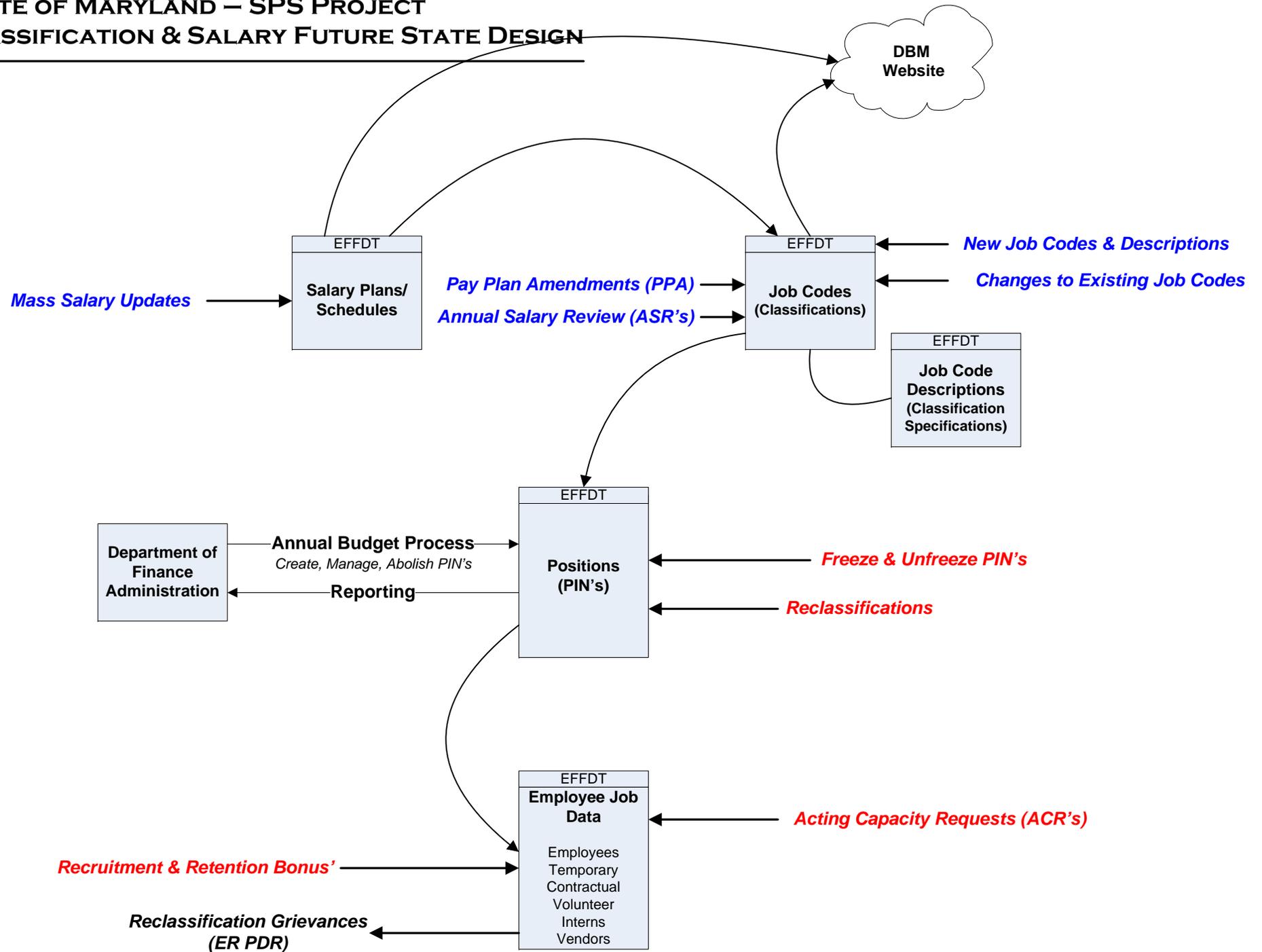
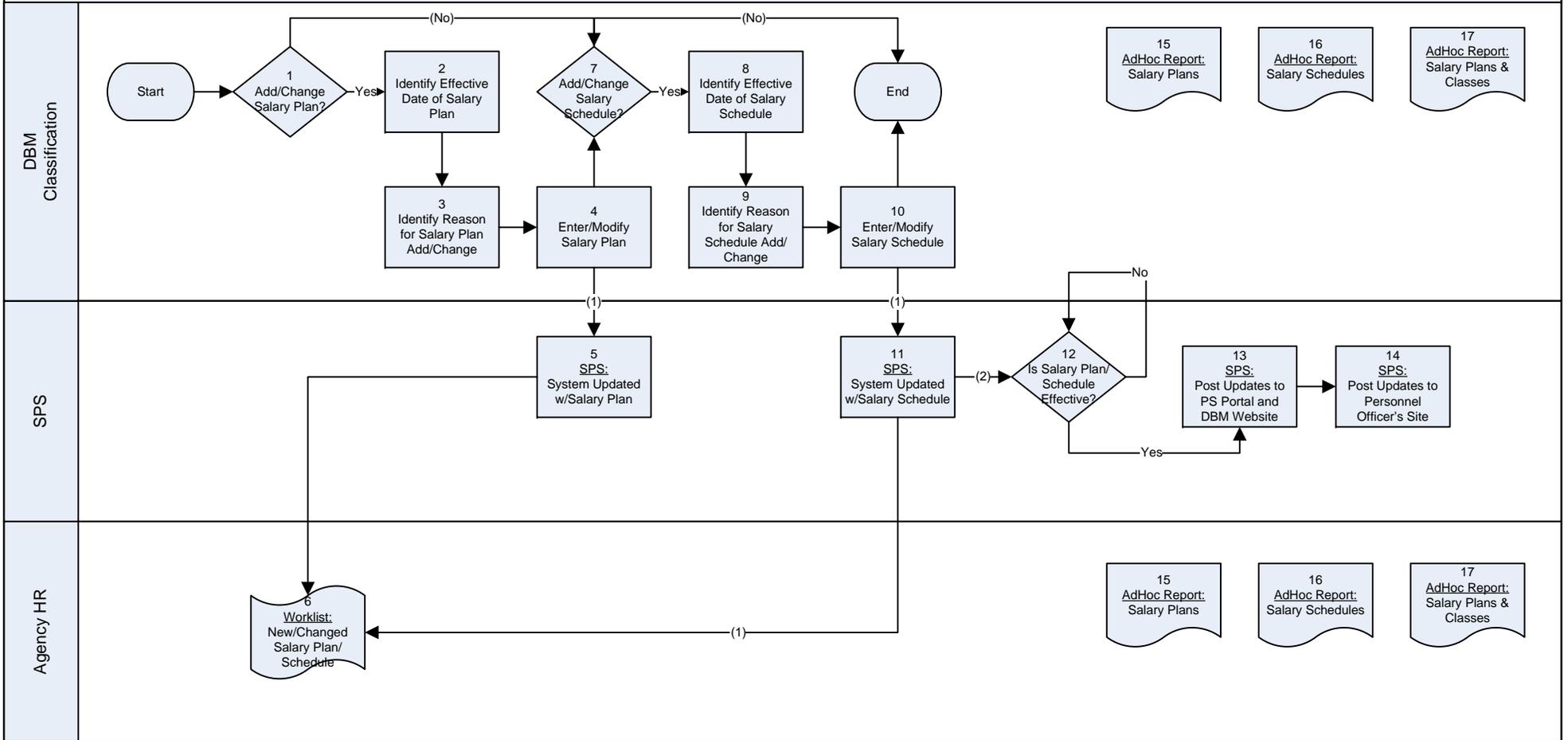


