

Request for Proposals

Telecommunications Equipment and Services (PBX III)

PROJECT NO. 060B1400048



DEPARTMENT OF INFORMATION TECHNOLOGY

Issue Date: Thursday, November 18, 2010

NOTICE

Prospective Offerors who have received this document from the Department of Information Technology's web site or eMarylandMarketplace.com, or who have received this document from a source other than the Procurement Officer, and who wish to assure receipt of any changes or additional materials related to this RFP, should immediately contact the Procurement Officer and provide their name and mailing address so that amendments to the RFP or other communications can be sent to them.

Minority Business Enterprises are Encouraged to Respond to this Solicitation

STATE OF MARYLAND
NOTICE TO OFFERORS/CONTRACTORS

In order to help us improve the quality of State proposals solicitations, and to make our procurement process more responsive and business friendly, we ask that you take a few minutes and provide comments and suggestions regarding the enclosed solicitation. Please return your comments with your proposals. If you have chosen not to bid on this Contract, please email this completed form to PBXIII@doit.state.md.us.

Title: Telecommunications Equipment and Services (PBX III)

Project No: 060B1400048

1. If you have responded with a "no bid", please indicate the reason(s) below:

- Other commitments preclude our participation at this time.
- The subject of the solicitation is not something we ordinarily provide.
- We are inexperienced in the work/commodities required.
- Specifications are unclear, too restrictive, etc. (Explain in REMARKS section.)
- The scope of work is beyond our present capacity.
- Doing business with Maryland Government is simply too complicated. (Explain in REMARKS section.)
- We cannot be competitive. (Explain in REMARKS section.)
- Time allotted for completion of the bid/proposals is insufficient.
- Start-up time is insufficient.
- Insurance requirements are restrictive. (Explain in REMARKS section.)
- Proposal requirements (other than specifications) are unreasonable or too risky. (Explain in REMARKS section.)
- MBE requirements (Explain in REMARKS section)
- Prior State of Maryland Contract experience was unprofitable or otherwise unsatisfactory. (Explain in REMARKS section.)
- Payment schedule too slow
- Other: _____

2. If you have submitted a proposal, but wish to offer suggestions or express concerns, please use the Remarks section below. (Use reverse, or attach additional pages as needed.)

REMARKS:

Offeror Name: _____ Date: _____

Contact Person: _____ Phone (____) _____ - _____

Address: _____

KEY INFORMATION SUMMARY SHEET
STATE OF MARYLAND
Request For Proposals
Telecommunications Equipment and Services (PBX III)
PROJECT NUMBER 060B1400048

RFP Issue Date: Thursday, November 18, 2010

RFP Issuing Office: Department of Information Technology

Procurement Officer: Edward Bannat
Phone #: 410-260-7662
Fax: (410) 974-5615
Email: Edward.Bannat@DoIT.state.md.us

Proposals are to be sent to: Department of Information Technology
45 Calvert Street, Room 445
Annapolis, MD 21401
Attention: Edward Bannat

Pre-Proposal Web Conference: Monday, December 06, 2010, 10:00 AM

Request Registration email from PBXIII@doit.state.md.us

Closing Date and Time: Wednesday, January 05, 2011, 2:00 PM Local Time

NOTE

Prospective Offerors who have received this document from the Department of Information Technology's web site or eMarylandMarketplace.com, or who have received this document from a source other than the Procurement Officer, and who wish to assure receipt of any changes or additional materials related to this RFP, should immediately contact the Procurement Officer and provide their name and mailing address so that amendments to the RFP or other communications can be sent to them.

Table of Contents

SECTION 1 - GENERAL INFORMATION.....	1
1.1 SUMMARY STATEMENT.....	1
1.2 BACKGROUND.....	1
1.3 ABBREVIATIONS AND DEFINITIONS.....	2
1.4 MASTER CONTRACT TYPE	5
1.5 MASTER CONTRACT DURATION.....	5
1.6 PROCUREMENT OFFICER	5
1.7 CONTRACT MANAGER	5
1.8 PRE-PROPOSAL WEB CONFERENCE.....	5
1.9 USE OF EMARYLANDMARKETPLACE	5
1.10 QUESTIONS.....	6
1.11 PROPOSALS DUE (CLOSING) DATE	6
1.12 DURATION OF OFFER.....	6
1.13 REVISIONS TO THE RFP	6
1.14 CANCELLATIONS; DISCUSSIONS	7
1.15 INCURRED EXPENSES	7
1.16 ORAL PRESENTATION	7
1.17 ECONOMY OF PREPARATION	7
1.18 PROTESTS/DISPUTES	7
1.19 MULTIPLE OR ALTERNATIVE PROPOSALS.....	7
1.20 ACCESS TO PUBLIC INFORMATION ACT NOTICE.....	7
1.21 OFFEROR RESPONSIBILITIES	8
1.22 MANDATORY CONTRACTUAL TERMS.....	8
1.23 PROPOSAL AFFIDAVIT	8
1.24 MASTER CONTRACT AFFIDAVIT.....	8
1.25 DELETED	8
1.26 MINORITY BUSINESS ENTERPRISES	8
1.27 SMALL BUSINESS RESERVE.....	9
1.28 ARREARAGES	9
1.29 PROCUREMENT METHOD.....	9
1.30 VERIFICATION OF REGISTRATION AND TAX PAYMENT	9
1.31 PERFORMANCE BOND.....	9
1.32 SURETY BOND ASSISTANCE PROGRAM	10

1.33	MERCURY AND PRODUCTS THAT CONTAIN MERCURY	11
1.34	FALSE STATEMENTS	11
1.35	NON-VISUAL ACCESS.....	11
1.36	PAYMENTS BY ELECTRONIC FUNDS TRANSFER	12
1.37	CONTRACT EXTENDED TO INCLUDE OTHER GOVERNMENTAL ENTITIES	12
1.38	CONFLICT OF INTEREST	12
1.39	PROMPT PAY	12
SECTION 2 – OFFEROR MINIMUM QUALIFICATIONS.....		13
2.1	INDUSTRY EXPERIENCE.....	13
2.2	STATEMENT OF MANUFACTURER SUPPORT.....	13
2.3	FUNCTIONAL AREA REQUIREMENTS	13
SECTION 3 – SCOPE OF WORK		14
3.1	SCOPE	14
3.2	GENERAL REQUIREMENTS	14
3.3	FUNCTIONAL AREA DESCRIPTIONS	15
3.4	SECURITY REQUIREMENTS	24
3.5	REPORTS	26
3.6	RETAINAGE.....	26
3.7	INSURANCE REQUIREMENTS	26
3.8	INVOICING.....	27
3.9	PERSONNEL QUALIFICATIONS	28
3.10	WARRANTY	29
3.11	WARRANTY PERIOD	29
3.12	PROCEDURE FOR ADDING A MANUFACTURER’S PRODUCT LINE	30
3.13	ORDER PROCESSING PROCEDURE.....	30
3.14	TRAVEL REIMBURSEMENT	30
3.15	LABOR CATEGORIES AND QUALIFICATIONS	31
SECTION 4 – PROPOSAL FORMAT		44
4.1	TWO PART SUBMISSION	44
4.2	PROPOSALS	44
4.3	SUBMISSION	44
4.4	VOLUME I – TECHNICAL PROPOSAL	44
4.5	VOLUME II – FINANCIAL PROPOSAL	47
SECTION 5 – EVALUATION CRITERIA AND SELECTION PROCEDURE.....		48
5.1	EVALUATION CRITERIA.....	48
5.2	TECHNICAL CRITERIA	48
5.3	FINANCIAL CRITERIA	48

5.4	RECIPROCAL PREFERENCE	48
5.5	SELECTION PROCEDURES	48
ATTACHMENTS		50
	ATTACHMENT A – TELECOMMUNICATIONS EQUIPMENT AND SERVICES CONTRACT	50
	ATTACHMENT B - BID/PROPOSAL AFFIDAVIT.....	59
	ATTACHMENT C - CONTRACT AFFIDAVIT.....	65
	ATTACHMENT D – MINORITY BUSINESS ENTERPRISE PARTICIPATION	66
	ATTACHMENT D-1A: CERTIFIED MBE UTILIZATION AND FAIR SOLICITATION	69
	ATTACHMENT D-1: CERTIFIED MBE UTILIZATION AND FAIR SOLICITATION	71
	ATTACHMENT D-2: MBE PARTICIPATION SCHEDULE	73
	ATTACHMENT D-2: MBE PARTICIPATION SCHEDULE (CONTINUED)	75
	ATTACHMENT D-3: OUTREACH EFFORTS COMPLIANCE	77
	ATTACHMENT D-4: SUBCONTRACTOR PROJECT PARTICIPATION	78
	ATTACHMENT D-5: MINORITY BUSINESS ENTERPRISE PARTICIPATION.....	79
	ATTACHMENT D-6: MINORITY BUSINESS ENTERPRISE PARTICIPATION INVOICE REPORT	80
	ATTACHMENT E – PERFORMANCE BOND.....	81
	ATTACHMENT F - CONFLICT OF INTEREST AFFIDAVIT AND DISCLOSURE	84
	ATTACHMENT G – PRICE PROPOSAL FORM AND INSTRUCTIONS	85
	ATTACHMENT G-1 FUNCTIONAL AREA 1-HARDWARE, SOFTWARE AND LICENSES, AND/OR FUNCTIONAL AREA 2– MAINTENANCE SERVICES	86
	ATTACHMENT G-2: FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR	87
	ATTACHMENT H: MERCURY AFFIDAVIT.....	92
	ATTACHMENT I – LIVING WAGE AFFIDAVIT.....	93
	ATTACHMENT J – EXISTING INVENTORIES.....	95
	ATTACHMENT J-1: PBX 1– EXISTING INVENTORY-VERIZON.....	96
	ATTACHMENT J-2: PBX 2 –EXISTING INVENTORY-BLACKBOX.....	111

SECTION 1 - GENERAL INFORMATION

1.1 Summary Statement

1.1.1 The Department of Information Technology (DoIT) is issuing this Request for Proposals (RFP) to procure telecommunications equipment and related services for the State of Maryland (State). The Master Contract resulting from this RFP will provide State agencies with the flexibility of obtaining telecommunications equipment and services quickly and efficiently by issuing Purchase Order Requests for Proposals (PORFP) specific to their needs.

1.1.2 The scope of this solicitation encompasses three functional areas. The functional areas are as follows:

Functional Area 1 – Hardware, Software, and Licenses

Functional Area 2 – Maintenance Services

Functional Area 3 – Time and Material Labor

1.1.3 DoIT intends to award a Master Contract to all Offerors that the State determines to be qualified. Offerors may propose to one, two or all three functional areas. **However, an Offeror may not propose to only Functional Area 3 – Time and Material Labor.**

PORFPs containing requirement specifications will be issued, as needed, throughout the term of the Master Contract. All eligible Master Contractors will be invited to submit proposals in response to each PORFP (PO Proposal). Based on the evaluation of PO proposals submitted, and as specified in the PORFP, a single or multiple Master Contractor(s) will be selected for award. A specific Purchase Order (PO) will then be entered into between the State and the selected Master Contractor(s), which will bind the Master Contractor(s) to the contents of its proposal, including its price. A PORFP, PO Proposal, or PO may not in any way conflict with or supersede the Telecommunications Equipment and Services (PBX III) contract.

1.2 Background

In 2005, the PBX I contract was awarded for the provisioning of a statewide network of telecommunications equipment. For a variety of reasons, the consolidated network has never occurred and the State continues to procure and operate voice and video systems independently. With the advent of Voice Over Internet Protocol (VoIP) technology, the State now believes that inter-agency integration must occur on a functional, not a technological basis, and that a single vendor approach does not allow the State sufficient competitive alternatives in a rapidly evolving marketplace.

Therefore, DoIT has developed the PBX III Master Contract approach to meet the following objectives:

- Create a competitive environment for telecommunications equipment and services throughout the life of the Master Contract
- Provide access to current technologies throughout the life of the Master Contract
- Provide a basis for functional integration of technology from various manufacturers
- Allow for four basic service levels, which provide consistent language and performance characteristics

1.2.1 PBX III will coexist with PBX I and PBX II until the expiration of PBX I and PBX II.

1.2.2 PBX III is intended to coexist with other State contracts, including, but not limited to:

- Assistive Telecommunications Equipment (ATE) and Associated Peripherals
- Cable & Wiring (C&W) Services Contract

- Call/Contact Center Services
- Consulting and Technical Services (CATS II)
- Commercial-off-the-Shelf (COTS) Software Master Contract
- High Capacity Circuit Services
- Local Telecommunications Services
- Long Distance Services
- Microsoft Select and Enterprise Software and Services Large Account Reseller
- Microwave and Ancillary Equipment
- Mobile Devices and Services
- Paging Services and Equipment
- Software Enterprise License Agreements (ELA)
- Toll Free Services

Equipment procured under PBX III must interoperate with the services and equipment procured under these contracts.

1.3 Abbreviations and Definitions

For purposes of this RFP, the following abbreviations or terms have the meanings indicated below:

Agency – A unit of the Executive Branch of Maryland State government

COMAR – Code of Maryland Regulations, available on-line at www.dsd.state.md.us

Private Branch Exchange Equipment, Systems and Services (PBX I) Master Contract – Precursor to PBX III; Blanket Purchase Order Number 060B0400001; contract term expires 6/30/2011

PBX, EKTS, Hybrids, VOIP and Other Peripherals, Equipment, Software, Services, and Maintenance (PBX II) Master Contract – Precursor to PBX III; Blanket Purchase Order Number 060B9800008; contract term expires 5/31/2011

Telecommunications Equipment and Services (PBX III) - This RFP for DoIT, Project Number 060B1400048, dated Thursday, November 18, 2010, including any amendments

Contract Manager (State CM) – The State representative who serves as the manager for the resulting Master Contract. The State CM monitors the daily activities of the Master Contract and provides guidance to Master Contractors

COTS – Commercial- off- the- Shelf Software

Dashboard Software – A software application that provides summary management-level information about the operation or performance of one or more systems

DoIT- Department of Information Technology

EBT - Electronic Benefit Transfer (EBT) is a system that allows a recipient to authorize transfer of their government benefits from a Federal account to a retailer account to pay for products received

Fixed Price – Type of payment for performing under a PO, whereby the exclusive payment to the PO Contractor for products delivered or performance of services is at a firm price

Fixed Hourly Labor Category Rates - Fully loaded, all-inclusive hourly rates established in the Master Contract that include all direct and indirect costs and profit for the PO Contractor to perform a PO. Indirect

costs shall include all costs that would normally be considered general and administrative costs and/or routine travel costs, or which in any way are allocated by the Master Contractor against direct labor hours as a means of calculating profit or recouping costs that cannot be directly attributable to a PO. Non-routine travel costs will be identified in a PORFP, when appropriate, and in accordance with Section 3.14 of this RFP

Issuing Agency – The unit of the Executive Branch of the State of Maryland government soliciting services under the PBX III contract via PORFP

Local Time - Time in the Eastern Time Zone as observed by the State

MAC – Moves, Adds, Changes

Master Contract — The contract between DoIT and each of the Offerors determined technically capable of performing the requirements of this RFP

Master Contractor (MC) – An Offeror who is awarded a Master Contract under this RFP

MBE – A Minority Business Enterprise certified by the Maryland Department of Transportation (MDOT) under COMAR 21.11.03

Manufacturer’s Suggested Retail Price (MSRP) – The ordinary publicly disclosed price for a specific component that is recommended by an Original Equipment Manufacturer (OEM) for resale through various sales channels. Also called “List Price”, this value is the same for all customers at any given time. This is the starting point for discounting by the OEM and/or some or all of the resellers for a specific sales situation, however, the MSRP is the undiscounted value

Notice To Proceed (NTP) - A formal notification from the State PO Manager that the specific PO Contractor selected to perform under a PO should immediately, or as of a date contained in the notice, begin performance of the PO. A PO may also serve as an NTP

Original Equipment Manufacturer (OEM) – The manufacturer who initially created a discrete component sold under this contract under the OEM’s brand name. The OEM might directly sell the component or there may be one or more resellers in the value chain. Combination of multiple OEM components into a single assembly does not constitute the manufacture of original equipment unless all of these conditions are met:

- The new manufacturer publicly advertises the single assembly under its own brand
- The manufacturer publishes an MSRP for the single assembly
- An economy of scale exists in the manufactured quantity of such assemblies that the pricing to the State is substantially better than the State contracting for the assembly of the discrete components on its own

Within this RFP a “Primary OEM” is one of the 11 manufacturers listed in Section 2. All other OEMs that provide equipment and services listed in Section 3.3.1 are referred to as a “Secondary OEM”.

Offeror – An entity that submits a proposal in response to this RFP

PBX – Private Branch Exchange; a telephone exchange system that serves a particular business or office

Procurement Officer – The State representative, as identified in Section 1.6, responsible for this RFP, for the determination of Master Contract scope issues, and the only State representative who can authorize changes to the Master Contract

PO Manager (Purchase Order Manager) – The State’s representative who is identified in a PORFP or a PO, who will supervise the PO Contractor

Purchase Order (PO) – A contract issued by the PORFP Issuing Agency to the Master Contractor selected for award for a PORFP, based on the PO Proposal submitted by the Master Contractor. A PO will govern

the specific PORFP scope and performance aspects. All terms and conditions contained in the PBX III Master Contract shall apply to all POs

PO Contractor (Purchase Order Contractor) – A Master Contractor that has been awarded a PO for a specific PORFP

PORFP Procurement Officer - The Procurement Officer identified in the PORFP who has the sole responsibility for the management of the PORFP process, issuing of any PO that may result from the PORFP, for the resolution of PO scope issues, and for authorizing any changes to the PO

PO Proposal (Purchase Order Proposal) – The technical and financial response by a Master Contractor to a PORFP

Purchase Order Request for Proposals (PORFP) – A solicitation document that describes all specifics regarding the technical specifications, performance characteristics, and service levels as required by the State for a given solicitation of telecommunications equipment and services under the PBX III Master Contract

Request for Proposals (RFP) – This RFP for DoIT, Project Number 060B1400048, dated Thursday, November 18, 2010, including any amendments

Revenue Neutral – Procurement of services without charge to the State, regardless of the actual costs incurred, since costs are paid by one or more third parties

Small Business Reserve (SBR) – A program in accordance with Title 14, Subtitle 5 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended by Chapter 75, Laws of Maryland 2004, that reserves 10% of the procurement dollars spent by 22 designated agencies for small businesses registered by the Department of General Services (DGS)

Software Source Code Documentation – All design tools, documents and diagrams used in the development of the source code including, but not limited to, data flow diagrams, entity relationship diagrams, work flow diagrams, window layouts, report layouts, process flows, interface designs, logical and physical database design diagram, technical and user manuals, data dictionary, and a copy of the development software used to write and compile the source code

State – State of Maryland

System Acceptance – The Issuing Agency’s written agreement, signed by the PO Manager, that all of the materials have been delivered, installed, tested, documented and placed into operation in accordance with all of the requirements of the PORFP and PO. Delivery receipt by itself is never to be construed as System Acceptance. System Acceptance is not considered an invoice and cannot modify the pricing stated in the PO Proposal and PO.

