

## ATTACHMENT E – PRICE PROPOSAL FORM INSTRUCTIONS

### PRICING INSTRUCTION FORM

#### A. Instructions

In order to assist Offerors in the preparation of their price proposal and to comply with the requirements of this solicitation, Price Instructions and a Price Proposal Form have been prepared. Offerors shall submit their price proposal on the form in accordance with the instructions on the form and as specified herein. Do not alter the forms or the price proposal shall be rejected. The Price Proposal Form is to be signed and dated, where requested, by an individual who is authorized to bind the Offeror to all proposed prices.

The price proposal form is used to calculate the Offeror's TOTAL PRICE PROPOSED.

- A) All Unit/Extended Prices must be clearly entered in dollars and cents, e.g., \$24.15
- B) All Unit Prices must be the actual unit price the State shall pay for the proposed item per this RFP and may not be contingent on any other factor or condition in any manner.
- C) All calculations shall be rounded to the nearest cent, i.e. .344 shall be 34 and .345 shall be 35.
- D) All goods or services required or requested by the State and proposed by the vendor at **No Cost to the State** must be clearly entered in the Unit Price, if appropriate, and Extended Price with **\$0.00**.
- E) Every blank in the price proposal form shall be filled in.
- F) Except as instructed on the form, nothing shall be entered on the price proposal form that alters or proposes conditions or contingencies on the prices.
- G) It is imperative that the prices included on the Price Proposal Form have been entered correctly and calculated accurately by the vendor and that the respective total prices agree with the entries on the Price Proposal Form. Any incorrect entries or inaccurate calculations by the vendor will be treated as provided in COMAR 21.05.03E and 21.05.02.12.

## Attachment E - Price Proposal Form

### Internet Baltimore Service Delivery

Column A Description of Services	Column B Proposed Unit Price	Column C Quantity	Column D Total Extended Price (B * C = D)
Proposed service delivery address (including suite #)			
One-time Installation Price for a Giga-bit Interface			\$
Monthly Price for <del>400</del> <u>200</u> Mbps of ISP Service	\$	24 units	\$
Monthly Price per Unit of 25 Mbps of ISP Service	\$	12 units *	\$
<b>Grand Total Price Proposed (Add Column D)</b>			<b>\$</b>

- *The units listed are for evaluation purposes. The price in Column B is the price the State will pay for any ordered changes from the base ~~400~~ 200 Mbps ISP Service. The actual number of units will vary and are not guaranteed.*

Submitted By:

Authorized Signature

Date

Printed Name and Title

Company Name

Company Address

FEIN

eMM i.d.

Telephone #

Fax #