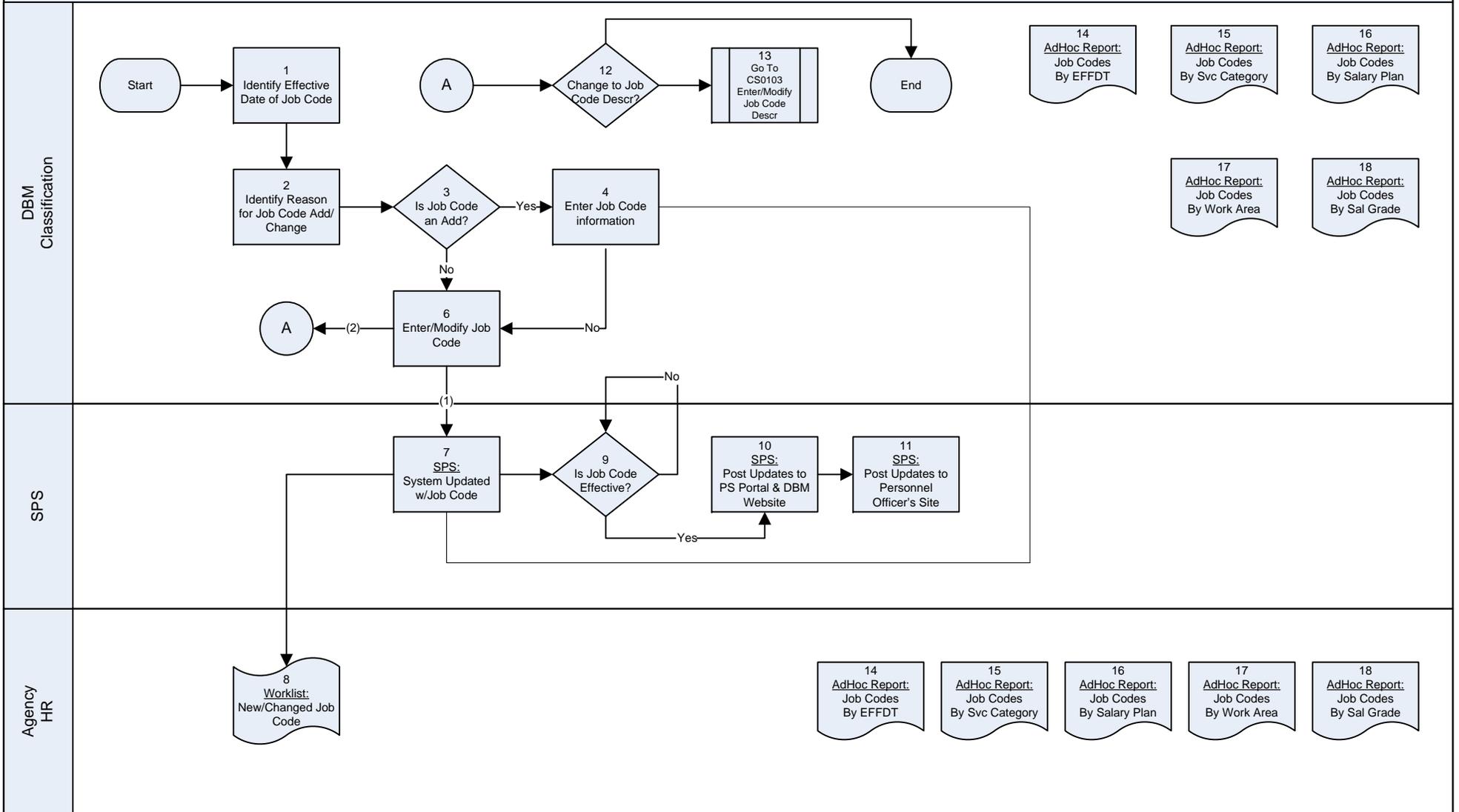
STATE OF MARYLAND – SPS PROJECT CLASSIFICATION & SALARY FUTURE STATE DESIGN



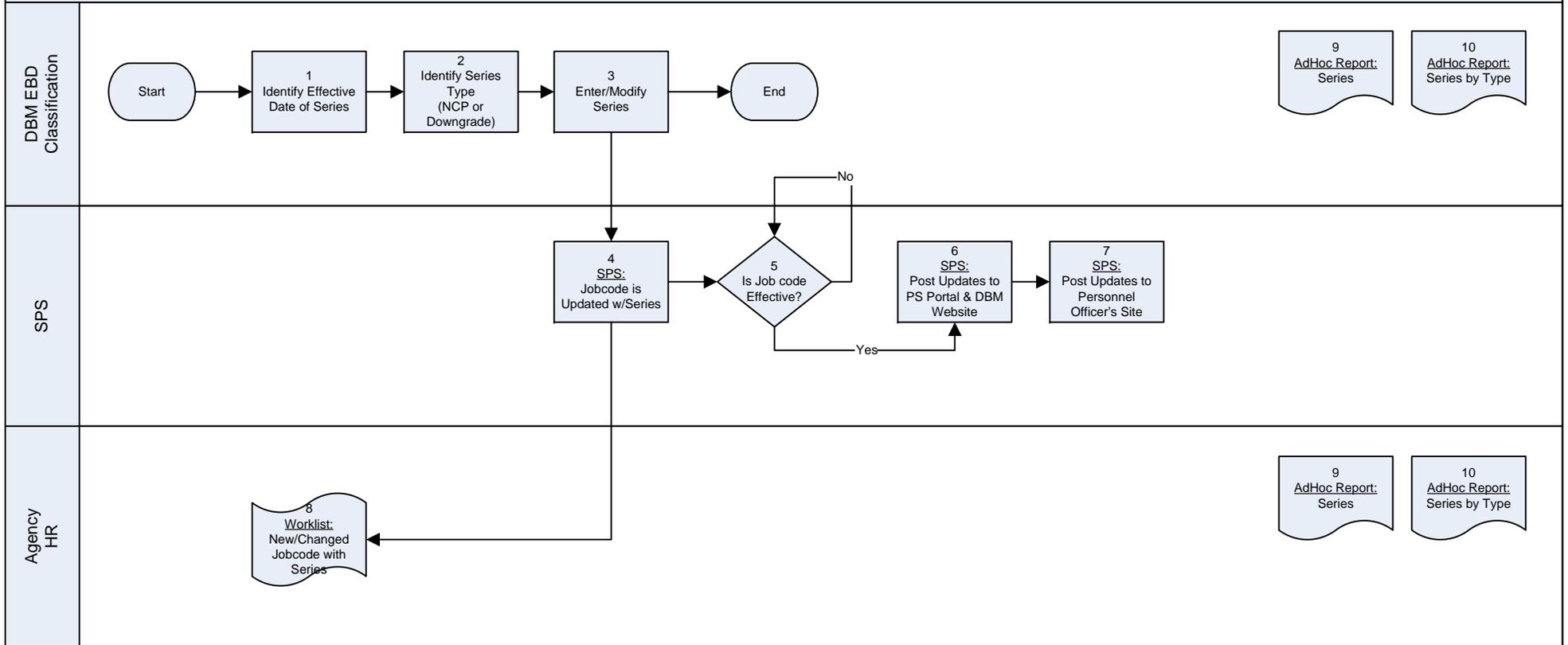
CS0101 – Enter/Modify Salary Plans & Schedule



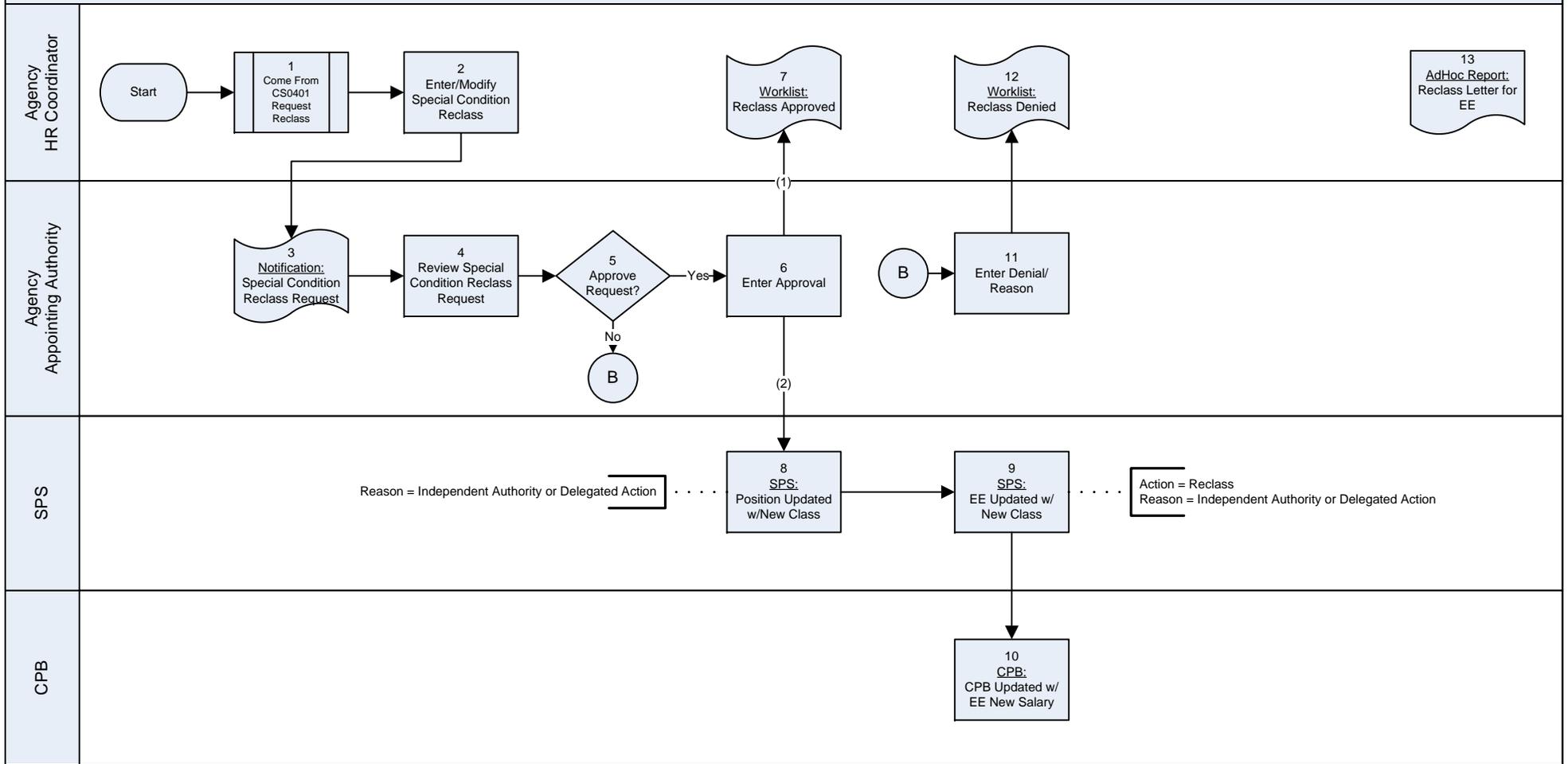
CS0102 – Enter/Modify Job Code (Classification)



CS0104 – Enter/Modify Non-Competitive or Downgrade Vacancy Series



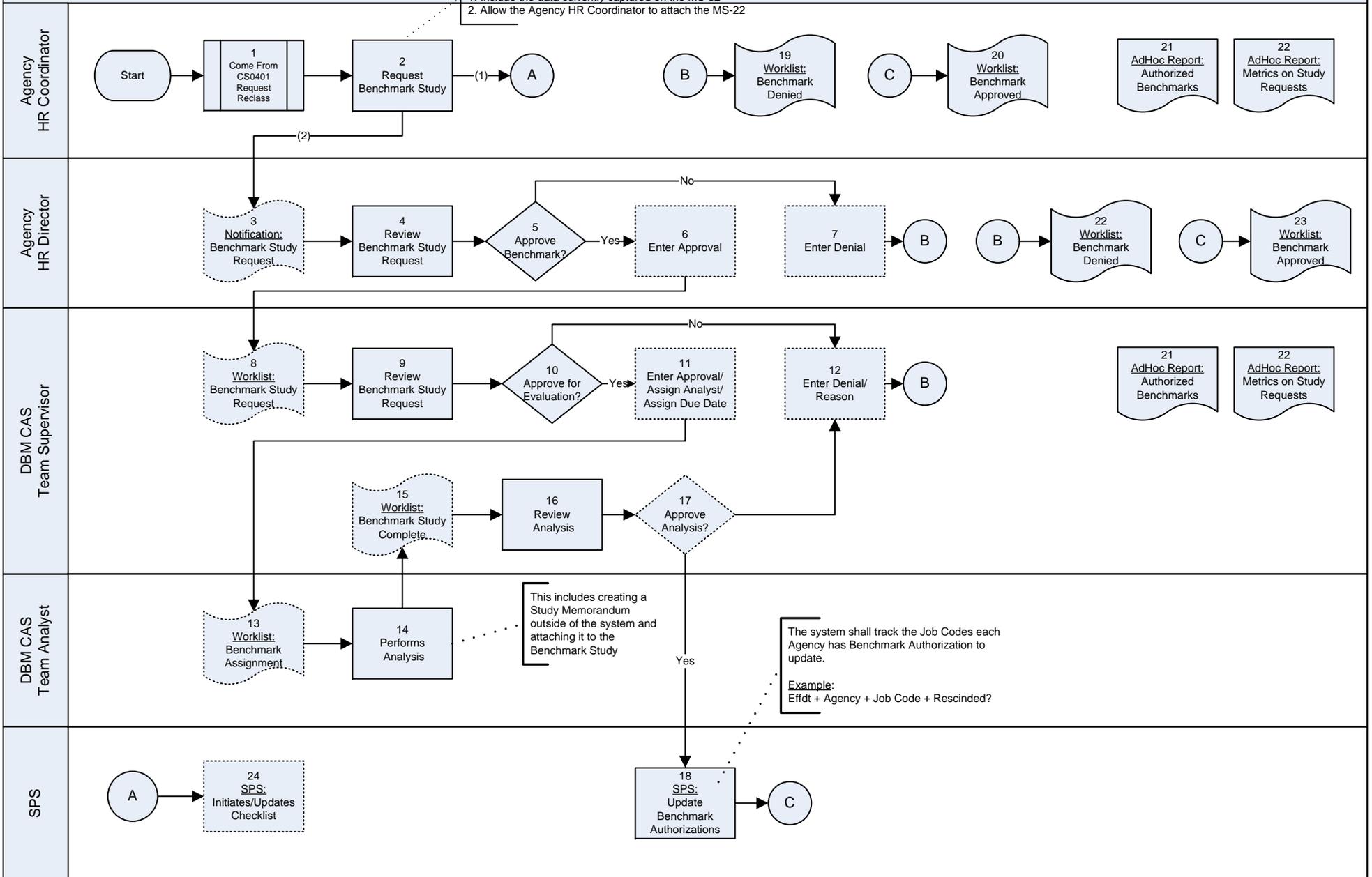
CS0305 – Execute a Reclassification – Special Condition