State Contract Manager – See Contract Manager (State CM)

Telecommunications Equipment – Hardware and software used in the processing of voice and video communications. Conventionally called PBXs, telecommunications equipment now encompasses call-processing servers that transmit voice and video information as packetized data. For the purpose of this procurement and resulting Master Contract, data communications equipment is not included

Time and Material - Type of payment to the PO Contractor, specific to PO performance, based on direct labor hours billed at specific hourly rates, plus non-routine travel costs as may be identified in a PO, plus the actual cost of any materials provided. The labor category hourly rates may not exceed the hourly rates specified in the Master Contract. The PO Contractor will be required to provide time records and/or other documentation that all direct hours billed have actually been expended by its principals or employees, or those of subcontractors, totally and productively in the performance of the specific PO. In addition, the PO Contractor must also provide documentation of the actual cost of materials or other activities directly used in the performance of a PO. The fixed hourly labor category rates, plus the actual cost of materials, and travel (Section 3.14) will be the only payment made for this type of PO

1.4 Master Contract Type

The Master Contract shall be an Indefinite Quantity Contract as defined in COMAR 21.06.03.05 and 06. Fixed Price (FP) and Time and Material (TM) POs as described in each respective PORFP will be issued under the Master Contract, as appropriate to the type of services being requested.

1.5 Master Contract Duration

The initial term of this Contract shall be for a period of four (4) years. The State, at its sole option, shall have the unilateral right to extend the master contract for two (2) additional two-year terms.

1.6 Procurement Officer

The sole point of contact in the State for purposes of this RFP prior to the award of any Master Contract is the Procurement Officer at the address listed below:

Edward Bannat
Department of Information Technology
45 Calvert Street, Room 445
Annapolis, Maryland 21401
Phone Number: 410-260-7662
Fax Number: 410-974-5615
Email: Edward.Bannat@DoIT.state.md.us

DoIT may change the Procurement Officer at any time by written notice to the Master Contractors.

1.7 Contract Manager

The State CM monitors the daily activities of the Contract and provides technical guidance to the Master Contractors. The State CM will be determined prior to award of the Master Contract.

DoIT may change the State CM at any time by written notice to the Master Contractors.

1.8 Pre-Proposal Web Conference

A Pre-Proposal Web Conference will be held on Monday, December 06, 2010, beginning at 10:00 AM. Attendance at the Pre-Proposal Web Conference is not mandatory, but all interested Offerors are encouraged to attend in order to facilitate better preparation of their proposals. In addition, attendance may facilitate the Offeror's understanding and ability to meet the State's MBE goals.

The audio and any PowerPoint presentation elements of the Pre-Proposal Web Conference will be recorded and made available via the DoIT website. The website will also include a list of attendees registered for the web conference.

Those wishing to attend the web conference may request a meeting invitation by emailing PBXIII@doit.state.md.us no later than 4:00 PM on Thursday, December 02, 2010. An invitation e-mail is required for registration, and therefore attendance. Upon receipt of the email, the Procurement Officer will reply with a registration email with a link that may be used to register for the conference. Registration must be completed by 4:00 PM on Friday, December 03, 2010.

1.9 Use of eMarylandMarketplace

eMarylandMarketplace (eMM) is an electronic commerce system administered by the Maryland Department of General Services. In addition to using the DoIT web site (www.DoIT.maryland.gov) and other means for transmitting the RFP and associated materials, the solicitation and minutes of the pre-

bid/proposal conference, Offeror questions and the Procurement Officer's responses, addenda, and other solicitation related information will be provided via eMM.

This means that all such information is immediately available to subscribers to eMM. Because of the instant access afforded by eMM, all Offerors interested in doing business with Maryland State agencies should subscribe to eMM. Furthermore, prior to award of any contract, the apparent awardee must be registered on eMM.

1.10 Questions

Questions from prospective Offerors should be emailed to the Procurement Officer prior to the Pre-Proposal Web Conference. If possible and appropriate, such questions will be answered at the Pre-Proposal Web Conference. No substantive question will be answered prior to the Pre-Proposal Web Conference. Questions will also be accepted during the Pre-Proposal Web Conference. Questions posed at the web conference will be submitted via the chat capability of the web conference tool and such transmission shall not be considered a written submission of a question. If questions posed during the web conference are answered verbally, such answers are non-binding on the State and only written responses to the questions in the form of a written question and answer set to this RFP will be valid.

Questions will also be accepted subsequent to the Pre-Proposal Web Conference and should be submitted in a timely manner prior to the proposal due date to the Procurement Officer. Time permitting, answers to all substantive questions that have not previously been answered, and are not clearly specific only to the requestor, will be emailed to all vendors who are known to have received a copy of the RFP. Questions and Answers will be posted on DoIT website.

1.11 Proposals Due (Closing) Date

One unbound original and one copy of each proposal (technical and financial) must be received by the Procurement Officer, at the address listed in Section 1.6, **no later than 2:00 PM (local time) on Wednesday, January 05, 2011**, in order to be considered. A CD of the Technical Proposal in MS Word 2003 format must be enclosed with the original technical proposal. A CD of the Financial Proposal in MS Excel 2003 format (NOT in .pdf format) must be enclosed with the original financial proposal. Label all CDs with the RFP title, RFP number, Technical Proposal or Financial Proposal, as appropriate, and Offeror name and enclose with the original copy of the appropriate proposal (technical or financial).

Requests for extension of this date or time will not be granted. Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Except as provided in COMAR 21.05.03.02, proposals received by the Procurement Officer after the **due date and time, Wednesday, January 05, 2011, at 2:00 PM (local time)** will not be considered.

Proposals may not be submitted by email or facsimile.

1.12 Duration of Offer

Proposals submitted in response to this RFP are irrevocable for 180 days following the closing date of proposals, or of Best and Final Offers (BAFO), if requested. This period may be extended at the Procurement Officer's request only with the Offeror's written agreement.

1.13 Revisions to the RFP

If it becomes necessary to revise this RFP before the due date for proposals, amendments will be provided to all prospective Offerors who were sent this RFP or otherwise are known by the Procurement Officer to have obtained this RFP. In addition, amendments to the RFP will be posted on the DoIT Procurement web page and through eMM. Amendments made after the due date for proposals will be sent only to those Offerors who submitted a timely proposal.

Acknowledgment of the receipt of all amendments to this RFP issued before the proposal due date must accompany the Offeror's proposal in the Transmittal Letter accompanying the Technical Proposal submittal. Acknowledgement of the receipt of amendments to the RFP issued after the proposal due date shall be in the manner specified in the amendment notice. Failure to acknowledge receipt of amendments does not relieve the Offeror from complying with all terms of any such amendment.

1.14 Cancellations; Discussions

The State reserves the right to cancel this RFP, accept or reject any and all proposals, in whole or in part, received in response to this RFP, to waive or permit cure of minor irregularities, and to conduct discussions with all qualified or potentially qualified Offerors in any manner necessary to serve the best interests of the State. The State also reserves the right, in its sole discretion, to award a Master Contract based upon the written proposals received, without prior discussions or negotiations.

1.15 Incurred Expenses

The State will not be responsible for any costs incurred by an Offeror in preparing and submitting a proposal, in making an oral presentation, in providing a demonstration, or in performing any other activities relative to this solicitation.

1.16 Oral Presentation

Offerors may be required to make oral presentations to State representatives. Significant representations made by an Offeror during the oral presentation must be reduced to writing. All such representations will become part of the Offeror's proposal and they are binding if the Contract is awarded. The Procurement Officer will notify Offerors of the time and place of oral presentations. Typically, oral presentations occur approximately two weeks after the proposal due date.

1.17 Economy of Preparation

Proposals should be prepared simply and economically, providing a straightforward, concise description of the Offeror's proposal to meet the requirements of this RFP and should not include marketing material.

1.18 Protests/Disputes

Any protest or dispute related respectively to this solicitation or the resulting Contract shall be subject to the provisions of COMAR 21.10 (Administrative and Civil Remedies).

1.19 Multiple or Alternative Proposals

Neither multiple nor alternate proposals will be accepted. Submitting proposals for more than one Functional Area is not considered a multiple or alternate proposal.

1.20 Access to Public Information Act Notice

An Offeror shall give specific attention to the clear identification of those portions of its proposal that it considers confidential, proprietary commercial information or trade secrets, and provide justification why such materials, upon request, should not be disclosed by the State under the Public Information Act, Title 10, Subtitle 6, Part III of the State Government Article of the Annotated Code of Maryland.

Offerors are advised that, upon request for this information from a third party, the Procurement Officer is required to make an independent determination whether the information can be disclosed (see COMAR 21.05.08.01).

1.21 Offeror Responsibilities

Any selected Offeror shall be responsible for all products and services required by this RFP. Additional information regarding MBE subcontractors is provided under Section 1.26 below. If an Offeror that seeks to perform or provide the services required by this RFP is a subsidiary of another entity, all information submitted by the Offeror, such as, but not limited to, references, shall pertain exclusively to the Offeror, unless the parent organization will guarantee the performance of the subsidiary. If applicable, the Offeror's proposal must contain an explicit statement that the parent organization will guarantee the performance of the subsidiary.

1.22 Mandatory Contractual Terms

By submitting an offer in response to this RFP, an Offeror, if selected for award, shall be deemed to have accepted the terms of this RFP and the Master Contract, attached as Attachment A. Any exceptions to this RFP or the Master Contract shall be clearly identified in the Executive Summary of the technical proposal. A proposal that takes exception to these terms may be rejected.

1.23 Proposal Affidavit

A proposal submitted by an Offeror shall be accompanied by a completed Bid/Proposal Affidavit. A copy of this Affidavit is included as Attachment B of this RFP.

1.24 Master Contract Affidavit

All Offerors are advised that if a Master Contract is awarded as a result of this solicitation, the successful Offeror will be required to complete a Contract Affidavit. A copy of this Affidavit is included for informational purposes as Attachment C of this RFP. This Affidavit shall be submitted by the successful Offeror within five (5) business days notification of proposed Master Contract award.

1.25 Deleted

1.26 Minority Business Enterprises

A minimum overall Minority Business Enterprise (MBE) subcontractor participation goal of 25% has been established for the aggregate of all POs awarded pursuant to this RFP under Functional Area 2 - Maintenance Services and Functional Area 3 - Time and Material Labor. The State shall assess the potential for an MBE subcontractor participation goal, including any sub goals, if applicable, for each PORFP issued under Functional Areas 2 and 3 - of the RFP and shall set a goal, if appropriate. Such goal would apply only to the Functional Areas 2 and 3 - portion of such PORFP.

Each Offeror that includes in its proposal a response to provide Functional Areas 2 and 3 services shall **complete, sign and submit, without edits, Attachment D-1A** (Certified MBE Utilization and Fair Solicitation Affidavit) at the time it submits its technical response to this RFP. **Failure of a Functional Area 2 – Maintenance Services, or Functional Area 3 – Time and Material Labor Offeror to complete, sign, and submit Attachment D-1A at the time it submits its technical response to this RFP, will result in the State's rejection of the Offeror's Proposal to the RFP for Functional Areas 2 and 3.** MBE requirements for Functional Areas 2 and 3 are specified in Attachment D of this RFP. The Master Contractor when submitting a PORFP for Functional Areas 2 and/or 3 must complete and submit Attachment D-1 (Certified MBE Utilization and Fair Solicitation Affidavit) and Attachment D-2 (MBE Participation Schedule). All subcontractors named by the Master Contractor as part of its PORFP MBE participation plan must be MBE certified.

Failure of the Master Contractor to complete, sign, and submit all required MBE documentation at the time it submits its response to the PORFP will result in the State's rejection of the Contractor's response to the PORFP.

A current directory of certified MBEs is available through the Maryland State Department of Transportation, Office of Minority Business Enterprise, 7201 Corporate Center Drive, Hanover, Maryland 21076. The phone number is 410-865-1269. The directory is also available at <http://www.mdot.state.md.us>. The most current and up-to-date information on MBEs is available via this website.

1.27 Small Business Reserve

The State reserves the right to designate any qualifying PORFP issued pursuant to the Master Contract resulting from this RFP as a Small Business Reserve (SBR)-only PORFP. The resulting PO may be awarded only to a Master Contractor that is a certified small business, that meets the statutory qualifications of a Small Business as defined in §14-501(c), State Finance and Procurement (SFP) Article, Annotated Code of Maryland, and is registered with the Department of General Services (DGS) SBR Program. The State shall assess the potential for an MBE subcontractor participation goal, if applicable, for each SBR-only PORFP.

Throughout the term of the Master Contract, Master Contractors qualifying or disqualifying under DGS SBR guidelines shall notify the State CM of change in status. Should a Master Contractor become SBR certified after award of a Master Contract, that Master Contractor shall notify the State CM and provide the State CM with its DGS-assigned SBR Qualification number.

Information regarding the SBR Program and Small Business standards can be obtained from the DGS website at www.smallbusinessreserve.maryland.gov.

1.28 Arrearages

By submitting a response to this solicitation, each Offeror represents that it is not in arrears in the payment of any obligations due and owing the State, including the payment of taxes and employee benefits, and that it shall not become in arrears during the term of the Master Contract, if selected for Master Contract award.

1.29 Procurement Method

Master Contracts will be awarded in accordance with the competitive sealed proposals process under COMAR 21.05.03.

1.30 Verification of Registration and Tax Payment

Before a corporation can do business in the State, it must be registered with the State Department of Assessments and Taxation (SDAT), State Office Building, Room 803, 301 West Preston Street, Baltimore, Maryland 21201. Any potential Offeror should complete registration prior to the due date for receipt of proposals. An Offeror's failure to complete registration with SDAT may disqualify an otherwise successful Offeror from final consideration and recommendation for Contract award.

1.31 Performance Bond

There is no performance bond requirement for the Master Contract, but Offerers should be aware that performance bonds may be required for a given PORFP. The successful PO Contractor must submit an annually renewable Performance Bond (see Attachment E), or other suitable securities as identified within COMAR 21.06.07 and/or permitted in the PORFP, in the amount required within the PORFP for the period performance of the PO resulting from the PORFP. The cost of this bond, or other suitable security, is to be included in the total prices proposed in the PO Proposal, and is not to be proposed, and will not be

recoverable as a separate cost item. The Offeror shall deliver the Performance Bond or other suitable security to the State within five days of issuance of a PO. A letter must be submitted from a bonding company registered with Maryland Insurance Administration and in good standing providing evidence that the Offeror is capable of securing the performance bond required. Acceptable security for bid, performance, and payment bonds is limited to:

- A bond in a form satisfactory to the State underwritten by a surety company authorized to do business in this State;
- A bank certified check, bank cashier's check, bank treasurer's check, cash, or trust account;
- Pledge of securities backed by the full faith and credit of the United States government or bonds issued by the State;
- An irrevocable letter of credit in a form satisfactory to the Attorney General and issued by a financial institution approved by the State Treasurer;
- An Individual Surety Bond in accordance with COMAR 21.06.07.02 through .04.

The initial Performance Bond, which shall be effective upon issuance of a PO resulting from a PORFP that requires a performance bond, and all subsequent Performance Bonds shall automatically renew unless the Issuing Agency receives written notice of non-renewal from the issuer of the Performance Bond at least one hundred twenty (120) day before the expiration of the then-effective Performance Bond. In the event the Issuing Agency receives a notice of non-renewal, the Contractor must provide the Issuing Agency with a substitute Performance Bond, in the form of RFP Attachment E, at least ninety (90) days prior to the expiration of the Performance Bond then in effect. Failure by the Contractor to provide a substitute Performance Bond shall authorize the Issuing Agency to find the Contractor in default which may result in termination of the Master Contract.

If another form of security is used, the other form of security must be on the same terms: it is effective upon issuance of a PO resulting from a PORFP that requires a performance bond, renews automatically, contains the same provisions regarding failure to renew, notice to the State and provision by the Contractor of substitute security, and authorizes the Issuing Agency to find the Contractor in default which will result in termination of the Master Contract.

1.32 Surety Bond Assistance Program
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Assistance in obtaining bid, performance and payment bonds may be available to qualifying small businesses through the Maryland Small Business Development Financing Authority (MSBDFDA). MSBDFDA can directly issue bid, performance or payment bonds up to \$750,000. MSBDFDA may also guaranty up to 90% of a surety's losses as a result of a Contractor's breach of Contract; MSBDFDA exposure on any bond guaranteed may not, however, exceed \$900,000. Bonds issued directly by the program will remain in effect for the duration of the Contract, and those surety bonds that are guaranteed by the program will remain in effect for the duration of the surety's exposure under the Contract. To be eligible for bonding assistance, a business must first be denied bonding by at least one surety on both the standard and specialty markets within 90 days of submitting a bonding application to MSBDFDA. The applicant must employ fewer than 500 full-time employees or have gross sales of less than \$50 million annually, have its principal place of business in Maryland or be a Maryland resident, must not subcontract more than 75 percent of the work, and the business or its principals must have a reputation of good moral character and financial responsibility. Finally, it must be demonstrated that the bonding or guarantee will have a measurable economic impact, through job creation and expansion of the state's tax base. Applicants are required to work through their respective bonding agents in applying for assistance under the program. Questions regarding the bonding assistance program should be referred to:

Maryland Department of Business and Economic Development

Maryland Small Business Development Financing Authority

217 E. Redwood Street, 22nd Floor
Baltimore, Maryland 21202
Phone: (410) 333-4270
Fax: (410) 333-6931

1.33 Mercury and Products that Contain Mercury

This solicitation and resulting master contract requires that all materials used in the performance of the Contract and subsequent POs and Small Work Orders shall be mercury-free products. The Offeror shall submit a Mercury Affidavit with its proposal found at Attachment H.

