

**DEPARTMENT OF INFORMATION TECHNOLOGY
REQUEST FOR PROPOSALS
RFP EMERGENCY GENERATOR MAINTENANCE & REPAIR SERVICES
F50B0600011**

QUESTIONS AND RESPONSES #1

Question 1: Can any commercial contractor submit a proposal for this RFP or is the solicitation only open to veteran-owned or local contractors?

Answer: There are no minimum qualifications for this solicitation and there is no requirement that an offeror be veteran-owned or based in a specific geographic area.

Question 2: RFP Section 2.3.4 requires the contractor to acknowledge requests for emergency repairs within (30) thirty minutes and arrive on-site within (2) two hours. Will the State consider making an exception to this requirement for Generator 6 which is located in Lonaconing, MD? Firms that are centrally located in the State face a 3.5 to 4 hour drive to that site.

Answer: The State will make an arrival exception for Generator 6 (located in Lonaconing, MD) only, but the 30 minute acknowledgement still applies. Please see Amendment 3.

Question 3: The RFP, in Section 3.3.3, does not allow for travel reimbursement. Given the cost of fuel, will the State reconsider this stance?

Answer: No.

Question 4: Will DoIT provide serial numbers for the equipment as the contract is requesting prices on consumables? The consumables are drastically different in price for a 25 KW Generator verses a 200KW Generator, or for a Generac verses a Onan?

Answer: DoIT will provide the contractor serial numbers for the generators following contract award, likely on the first site visit at each location. DoIT believes make/model/size information for each generator in RFP Section 2.2.3 provides offerors enough information to submit pricing for maintenance, parts and equipment.

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Question 5: Will the State provide addresses for each generator's location?
Some sites may require parking fees, tolls or other expenses.

Answer: Addresses of site locations will be provided upon award in order to protect State assets.

Question 6: RFP Section 5.2.4 states that all proposal emails shall be password protected. Just to clarify, does that mean the contents of the email itself needs to be encrypted, or just the attached proposal?

Answer: Only the proposal.

Question 7: Is DoIT tax exempt?

Answer: RFP Section 3.3.1 (I) states that the State is generally exempt from federal excise taxes, Maryland sales and use taxes, District of Columbia sales taxes and transportation taxes. The Contractor; however, is not exempt from such sales and use taxes and may be liable for the same.

Question 8: In the financial proposal form, Parts & Equipment Pricing tab (which shows "Fixed Price Mark Up for Parts & Equipment"), will the pricing that is submitted be locked for duration of the contract?

Answer: Yes.

Question 9: Are offerors allowed to adjust pricing on the "Fixed Price Mark Up for Parts & Equipment" to market value for the duration of the contract?

Answer: No. See response to Question 8.