CS0306 – Request a Benchmark Study

The entry page will:

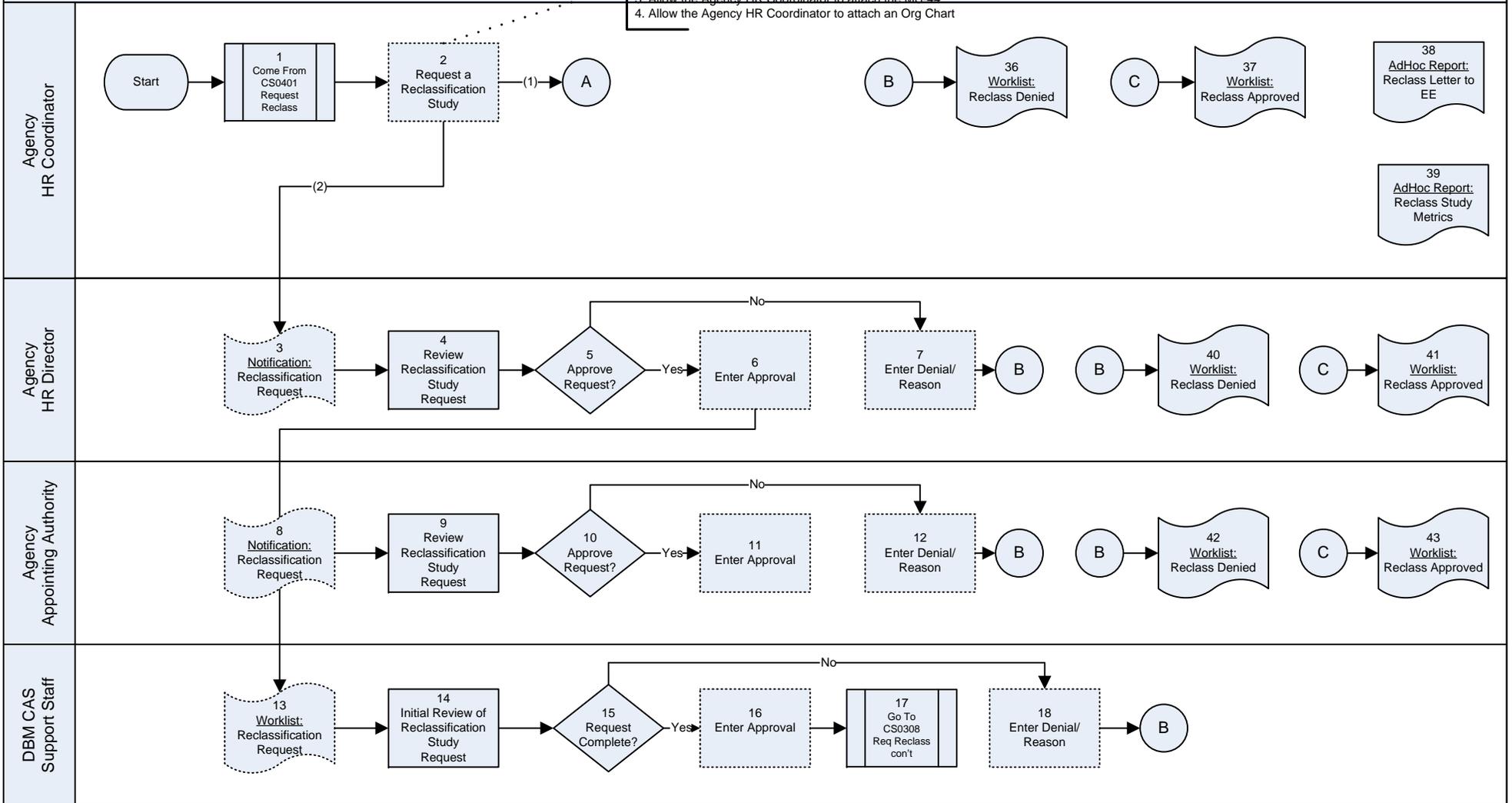
1. Include the data currently captured on the MS-52
2. Allow the Agency HR Coordinator to attach the MS-22



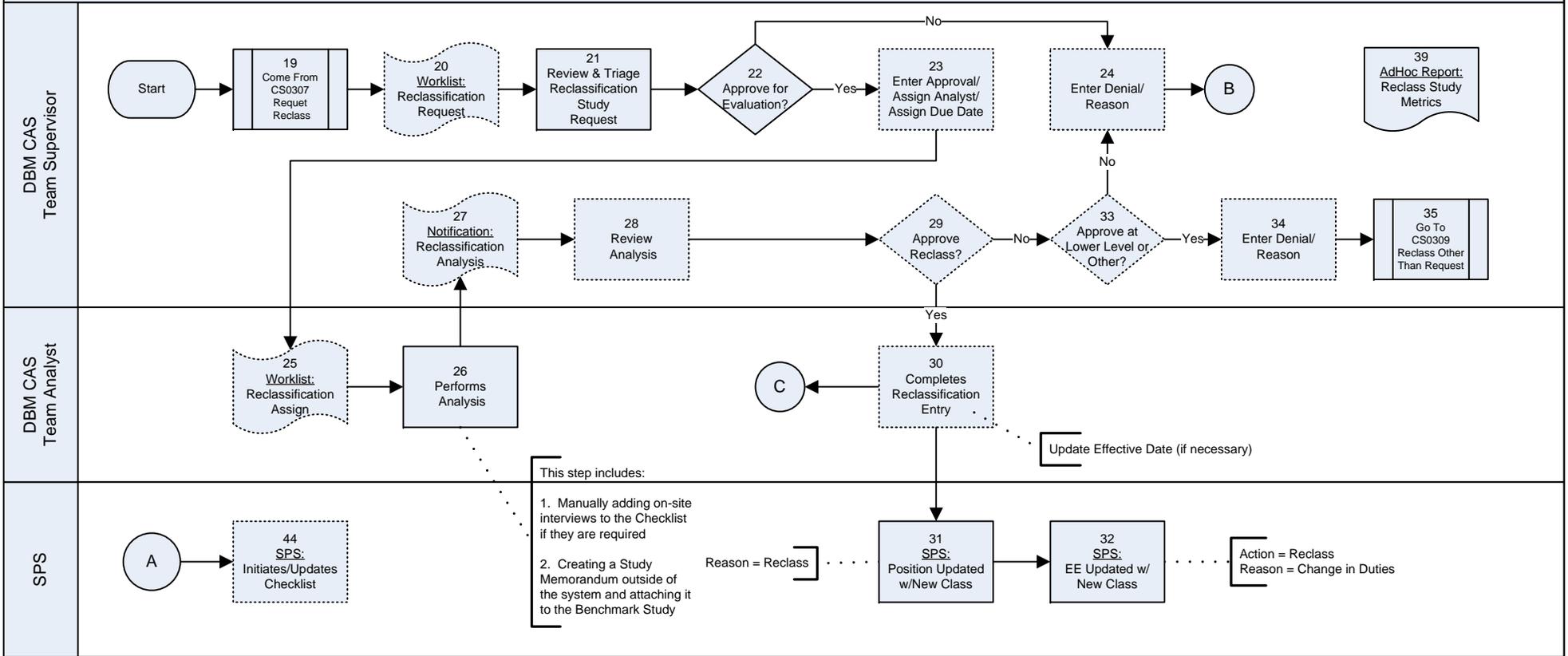
CS0307 – Request a Reclassification Study

The entry page will:

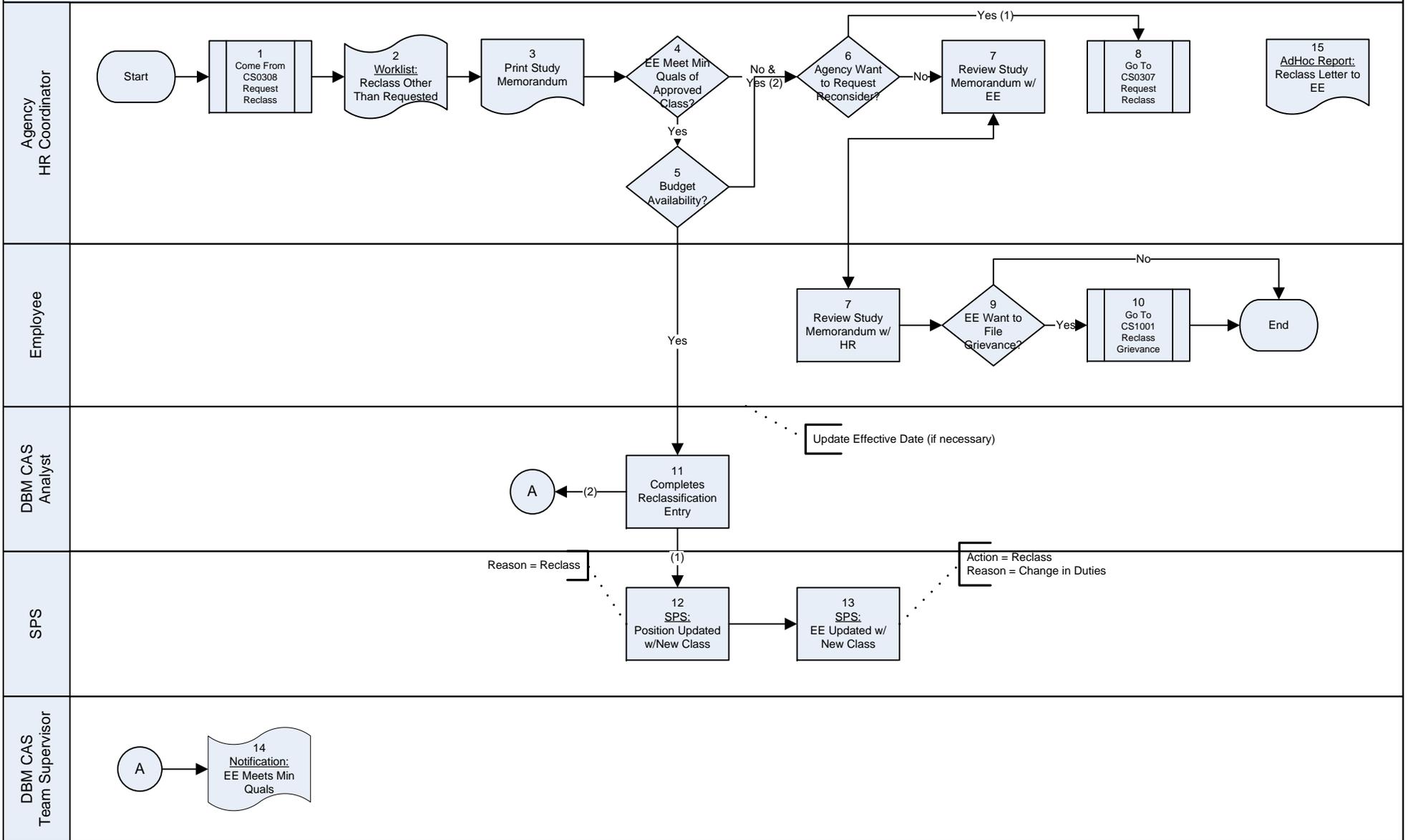
1. Include the data currently captured on the MS-2024
2. Allow the Agency HR Coordinator to attach the MS-22
3. Allow the Agency HR Coordinator to attach the MS-44
4. Allow the Agency HR Coordinator to attach an Org Chart