1.34 False Statements

Offerors are advised that section 11-205.1 of the State Finance and Procurement Article of the Annotated Code of Maryland provides as follows:

In connection with a procurement contract, a person may not willfully:

- Falsify, conceal, or suppress a material fact by any scheme or device;
- Make a false or fraudulent statement or representation of a material fact; or
- Use a false writing or document that contains a false or fraudulent statement or entry of a material fact.

A person may not aid or conspire with another person to commit an act under subsection (a) of this section.

A person who violates any provision of this section is guilty of a felony and on conviction is subject to a fine not exceeding \$20,000 or imprisonment not exceeding five (5) years or both.

1.35 Non-Visual Access

Where applicable, the following will apply to PORFPs:

By submitting a PO Proposal, the Master Contractor warrants that the information technology offered under the PO Proposal (1) provides equivalent access for effective use by both visual and non-visual means; (2) will present information, including prompts used for interactive communications, in formats intended for both visual and non-visual use; (3) if intended for use in a network, can be integrated into networks for obtaining, retrieving, and disseminating information used by individuals who are not blind or visually impaired; and (4) is available, whenever possible, without modification for compatibility with software and hardware for non-visual access. The Master Contractor further warrants that the cost, if any, of modifying the information technology for compatibility with software and hardware used for non-visual access will not increase the cost of the information technology by more than five percent. For purposes of this Master Contract, the phrase “equivalent access” means the ability to receive, use and manipulate information and operate controls necessary to access and use information technology by non-visual means. Examples of equivalent access include keyboard controls used for input and synthesized speech, Braille, or other audible or tactile means used for output.

The Non-Visual Access Clause noted in COMAR 21.05.08.05 and referenced in this solicitation is the basis for the standards that have been incorporated into the Maryland regulations, which can be found at: www.DoIT.maryland.gov – Search: nva

1.36 Payments by Electronic Funds Transfer

By submitting a response to this solicitation, the Offeror agrees to accept payments by electronic funds transfer unless the State Comptroller's Office grants an exemption. The selected Offeror shall register using the COT/GAD X-10 Vendor Electronic Funds (EFT) Registration Request Form. Any request for exemption shall be submitted to the State Comptroller's Office for approval at the address specified on the COT/GAD X-10 form and shall include the business identification information as stated on the form and include the reason for the exemption. The COT/GAC X-10 form can be downloaded at:

<http://compnet.comp.state.md.us/gad/pdf/GADX-10.pdf>

1.37 Contract Extended to Include Other Governmental Entities

For the purposes of IT or telecommunications procurements, county, municipal, and other governmental entities may purchase from the Master Contractor goods or services covered by this Master Contract at the same maximum prices to which the State would be subject under the Master Contract. All such purchases by governmental entities:

- Shall constitute contracts between the Master Contractor and that governmental entity;
- Shall not constitute purchases by the State or State agencies under this RFP;
- Shall not be binding or enforceable against the State, and
- May be subject to other terms and conditions agreed to by the Master Contractor and the purchaser. The Master Contractor bears the risk of determining whether or not a governmental entity with which the Master Contractor is dealing is a State agency.

1.38 Conflict of Interest

1.38.1 Under State Government Article 15-508 of the State ethics laws, a person and their employer who assist or are involved in the drafting of specifications for a procurement are prohibited from submitting a proposal for that procurement, from assisting or representing another person, directly or indirectly, who is submitting a proposal for that procurement, and from participating in the implementation of those specifications, whether as a prime or subcontractor. This section of the State Ethics Law may apply to PORFPs issued to Master Contractors under the PBX III Master Contract.

1.38.2 Master Contractors will provide telecommunications equipment and services for State agencies, or component programs with those agencies and must do so impartially and without any conflicts of interest. Master Contractors will be required to complete a Conflict of Interest Affidavit with each PO Proposal submitted in response to a PORFP. A copy of this Affidavit is included as Attachment F of this RFP. If the PORFP Procurement Officer makes a determination before award of a PO pursuant to a respective PORFP that facts or circumstances exist that give rise to or could in the future give rise to a conflict of interest within the meaning of COMAR 21.05.08.08A, the PORFP Procurement Officer may reject a PO Proposal under COMAR 21.06.02.03B.

1.39 Prompt Pay

This procurement and the contract to be awarded pursuant to this solicitation are subject to the Prompt Payment Policy Directive issued by the Governor's Office of Minority Affairs dated August 1, 2008. The Directive seeks to ensure the prompt payment of all subcontractors on non-construction procurement contracts. The successful Offerors who are awarded Master Contracts under this RFP must comply with the prompt payment requirements outlined in the Contract, §32 (see Attachment A). Additional information is available on the GOMA website at <http://www.oma.state.md.us/>.

SECTION 2 – OFFEROR MINIMUM QUALIFICATIONS

The State requires that all Master Contractors resulting from this procurement meet a certain set of standards. These standards are outlined in this section. Offerors must provide a section in the Technical Proposal that directly addresses their ability to meet each of these requirements.

2.1 Industry Experience

The Offeror must be certified to sell or maintain equipment from at least one Primary OEM. In order to qualify for Functional Area 1 – Hardware, Software and Licenses, an Offeror must be an authorized reseller. In order to qualify for Functional Area 2 – Maintenance Services, the Offeror must be authorized to provide service and/or maintenance for at least one Primary OEM. The Primary OEMs are those identified by Gartner’s “Magic Quadrant of Unified Communications” published July 28, 2010, and “Magic Quadrant of Corporate Telephony” published August 6, 2010 as Challengers, Leaders and Visionaries:

- Alcatel-Lucent (UC/PBX)
- Avaya (UC/PBX)
- Cisco (UC/PBX)
- Digium (PBX)
- IBM (UC)
- Interactive Intelligence (UC)
- Microsoft (UC)
- Mitel (UC/PBX)
- NEC (UC/PBX)
- Shoretel (PBX)
- Siemens Enterprise Communications

2.2 Statement of Manufacturer Support

All Offerors must be authorized by the Primary OEM to sell, install, and configure any hardware or software proposed. Offerors shall provide a Letter of Authorization from the Primary OEM for which they have a current license to sell, install and maintain equipment in the State of Maryland (State). If the Offeror is the Primary OEM, it is acceptable to list its own company as the Offeror, but the Letter of Authorization is still required.

2.3 Functional Area Requirements

- 2.3.1. An Offeror that does not submit at least one Letter of Authorization for Functional Area 1 – Hardware, Software and Licenses will not be awarded a Master Contract for Functional Area 1
- 2.3.2. An Offeror that does not submit at least one Letter of Authorization for Functional Area 2 – Maintenance Services will not be awarded a Master Contract for Functional Area 2
- 2.3.3. An Offeror that is not awarded a Master Contract for Functional Area 1 or Functional Area 2 will not be awarded a Master Contract for Functional Area 3 – Time and Material Labor

SECTION 3 – SCOPE OF WORK

3.1 Scope

3.1.1 The scope of this solicitation encompasses the following 3 functional areas:

Functional Area 1 – Hardware, Software and Licenses

Functional Area 2 – Maintenance Services

Functional Area 3 – Time and Material Labor

3.1.2 The scope of services contained herein is intended to outline the general requirements under this RFP. Specific details of scope, time and budget will be provided in each individual PORFP.

3.2 General Requirements

The contract anticipates that there are OEMs and resellers of OEM equipment who may all qualify as Master Contractors. In responding to any PORFP for which a Master Contractor proposes the purchase of any equipment and/or COTS software in its PO Proposal, a Master Contractor shall specifically identify in its PO Proposal the OEM brand name, model, and other specifics of each different piece of equipment and/or COTS software proposed for use by the State.

Based on the requirements of individual PORFPs, the following applies:

3.2.1 Data

Data, databases and derived data products created, collected, manipulated, or directly purchased as part of a PORFP shall become the property of the State. The Issuing Agency is considered the custodian of the data and it shall determine the use, access, distribution and other conditions based on appropriate State statutes, regulations and policies.

3.2.2 Required Project Policies, Guidelines and Methodologies

The Master Contractor shall keep itself informed of and comply with all applicable federal, State and local laws, regulations, ordinances, policies, standards and guidelines affecting information technology projects applicable to its activities and obligations under this Contract, as those laws, policies, standards and guidelines may be amended from time to time, and it shall obtain and maintain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Contract. It is the responsibility of the Master Contractor to ensure adherence to and to remain abreast of new or revised laws, regulations, policies, standards and guidelines affecting project execution. The following policies, guidelines and methodologies can be found at <http://doit.maryland.gov/policies/Pages/ContractPolicies.aspx> under “Policies and Guidance.” These may include, but are not limited to:

- The State’s System Development Life Cycle (SDLC) methodology;
- The State Information Technology Security Policy and Standards;
- The State Information Technology Project Oversight;
- The State of Maryland Enterprise Architecture.

The Master Contractor shall follow the project management methodologies that are consistent with the Project Management Institutes (PMI) Project Management Body of Knowledge (PMBOK) Guide. Master Contractor’s staff and subcontractors are to follow a consistent methodology for all PORFP activities.

The Master Contractor shall apply a structured methodology to identify, evaluate, and select hardware, software, and services (e.g., telecommunications services, Internet access services, software maintenance) to meet specific requirements and when warranted, adjusting the methodology, including prototypes and pilots, to mitigate risk and projected return on investment. The Master Contractor shall apply proven and new system development methodologies and tools, and defining hardware, software, and firmware requirements. This shall include, but not be limited to providing recommendations and assessments for all systems and technologies in areas such as the following:

- i. COTS evaluations and comparisons,
- ii. COTS integration strategies and feasibility,
- iii. Technology insertion,
- iv. Technology upgrades, and
- v. System concept feasibility

3.2.3 Financial Accounting Solutions

The Master Contractor shall ensure that any financial accounting for fixed and capital assets or assets management performed under any PORFP, shall comply with Government Accounting Standards Board Statement No. 34 (GASB 34). See applicable accounting principles at: www.gasb.org/repmode/index.html

3.3 Functional Area Descriptions

Secondary competition solicitations, called PORFPs, will be issued to Master Contractors who have been qualified in the Functional Area applicable. The State will make a determination of the applicable Functional Area and contract vehicle prior to release of a PORFP.

3.3.1 Functional Area 1 – Hardware, Software and Licenses

This Functional Area includes hardware and software necessary for voice communications. This Functional Area includes the following:

- i. PBX hardware, software and licenses including, but not limited to
 - Trunk cards including Analog, ISDN PRI, T-1 (including QSIG, 2-wire E&M, and 4-wire E&M) and VoIP (including H.323 and SIP)
 - Station cards including analog, digital, ISDN, ethernet and paging
 - Call processors and DSP modules
 - Power supply modules
 - Shelf and/or card cages
 - Management interfaces
 - Voice processing software
- ii. Station Equipment hardware, software and licenses including, but not limited to:
 - Analog telephone handsets
 - Digital telephone handsets
 - VoIP (including SIP and H.323) telephone handsets
 - Wireless TDM and/or VoIP telephone handsets

- Attendant consoles (including software implementations)
 - Soft phones
 - Corded and cordless headsets
 - Converged telephone handsets, which may have WiFi (including 802.11 a/b/g/n), cellular 2G/3G/4G (including GSM, CDMA, WiMAX, or LTE) communications capability on the condition that the device also operates as a PBX station and not just a cellular device.
 - Speakerphones and related microphones and control
 - Sidecar add-on modules
- iii. Voice mail hardware, software and licenses including but not limited to trunk interfaces, storage, power, management, unified messaging and auto-attendant features
- iv. Contact center hardware, software and licenses including, but not limited to:
- Contact center seats
 - Interactive Voice Response (IVR)
 - Agent Call Distribution (ACD)
 - Computer Telephone Integration (CTI)
 - Call recording (either trunk-side or station-side)
 - Take-back-and-transfer
 - Supervisor terminal
- v. Wallboards
- vi. Dashboard software
- vii. Fax server hardware, software and licenses
- viii. Enhanced 911 server hardware and software
- ix. Unified communications hardware, software and licenses
- x. Video conferencing hardware, software and licenses, including but not limited to:
- Video and audio bridges
 - Encoder/Decoders (Codecs)
 - Smart board technology
 - Cameras
 - Video projectors
 - Video monitors
 - Control units
- xi. Ancillary equipment that principally serves the items above. This may include:
- Uninterruptible Power Supplies (UPS) and other power conditioning equipment
 - Equipment cabinets
 - Rack-mounted cooling systems

- Servers and personal computers
- Keyboards, Video Monitors, mice, and KVM switches

Equipment delivered in this functional area must have certain capabilities, as identified in Sections 3.3.1.1, 3.3.1.2, 3.3.1.3, and 3.3.1.4, which will enhance the State's ability to integrate voice systems among State agencies.

3.3.1.1 Exchange of Directory Information

Systems procured under this Master Contract and that maintain an electronic directory of information about the users of that system must have the capability to communicate the directory as a whole using XML. The information must minimally include tagged fields for User Name, User Extension, User Location, and User Equipment Type as well as the System ID and the agency that operates the system. The whole directory must be communicated whenever a change to one of these fields occurs.

3.3.1.2 Common Network Management

Systems procured under this contract must be capable of remote configuration and network and performance monitoring using Simplified Network Management Protocol (SNMP) Version 2 or later. Specific types of alerts and configuration parameters are typically unique to specific components and manufacturers' implementations, but in general, all systems should report the following

- System up/down
- Trunk up/down
- Dropped calls or data/VoIP packets
- Trunk busy
- System capacity exceeds some threshold

3.3.1.3 Inter-Switch Trunking

Call processing systems procured under this contract must have the ability to deliver calls to and from one another on standardized trunks. This will enhance the State's ability to network the voice systems and offer better service to the citizens in the future. Acceptable inter-switch trunking types include:

- ISDN Primary rate Interface (PRI) via dedicated T1 lines
- Session Interchange Protocol (SIP) trunks via dedicated T1, T3, optical carrier lines (including OC-3, or OC-12)
- SIP trunks over an MPLS network via Ethernet or optical carrier lines
- H323 trunks via dedicated T1, T3, optical carrier lines (including OC-3, or OC-12)
- H323 trunks over an MPLS network via Ethernet or optical carrier lines

3.3.1.4 Commercial Grade Products

All hardware procured in this functional area must meet the following standards where applicable

- Underwriters Laboratory Certification
- Federal Communications Commission Standards
- American Disabilities Act Standards (including but not limited to Hearing Aid Compatibility) and Maryland non-visual access (see COMAR 14.33.02)

3.3.1.5 Equipment and COTS Software

Any material provided by the Master Contractor shall only be approved if the price in the PO Proposal is less than, or equal to, the Manufacturer’s Suggested Retail Price (MSRP) or GSA Schedule that the Master Contractor provides with the PO Proposal. No additional fees or markups shall be allowed.

In responding to any PORFP for which a Master Contractor proposes the purchase of any equipment and/or COTS software in its PO Proposal, a Master Contractor shall specifically identify in its PO Proposal the OEM brand name, model, and other specifics of each different piece of equipment and/or COTS software proposed for use by the State, the quantity needed and a price for which the Master Contractor will provide the equipment and/or COTS software to the State.

By responding to this RFP and accepting a Master Contract award, a Master Contractor specifically agrees that for any equipment and/or COTS software that it proposes for use by the State in response to a PORFP, the State will have the right to purchase the proposed equipment and/or COTS software from another source, instead of from the selected Master Contractor.

If the State chooses to purchase any equipment or COTS software from a source other than the selected Master Contractor, provided the State purchases the same equipment or COTS software as proposed by the Master Contractor in its PO Proposal, the Master Contractor must agree to accept the equipment and/or COTS software provided by the State and shall integrate it with its service delivery the same as if the Master Contractor had provided the equipment and/or COTS software itself. Barring conclusive evidence of faulty installation or the installation of substandard or defective equipment and/or COTS software by another party, including the State, the PO Contractor may not use the fact that it did not directly provide the equipment and/or COTS software as an excuse for non-performance of any deliverable under a PO.

3.3.1.6 Life Cycle Support

Master Contractors must ensure that equipment provided under this functional area must be in current production by the OEM and the OEM must guarantee a minimum of three years of support from date of purchase unless specified otherwise in the PORFP.

Master Contractors must promptly provide the Issuing Agency with life cycle support notices from the OEM for any hardware or software sold under this contract per the following table:

Notice Type	Meaning	Notification Requirement
End of Hardware Production	Equipment will no longer be manufactured, but technical support may continue for some time afterwards. Warranty replacement will be honored using existing inventory. Reconditioned units may or may not be available after this date.	60 days
End of Hardware Support	The OEM will no longer provide technical support for the equipment. No equipment (new or reconditioned) is available from the OEM.	60 days
New Software Release	A new version of software is available.	30 days
End of Software Support	An existing software version will no longer be sold or supported.	60 days

New software release notification must include a description of the minimum hardware requirements, feature enhancements, bug fixes, and known problems of the new release. The Master Contractor must additionally provide every agency that purchased the software with a

statement of how the new release will impact their system. The Issuing Agency may elect to postpone software implementation or elect to pass over one or more releases.

3.3.1.7 Custom Software

The State strongly prefers that software be purchased as COTS with maintenance and routine enhancements and bug fixes organized into a structured set of software version releases. However, the state of the art for telephony, especially in high volume environments such as IVR and ACD equipped call centers, requires that a limited provision for custom software services be included. This limitation shall be subject to the conditions below.

The State shall solely own any custom software, including, but not limited to application modules developed to integrate with a COTS, source-codes, maintenance updates, documentation, and configuration files, when developed under a PO.

