SUPPLEMENT D DEPARTMENT OF INFORMATION TECHNOLOGY ACTION AGENDA

ITEM: 4-IT Agency Contact:

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DEPARTMENT/PROGRAM: Department of Information Technology

CONTRACT ID: Microsoft Software & Services Large

Account Reseller

ADPICS No.: 060B2490024

DESCRIPTION: Provide Microsoft Select Plus and Enterprise software products and related services from authorized North American Large Account Reseller

AWARD: SHI International, Corp

Somerset, NJ

TERM: 11/01/2012 – 10/31/2015

AMOUNT: \$15,000,000 Est. – Base Period (3 Years)

\$ 5,000,000 (Option Yr. 1) \$ 5,000,000 (Option Yr. 2)

PROCUREMENT METHOD: Competitive Sealed Bids

Single Bid Received

BID: Vendor Discount off Microsoft Retail Price

SHI 18.85%

MBE PARTICIPATION: 0%

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids was advertised on *eMarylandMarketplace* and the DoIT website. A copy of the IFB was sent to the Governor's Office of Minority Affairs. In addition, 14 firms that are known to have offered the requested services were emailed the IFB directly. Two bids were received but one was withdrawn. Bids were based upon a discount percentage off of Microsoft retail price to be applied to all purchases.

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ITEM 4-IT (cont'd)

Award is recommended to SHI International Corporation because it offered an advantageous discount to the State. This is a master contract procured by DoIT for use by all State agencies. The award amount is an estimate of how much the State agencies might collectively spend over the contract term. Should the agencies need to spend more than the currently projected ceiling, DoIT would return to the BPW to modify the award amount.

Because this contract provides only Microsoft Inc. software for State agencies, there is no opportunity for subcontracting; therefore, the MBE goal is zero.

FUND SOURCE: Various Agencies. **APPROP. CODE:** Various Agencies

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1624-1110

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION