evaluation factors?

Response: There are no weights associated with the evaluation criteria. They are listed in descending order of importance.

3. Question: Does the State anticipate lag time between issued task orders?

Response: Generally no – very minor, if at all.

4. Question: With the understanding that there are 17 MITDP in progress, does the State anticipate overlap of issued task orders? If so, please indicate estimated overlap. Example, 2 to 3 TOs being executed concurrently.

Response: It is very unlikely for task orders to overlap, given the fact that there is only one CM/PM working this project.

5. Question: In support of efficient planning, does the state have estimated yearly labor hours per labor category?

Response: No. The contractor as subject expert should have a better idea than the State.

6. Question: In an effort to have a more efficient and effective process, will the State be willing to procure tools required to support the IV&V process?

Answer: No. The offeror is to propose fully loaded labor rates.

~Effective Resource Management~

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7. Question: In determining the MITDP likely hood of success, will the awardee, during TO receipt, be given access to actual results of Tests already conducted and/or approaches to Tests that will be conducted?

Response: The awardee will be provided with appropriate project documentation in order to conduct the IV&V.

8. Question: What is the review period for the DBM CM to accept each deliverable?

Response: Generally, 3 to 5 days.

9. Question Section 3.4.3.3 (items C and D) of the RFP refers to section 2.4 "Scope of Services", but the actual section 2.4 of the RFP is entitled "Agency Operating Environment". Please clarify the intended section(s).

Response: Please see amendment #1 for corrected references.

10. Question: Are all 15 labor categories considered Key Personnel? If Yes, does the State want resumes for all 15 labor categories?

Response: The State expects at least one resume per labor category

11. Question: Pending the duration of each IV&V initiative, will the State provide equipment (desk, computer, software, etc.) for the awardee to use during the effort?

Response: The State will make this determination per TO in conjunction with the agency sponsoring the project. In general, the State will not provide equipment (computer, software, etc.), but will consider having reasonable accommodations (work space) provided when the vendor is onsite conducting interviews and gathering project review materials.

12. Question: Based on the spreadsheet there are 15 various Labor Categories required. As a Small Business Reserve company I am unable to independently provide people for each category. Would I be permitted to subcontract some of the work to companies that are not in the Small Business Reserve program?

Response: Yes.

13. Question: Who is the incumbent?

Response: There is no incumbent

14. Question: Can several offerors propose the same subcontractor?

Response: Yes, since there will be only one award.

15. Question: How will the proposals be evaluated (e.g. lowest price)?

Response: Please refer to Section 4 of the RFP – Evaluation Criteria and Selection Procedure. Technical factors will receive greater weight than price.

16. Question: How many of the major IT systems are currently undergoing Certification and Accreditation (C&A). Please specify the system.

Response: None.

17. Question: What is the anticipated date of release for the first task order?

Response: Early November 2005.

18. Question:
3?

Does DBM want us to respond to the text that is outlined in Section 2 and

Response:
appropriate.

Yes, to the extent that the Offeror feels it is necessary and