Upon a Master Contractor's voluntary or involuntary filing of bankruptcy or any other insolvency proceeding, Master Contractor's dissolution, Master Contractor's merger with or acquisition by another company or contractor, discontinuance of support of any software or system, the Master Contractor shall convey to the State all rights, title, and interests in all custom software, licenses, software source codes, and all associated software source code documentation that comprises any solutions proposed as a part of the Master Contract or PO. These rights include, but are not limited to, the rights to use, and cause others to use on behalf of the State, said software, software documentation, licenses, software source codes, and software source code documentation. For all custom software provided to the State pursuant to any PO, the PO Contractor shall either provide the source code directly to the State in a form acceptable to the State, or deliver two copies of each software source code, and software source code documentation, to a State-approved escrow agent. The PO Contractor shall cause the escrow agent to place the software source code in the escrow agent's vaulted location that is located in the Maryland that is acceptable to the State. Two copies of the source code shall be stored on media designated by the State in a format acceptable to the State, and shall be easily readable and understandable by functional analysts and technical personnel with the skill set for that type of component, subcomponent, or software code.

The PO Contractor shall provide the following:

- i. Name, address, and telephone number of the third party who acts as escrow agent;
- ii. Source code escrow procedures;
- iii. Name, address, telephone number of party who audits the escrow account;
- iv. Frequency of updates and maintenance of source code at the escrow agent; and
- v. Description of licensing arrangements and associated costs.

The State shall have the right to audit the software source code and corresponding software source code documentation for each software product that comprises the solution as represented by the PO Contractor. This audit shall be scheduled at the request of the State. The State shall be provided with software or other tools required to view all software source codes.

3.3.2 Functional Area 2 – Maintenance Services

This Functional Area includes continuous system and/or software maintenance coverage provided on a monthly fixed fee basis for equipment and services as described in Section 3.3.1. This shall include, as applicable: equipment replacement parts including battery back-ups, new versions, updates, enhancements and modifications to the equipment and/or software.

The Master Contractor shall provide technical support, including, but not limited to, troubleshooting, help desk, hardware, network, and vendor-provided third-party software-related services. Any electronic support shall be done in an encrypted and secure environment. The Master

Contractor’s personnel shall be certified telephone systems technicians specifically trained for working on the installed systems through a program of instruction approved by the manufacturer.

The Master Contractor shall provide an emergency call procedure to accommodate emergency maintenance. The procedure shall include the names, telephone numbers, and 24 hour contact information of the individuals to be contacted should an emergency arise, as well as, time periods between escalation levels. Names and contact numbers of management escalation contacts through the senior management level shall be included in the procedure. Escalation procedures shall be updated and sent to the State CM within 30 days of the changes.

The Master Contractor shall update all documentation to incorporate any changes of the equipment and/or software products. The Master Contractor shall provide the Issuing Agency with copies in hard copy and in electronic format or as directed in a PO. The Issuing Agency has the right to reproduce the copies for the Issuing Agency staff use or their agent’s use and including posting on a secure Internet site or internal web portal.

The Master Contractor shall be responsible for resolving problems, formally documented and reported by the Issuing Agency, in performance, malfunction, or deviation from the approved technical specifications of the equipment and software, including any compatibility problems with third party software, or operating system software. Proposed corrective action by the Contractor shall be reviewed and approved by the Issuing Agency before the Master Contractor proceeds with implementation of the corrective action.

There shall be four standard service levels for the PBX III contract: Bronze, Silver, Gold and Platinum. Specific PORFPs may require one or a combination of these service levels and they may also request special service levels that deviate from these standards. This can apply to hardware and software provided under this contract or functionally similar hardware and software operating at the State at the time of contract award.

The standard service levels are defined by the following parameters, measured on a monthly basis for each calendar month or partial calendar month for the period of performance of any PO:

	Bronze Service	Silver Service	Gold Service	Platinum Service
Equipment Maintenance	Excluded	Included		
Software Maintenance	Included			
Preventative Maintenance	Excluded	Included		
Service Desk Capabilities	Email, Chat, and Toll-free phone			
Service Desk Hours	10 hours on State business days only		24 hours per day, 365 days per year	
Average Speed of Answer (ASA)	120 seconds		60 seconds	
90 th Percentile Speed of Answer	300 seconds		120 seconds	
First Call Resolution Percentage	40%			
Response Time to Site - Catastrophic	Not Applicable (these services could be supplied on a T&M basis using Functional Area 3 – Time and Material Labor.	4 Hours	2 hours	30 minutes
Response Time to Site – Major		Next Business Day	6 hours	2 hours
Response Time to Site – Minor		Next Business Day		
Mean Time to repair (MTTR)		2 business days	10 hours	4 hours
90 th Percentile MTTR		3 business days	24 hours	8 hours
Status Frequency - Catastrophic		4 Hours	1 Hour	1 Hour
Status Frequency – Major		Next Business Day	4 Hour	1 Hour
Status Frequency – Minor		As needed	Daily	Twice per day

Equipment Maintenance - The PO Contractor shall ensure that the equipment remains compatible with the current and future Issuing Agency systems or any third party software used to perform Issuing Agency business functions.

Software Maintenance - The PO Contractor shall ensure the software remains compatible with the current Issuing Agency systems or any third party software used to perform Issuing Agency

business functions. The PO Contractor shall provide to the Issuing Agencies enhancements and modifications of the software products supplied by the PO Contractor:

- i. as a result of ongoing maintenance;
- ii. to ensure the Issuing Agency's systems will not become obsolete when new technology has been introduced in the telecommunications industry that offers greater operating efficiency;
- iii. as required to correct malfunctions, defects, or operational problems;
- iv. as required as a matter of federal law, regulation in connection with the Issuing Agency's business, or policies and standards; and
- v. as specified by the Issuing Agency.

The PO Contractor shall load the most current version of virus protection software on all servers prior to installation of the equipment. The PO Contractor shall update any supplied system, management or virus protection software as new software patches/updates are made available by the vendors even if this requires the PO Contractor to perform the work outside of the normal preventative maintenance schedule.

Any software updates including virus protection software and operating system critical updates shall be provided at no additional charge and installed within one week of vendor release/announcement or as approved by the State during the term of the PO from the date of System Acceptance.

The Issuing Agency may elect to postpone a software release and will provide written notice to the Master Contractor of any decision to defer an upgrade. The period of this deferral is at the sole discretion of the Issuing Agency and may be indefinite.

Preventative Maintenance – This service shall include both on-site and remote preventative maintenance. Remote preventative maintenance shall include the Service Desk monitoring alarms and vital statistics of the system to ensure that the system is functioning properly. On-site preventative maintenance shall include at least quarterly visits to the equipment location to perform the following tasks:

- Cleaning of ventilation fans
- Checking for leaks onto or from the equipment
- Inspecting the physical condition of the system and cabling for mechanical or environmental defects
- Clean any tape drive or printer heads
- Inspect stock of consumables
- Create two copies of the system software and current configurations, providing one to the Issuing Agency and retaining one in the office of the Master Contractor
- Test all automatic failover and battery back-up systems to ensure they are functioning properly
- Audit of system resources in use with recommendations to improve system performance and availability

The PO Contractor shall specify and comply with the manufacturer's recommended preventative maintenance required for each of the systems to include frequency, duration, and include a description of the preventative maintenance.

The PO Contractor shall program new area codes and exchanges in the PBX, EKTS, Hybrid or VoIP as part of the preventative maintenance. The new area codes and exchanges shall be programmed prior to the time the new codes and exchanges are activated even if this requires the PO Contractor to perform the work outside of the normal preventative maintenance schedule.

The Contactor shall conduct the routine preventative maintenance in coordination with the using Agency.

During routine preventative maintenance, the PO Contractor shall examine all system components and replace defective components, if found.

The PO Contractor shall provide the using Issuing Agency a Corrective Action Plan after the Preventative Maintenance is conducted. This plan shall include, but not be limited to description of all found defective system components, action taken, and any system recommendations.

Service Desk Capabilities - The PO Contractor shall provide unlimited telephone consultation via a toll-free hot line. The PO Contractor must also provide unlimited email and/or chat support via the Internet based on the table above. The Service Desk must maintain both a web portal and an email capability to accept inquiries or trouble reports from the State. The PO Contractor shall have a service center staffed to accept problem calls for equipment and software. There shall be one toll-free telephone number, which shall be identified in the proposal, which the State can use to reach the Service Center. The Service Center shall have live operator availability, web-based reporting and problem tracking, escalation table and process, and status reports. Prior to closing problems, the Service Center technician must provide a status to the originator and obtain approval from the originator to close the ticket.

Service Desk Hours – These are the hours and days of the week that the Service Desk is available to take live calls, email, or chat. Outside of Service Desk Hours, calls will go to a voicemail message system and these messages or email will be acted upon when the Service Desk reopens. Chat requests will receive a message that the Service Desk is closed.

Average Speed of Answer (ASA) – The average number of seconds it takes for a live operator at the Service Desk to answer a call from the State. Time spent navigating auto-attendants, IVRs, and other automated selection systems is included in the ASA.

90th Percentile Speed of Answer - The number of seconds within which 90% of the calls from the State are answered by a live operator at the Service Desk. Time spent navigating auto-attendants, IVRs, and other automated selection systems is included in the 90th Percentile Speed of Answer.

First Call Resolution Percentage – This is the number of tickets closed out within 30 minutes of the initial call divided by the total number of tickets. First Call Resolution calls include inquiries handled by the vendor's Service Desk and troubles that can be corrected through remote access where a technician did not have to be dispatched. To meet the definition of First Call Resolution, the ticket must have been opened and closed within 30 minutes of the call to the Service Desk. If the problem was resolved after the initial call, a call-back is required to confirm that the problem has been fixed or the inquiry answered before the ticket can be closed.

Mean Response Time to Site – The average time for all trouble tickets that are not resolved on the first call and that require a technician to respond to a State of location to repair the problem. The time for each trouble ticket is measured as the time from the initial call to the Service Desk until the technician arrives on site. Time spent by the technician waiting for access to State facilities will not count if and only if the State agreed with the Service Desk to provide access before the technician was dispatched. This service level is dependent upon the type of impairment experienced.

Mean Time to Repair (MTTR) – The average elapsed time from open to closed for all trouble tickets that are not resolved on the first call. This would include tickets on which a technician was dispatched and problems fixed remotely that took more than 30 minutes. Mean time to Repair

includes response time to site and time to repair, even if the repair took multiple trips. This service level is dependent upon the type of impairment experienced.

90th Percentile MTTR – The elapsed time at which 90% of all calls are repaired and the ticket closed out.

Status Frequency – This is the time interval between updates from the PO Contractor to the Issuing Agency regarding repair efforts. This service level is dependent upon the type of impairment experienced.

A Disaster Recovery plan shall be in place for Catastrophic Failures during installation and throughout the operational life of the system. The plan shall be coordinated with the Issuing Agency and include provisions for totally replacing the system with interim service.

Status Frequency and Response Time to Site are dependent on the level of outage, which is defined as follows:

Catastrophic Outage – 75% or more of the stations of a given agency at a specific location have lost most of their functionality such as the ability to receive or make calls outside of the building, take voice mail messages, or otherwise process phone calls.

Major Outage – Any problem or set of problems that is not catastrophic but that causes 20% or more of the stations of a given agency at a specific location to be impaired with sufficient problems, so as to disrupt the normal business operation of the State's employees.

Minor Outage – Any problem of a given agency at a specific location that is neither major nor catastrophic.

Unless otherwise specified in the PORFP, the service level for a repair under warranty that is not otherwise on a maintenance contract is Silver.

When a malfunction cannot be immediately diagnosed and corrected, the PO Contractor shall obtain and coordinate the participation of all service suppliers until the source of the problem has been unequivocally established and the malfunction has been corrected. The Issuing Agency must acknowledge that the malfunction has been repaired before the PO Contractor can close out the ticket.

In no instance will the failure to find the source or resolve the problem relieve the PO Contractor of the obligation to restore system operability with the least impact on the users' ability to communicate using the system.

The State reserves the right to adjudicate such malfunctions after the fact and validate charges and/or maintenance credits applicable to the provisions of the Contracts or tariffs involved.

As part of the maintenance responsibility, the PO Contractor shall represent the State with the regulated telephone company in order to identify any problems with the telephone service. The PO Contractor shall be responsible for any telephone company charges as a result of misdiagnosis of problems caused by PO Contractor-supplied equipment or actions by the PO Contractor.

The PO Contractor shall provide a quarterly report on service level performance. This report shall be furnished to each agency serviced by the PO Contractor and shall be specific to the trouble tickets and preventative maintenance efforts for that agency. In addition, the PO Contractor shall provide DoIT with a consolidated report consisting of all trouble tickets for the State followed by copies of any individual agency reports delivered. All reports must contain the actual performance and target performance for the quarter for all service level parameters listed in the table above. This report may be delivered electronically, such as via email, in Acrobat PDF format no later than 10 days following the close of the calendar quarter.

Penalties for failing to meet the target service levels may be included in PORFPs at the discretion of each Issuing Agency.

Generally, maintenance as defined in this functional area does not bill labor by the hour. The cost of labor, travel (including non-routine travel per 3.14), spares and Service Desk are built into the monthly fees. In some exception cases, hourly labor rates may apply and those would be charged in accordance with Functional Area 3 – Time and Material Labor. As an example, Bronze Service is intended for agencies that want to stock their own spares and self-maintain, but need access to technical support services. In rare situations where the agency needs the vendor technician on-site, hourly rates and travel costs may be appropriate if the subject system is no longer under warranty.

MBE requirements will be specified in PORFPs in this functional area.

3.3.3 Functional Area 3 – Time and Material Labor

This Functional Area is for hourly labor and associated travel costs required to design, install, configure, test, commission, and/or operate telecommunications systems. This can apply to hardware and software provided under this contract or functionally similar hardware and software operating at the State at the time of contract award.

Moves, Adds, and Changes (MACs) may be priced either on a time and material basis or as a per unit fee in Functional Area 3. The unit of measure in a per unit might be station moves, or station configuration, or days, or any other unit specified in the PORFP. Under the unit pricing method, the number of hours actually expended are not relevant, only the number of units determines the actual cost.

MBE requirements will be specified in PORFPs in this functional area.

Materials provided under this functional area cannot be hardware or software from Functional Area 1 – Hardware, Software and Licenses. Ancillary equipment (e.g. jacks, blank panels, mounting hardware, and wire) may not exceed 5% of the total PORFP.

IF PROPOSING FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR THEN AN OFFEROR MUST ALSO PROPOSE FUNCTIONAL AREA 1 – HARDWARE, SOFTWARE AND LICENSES AND/OR FUNCTIONAL AREA 2 – MAINTENANCE SERVICES. FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR CANNOT BE PROPOSED ALONE.

3.4 Security Requirements

3.4.1 Master Contractors shall comply with and adhere to the State IT Security Policy and Standards where applicable to a PORFP. These policies may be revised from time to time and the Master Contractor shall comply with all such revisions. Updated and revised versions of the State IT Policy and Standards are available at: www.DoIT.maryland.gov - search: Security Policy

3.4.2 IT Security

3.4.2.1 The Master Contractor shall not connect any of its own equipment to a State LAN/WAN without prior written approval by the State.

3.4.2.2 The Master Contractor shall complete any necessary paperwork for security access to sign on at the State's site if access is granted to the State's LAN/WAN, as directed and coordinated with the PO Manager.

3.4.3 Physical Security:

3.4.3.1 Each person who is an employee or agent of the Master Contractor or subcontractor shall display his or her company identification badge at all times while on State premises. Upon request of State personnel, each such employee or agent shall provide additional photo identification.

3.4.3.2 Security Clearance (**May be required by some State Agencies and will be identified as such in the PORFP**):

The Master Contractor shall obtain a Criminal Justice Information System (CJIS) State and Federal criminal background check, including fingerprinting, for each individual performing services under a PO. This check may be performed by a public or private entity. A successful CJIS State criminal background check shall be completed prior to any Master Contractor employee providing services on-site at any location covered by the PO. A CJIS Federal background check is necessary for each employee assigned to work on the PO and shall be completed within four (4) months of PO award.

The Master Contractor shall provide certification to the Issuing Agency that the Master Contractor has completed the required CJIS criminal background checks and that the Master Contractor's employees assigned to this PO have successfully passed this check. The State reserves the right to refuse any individual employee to work on State premises, based upon certain specified criminal convictions, as specified by the State.

The CJIS criminal record check of each employee who will work on State premises shall be reviewed by the Master Contractor for convictions of any of the following crimes described in the Annotated Code of Maryland, Criminal Law Article:

- i. §§ 6-101 through 6-104, 6-201 through 6-205, 6-409 (various crimes against property);
- ii. any crime within Title 7, Subtitle 1 (various crimes involving theft);
- iii. §§ 7-301 through 7-303, 7-313 through 7-317 (various crimes involving telecommunications and electronics);
- iv. §§ 8-201 through 8-302, 8-501 through 8-523 (various crimes involving fraud);
- v. §§9-101 through 9-417, 9-601 through 9-604, 9-701 through 9-706.1 (various crimes against public administration); or
- vi. a crime of violence as defined in CL § 14-101(a).

An employee of the Master Contractor who has been convicted of a felony or of a crime involving telecommunications and electronics from the above list of crimes shall not be permitted to work on State premises pursuant to this Master Contract; an employee of the Master Contractor who has been convicted within the past five (5) years of a misdemeanor from the above list of crimes shall not be permitted to work on State premises.

An agency may impose more restrictive conditions regarding the nature of prior criminal convictions that would result in an employee of the Master Contractor not being permitted to work on that agency's premises. Upon receipt of an agency's more restrictive conditions regarding criminal convictions, the Master Contractor shall provide an updated certification to that agency regarding the personnel working at or assigned to that agency's premises.

3.4.3.3 On-site security requirement(s) (**Required by some State Agencies and will be identified as such in the PORFP**): For all conditions noted below, the Master Contractor's personnel may be barred from entrance or leaving any site until such time that the State conditions and queries are satisfied.

Any person who is an employee or agent of the Master Contractor or subcontractor and who enters the premises of a facility under the jurisdiction of the agency may be searched, fingerprinted (for the purpose of a criminal history background check), photographed and required to wear an identification card issued by the agency.

Further, the Master Contractor, its employees and agents and subcontractors' employees and agents shall not violate Md. Code Annotated., Criminal Law Art. Section 9-410 through 9-417 and such other security policies of the agency that controls the facility to which access by the Master Contractor will be necessary. The failure of any of the Master Contractor's or subcontractor's

employees or agents to comply with any provision of the Contract that results from award of this solicitation is sufficient grounds for the State to immediately terminate that Contract for default.