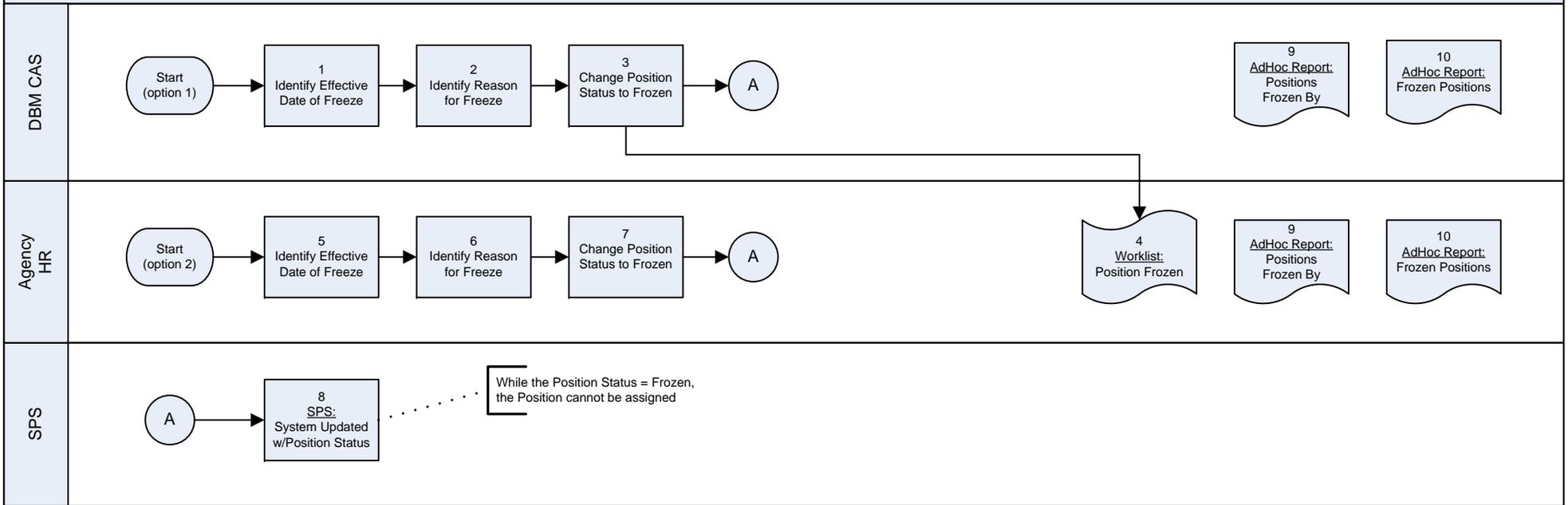
CS0308 – Request a Reclassification Study (con't)



CS0309 – Reclassification Study Different Than Requested



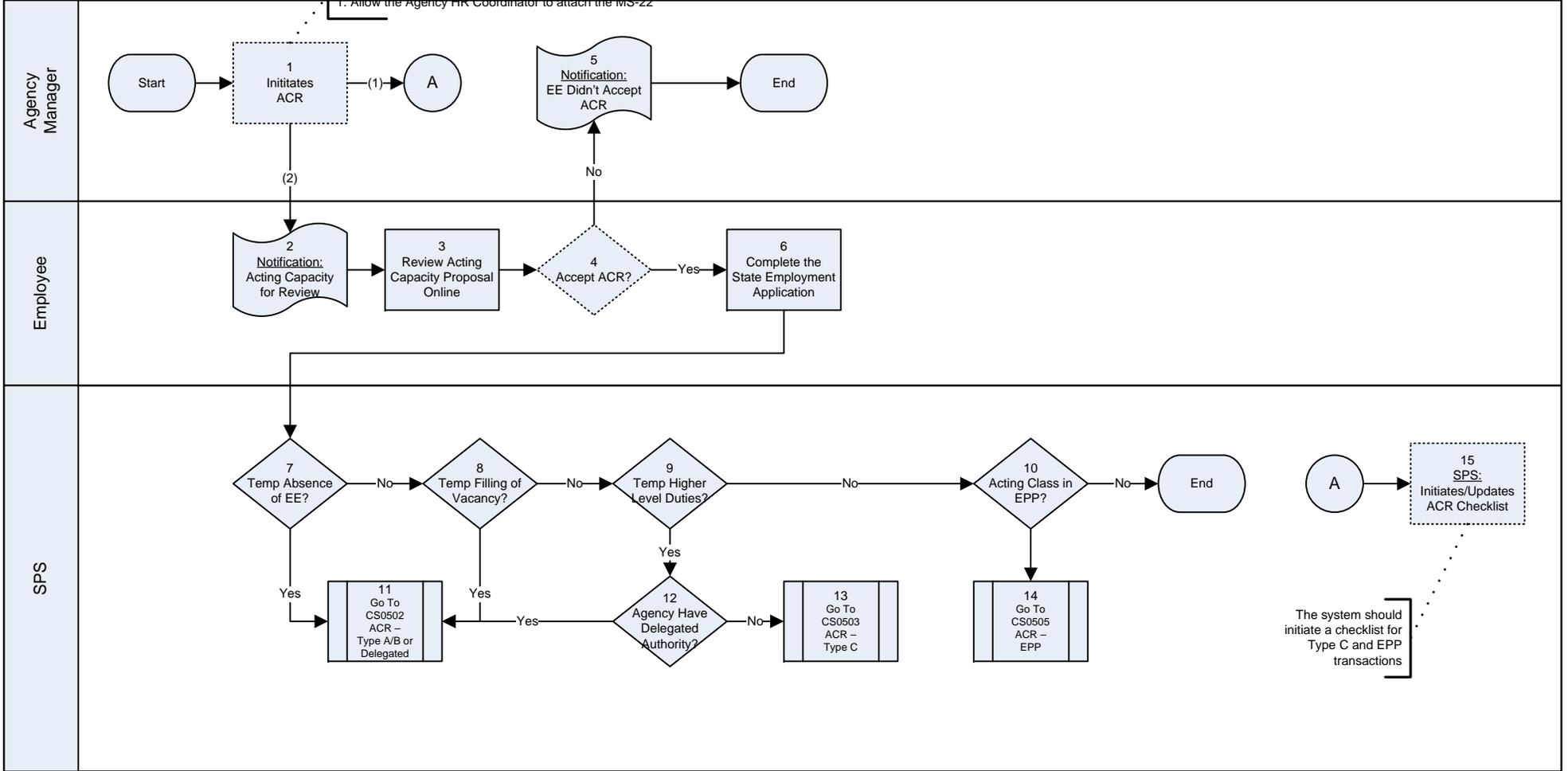
CS0401 – Freeze a Position



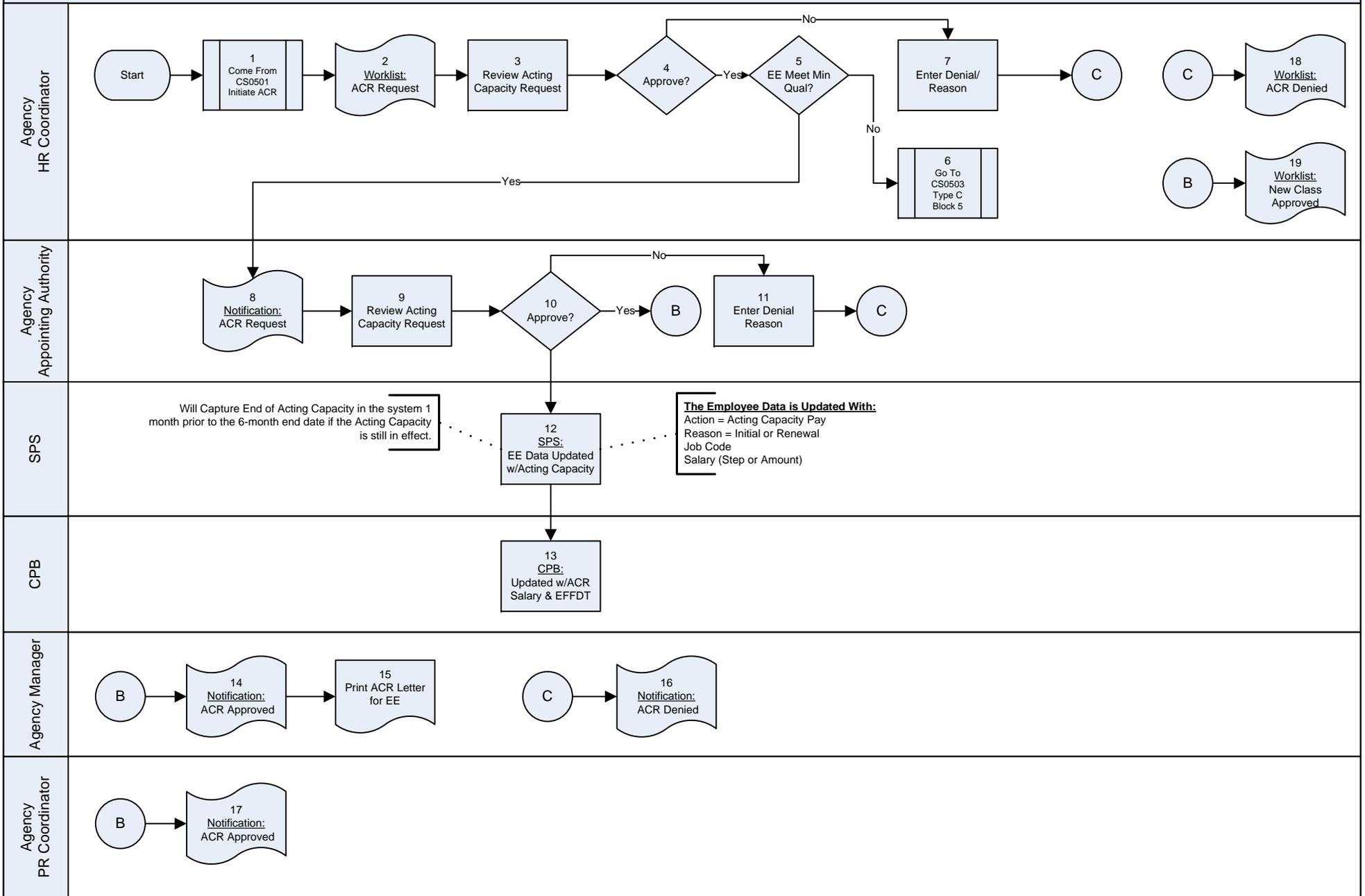
CS0501 – Initiate an Acting Capacity Request

The entry page will:

1. Allow the Agency HR Coordinator to attach the MS-22

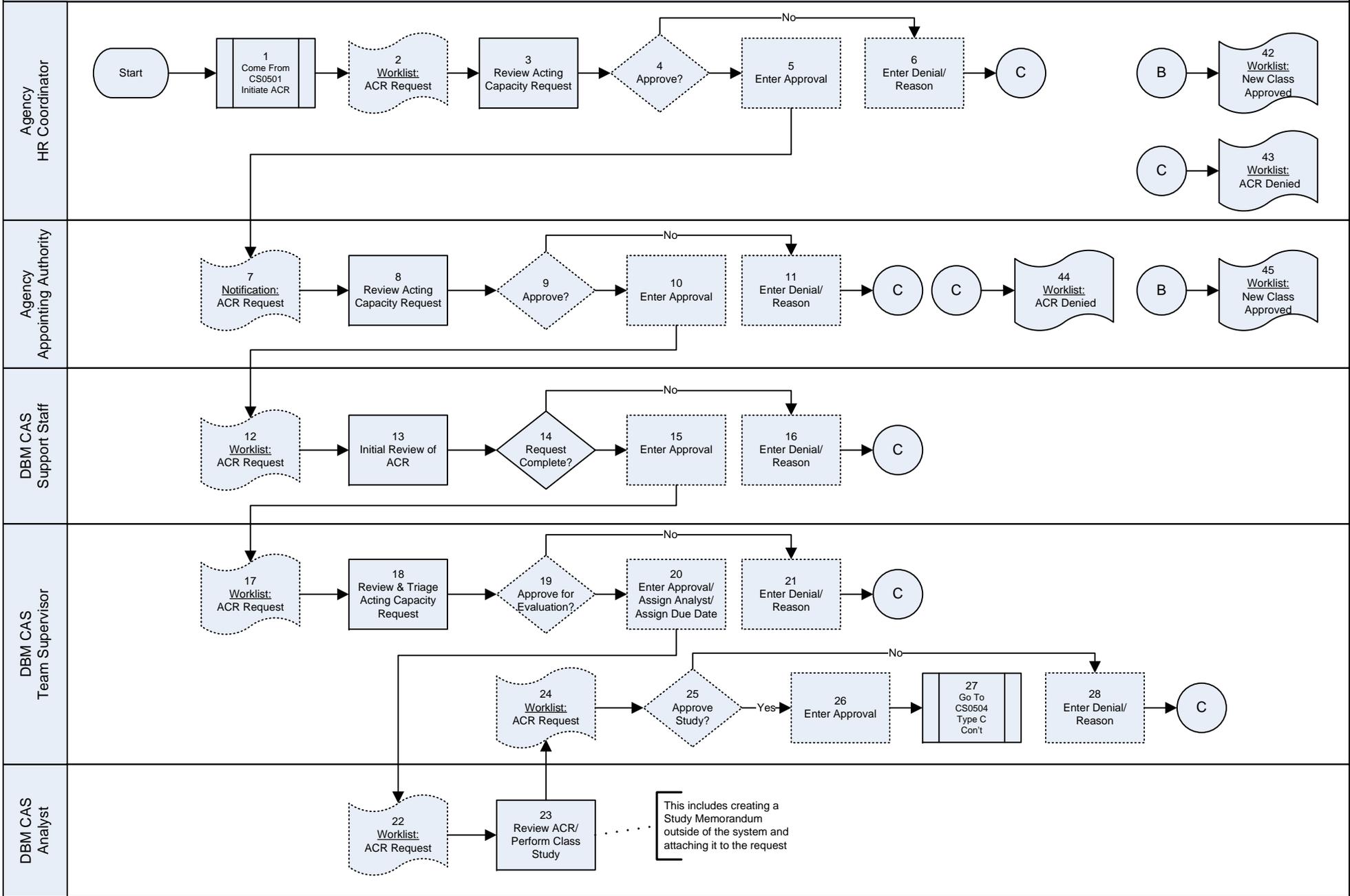


CS0502 – Acting Capacity Request – Type A, B or C w/Delegated Authority

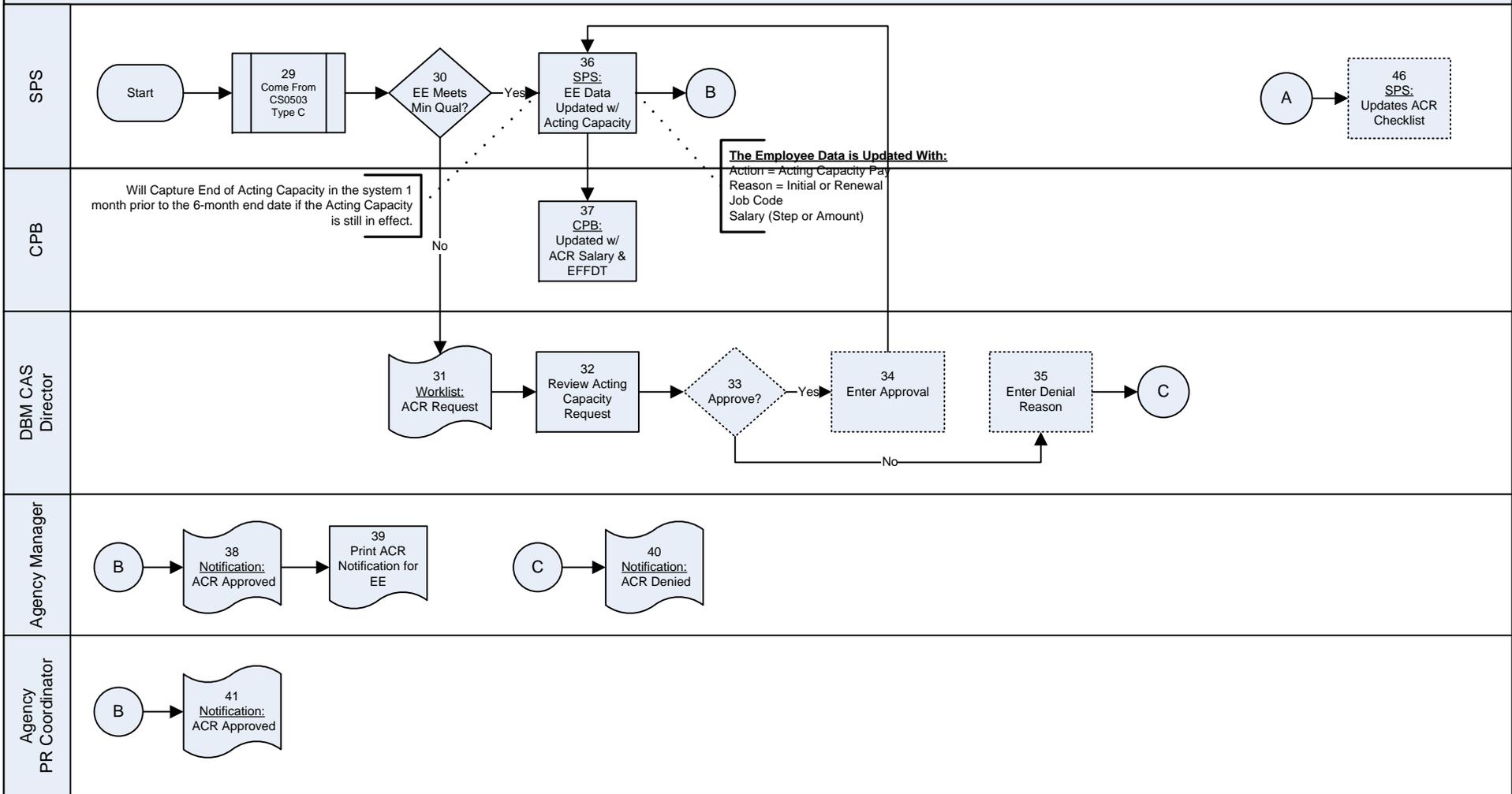


CS0503 – Acting Capacity Request – Type C w/No Delegated Authority or No Minimum Qualifications

The ACR's that will go thru this request are:
 -> Type C w/No Agency Delegated Authority
 -> Type A or B where the EE Does Not Meet Minimum Qualifications