Some State sites, especially those premises of the Department of Public Safety and Correctional Services, require each person entering the premises to document and inventory items (such as tools and equipment) being brought onto the site, and to submit to a physical search of his or her person. Therefore, the Master Contractor's personnel shall always have available an inventory list of tools being brought onto a site and be prepared to present the inventory list to the State staff or an officer upon arrival for review, as well as present the tools or equipment for inspection. Before leaving the site, the Master Contractor's personnel will again present the inventory list and the tools or equipment for inspection. Upon both entering the site and leaving the site, State staff or a correctional or police officer may search Master Contractor personnel.

3.4.3.4 At all times at any facility, the Master Contractor's personnel shall ensure cooperation with State site requirements, which include being escorted at all times, and providing information for badging and wearing the badge in a visual location at all times.

3.5 Reports

3.5.1 MBE Reporting

The Master Contractor shall provide the PO Manager MBE reports as required in Attachment D.

3.5.2 Contract Management Oversight Activities Report

DoIT will be performing DoIT contract management oversight on the PBX III Master Contract. As part of that oversight, DoIT has implemented a process for self-reporting contract management activities of PBX III POs. This process shall typically apply to active POs for operations and maintenance services valued at \$1 million or greater, but all PBX III TOs are subject to review.

PO Contractors shall comply with oversight requirements as specified in a PORFP, and as posted on the DoIT web site.

3.5.3 Specialized Reports

Additional reports may be requested in the PORFP.

3.6 Retainage

The State reserves the right to establish retainage for any PORFP issued under this Master Contract, provided that no retainage exceeds 20% of the PO value. Retainage conditions, including the percentage of retainage, whether retainage is cumulative, and the timeframe(s) and conditions(s) for release of retainage will be defined in the PORFP.

3.7 Insurance Requirements

3.7.1 Master Contractors shall maintain a policy of general liability insurance that is of the proper type and limits specified below.

3.7.2 Master Contractors shall provide a copy of the Master Contractor's current certificate of insurance, which, at a minimum, shall contain the following:

Worker's compensation - The Master Contractor shall maintain such insurance as necessary and/or required under Worker's Compensation Acts, and any other applicable laws.

General Liability - The Master Contractor shall purchase and maintain the following insurance protection on an occurrence and /or aggregate basis as applicable for liability claims arising as a result of the Master Contractor's operation under this RFP.

\$500,000-General Aggregate Limit (other than products/completed operations)

\$500,000-Products/completed operations aggregate limit

\$250,000- Each Occurrence Limit

\$250,000-Personal and Accidental Injury Limits

\$ 50,000-Fire Damage Limit

\$ 5,000-Medical Expense

- 3.7.3 The State shall be named as an additional insured on the policies of all property, casualty, liability, and other type of insurance evidencing this coverage (Workman's Compensation excepted). Certificates of insurance evidencing this coverage shall be provided prior to the commencement of any activities under the Contract. All insurance policies shall be endorsed to include a clause that requires that the insurance carrier provide the Procurement Officer, by certified mail, not less than thirty (30) days advance notice of any non-renewal, the Master Contractor must provide the State with an insurance policy from another carrier at least thirty (30) days prior to the expiration of the insurance policy then in effect. All insurance policies must be with a company licensed to do business in Maryland.
- 3.7.4 The Master Contractor shall require that any subcontractors that are utilized to fulfill the obligations of any PORFP obtain and maintain similar levels of insurance and shall provide the State with the same documentation as is required of the Master Contractor in any given PORFP.
- 3.7.5 Any PORFP may contain requirements for higher levels of coverage and/or additional types and limits of insurance beyond what is required for Master Contractors under this Section 3.7.

When a specific PORFP has additional insurance requirements, the PO Contractor shall maintain the types and minimum limits of insurance specified above in addition to those specified in the applicable PORFP.

3.8 Invoicing

- 3.8.1 All invoices shall be submitted monthly no later than 15 calendar days after the end of the invoice period, unless specified differently in the PORFP, and include the following information:
- name and address of the State Agency being billed,
 - vendor name,
 - remittance address,
 - federal taxpayer identification or (if owned by an individual) his/her social security number,
 - invoice period,
 - invoice date,
 - invoice number,
 - total amount due,
 - A line item inventory of all items from Functional Area 1 – Hardware, Software and Licenses that includes:
 - item description,
 - vendor part number (must uniquely match a line item on the PORFP Proposal),
 - discounted unit price (must not exceed the discounted unit price on the PORFP proposal for that vendor part number),

- quantity of units, and
- total volume discounted price
- retainage (if applicable), and
- PO number(s) being billed.

Additional information may be required in the future. Invoices submitted without the required information will not be processed for payment until the Master Contractor provides the required information and the Master Contractor shall not assess, and the State shall not pay, any late payment charges or interest on invoices that do not contain the required information.

3.8.2 The Master Contractor shall submit the invoices to the Issuing Agency identified in the PORFP. The State is generally exempt from Federal excise taxes, Maryland sales and use taxes, District of Columbia sales taxes and transportation taxes. The Master Contractor(s), however, is/are not exempt from such sales and use taxes and may be liable for the same.

3.8.3 Additional invoicing requirements will be established in each PORFP.

Material invoices can only be approved for cost. No additional fees or markups shall be allowed. All material invoices must be signed and dated by the Master Contractor and the original suppliers invoice shall be submitted and attached along with the applicable monthly invoice

3.9 Personnel Qualifications

3.9.1 Master Contractors shall only propose staff available at the time and duration of the PORFP performance period. In response to each PORFP, Master Contractors shall provide personnel that satisfy the personnel qualifications specified within Section 3.15 for each of the labor categories required under the specific solicitation. In the event that labor categories are not identified in a PORFP, Master Contractors shall provide the appropriate labor categories from those specified in Section 3.15.

3.9.2 Specific areas of required expertise may be further defined in a PORFP. The Master Contractors shall certify that all candidates meet the required qualifications. At the option of the State, Master Contractor personnel may be approved for performance in multiple skill categories for which they are qualified; however, one person shall never perform duties of multiple labor categories at the same time in any given PORFP performance period.

3.9.3 Managers, seniors, and other lead labor categories may serve as a Task Leader on one or more POs. Task Leaders shall have supervisory or project leader experience. This experience is not in addition to the experience requirements for the skill category.

3.9.4 The PORFP will define specific project requirements. The PO Proposal shall clearly identify applicable experiences related to projects and technologies being used.

3.9.5 Substitution of Education for Experience. A Bachelor's Degree or higher may be substituted for the general and specialized experience for those labor categories requiring a High School Diploma. A Master's Degree may be substituted for two years of the general and specialized experience for those labor categories requiring a Bachelor's Degree. Substitution shall be reviewed and approved by the Issuing Agency.

3.9.6 Substitution of Experience for Education. Substitution of experience for education may be permitted at the discretion of the Issuing Agency.

3.9.7 Substitution of Professional Certificates for Experience: Professional certification (e.g., Certified Novell Engineer, SQL Certified Database Administrator) may be substituted for up to two (2) years for general and specialized experience. The State PO Manager shall approve or disapprove substitutions.

3.9.8 Substitution of Personnel.

Individuals proposed and accepted as personnel for POs are expected to remain dedicated throughout the PO commitment. Substitutions will be allowed only when the State PO Manager specifically agrees to the substitution in writing or due to an emergency circumstance. All proposed personnel substitutes must have qualifications at least equal to that of the person initially proposed, evaluated, and accepted in the PO. The burden of illustrating this comparison shall be the Master Contractor's. The resumes of the initially proposed personnel shall become the minimum requirement for qualifications for successor personnel for the duration of the total PO term. If one or more of the personnel are unavailable for work under a PO for a continuous period exceeding 15 calendar days, the Master Contractor shall immediately notify the State PO Manager and propose to replace personnel with personnel of equal or better qualifications within 15 calendar days of notification to the State PO Manager. All substitutions shall be made in accordance with this provision.

During the performance period for a PO, no substitutions of personnel will be permitted unless such substitutions are necessitated by an individual's sudden illness, death, or as otherwise approved by the State PO Manager. In any of these events, the Master Contractor shall promptly notify the State PO Manager. All proposed substitutions of personnel for other than emergency situations must be submitted in writing, at least 15 business days in advance of the proposed substitution, to the State PO Manager. The State PO Manager must agree to the substitution in writing before such substitution shall become effective.

All requests for substitutions must provide a detailed explanation of the circumstances necessitating the proposed substitutions, a resume of the proposed substitute, and any other information requested by the State PO Manager to make a determination as to the appropriateness of the proposed substitution. All proposed substitutes must have educational qualifications and work experience equal to or better than the resume initially proposed for personnel; the burden of illustrating this comparison shall be the Master Contractor's.

Resumes shall be signed by all substituting individuals and their formal supervisor, and the official resume of the previous employee shall be provided for comparison purposes.

3.10 Warranty

Master Contractors shall provide the Manufacturer's Warranty with their response to a PORFP for Functional Areas 1 – Hardware, Software and Licenses, 2 – Maintenance Services and 3 – Time and Material Labor. Master Contractors shall be responsible for coordinating warranty issues. On-site warranty will begin upon System Acceptance of the equipment ordered by the Issuing Agency. Acceptance will be defined in the PORFP. On-site warranty means the Master Contractor will either remotely access or travel, if necessary, to the facility where the warranty service is required at no additional cost to the Issuing Agency during the manufacturer's warranty period. The Issuing Agency has the discretion of dealing directly with the manufacturer on any Warranty issue. Upgraded Warranty requirements shall be defined in the PORFP by the Requesting Agency.

3.11 Warranty Period

3.11.1 The warranty period will begin upon System Acceptance. The PO Contractor will warrant the equipment, operating systems, applications and services for a minimum two (2) year period, unless otherwise specified in the PO, guaranteeing that the system is free from performance problems and meets all specifications as defined in this RFP, the Contract, and the applicable PO. Should the Issuing Agency encounter performance problems or discover specifications have not been met, the Contractor is responsible for rectifying the performance problem or completing the specification to the Issuing Agency's satisfaction at no cost to the Issuing Agency within two (2) weeks of initial notification or as directed by the Issuing Agency.

3.11.2 The warranty will cover at a minimum the following at no cost to the State:

- Defects in workmanship and materials under normal use;
- Parts, service, and transportation required for repair or normal maintenance;
- All cables, inside wires, terminals and all auxiliary (at a minimum to include batteries and rectifiers) equipment supplied by or utilized by the Contractor; and
- Replacement or repair of defective equipment, applications and operating systems.

The Contractor may be requested to provide preventative maintenance and regular maintenance services, as described in Functional Area 2 – Maintenance services to equipment, hardware and software during the warranty period. Under no circumstances may maintenance services void the warranty. It is the State’s expectation that OEM warranty is incorporated into any maintenance costs for equipment within the first two years and that resulting pricing to the State reflects the value of the warranty.

3.12 Procedure for Adding a Manufacturer’s Product Line

Each Master Contractor in a Functional Area may add additional OEMs (both Primary OEMs and Secondary OEMs) in that Functional Area, throughout the life of the PBXIII. To add an OEM, a Master Contractor must submit a Letter of Authorization from the OEM proposed. Once the Letter of Authorization has been confirmed by DoIT, the manufacturer product line will be added to that Master Contractor’s list of product lines.

Master Contractors who have and maintain at least one Primary OEM certification as required in Section 2 may add Secondary OEMs to their list of product lines.

Requests to add new product lines, with the required Letters of Authorization, shall be submitted to the CM for consideration by the 10th business day of each month. Approved requests will be added to the Manufacturer/Master Contractor matrix by the first business day of the following month. Letters of Authorization for all OEMs proposed in a given PO Proposal must have been approved by DoIT in accordance with this procedure prior to the due date stated in the PORFP.

3.13 Order Processing Procedure

3.13.1 The Master Contractor shall provide a commercially viable order processing procedure for use by the State through the life of the Master Contract. The Master Contractor is expected to establish a project organization/office to provide overall management of the Contract work. The Master Contractor shall manage dedicated personnel, and all subcontractors.

3.13.2 The Master Contractor shall designate a primary POC, who will be responsible for the response to any PORFP and overall cost, schedule and technical performance of any PO.

3.14 Travel Reimbursement

3.14.1 Routine travel is defined as travel within a 50-mile radius of the requesting Issuing Agency’s base location, as identified in the PORFP, or the Master Contractor’s facility, whichever is closer to the work site. There will be no payment for labor hours for travel time or reimbursement for any travel expenses for work performed within these radiuses or at the Master Contractor’s facility.

Non-routine travel is defined as travel beyond the 50-mile radius of Issuing Agency’s base location, as identified in the PORFP, or the Master Contractor’s facility, whichever is closer to the work site. Non-routine travel will be identified within a PO, if appropriate, and will be reimbursed according to the State’s travel regulations and reimbursement rates, which can be found at: www.DBM.maryland.gov - search: Fleet Management. If non-routine travel is conducted by

automobile, the first 50 miles of such travel will be treated as routine travel, and will not be reimbursed. The Master Contractor may bill for labor hours expended in non-routine travel beyond the identified 50-mile radius, only if so specified in the PORFP.

3.15 Labor Categories and Qualifications

The following section describes the labor categories to be provided under the RFP.

Program Manager

Duties: The Program Manager is the contractor's manager for the Master Contract, and serves as the single point of contact for the Master Contractor with the State regarding the Master Contract. Performs overall management for Contract support operations. Organizes, directs, and coordinates the planning and production of all Contract activities, projects and support activities, including those of subcontractors. Oversees the development of or develops work breakdown structures, charts, tables, graphs, major milestone calendars and diagrams to assist in analyzing problems and making recommendations. Demonstrates excellent written and verbal communications skills. Establishes and alters corporate management structure to direct effective and efficient Contract support activities.

Education: Bachelor's Degree from an accredited college or university in Engineering, Computer Science, Information Systems, Telecommunications, Business or other related discipline. Master's degree and/or project management certification is preferred.

General Experience: At least twelve (12) years of experience in program or project management.

Specialized Experience: At least eight (8) years of experience in supervision or oversight of voice system related programs or projects.

Project Manager

Duties: The Project Manager is assigned the management of a specific project and the work performed under assigned POs. Performs day-to-day management of the project, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Acts as a facilitator between a State Agency and IT contractor. Is responsible for ensuring that work performed under TOs is within scope, consistent with requirements, and delivered on time and on budget. Identifies critical paths, tasks, dates, testing, and System Acceptance criteria. Provides solutions to improve efficiency (e.g., reduce costs while maintaining or improving performance levels). Monitors issues and provides resolutions for up-to-date status reports. Demonstrates excellent writing and oral communications skills.

Education: Bachelor's Degree from an accredited college or university in Engineering, Computer Science, Information Systems, Telecommunications, Business or other related discipline. Master's degree or project management certification is preferred.

General Experience: At least five (5) years of experience in project management.

Specialized Experience: At least five (5) years of experience in managing voice system related projects and must demonstrate a leadership role in at least three successful projects that were delivered on time and on budget.

Senior Subject Matter Expert

Duties: The area of expertise may be related to a specific discipline required by the State Agency including, but not limited to: voice processing systems, contact centers, common carrier services, video conferencing, unified communications, health care, education, public safety, social services, human resources, transportation, and environment. Requires expertise in the formulation of specifications and in the execution of technical initiatives in vertical areas. Defines requirements, performs analyses, and develops plans and requirements for systems.

Education: Bachelor's Degree from an accredited college or university in the specific discipline required by the State. A Master's Degree or Ph.D. Degree is preferred.

General Experience: At least twelve (12) years of relevant industry experience in the discipline is required.

Specialized Experience: At least ten (10) years of combined new and related older technical experience in the telecommunications field directly related to the required area of expertise.

Subject Matter Expert

Duties: Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex-to-complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications including, but not limited to: voice processing systems, contact centers, video conferencing, unified communications, common carrier services, health care, education, public safety, social services, human resources, transportation, and environment.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Telecommunications, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have seven (7) years of experience.

Specialized Experience: At least five (5) years of combined new and related older technical experience in the telecommunications field directly related to the required area of expertise.

Senior Telecommunications Analyst

Duties: Must be knowledgeable in implementing voice processing systems in a phased approach of requirements analysis and conceptual design, site survey, system design review, critical design review, installation, integration, and testing. Must be knowledgeable in performing requirements analysis for a wide range of users in areas such as office automation, and finance and accounting. Must be able to present system designs for user approval at formal reviews. Must be capable of performing configuration management, software integration, interpreting software test results, and recommending solutions for unsatisfactory test results. Must be knowledgeable in life-cycle support, including maintenance, administration, and management. Must be able to provide solutions to identified software problem reports.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Telecommunications, Business, or other related scientific or technical discipline. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have eight (8) years of progressive working experience as a computer specialist or a computer systems analyst.

Specialized Experience: At least five (5) years of experience as a Computer Systems Analysts.

Senior Telecommunications Specialist

Duties: Must be able to implement voice processing systems and analyze problems related to traffic and voice call flow. Must be able to analyze local exchange carrier phone bills. Must be able to implement voice processing systems and evaluate their ability to support specific requirements and interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; and makes recommendations for system improvements that will result in optimal hardware and software use.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have 8 years of telecommunications experience.

Specialized Experience: At least 5 years of experience with the specific equipment being proposed.

Testing Specialist

Duties: Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have 4 years of experience in computer software development.

Specialized Experience: At least 2 years of software testing experience (integration and acceptance).

Training Specialist/Instructor

Duties: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.

Education: A Bachelor's Degree from an accredited college or university with a major in Education/Training in the areas of Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have 4 years of experience in information systems development, training, or related fields.

Specialized Experience: At least 2 years of experience in developing and providing IT and end user training on computer hardware and application software.

Senior Systems Engineer

Duties: Must be able to analyze information requirements. Must be able to evaluate problems in workflow, organization, and planning. Develops appropriate corrective action. Provides daily supervision and direction to staff.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have six (6) years of experience in systems engineering.

Specialized Experience: At least three (3) years of experience in the supervision of system engineers, and demonstrated use of interactive, interpretative systems with on-line, real-time acquisition capabilities.

Systems Engineer

Duties: Must be capable of analyzing information requirements. Evaluates system problems of workflow, organization, and planning. Develops appropriate corrective action.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have three (3) years of experience in systems engineering.

Specialized Experience: At least one (1) year of experience in analytical problem solving of workflow, organization and planning.

Senior Systems Analyst

Duties: Serves as a computer systems expert on assignments that typically involve establishing automated systems, where concern is with overall life cycle structure; and conducts feasibility studies from design, implementation and post-implementation evaluation from a number of possible approaches. Design criteria must be established to accommodate changes in legislation, mission, or functional program requirements.

Education: Bachelor's Degree from an accredited college or university in Computer Science, Systems Analysis, Information Systems or a related field. A Master's Degree in a related field of information technology is preferred.

General Experience: A minimum of eight (8) years of experience in information technology systems analysis.

Specialized Experience: At least five (5) years of the experience in the design of business applications on complex IT systems. Requires a broad knowledge of data sources, data flow, system interactions, advanced computer equipment and software applications, and advanced systems design techniques to develop solutions to unyielding complex problems and to advise officials on systems design and IT forecasts.

Senior Information Technology Architect

Duties: Provides expertise in the most current principles and practices of architecture data management systems and experience in large system designs, and with data modeling in the information management arena. Provides expertise in modeling and organizing information to facilitate support of projects or information architectures. Provides guidance on how and what to data and process model. Primarily deals with transition planning from legacy to modern systems by concentrating on information flows, data exchange, and data translation standardization services.

Education: Bachelor's Degree from an accredited college or university with a major in Engineering, Computer Science, Mathematics or a related field. Master's degree preferred.

General Experience: At least ten (10) years experience planning, designing, building, and implementing IT systems.

Specialized Experience: At least five (5) years of the required 10 years of experience must be in the direct supervision and management of major projects that involve providing professional support services and/or the integration, implementation and transition of large complex system and subsystem architectures. Must have led, or been chief architect, in major IT implementation efforts. Must demonstrate a broad understanding of client IT environmental issues and solutions and be a recognized expert within the IT industry. Must demonstrate advanced abilities to team and mentor and possess demonstrated excellence in written and verbal communication skills.

Senior Information Technology Planner

Duties: Provides planning services for a wide range of programs and projects including design, development, implementation, post-implementation and maintenance of the systems. Provides SWOT analyses, critical success factor analyses, strategic business planning, strategic information systems planning, value chain analyses, e-business assessments, and other techniques used to establish strategic plans. Provides expertise in conducting research, evaluations, and studies required to develop both short-term and long-term plans. Provides plans, designs, concepts, and develops both general and specific program and project strategies for linking proposed investments in IT to business results. Provides planning, scheduling, networking and coordination assistance among State organizations involved in implementation and integration efforts. Identifies problems and recommends solutions.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Planning or other related scientific or technical discipline. A Master's degree is preferred.

General Experience: At least ten (10) years progressive experience as an IT planner - or involved in planning type functions.

Specialized Experience: At least six (6) years of experience in planning, analyses, design, development, implementation and post-implementation of IT projects or systems.

Office Automation Specialist

Duties: Specialized data entry work, operating specialized data entry equipment in a high production and closely monitored work environment. Responsible for key entering data from a variety of source documents with specific standards maintained for speed and accuracy.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: This position requires a minimum of five (5) years of experience data entry work and equipment.

Specialized Experience: At least three (3) years of specialized experience in the operation of specialized data entry equipment.

Help Desk Manager

Duties: Provides daily supervision and direction to staff who are responsible for phone and in-person support to users in the areas of email, directories, standard Windows desktop applications, and other network services. Manages personnel who serve as the first point of contact for troubleshooting hardware and software PC and printer problems.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: This position requires a minimum of seven (7) years of experience in the management of a Help Desk. General experience includes information systems development, network and other work in the client/server field, or related fields.

Specialized Experience: At least five (5) years of specialized experience includes management of help desks in a multi-server environment, comprehensive knowledge of PC operating systems (e.g., DOS, Windows), networking and mail standards, and supervision of help desk employees. Demonstrated ability to communicate effectively orally and in writing and to have a positive customer service attitude.

Senior Help Desk Specialist

Duties: Provides telephone and in-person support to users in the areas of directories, standard Windows desktop applications, and applications developed under this Contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field.

General Experience: This position requires a minimum of seven (7) years of experience in a business IT environment with emphasis on PC computer hardware and applications. General experience includes, but is not limited to information systems development, work in the client/server field, or related fields.

Specialized Experience: At least five (5) years comprehensive knowledge of PC operating systems, e.g., DOS, Windows, as well as work on a help desk. Demonstrated ability to communicate effectively orally and in writing and to have a positive customer service attitude.

Junior Help Desk Specialist

Duties: Provides telephone and in-person support to users in the areas of directories, standard Windows desktop applications, and applications developed under this Contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field.

General Experience: This position requires a minimum of five (5) years of experience in business IT environments with emphasis on PC hardware and applications. General experience includes information systems development, work in the client/server field, or related fields.

Specialized Experience: At least two (2) years comprehensive knowledge of PC operating systems, e.g., DOS, Windows, as well as work on a help desk. Demonstrated ability to communicate orally and in writing and to have a positive customer service attitude.

Systems Administrator

Duties: Monitor and coordinate all data system operations, including security procedures, and liaison with end users. Ensure that necessary system backups are performed and storage and rotation of backups is accomplished. Monitor and maintain records of system performance and capacity to arrange vendor services or other actions for reconfiguration and anticipate requirements for system expansion. Assist managers to monitor and comply with State data security requirements. Coordinate software development, user training, network management and minor installation and repair of equipment.

Education: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Business or other related technical discipline. A Bachelor's Degree in one of the above disciplines equals one-year specialized and two years general experience. An additional year of specialized experience may be substituted for the required education.

General Experience: Two years experience in a computer-related field.

Specialized Experience: One year experience administering multi-user, shared processor systems and data communications networks. Technical Writer/Editor

Duties: Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable

documents to be used by technical and non-technical personnel. For applications built to run in a Windows environment, uses the standard help compiler to prepare all on-line documentation. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

Education: Associate's Degree in related field. A Bachelor's degree is preferred.

General Experience: A minimum of five (5) years of experience in this area.

Specialized Experience: At least two (2) years of experience in preparing and editing documents, including technical documents. Also includes researching for applicable standards.

Project Control Specialist

Duties: Monitors financial and/or administrative aspects of assigned Contracts and deliverables. Tracks and validates all client financial information, establishes and maintains master Contract files, prepares and monitors status of all deliverables and tracks the value of Contracts. Uses automated systems to track deliverables, financial transactions, and management information.

Education: High School Diploma or equivalent. A Bachelor's degree is preferred.

General Experience: Must have three (3) years of experience working with monitoring systems. Familiar with manpower and resource planning, preparing financial reports and presentations, and cost reporting Contract guidelines.

Specialized Experience: Preparation and analysis of financial statements, development of project schedules, using cost-accounting and labor-reporting systems, working knowledge of Contract and subcontract management. Proficient in the use of spreadsheets and project management tools.

Program Administration Specialist

Duties: Assists in the preparation of management plans and various customer reports. Coordinates schedules to facilitate the completion of TO and change proposals, Contract deliverables, TO reviews, briefings and presentations. Performs analysis, development, and review of program administrative operating plans and procedures.

Education: High school diploma or equivalent. A Bachelor's degree is preferred.

General Experience: Must have three (3) years of experience working with project management tools and reporting systems. Familiar with government contracts, work breakdown structures, management/business plans, and program reporting.

Specialized Experience: At least two (2) years of direct program experience in Contract administration and preparing management reports. Has worked in support of a Program Manager on a government Contract.

Senior Business Process Consultant

Duties: Develops business requirements and business processes re-engineering methodologies. Solves application and process related problems by creating detail process and system design specifications; and works with other areas across the business units to support a total solution approach. Communicates business requirements for reports and applications development. Facilitates collaboration within and across business units and across IT functions. Resolves problems and improves business units' technical environments.

Education: Bachelor's Degree from an accredited college or university in Business, Human Resources Management or a related field. An MBA or MPA is preferred.

General Experience: At least eight (8) years experience in business process re-engineering.

Specialized Experience: At least five (5) years of experience in reengineering large scale business processes. Senior Telecommunications Engineer

Duties: Provides engineering and technical support for Statewide telecommunications projects and services. Provides designs and applications to insure overall technical integrity. Provides high-level planning for the systems used by telecommunications organizations. Performs process and data modeling for the planning and analyses of automated tools. Provides technical expertise and guidance in engineering techniques and automated support tools. Provides assistance with planning, design, cost/benefit analyses, assessment of configurations and performance measurements, development, implementation and recommendations for staffing levels for telecommunications systems and processes.

Education: Bachelor's Degree from an accredited college or university in Engineering, Telecommunications, Computer Science, Information Systems or other related scientific or technical discipline. A Master's degree is preferred.

General Experience: At least ten years of telecommunications experience.

Specialized Experience: At least six (6) of experience in commercial and long distance network architectural design and engineering.

Telecommunications Engineer

Duties: Responsible for engineering and/or analytical tasks and activities associated with technical areas within the telecom function (e.g., network design, engineering, implementation, diagnostics or operations/user support). Performs complex tasks relating to network monitoring, operations, installation, and/or maintenance for local, off-site, and/or remote locations.

The scope of responsibility for this position includes, but is not limited to, the configuration, deployment, testing, maintenance, monitoring, and trouble-shooting of network components to provide a secure, high performance network. Duties also entail quality assurance and testing of transmission mediums and infrastructure components.

Education: Bachelor's Degree in Computer Science, Information Systems, or other related field or equivalent work experience.

General Experience: Three (3) to five (5) years of IT work experience.

Specialized Experience: Has worked independently or as a part of a team under general supervision and coached more junior technical staff.

Senior Telecommunications Consultant

Duties: Identifies problems and recommends solutions for telecommunications organizations. Performs process and data modeling in support of the planning and analyses for using automated tools. Evaluates controls and makes recommendations. Provides planning, analyses, strategic planning, design, development, implementation and post-implementation for telecommunications projects.

Education: Bachelor's Degree from an accredited college or university with a major in Telecommunications, Computer Science, Information Systems, Engineering or a related field. Master's degree preferred.

General Experience: At least ten (10) years telecommunications experience.

Specialized Experience: At least seven (7) years experience as a consultant or engineer in the telecommunications field in the private or public sector.

Telecommunications Systems Analyst

Duties: Must be capable of planning, analysis, design, development, and maintenance of operations support systems used by telecommunications organizations. Must be capable of performing business systems planning, information planning, and analysis in support of telecommunications support functions, including billing, trouble ticket management, service order entry, and/or configuration management. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Provides technical guidance in software engineering techniques and automated support tools.

Education: A Bachelor's Degree from an accredited college or university with a major in Telecommunications, Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred. A Master's Degree in one of the above disciplines equals one year specialized and two years general experience.

General Experience: Must have five (5) years of experience in engineering, systems analysis, design and programming.

Specialized Experience: At least two (2) years of experience in functional and data requirement analysis, systems analysis and design, programming, program design of billing, trouble ticket management, service order entry, and/or configuration management systems supporting operations of large telecommunications support organizations.

Network Manager

Duties: Performs a variety of network management functions in support of MIS services related to the operation, performance, or availability of data communications networks. Modifies command language programs, network start up files, assigns/re-assigns network device logical, analyzes network performance and recommends adjustments to wide variety of complex network management functions with responsibility for overall performance and availability of networks. LAN/WAN consultant skilled in network analysis, integration and tuning. Experience with cable/LAN meters, protocol analyzers, Simple Network Management Protocol (SNMP) and Remote Monitoring (RMON) based software products. Knowledge of Ethernet, FDDI and high speed WANs, routers, bridges, and switches. Analyze client LANs/WANs, isolate source of problems, and recommend reconfiguration and implementation of new network hardware to increase performance. Working knowledge of network operating systems. Conducts load balancing efforts to achieve optimum device utilization and network performance. Manages network Email functions. Establishes mailboxes and monitors mail performance on the network. Coordinates with communications engineering to resolve hardware problems. Works with customer and operations staff in scheduling preventative and emergency maintenance activities.

Education and Other Requirements: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Technology, Engineering, or a related discipline. If applicable, shall be certified as network engineer for the specific network operating system as defined in the State task request. The certification criteria are determined by the network operating system vendor. An additional year of specialized experience may be substituted for the required education.

General Experience: Twelve years experience in a computer-related field.

Specialized Experience: Ten years experience in one or more of the following areas: data communications engineering, data communications hardware or software analysis, network administration or management, or have data communication equipment installation and maintenance. Knowledge of cable including FDDI, FOIRL, and 10Base T. Particularly desirable is experience working with IBM's SNA with knowledge of the MVS operating system and SNA protocols.

Senior Network Engineer

Duties: Responsible for the design and implementation of large data communications or telecommunications networks. Plans and monitors the installation of communications circuits. Manage and

monitor local area networks and associated equipment (e.g., bridges, routers, modem pools, and gateways) Conducts short and long-term plan to meet c communications requirements. Responsible for the design and implementation of LANs/WANs using hub switching and router technology. Performs hardware/software analyses to provide comparative data of performance characteristics and suitability within the existing systems environment. Prepares tradeoff studies and evaluations for vendor equipment. Generates network monitoring/performance report, for LAN/WAN utilization studies. Recommends network design changes/enhancements for improved system availability and performance.

Education: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering or other related scientific or technical discipline. If applicable, shall be certified as network engineer for the specific network operating system as defined in the State task request. The certification criteria are determined by the network operating system vendor. An additional year of specialized experience may be substituted for the required education.

General Experience: Nine years experience in a computer-related field.

Specialized Experience: Seven years of progressive experience in planning, designing, implementation, and analyzing data or telecommunications networks. Must have experience with network analysis/management tools and techniques and be familiar with Personal Computers (PCs) in a client/server environment. Must be familiar with IT technology and long distance and local carrier management.

Junior Network Engineer

Duties: Perform similar duties as directed or instructed by the senior network engineer. Conduct studies pertaining to network configuration and monitor traffic patterns such as protocols and peak usage. Stays current with technological changes.

Education: A Bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering or other related scientific or technical discipline. An additional year of specialized experience may be substituted for the required education.

General Experience: Five years experience in a computer-related field.

Specialized Experience: Three years of progressive experience in planning, designing, implementation, and analyzing data or telecommunications networks.

Network Administrator

Duties: Performs a variety of network management functions related to the operation, performance or availability of data communications networks. Experience with cable/LAN meters, protocol analyzers, SNMF' and RMON based software products. Knowledge of Ethernet, FDDI and high speed WANs and routers. Analyze client LANs/WANs, isolate source of problems, and recommend reconfiguration and implementation of new network hardware to increase performance. Advanced knowledge of network operating systems. Modifies command language programs, network start up files, assigns/reassigns network device logicals, participates in load balancing efforts throughout the network to achieve optimum device utilization and performance. Establishes new user accounts on the network granting access to required network files and programs. Manages network Email functions. Establishes mailboxes and monitors mail performance on the network. Troubleshoots network/user problems, presents resolutions for implementation. Prepares a variety of network resource reports.

Education and other Requirements: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Engineering or a related field, or two years of college or university study in Computer Science, Information Systems, Engineering or a related field. If applicable, should be certified as a network administrator for a specific network operating system as defined in the State task request. Certification criteria is determined by the network operating system vendor. An additional year of specialized experience may be substituted for the required education.

General Experience: Two years experience in a computer-related field.

Specialized Experience: One year of experience in one or more of the following areas: data communications engineering, data communications hardware or software analysis, network administration or management, data communications equipment installation and maintenance, or computer systems administration and management.

Senior Network Technician

Duties: Adds or exchanges externally connected PC accessories and data communications equipment. Troubleshoots LANs/WANs and provides problem resolution for PC and data communications hardware. Adds or replaces boards, batteries, disks drives, and other PC components. Installs cabling for networks such as LANs and WANs. Attaches, detaches, or exchanges LAN cabling to workstations, servers, network devices, telecommunications and data communications equipment. Works independently, may provide supervision and guidance to 2 or more network technicians.

Education: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Engineering or a related field; or Technical school certificate of completion in the data communications field including cable installation; or the equivalent military training. An additional year of specialized experience may be substituted for the required education.

General Experience: Seven years experience in a computer-related field.

Specialized Experience: Five years experience in the following areas: Installation, operation, and maintenance of data communication networks and devices.

Junior Network Technician

Duties: Perform similar duties as directed or instructed by the senior network engineer. Adds or exchanges externally connected PC accessories and data communications equipment including cables, boards, batteries, disks drives, and other PC components. Attaches, detaches, or exchanges LAN cabling to workstations, servers, network devices, telecommunications and data communications equipment.

Education: An Associate's degree from an accredited college or university in Computer Science, Information Systems, Engineering or a related field; or Technical school certificate of completion in the data communications field including cable installation, or the equivalent military training. An additional year of specialized experience may be substituted for the required education.

General Experience: Three years experience in a computer-related field.

Specialized Experience: A minimum of two years of experiences installing and maintaining shared resources for communication networks and devices.

Network Security Engineer

Duties: Designs, develops, engineers, and implements solutions for projects such as biometrics, smart cards, Secure remote access, VPN, Intrusion detection, port scanning, web security and vulnerability assessments and remediation.

Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree in one of the above disciplines equals one-year specialized and two years general experience. An additional year of specialized experience may be substituted for the required education.

General Experience: This position requires a minimum of eight years of computer-related experience.

Specialized Experience: At least five years of specialized experience in defining computer security requirements for high-level applications, evaluation of approved security product capabilities, and security Wireless Systems Analyst

Duties: Define and develop Key Performance Indicators to measure Quality of Service of wireless voice & data services and end-to-end applications that run on top of wireless data bearers. Design and develop post-processing engines that extract and transform raw low-level performance data into aggregate metrics; automate and parameterize the process for large scale processing in an efficient and timely manner; build-in QC check-points for end-to-end quality verification. Analyze, trouble-shoot, and investigate normal and abnormal use-cases for voice and data services; trace anomalies to corresponding impact on key metrics.

Education: Bachelor's degree in Electrical Engineering, Computer Science, or related discipline is required. Graduate degree in the same is preferred.

General Experience: Minimum of 4 years of direct experience in development for wireless devices or wireless network equipment is required.