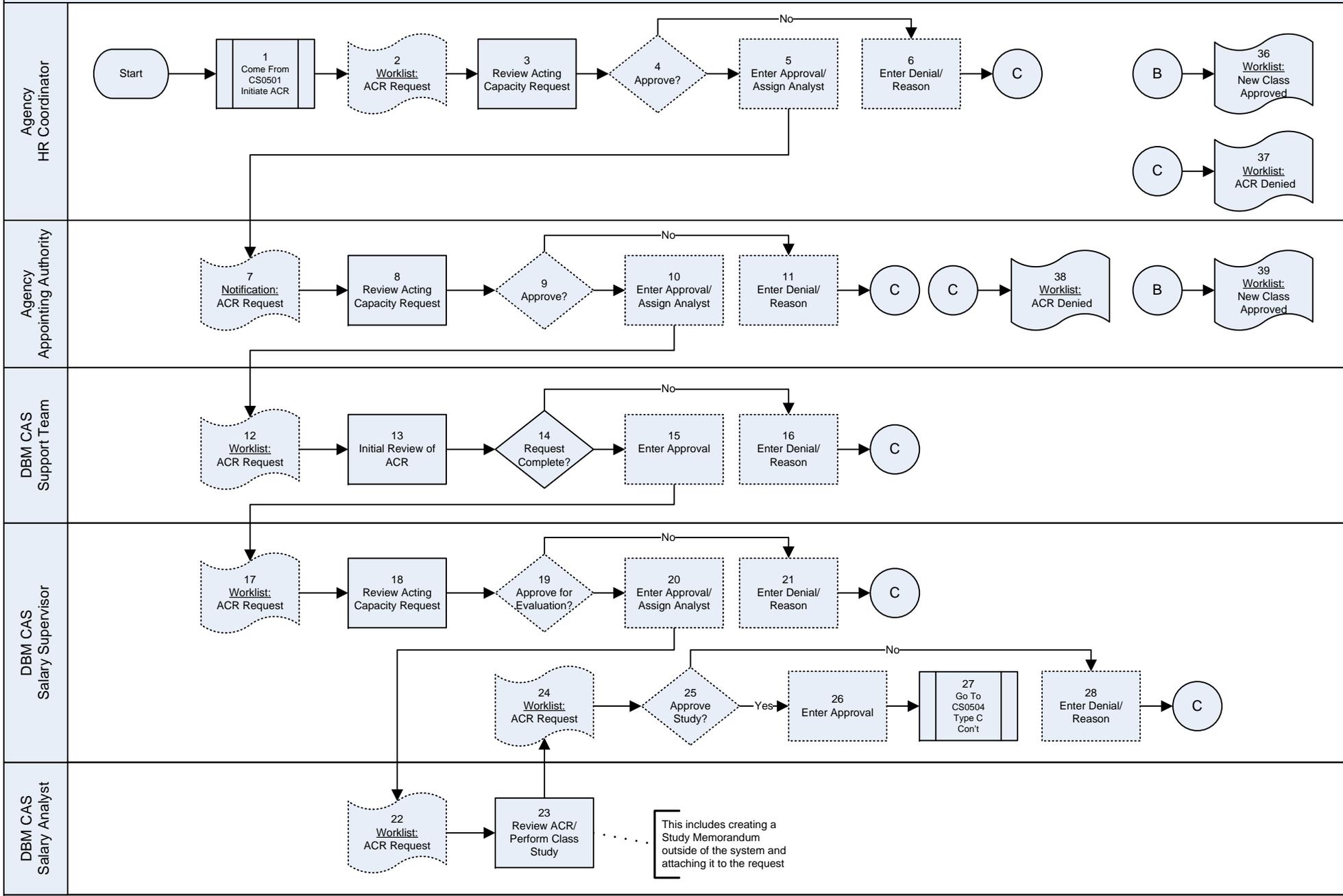


CS0504 – Acting Capacity Request – Type C w/No Delegated Authority or No Minimum Qualifications (con't)

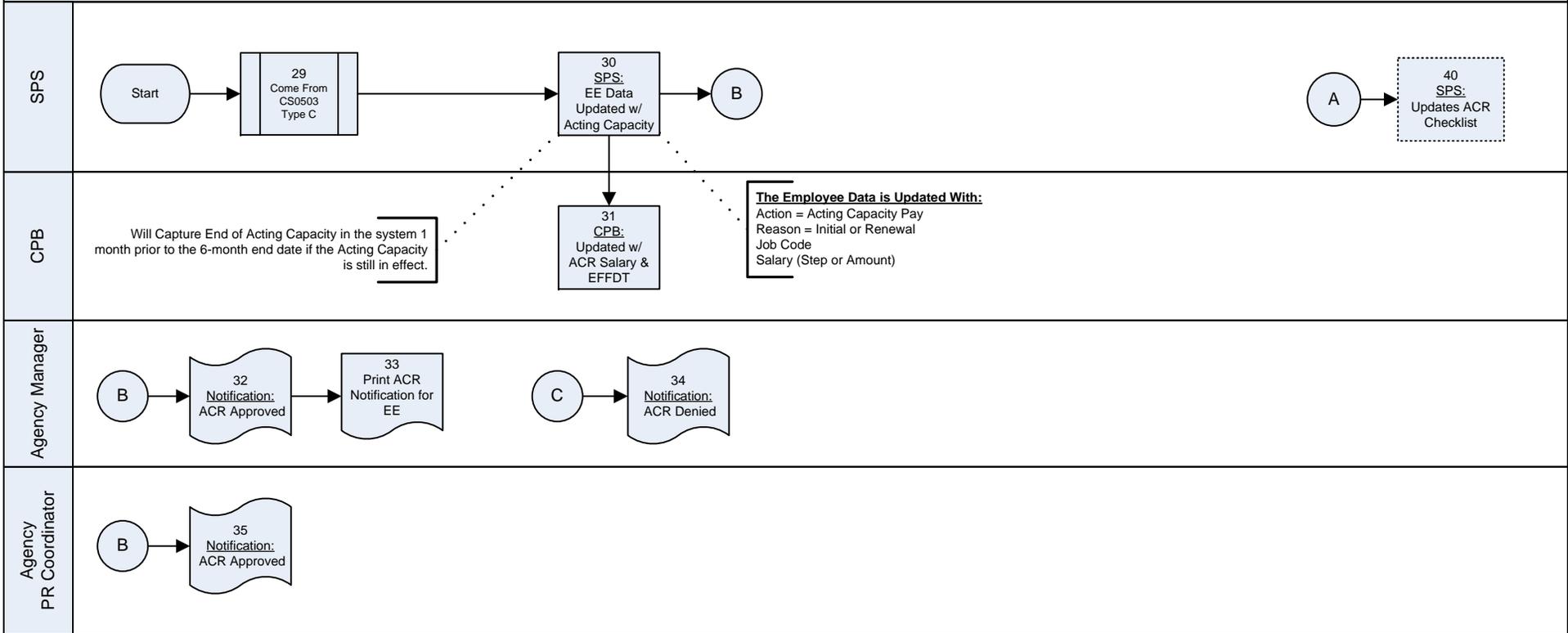


CS0505 – Acting Capacity Request – EPP

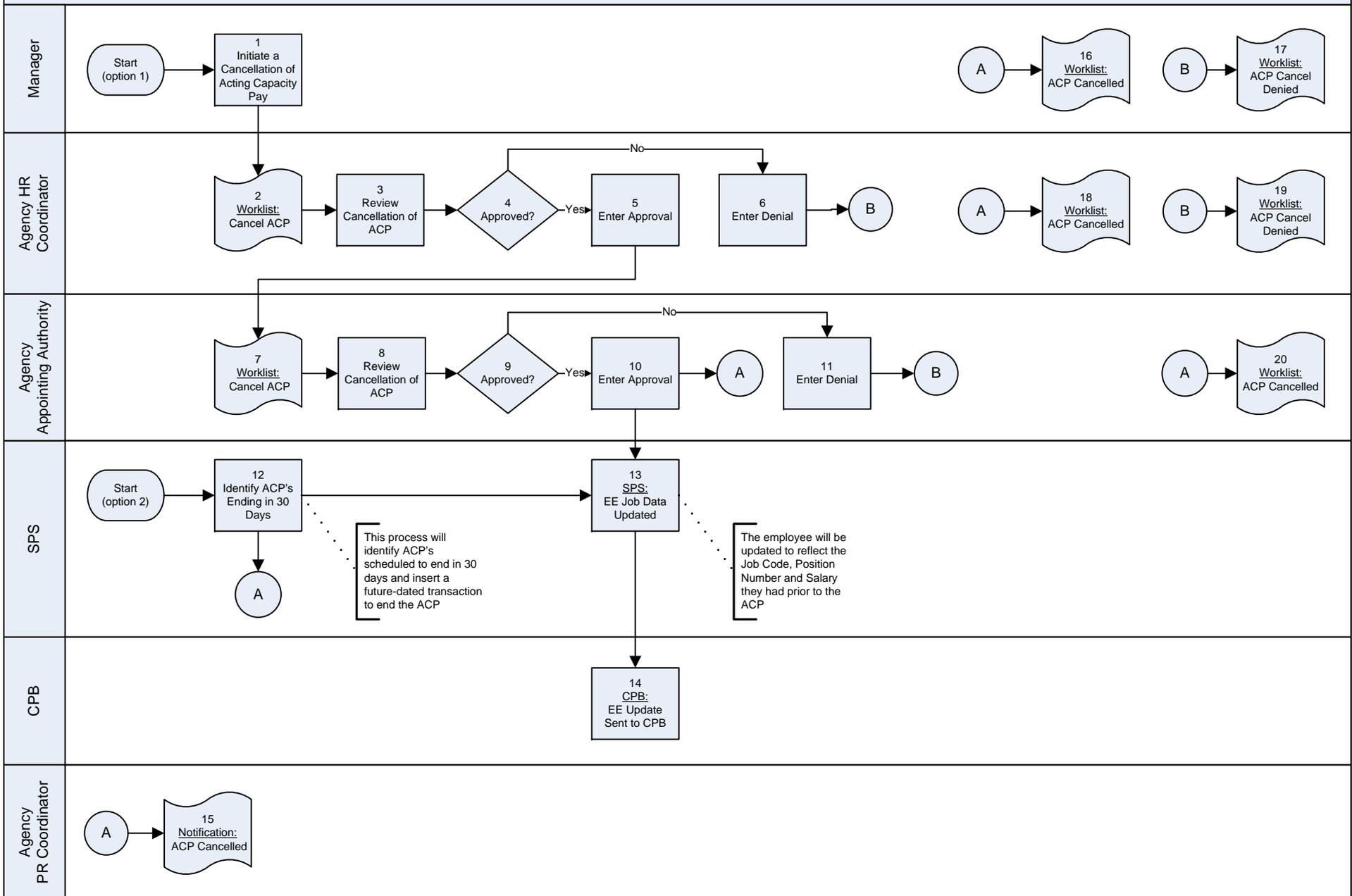
The ACR's that will go thru this request are:
 -> Where the Acting Class is in the EPP Pay Plan