Specialized Experience: Detailed in-depth understanding of wireless systems architecture, protocols, and standards is required. Detailed knowledge of key wireless applications and services, including Voice, SMS, MMS, WAP/HTTP, and Push-To-Talk (PTT) is desired. Strong technical ability, communication skills, and ability to learn quickly new technologies are required.

Licensed Master Electrician

Duties: Identify malfunctions in electrical and electro-mechanical instruments. Repair non-functioning electrical and electro-mechanical instruments. Calibrate scientific and industrial instruments. Use established maintenance procedures for scientific and industrial instruments. Test input/output parameters of electrical/mechanical devices. Assemble electrical and electro-mechanical devices. Identify electrical/electro-mechanical components, devices or systems in accordance with predetermined specifications. Present technical information in oral, written and graphic form, including use of microcomputers to manipulate content and access information.

Education: An Associate's degree from an accredited college or university in Electronics Technology or a related field; or Technical school certificate of completion in the electrical field; or the equivalent military training. An additional year of specialized experience may be substituted for the required education. Must have a master electrician license from the Maryland Board of Master Electricians.

General Experience: Seven years experience in the electronics or related field.

Specialized Experience: Five years experience in the following areas: design, construction, testing, installation, maintenance and repair of electronic systems.

Journeyman Electrician

Duties: Identify malfunctions in electrical and electro-mechanical instruments. Repair non-functioning electrical and electro-mechanical instruments. Calibrate scientific and industrial instruments. Use established maintenance procedures for scientific and industrial instruments. Test input/output parameters of electrical/mechanical devices. Assemble electrical and electro-mechanical devices. Identify electrical/electro-mechanical components, devices or systems in accordance with predetermined specifications. Present technical information in oral, written and graphic form, including use of microcomputers to manipulate content and access information.

Education: Associate's degree from an accredited college or university in Electronics Technology or a related field; or Technical school certificate of completion in the electrical field; or the equivalent military training. An additional year of specialized experience may be substituted for the required education. Must have a master electrician license from the Maryland Board of Master Electricians.

General Experience: Five years experience in the electronics or related field.

Specialized Experience: Three years experience in the following areas: design, construction, testing, installation, maintenance and repair of electronic systems.

Electricians Helper

Duties: Performs task assigned by the Foreman or Electrician with a minimum of supervision such as: terminate junction boxes; install required conduit and wiring including branch and feeder, above and below ground; install fixture connections and rough-ins; under supervision of the Foreman or an Electrician, operates a variety of electrical testing equipment in locating and determining types of electrical malfunctions; demonstrates basic knowledge of plans, drawings, specifications and work orders; and, conducts all tasks in a safe and efficient manner.

Education: High school diploma or equivalent. An Associate's degree from an accredited college or university in Electronics Technology or a related field; or Technical school certificate of completion in the electrical field; or the equivalent military training is preferred. An additional year of specialized experience may be substituted for the required education. Must have a master electrician license from the Maryland Board of Master Electricians.

General Experience: One year experience in the electronics or related field.

Specialized Experience: Six months experience in the following areas: design, construction, testing, installation, maintenance and repair of electronic systems.

SECTION 4 – PROPOSAL FORMAT

4.1 Two Part Submission

Offerors shall submit proposals in two separate volumes:

- Volume I - TECHNICAL PROPOSAL
- Volume II - FINANCIAL PROPOSAL

Offerors will only be required to submit one proposal, even if proposing multiple functional areas. As described below, the Technical Proposal shall contain a section on Offeror general information and separate sections for each functional area proposed. Offerors must follow the instructions within this section.

4.2 Proposals

Volume I - Technical Proposal shall be sealed separately from **Volume II - Financial Proposal**, but submitted simultaneously to the Procurement Officer. One unbound original, so identified, and one bound copy of each volume are to be submitted. An electronic version of Volume I- Technical Proposal in MS Word format and the Volume II - Financial Proposal in MS Excel format, respectively, shall also be submitted on CD with the unbound original technical and financial volumes, as appropriate. CDs shall be labeled on the outside with the RFP number and name, the name of the Offeror, and the volume number.

4.3 Submission

Each Offeror is required to submit a separate sealed package for each Volume, each of which is to be labeled Volume I - Technical Proposal and Volume II - Financial Proposal, respectively. Each sealed package shall bear the RFP title and number, name and address of the Offeror, the Volume number (I or II) and closing date and time for receipt of the proposals on the outside of the package. Offerors shall submit only one Technical Proposal and one Financial Proposal, even if proposing multiple functional areas. Offerors shall include a section in the Technical Proposal providing general information about the Offeror. Offerors shall include a separate section for each functional area proposed, describing what services of that functional area (as described in Section 3) the Offeror has provided and how the Offeror is qualified to perform those services. All pages of both proposal Volumes shall be consecutively numbered from beginning (Page 1) to end (Page “x”).

4.4 Volume I – Technical Proposal

4.4.1 Transmittal Letter

A transmittal letter shall accompany the technical proposal. The purpose of this letter is to transmit the proposal and acknowledge the receipt of any addenda. The transmittal letter should be brief and signed by an individual who is authorized to commit the Offeror to the services and requirements as stated in this RFP. The transmittal letter shall list the official name and Federal Employer Identification Number of the entity submitting the proposal. It shall also include the name and contact information of a person authorized to make commitments on behalf of the entity. See Offeror’s responsibilities in Section 1.21.

4.4.2 Format of Technical Proposal

Inside a sealed package described in Section 4.3, above, and separate from the Financial Proposal sealed envelope, one unbound original, so labeled, one copy and the electronic version shall be provided. The paragraphs in this RFP are numbered for ease of reference. In addition to the instructions below, the Offeror’s Technical Proposal shall be organized and numbered in the same

order as this RFP. This proposal organization will allow State officials and the Evaluation Committee to “map” Offeror responses directly to RFP requirements by paragraph number.

The Technical Proposal shall include the following sections in this order:

4.4.2.1 Title and Table of Contents

The Technical Proposal shall begin with a title page bearing the name and address of the Offeror and the name and number of this RFP. A table of contents shall follow the title page for the Technical Proposal.

4.4.2.2 Executive Summary

The Offeror shall condense and highlight the contents of the Technical Proposal in a separate section titled “Executive Summary”. The Executive Summary shall provide a broad overview of the contents of the entire proposal. The Executive Summary shall also identify any exceptions the Offeror has taken to the requirements of this RFP, the Contract (Attachment A), or any other attachments. If there are no exceptions taken, the Offeror is to state that they have taken no exceptions to the requirements of this RFP, the Contract (Attachment A), or any other attachments. Exceptions to terms and conditions may result in having the proposal deemed unacceptable or classified as not reasonably susceptible of being selected for award. In addition, the Offeror shall clearly identify each functional area for which they are proposing services. Offerors certified under the SBR shall provide the SBR certification number.

4.4.2.3 Offeror General Information

This section shall include the following from the Offeror:

- i. Corporation/organization size,
- ii. Experience,
- iii. Services provided,
- iv. Length of time the organization has been providing the services listed in the specific functional areas from Section 3,
- v. Statement of fiscal integrity for the two most recent full fiscal years preceding the date of this RFP.

Documentation that addresses the Offeror’s financial solvency may include, but is limited to, one, some or all of the following:

- i. Current balance sheet,
- ii. Certified financial statement,
- iii. Dunn and Bradstreet rating,
- iv. Line of credit,
- v. Successful financial track record, and
- vi. Evidence of adequate working capital.

4.4.2.4 Past Performance - Must be provided for each functional area proposed (one example may be used for multiple functional areas)

This section shall include the following:

The Offeror shall provide evidence of its capabilities to provide the equipment and services outlined in Section 3 of this RFP for each functional area proposed.

The Offeror shall provide an example of a successful engagement (on time, within budget, within scope) in each proposed functional area. The example(s) shall include the engagement name, the equipment and services provided, and the objectives satisfied.

For each example engagement provided, the Offeror shall include a supporting reference with the following information:

- i. Name of client organization; and,
- ii. Name, title, and current telephone number of point of contact for client organization.

State of Maryland Experience: If applicable, the Offeror shall submit a list of all contracts it currently holds, or has held within the past five years, with any government entity of the State. For each identified contract, the Offeror shall provide:

- i. The State contracting entity;
- ii. A brief description of the services/goods provided;
- iii. The dollar value of the contract;
- iv. The term of the contract;
- v. Whether the contract was terminated prior to the specified original contract termination date, and if yes, the reason(s) why;
- vi. Whether any available renewal option was not exercised; and
- vii. The State employee contact person (name, telephone number and email)

Please Note: It is critical that the contact information provided for any reference is current and accurate. The reference must be knowledgeable of the project and the Offeror's performance and available to discuss the Offeror's performance.

4.4.2.5 Manufacturer's Letter of Authorization

- i. Offeror's must state each manufacturer product line that they propose selling through the PBX III contract.
- ii. A manufacturer's letter of authorization is required for each manufacturer product line proposed by the Offeror. An Offeror may not propose a manufacturer product line without providing the required letter of authorization at the time it submits its proposal. The letter of authorization shall certify that the Offeror is one, or both, of the following: an authorized reseller or distributor of the manufacturer's hardware, or is authorized to provide maintenance services. The letter of authorization shall be on the manufacturer's letterhead. Each letter of authorization must provide the following information:

- Manufacturer's POC name and alternate for verification
- Manufacturer's POC mailing address
- Manufacturer's POC telephone number
- Manufacturer's POC email address
- Manufacturer's POC fax number and
- If available, a Re-seller Identifier

4.4.2.6 Explanation of Offeror's Order Fulfillment Capabilities for those proposing to Functional Area 1 – Hardware, Services and Licenses, including:

- Order receipt

- Order processing and routing
- Order tracking
- Customer service and inquiry support
- Shipping, including express shipping
- Invoicing
- Returns
- Quality control
- Order turnaround time

4.4.2.7 Explanation of Offeror’s Maintenance Capabilities, if proposing to Functional Area 2 – Maintenance Services, including:

- Proactive monitoring
- Trouble call receipt
- Trouble ticketing system
- Escalations and notifications
- Close out procedure
- Quality reporting
- Preventative maintenance

4.4.2.8 Insurance Submission

- i. Provide proof of insurance described in Section 3.7.
- ii. A copy of the Offeror’s current certificate of insurance required by Section 3.7 (property, casualty and liability), which, at a minimum, shall contain the following:
 - Carrier (name and address)
 - Type of insurance
 - Amount of coverage
 - Period covered by insurance
 - Exclusions

4.4.2.9 Required Submissions:

- Attachment B - Completed Bid/Proposal Affidavit
- Attachment D - Offeror – Completed, signed and unedited: Offeror MBE Form, which is required for Offerors submitting a proposal for Functional Area 2 (Maintenance Services) or Functional Area 3 (Time and Material Labor).
- Attachment I – Completed Living Wage Affidavit

4.5 Volume II – Financial Proposal

Under separate sealed cover from the Technical Proposal and clearly identified in the format requirements identified in Section 4.3, the Master Contractor shall submit one unbound original, one bound copy, and an electronic version on a CD in MS Excel of the Financial Proposal. The Financial Proposal shall contain all cost information in the format specified in **Attachment G** for Functional Areas 1 through 3. Complete the cost sheets only as provided in the Price Proposal Instructions. **Labor categories may not be added after Master Contract award.**

SECTION 5 – EVALUATION CRITERIA AND SELECTION PROCEDURE

5.1 Evaluation Criteria

Master Contracts will be awarded to all qualified Offerors in accordance with the Competitive Sealed Proposals procurement process under Code of Maryland Regulations 21.05.03.

5.2 Technical Criteria

Once the minimum qualifications in Section 2 are satisfied, the following criteria will be applied to each Technical Proposal:

- Offeror Past Performance (Section 4.4.2.4)
- Offeror Overall Qualification (Section 4.4.2.3)
- Offeror's Order Fulfillment Capabilities (4.4.2.6)
- Offeror's Maintenance Capabilities (4.4.2.7)

5.3 Financial Criteria

Financial Proposals will be evaluated separately. Offerors shall provide prices for Contract years one through four and both 2-year options for all labor categories proposed. These are the maximum prices the State will pay for all proposed labor categories. If labor rates are not provided by the Offeror in their response to this RFP, the Master Contractor will not be allowed to propose this labor category in response to future RFPs.

5.4 Reciprocal Preference

Although Maryland law does not authorize procuring agencies to favor resident Offerors in awarding procurement contracts, many other states do grant their resident businesses preferences over Maryland contractors. Therefore, as described in COMAR 21.05.01.04, a resident business preference will be given if a responsible Offeror whose headquarters, principal base of operations, or principal site that will primarily provide the services required under this RFP that is in another state submits the most advantageous offer; the other state gives a preference to its residents through law, policy, or practice; and, the preference does not conflict with a Federal law or grant affecting the procurement contract. The preference given shall be identical to the preference that the other state, through law, policy or practice gives to its residents.

5.5 Selection Procedures

5.5.1 General Selection Process

Master Contracts will be awarded in accordance with the Competitive Sealed Proposals process under Code of Maryland Regulations 21.05.03. The Competitive Sealed Proposals method is based on discussions and potential revision of proposals based on such discussions.

Accordingly, the State may hold discussions with all Offerors judged reasonably susceptible of being selected for award, or potentially so. However, the State also reserves the right to make an award without holding discussions. In either case of holding discussions or not doing so, the State may determine an Offeror to be not responsible and/or an Offeror's proposal to be not reasonably susceptible of being selected for award, at any time after the initial closing date for receipt of proposals and the review of those proposals. If the State finds an Offeror to be not responsible and/or an Offeror's Technical Proposal to be not reasonably susceptible of being selected for award, an Offeror's Financial Proposal will be returned unopened.

5.5.2 Selection Process Sequence

- 5.5.2.1 The first step in the process will be a determination as to whether the Offeror meets the minimum qualifications as stated in Section 2.
 - 5.5.2.2 The next step will be an evaluation for technical merit to assure Offeror's full understanding of the State's requirements and the Offeror's ability to perform.
 - 5.5.2.3 During the course of any potential discussions, an Offeror must confirm in writing any substantive oral clarification of, or change in, its proposals. Any such written clarification or change then becomes part of the Offeror's proposal.
 - 5.5.2.4 The financial proposal of each qualified Offeror will be evaluated separately from the technical evaluation. After a review of the financial proposals of only the qualified Offerors, the Procurement Officer may conduct discussions to evaluate further the Offeror's entire proposal.
 - 5.5.2.5 When in the best interest of the State, the Procurement Officer may permit Offerors who have submitted acceptable proposals to revise their initial proposals and submit, in writing, best and final offers (BAFO).
- 5.5.3 Award Determination
- Upon completion of all discussions, negotiations, and reference checks, the Procurement Officer will recommend award of a Master Contract to all technically qualified Offeror(s).

ATTACHMENTS

ATTACHMENT A – Telecommunications Equipment and Services Contract

THIS CONTRACT is made as of this _____ day of _____, 2011 by and between _____ and the MARYLAND DEPARTMENT OF INFORMATION TECHNOLOGY.

IN CONSIDERATION of the premises and the covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions

In this Contract, the following words have the meanings indicated:

1.2 “Contract” means this Contract for Telecommunications Equipment and Services (PBX III).

1.3 “Contractor” means _____ whose principal business address is _____ and whose principal office in Maryland is _____.

1.4 “Contract Manager” means the individual identified in Section 1.7 of the RFP or a successor designated by the Department.

1.5 “Department” means the Maryland Department of Information Technology.

1.6 “Financial Proposal” means the Contractor’s Financial Proposal dated _____.

1.7 Installation means assembling the PBX components in the correct locations, connecting to existing or new cabling and to common carrier services, testing and cutover of the new system, training staff, and removing the old PBX equipment and debris from the site so that the equipment and services will provide the features and functions specified in the PORFP Proposal and generally described in the User Documentation.

1.8 “Purchase Order (PO)” authorizes the PO Contractor to proceed with delivery of products and/or any services requested via a PORFP.

1.9 “PORFP” means Purchase Order Request for Proposal.

1.10 “Procurement Officer” means the individual identified in Section 1.6 of the RFP or a successor designated by the Department.

1.11 “RFP” means the Request for Proposals for Telecommunications Equipment and Services (PBX III), No. 060B1400048 dated Thursday, November 18, 2010 and any amendments thereto issued in writing by the State.

1.12 “Telecommunications Equipment and Services (PBX III)” means the equipment and services described in Section 3 of the RFP.

1.13 “State” means the State of Maryland.

1.14 “Technical Proposal” means the Contractor’s Technical Proposal, dated _____.

2 Scope of Work

2.1 The Contractor shall provide Telecommunications Equipment and Services, Training and Installation and/or Maintenance, for the State as described in the PO and the PORFP. These services shall be provided in accordance with the terms and conditions of this Contract and the following Exhibits, which are attached and incorporated herein by reference. If there are any inconsistencies between this Contract

and the PORFP process and/or Exhibits A, B, C, and D, the terms of this Contract shall control. If there is any conflict among these items, the following order of precedence shall determine the prevailing provision:

The RFP (Exhibit A).

- State Contract Affidavit, executed by the Contractor and dated _____ (Exhibit B)
- The Technical Proposal (Exhibit C).
- The Financial Proposal (Exhibit D).
- The PO
- The PORFP
- The PORFP Proposal

2.2 The Procurement Officer may, at any time, by written order, make changes in the work within the general scope of the Contract. No other order, statement or conduct of the Procurement Officer or any other person shall be treated as a change or entitle the Contractor to an equitable adjustment under this section. Except as otherwise provided in this Contract, if any change under this section causes an increase or decrease in the Contractor's cost of, or the time required for, the performance of any part of the work, whether or not changed by the order, an equitable adjustment in the Contract price shall be made and the Contract modified in writing accordingly. The Contractor must assert in writing its right to an adjustment under this section within thirty (30) days of receipt of written change order and shall include a written statement setting forth the nature and cost of such claim. No claim by the Contractor shall be allowed if asserted after final payment under this Contract. Failure to agree to an adjustment under this section shall be a dispute under Article 10, Disputes. Nothing in this section shall excuse the Contractor from proceeding with the Contract as changed.