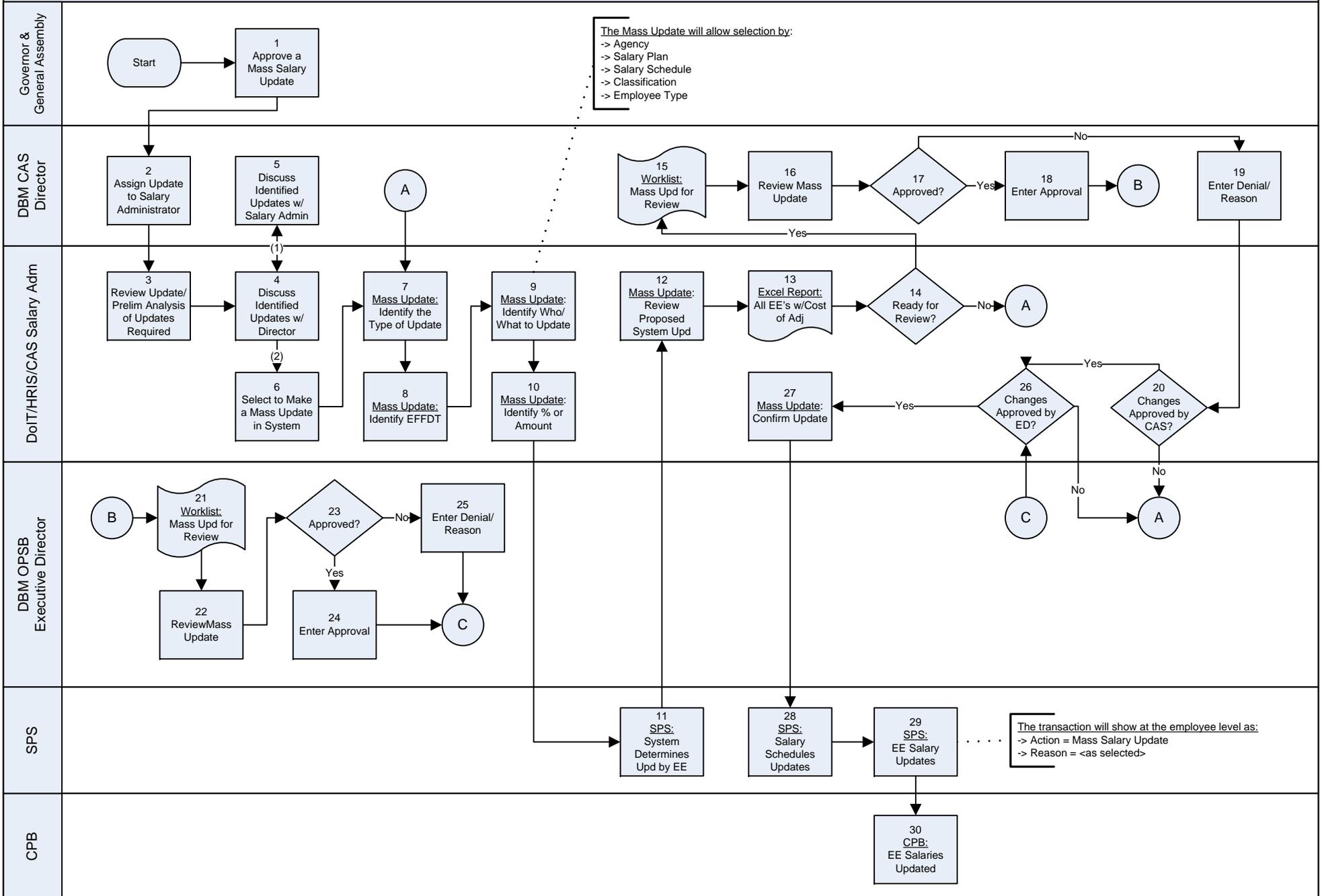
CS0506 – Acting Capacity Request – EPP (con't)



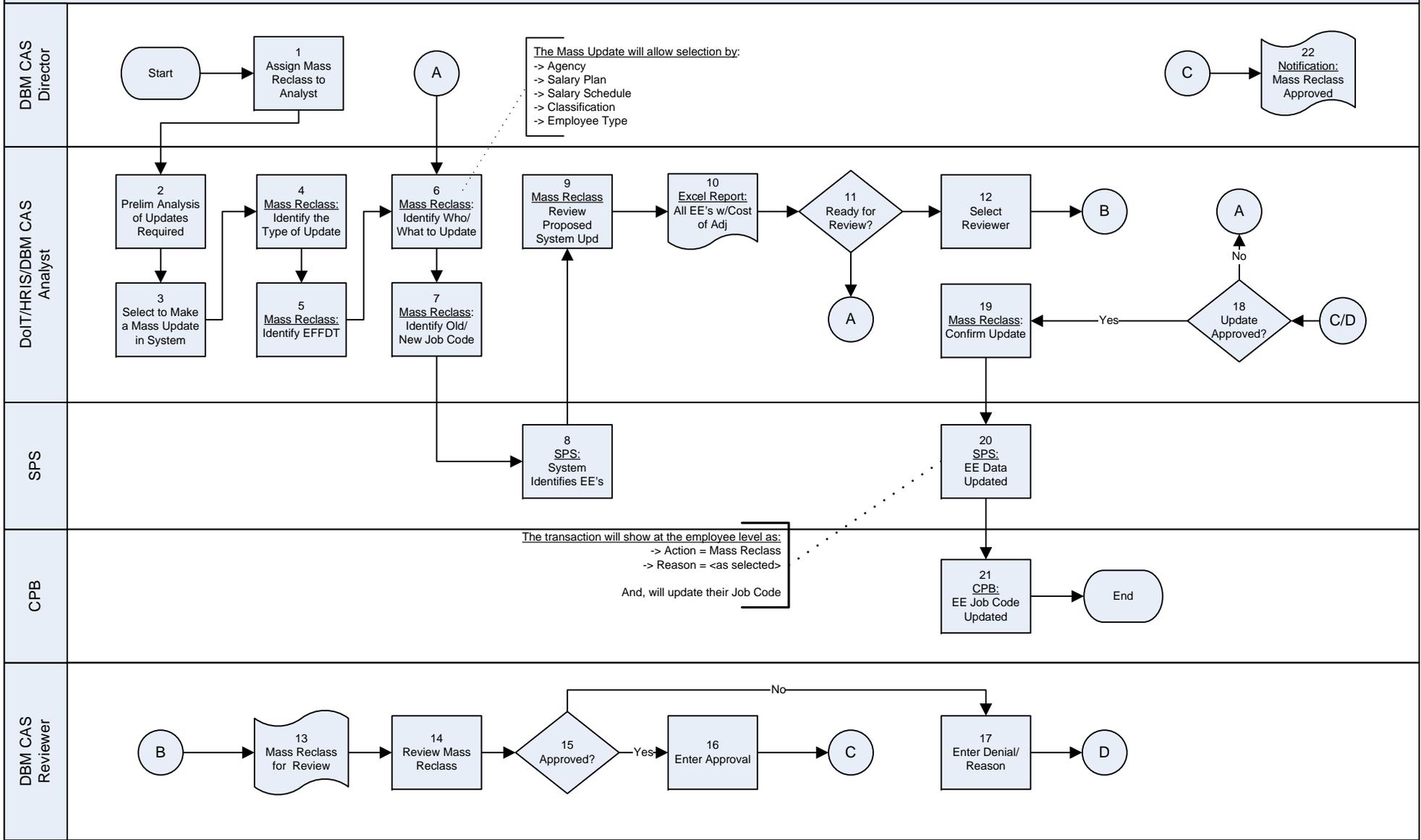
CS0507 – Cancel Acting Capacity Pay



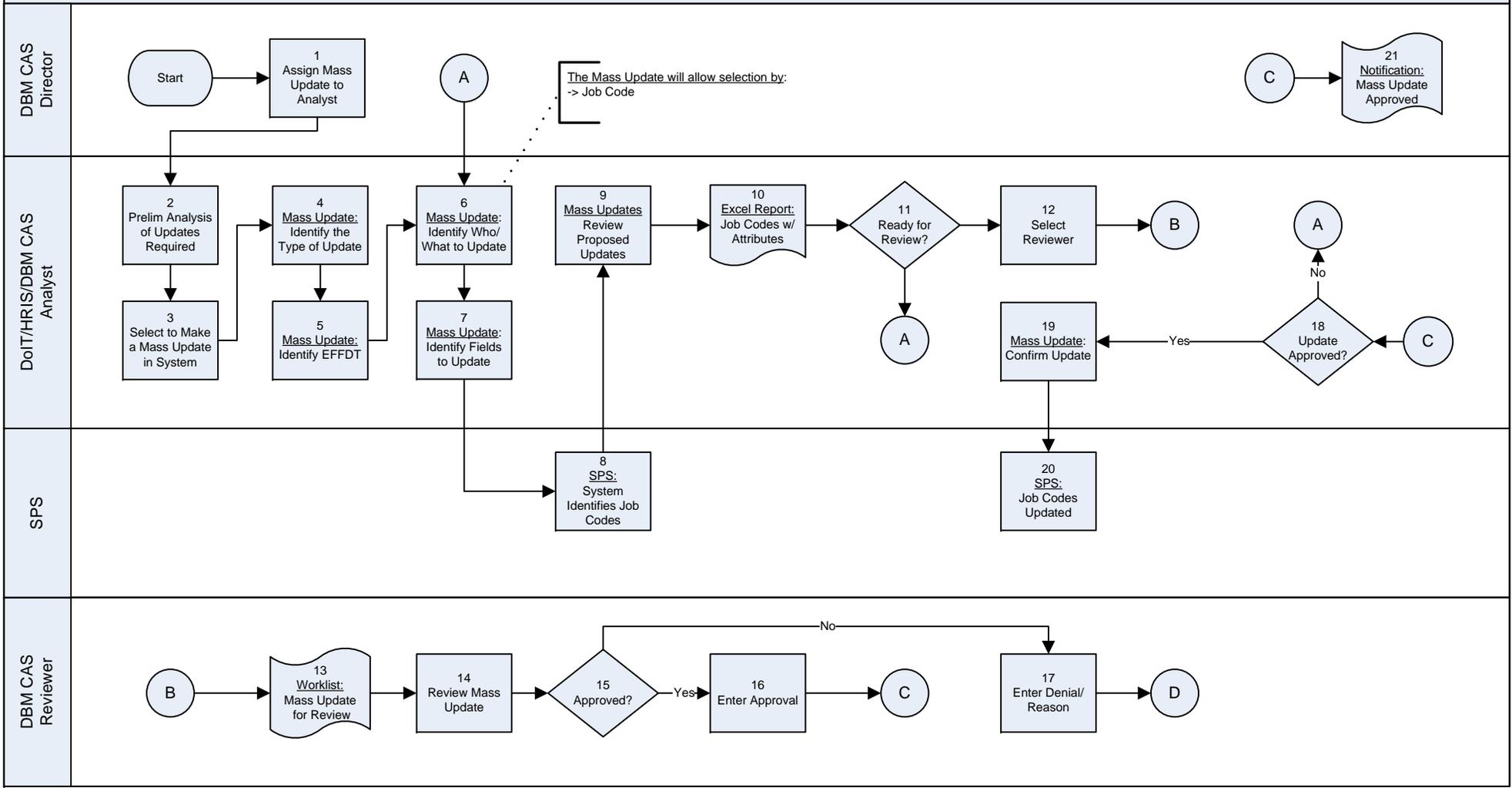
CS0601 – Mass Salary Update (Increase or Decrease)



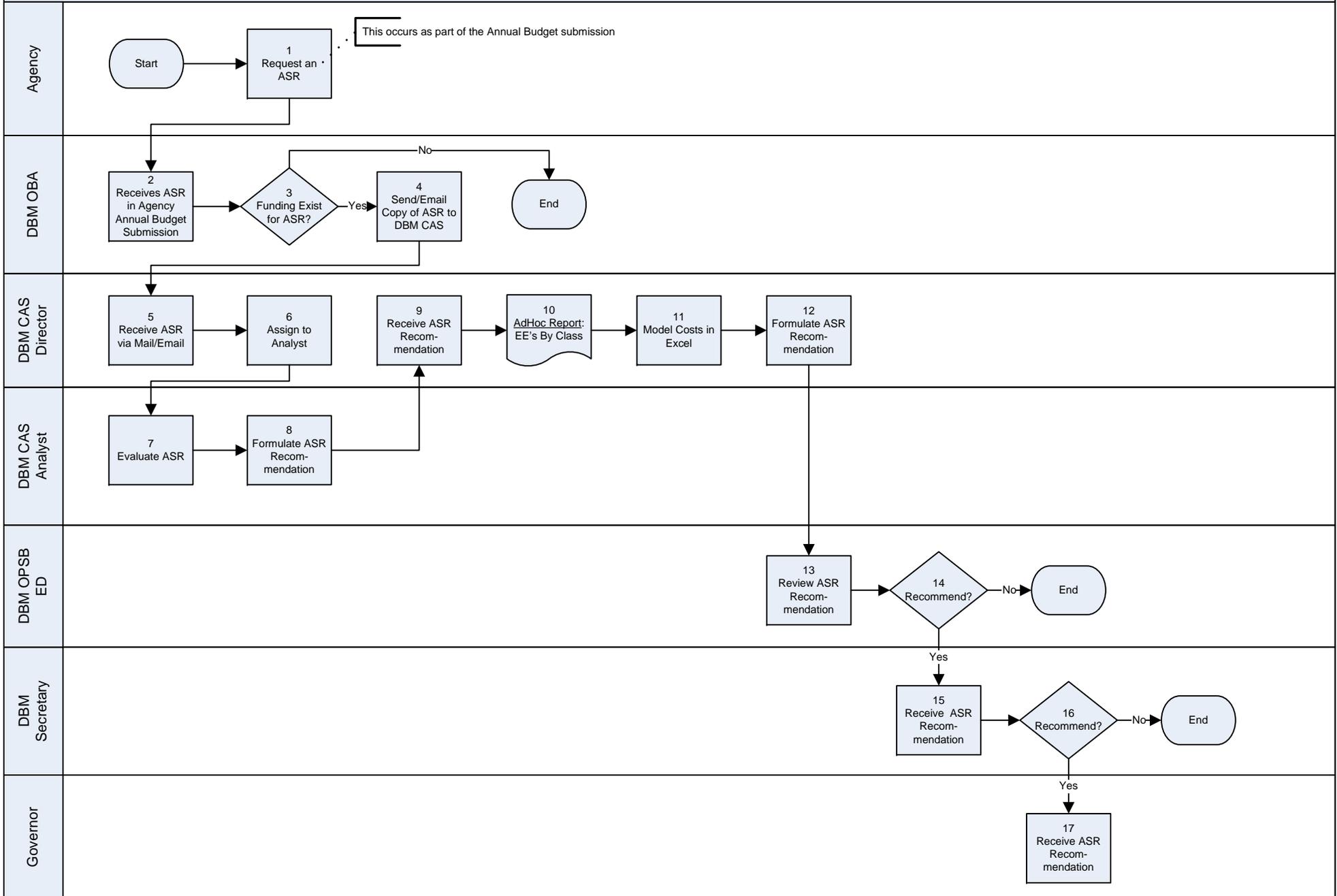
CS0602 – Mass Reclassification of Job Code(s)



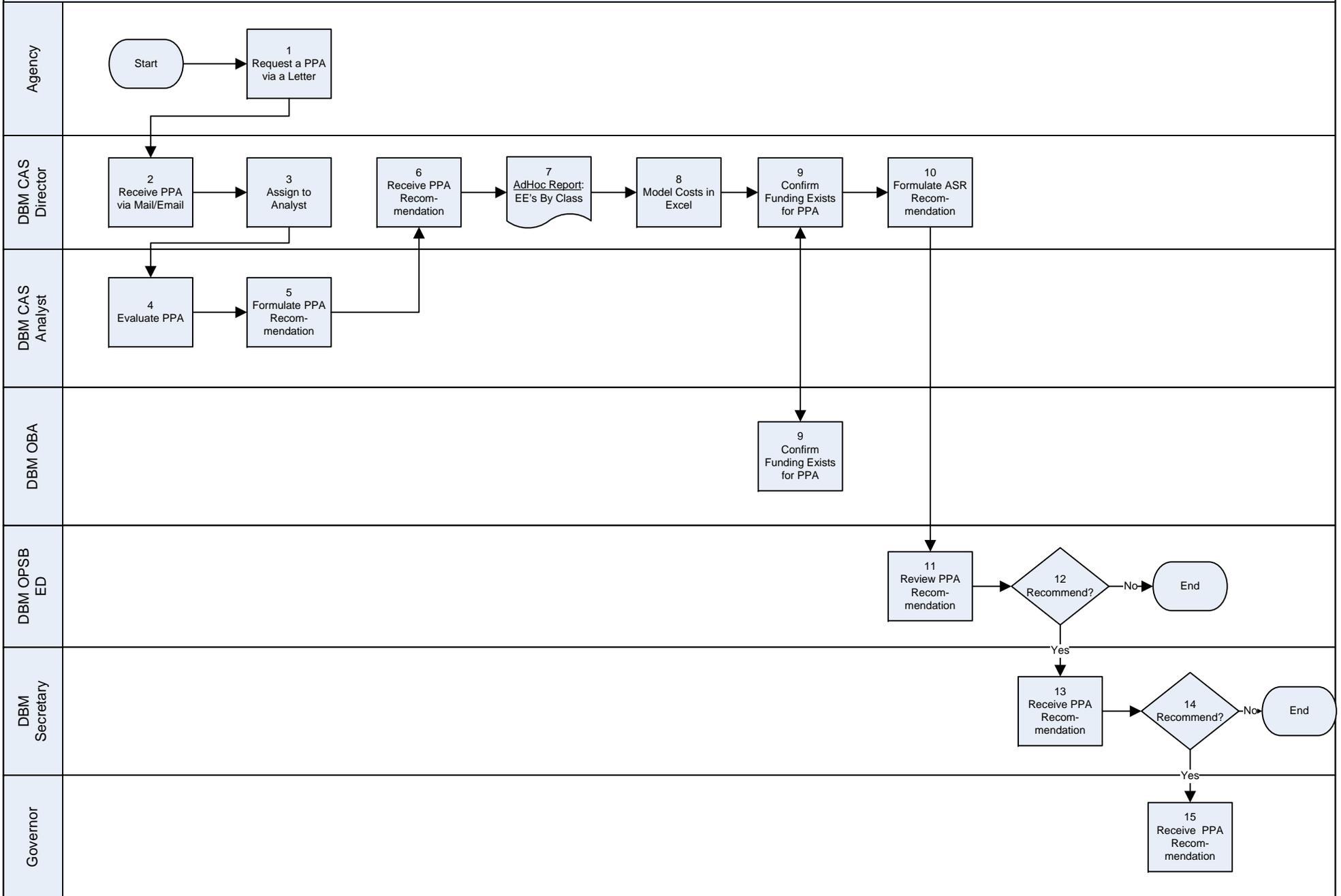
CS0603 – Mass Update of Job Code(s)



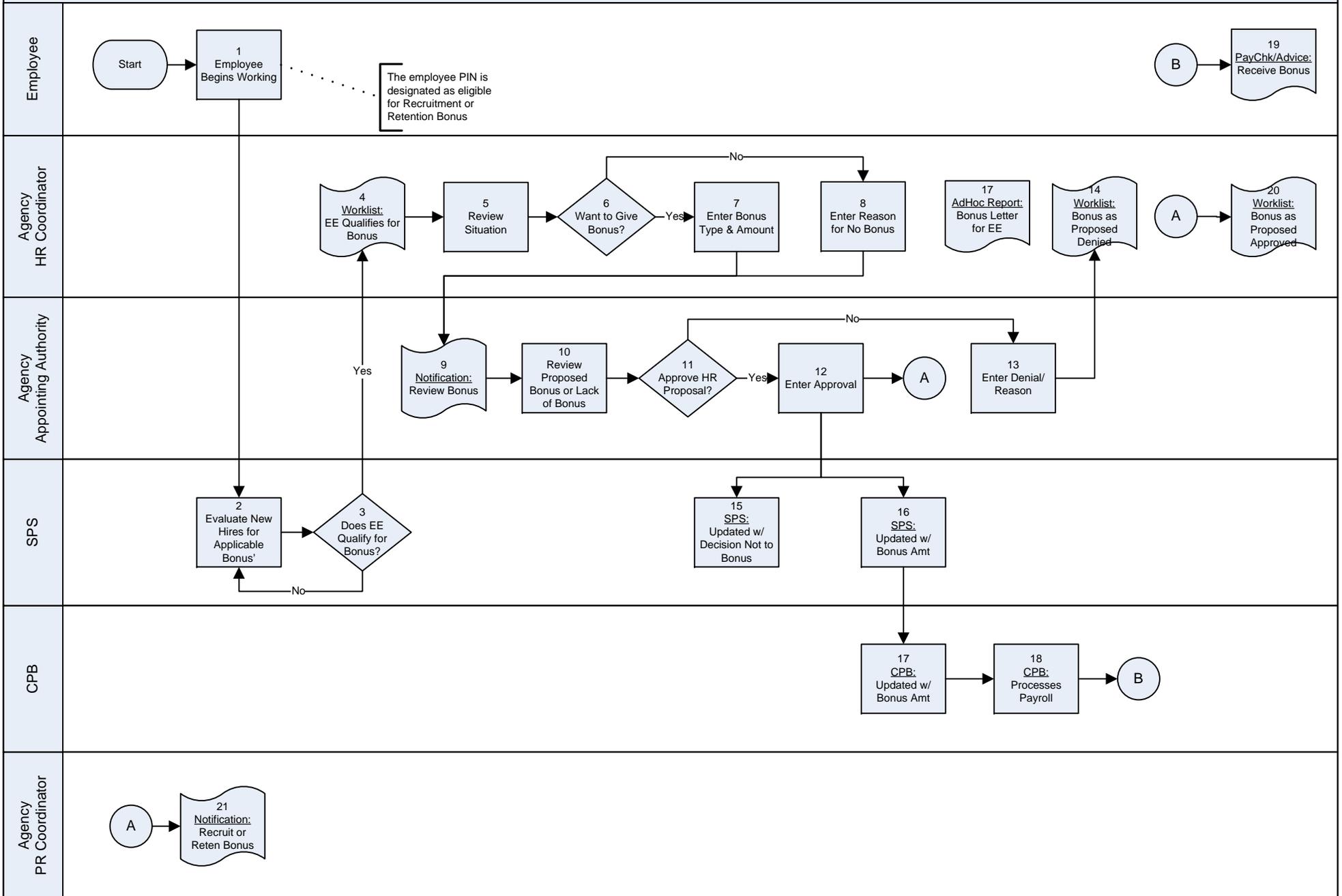
CS0701 – Annual Salary Review (ASR)



CS0801 – Pay Plan Amendment (PPA)



CS0901 – Recruitment & Retention Bonus'



CS0902 – Referral Bonus'