3 Time for Performance

The Contractor shall provide services in accordance with this Master Contract and any PORFP. The term of this Contract is for a period of about Four (4) years, beginning on Wednesday, February 23, 2011 and ending Monday, March 09, 2015 unless terminated earlier as provided in this Master Contract.-The State shall have the sole right to extend the term of this contract for a maximum of two (2) two-year option periods.

4 Consideration and Payment

4.1 In consideration of the satisfactory performance of the work set forth in this Contract, the State shall pay the Contractor in accordance with the not-to-exceed rates and terms of Exhibit C, Contractor's Financial Proposal. POs that are on a Time and Material basis shall include a not-to-exceed ceiling for payments. Any work performed by the Contractor in excess of the ceiling amount of any PO without the prior written approval of the Contract Manager is at the Contractor's risk of non-payment. Payments under POs issued on a fixed price basis shall be limited to the price specified in the PORFP, regardless of the actual cost to the Contractor.

4.2 Invoices must be provided in the format and on the schedule identified in the PORFP. Each invoice must reflect the Contractor's federal tax identification number, which is _____. The Contractor's eMM identification number is _____. Payments to the Contractor pursuant to this Contract shall be made no later than 30 days after the State's receipt of a proper invoice from the Contractor. Charges for late payment of invoices, other than as prescribed by Title 15, Subtitle 1, of the State Finance and Procurement Article, Annotated Code of Maryland, as from time to time amended, are prohibited. PORFPs may specify periodic payments based on deliverables or stages of completion. A PORFP may specify that a portion of the payments due will be withheld until completion of the PO. The amount withheld from each payment shall be paid to the Contractor within thirty (30) days of the State's acceptance of all deliverables required under the PO and receipt from the Contractor of a release in a form prescribed

by the State for any claims arising out of or related to the PORFP. The final payment under this Contract will not be made until after certification is received from the Comptroller of the State that all taxes have been paid.

4.3 In addition to any other available remedies if, in the opinion of the Procurement Officer, the Contractor fails to perform in a satisfactory and timely manner, the Procurement Officer may refuse or limit approval of any invoice for payment, and may cause payments to the Contractor to be reduced or withheld until such time as the Contractor meets performance standards as established by the Procurement Officer pursuant to this Contract

4.4 The State will use electronic funds transfer to pay the Contractor for this Contract and any POs thereunder and any other State payments due Contractor unless the State's Comptroller Office grants the Contractor an exemption.

5 PORFPs

A PORFP may specify terms in addition to the terms specified herein. Such additional terms may include warranties, deliverables, and acceptance test requirements. PORFPs and POs may not limit the State's rights as provided by law, in this Contract, or in the RFP and may not change the terms of this Contract or the RFP.

6 Rights to Records

6.1 The Contractor agrees that all documents and materials, including but not limited to, reports, drawings, studies, specifications, estimates, tests, maps, photographs, designs, graphics, mechanical, artwork, computations and data prepared by the Contractor for purposes of this Contract shall be the sole property of the Department and shall be available to the Department at any time. The Department shall have the right to use the same without restriction and without compensation to the Contractor other than that specifically provided by this Contract.

6.2 The Contractor agrees that at all times during the term of this Contract and thereafter, the works created and services performed under this Contract shall be "works made for hire" as that term is interpreted under U.S. copyright law. To the extent that any products created under this Contract are not works for hire for the Department, the Contractor hereby relinquishes, transfers, and assigns to the State all of its rights, title, and interest (including all intellectual property rights) to all such products created under this Contract, and will cooperate reasonably with the State in effectuating and registering any necessary assignments.

6.3 The Contractor shall report to the Department, promptly and in written detail, each notice or claim of copyright infringement received by the Contractor with respect to all data delivered under this Contract.

6.4 The Contractor shall not affix any restrictive markings upon any data and if such markings are affixed, the Department shall have the right at any time to modify, remove, obliterate, or ignore such warnings.

6.5 Upon termination of this Contract, the Contractor, at its own expense, shall deliver any equipment, hardware and associated equipment and services or other property provided by the State to the place designated by the Procurement Officer.

7 Confidentiality

Subject to the Maryland Public Information Act and any other applicable laws, all confidential or proprietary information and documentation relating to either party (including without limitation, any information or data stored within the Contractor's computer systems) shall be held in absolute confidence by the other party. Each party shall, however, be permitted to disclose relevant confidential information to its officers, agents and employees to the extent that such disclosure is necessary for the performance of their duties under this Contract, provided the data may be collected, used, disclosed, stored and disseminated only as provided by and consistent with the law. The provisions of this section shall not apply to

information that (a) is lawfully in the public domain; (b) has been independently developed by the other party without violation of this Contract; (c) was already in the possession of such party; (d) was supplied to such party by a third party lawfully in possession thereof and legally permitted to further disclose the information; or (e) which such party is required to disclose by law.

8 Loss of Data

In the event of loss of any State data or records where such loss is due to the intentional act, omission, or negligence of the Contractor or any of its subcontractors or agents, the Contractor shall be responsible for recreating such lost data in the manner and on the schedule set by the Contract Manager. The Contractor shall ensure that all data is backed up and is recoverable by the Contractor.

9 Non-Hiring of Employees

No official or employee of the State of Maryland as defined under State Government Article section 15-102, Annotated Code of Maryland, whose duties as such official or employee include matters relating to or affecting the subject matter of this Contract shall, during the pendency and term of this Contract and while serving as an official or employee of the State, become or be an employee of the Contractor or any entity that is a subcontractor on this Contract.

10 Disputes

This Contract shall be subject to the provisions of Title 15, Subtitle 2, of the State Finance and Procurement Article of the Annotated Code of Maryland, as from time to time amended, and COMAR 21.10 (Administrative and Civil Remedies). Pending resolution of a claim, the Contractor shall proceed diligently with the performance of the Contract in accordance with the Procurement Officer's decision. Unless a lesser period is provided by applicable statute, regulation, or the Contract, the Contractor must file a written notice of claim with the Procurement Officer within 30 days after the basis for the claim is known or should have been known, whichever is earlier. Contemporaneously with or within 30 days of the filing of a notice of claim, but no later than the date of final payment under the Contract, the Contractor must submit to the Procurement Officer its written claim containing the information specified in COMAR 21.10.04.02.

11 Maryland Law

- 11.1 This Contract shall be construed, interpreted, and enforced according to the laws of the State of Maryland.
- 11.2 The Maryland Uniform Computer Information Transactions Act (Commercial Law Article, Title 22 of the Annotated Code of Maryland) does not apply to this Contract or any software license acquired hereunder.
- 11.3 Any and all references to the Annotated Code of Maryland contained in this Contract shall be construed to refer to such Code sections as from time to time amended.

12 Nondiscrimination in Employment

The Contractor agrees: (a) not to discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, marital status, national origin, ancestry, or disability of a qualified individual with a disability; (b) to include a provision similar to that contained in subsection (a), above, in any subcontract except a subcontract for standard commercial supplies or raw materials; and (c) to post and to cause subcontractors to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of this clause.

13 Contingent Fee Prohibition

The Contractor warrants that it has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee, bona fide agent, bona fide salesperson, or commercial selling agent working for the Contractor to solicit or secure this Contract, and that it has not paid or agreed to pay any

person, partnership, corporation or other entity, other than a bona fide employee, bona fide salesperson or commercial selling agency, any fee or other consideration contingent on the making of this Contract.

14 Non-availability of Funding

If the General Assembly fails to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this Contract succeeding the first fiscal period, this Contract shall be canceled automatically as of the beginning of the fiscal year for which funds were not appropriated or otherwise made available; provided, however, that this will not affect either the State's rights or the Contractor's rights under any termination clause in this Contract. The effect of termination of the Contract hereunder will be to discharge both the Contractor and the State from future performance of the Contract, but not from their rights and obligations existing at the time of termination. The Contractor shall be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the Contract. The State shall notify the Contractor as soon as it has knowledge that funds may not be available for the continuation of this Contract for each succeeding fiscal period beyond the first.

15 Termination for Cause

If the Contractor fails to fulfill its obligations under this Contract properly and on time, or otherwise violates any provision of the Contract, the State may terminate the Contract by written notice to the Contractor. This includes the failure to meet the service levels described in Section 3. The notice shall specify the acts or omissions relied upon as cause for termination. All finished or unfinished work provided by the Contractor shall, at the State's option, become the State's property. The State of Maryland shall pay the Contractor fair and equitable compensation for satisfactory performance prior to receipt of notice of termination, less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the State can affirmatively collect damages. Termination hereunder, including the termination of the rights and obligations of the parties, shall be governed by the provisions of COMAR 21.07.01.11B.

16 Termination for Convenience

The performance of work under this Contract may be terminated by the State in accordance with this clause in whole, or from time to time in part, whenever the State shall determine that such termination is in the best interest of the State. The State will pay all reasonable costs associated with this Contract that the Contractor has incurred up to the date of termination, and all reasonable costs associated with termination of the Contract; provided, however, the Contractor shall not be reimbursed for any anticipatory profits that have not been earned up to the date of termination. Termination hereunder, including the determination of the rights and obligations of the parties, shall be governed by the provisions of COMAR 21.07.01.12 (A)(2).

17 Delays and Extensions of Time

The Contractor agrees to perform the work under this Contract continuously and diligently. No charges or claims for damages shall be made by the Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of the work specified in this Contract. Time extensions will be granted only for excusable delays that arise from unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including but not restricted to acts of God, acts of the public enemy, acts of the State in either its sovereign or contractual capacity, acts of another contractor in the performance of a contract with the State, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, or delays of subcontractors or suppliers arising from unforeseeable causes beyond the control and without the fault or negligence of either the Contractor or the subcontractors or suppliers.

18 Suspension of Work

The State unilaterally may order the Contractor in writing to suspend, delay, or interrupt all or any part of its performance for such period of time as the Procurement Officer or Contract Manager may determine to be appropriate for the convenience of the State.

19 Pre-Existing Regulations

In accordance with the provisions of Section 11-206 of the State Finance and Procurement Article, Annotated Code of Maryland, as from time to time amended, the regulations set forth in Title 21 of the Code of Maryland Regulations (COMAR 21) in effect on the date of execution of this Contract are applicable to this Contract.

20 Financial Disclosure

The Contractor shall comply with the provisions of Section 13-221 of the State Finance and Procurement Article of the Annotated Code of Maryland, as from time to time amended, which requires that every business that enters into contracts, leases, or other agreement with the State of Maryland or its Agencies during a calendar year under which the business is to receive in the aggregate \$100,000 or more, shall within 30 days of the time when the aggregate value of these contracts, leases or other agreements reaches \$100,000, file with the Secretary of the State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

21 Political Contribution Disclosure

The Contractor shall comply with the Election Law Article, Sections 14-101 through 14-108, of the Annotated Code of Maryland, which requires that every person that enters into contracts, leases, or other agreements with the State, a county or an incorporated municipality or their Agencies, during a calendar year under which the person receives in the aggregate \$100,000 or more, shall file with the State Board of Elections a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election. The statement shall be filed with the State Board of Elections: (1) before a purchase or execution of a lease or contract by the State, a county, an incorporated municipality, or their Agencies, and shall cover the preceding two calendar years; and (2) if the contribution is made after the execution of a lease or contract, then twice a year, throughout the contract term, on: (a) February 5, to cover the 6-month period ending January 31; and (b) August 5, to cover the 6-month period ending July 31.

22 Retention of Records

The Contractor shall retain and maintain all records and documents in any way relating to this Contract for six years after final payment by the State of Maryland under this Contract or any applicable statute of limitations, whichever is longer, and shall make them available for inspection and audit by authorized representatives of the State, including by way of example only, the Procurement Officer or the Procurement Officer's designee, and the Contract Manager or the Contract Manager's designee, at all reasonable times. All records related in any way to the Contract are to be retained for the entire time provided under this section. The Contractor shall, upon request by the Issuing Agency, surrender all and every copy of documents needed by the State, including, but not limited to itemized billing documentation containing the dates, hours spent and work performed by the Contractor and its subcontractors under the Contract. The Contractor agrees to cooperate fully in any audit conducted by or on behalf of the State, including, by way of example only, making records and employees available as, where, and to the extent requested by the State and by assisting the auditors in reconciling any audit variances. Contractor shall not be compensated for providing any such cooperation and assistance

23 Compliance with Laws

The Contractor hereby represents and warrants that:

- A. It is qualified to do business in the State of Maryland and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified;
- B. It is not in arrears with respect to the payment of any monies due and owing the State of Maryland, or any department or unit thereof, including but not limited to the payment of taxes and employee benefits, and that it shall not become so in arrears during the term of this Contract;

C. It shall comply with all federal, State and local laws, regulations, and ordinances applicable to its activities and obligations under this Contract; and

D. It shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Contract.

24 Cost and Price Certification

By submitting cost or price information, the Contractor certifies to the best of its knowledge that the information submitted is accurate, complete, and current as of a mutually determined specified date prior to the conclusion of any price discussions or negotiations.

The price under this Contract and any change order or modification hereunder, including profit or fee, shall be adjusted to exclude any significant price increases occurring because the Contractor furnished cost or price information, which, as of the date agreed upon by the parties, was inaccurate, incomplete, or not current.

25 Subcontracting; Assignment

The Contractor may not subcontract any portion of the services provided under this Contract without obtaining the prior written approval of the Procurement Officer, nor may the Contractor assign this Contract or any of its rights or obligations hereunder, without the prior written approval of the Procurement Officer, any such approvals to be in the State's sole and absolute subjective discretion; provided however, a Contractor may assign monies receivable under a PO after due notice to the State. Any such subcontract or assignment shall include the terms of sections 8, and 10 through 23 of this Contract and any other terms and conditions that the State deems necessary to protect its interests. The State shall not be responsible for the fulfillment of the Contractor's obligations to the subcontractors.

26 Indemnification

26.1 The Contractor shall hold harmless and indemnify the State against liability for any costs, expenses, loss, suits, actions, or claims of any character arising from or relating to the performance of the Contractor or its subcontractors under this Contract.

26.2 The State of Maryland has no obligation to provide legal counsel or defense to the Contractor or its subcontractors in the event that a suit, claim or action of any character is brought by any person not party to this Contract against the Contractor or its subcontractors as a result of or relating to the Contractor's obligations under this Contract.

26.3 The State has no obligation for the payment of any judgments or the settlement of any claims against the Contractor or its subcontractors as a result of or relating to the Contractor's obligations under this Contract.

26.4 The Contractor shall immediately notify the Procurement Officer of any claim or suit made or filed against the Contractor or its subcontractors regarding any matter resulting from or relating to the Contractor's obligations under the Contract, and will cooperate, assist, and consult with the State in the defense or investigation of any claim, suit, or action made or filed against the State as a result of or relating to the Contractor's performance under this Contract.

27 Administrative

27.1 Procurement Officer. The work to be accomplished under this Contract shall be performed under the direction of the Procurement Officer and the Contract Manager. All matters relating to the interpretation of this Contract shall be referred to the Procurement Officer for determination.

27.2 Notices. All notices hereunder shall be in writing and either delivered personally or sent by certified or registered mail, postage prepaid as follows:

If to the State: State of Maryland

Department of Information Technology
Contracts Manager PBX III
45 Calvert Street
Annapolis, MD 21401-1907

If to the Contractor: _____

28 Risk of Loss; Transfer of Title.

Risk of loss for conforming supplies, equipment and materials specified as deliverables to the State hereunder shall remain with the Contractor until the supplies, equipment, materials and other deliverables are accepted by the State, as evidenced by a written statement of acceptance from the State to the Contractor that expressly specifies the supplies, equipment, materials and other deliverables that are subject to such acceptance. Title of all such deliverables passes to the State upon acceptance by the State, subject to the State’s payment for the same in accordance with the terms of this Contract.

29 Non-visual Accessibility Warranty

The Contractor warrants that the information technology offered under the proposal (1) provides equivalent access for effective use by both visual and non-visual means; (2) will present information, including prompts used for interactive communications, in formats intended for both visual and non-visual use; (3) if intended for use in a network, can be integrated into networks for obtaining, retrieving, and disseminating information used by individuals who are not blind or visually impaired; and (4) is available, whenever possible, without modification for compatibility with software and hardware for non-visual access. The Contractor further warrants that the cost, if any, of modifying the information technology for compatibility with software and hardware used for non-visual access does not increase the cost of the information technology by more than five percent. For purposes of this Contract, the phrase “equivalent access” means the ability to receive, use and manipulate information and operate controls necessary to access and use information technology by non-visual means. Examples of equivalent access include keyboard controls used for input and synthesized speech, Braille, or other audible or tactile means used for output.

30 Commercial Nondiscrimination

A. As a condition of entering into this Agreement, Contractor represents and warrants that it will comply with the State’s Commercial Nondiscrimination Policy, as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland. As part of such compliance, Contractor may not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring, or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall Contractor retaliate against any person for reporting instances of such discrimination. Contractor shall provide equal opportunity for subcontractors, vendors, and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that this clause does not prohibit or limit lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the marketplace. Contractor understands that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of Contractor from participating in State contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

B. As a condition of entering into this Agreement, upon the Maryland Human Relations Commission’s request, and only after the filing of a complaint against Contractor under Title 19 of the State Finance and Procurement Article, as amended from time to time, Contractor agrees to provide within 60 days after the

request a complete list of the names of all subcontractors, vendors, and suppliers that Contractor has used in the past 4 years on any of its contracts that were undertaken within the state of Maryland, including the total dollar amount paid by Contractor on each subcontract or supply contract. Contractor further agrees to cooperate in any investigation conducted by the State pursuant to the State's Commercial Nondiscrimination Policy as set forth under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland, and to provide any documents relevant to any investigation that is requested by the State. Contractor understands that violation of this clause is a material breach of this Agreement and may result in contract termination, disqualification by the State from participating in State contracts, and other sanctions.

IN WITNESS THEREOF, the parties have executed this Contract as of the date hereinabove set forth.

CONTRACTOR

MARYLAND DEPARTMENT OF
INFORMATION TECHNOLOGY

By:

By:

Date

Date

Witness

Witness

Approved for form and legal
sufficiency this _____ day
of _____ 20__.

Assistant Attorney General

APPROVED BY BPW: _____
(Date) (BPW Item #)

ATTACHMENT B - Bid/Proposal Affidavit

(Authorized Representative and Affiant)

A. AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the (title) _____ and the duly authorized representative of (business) _____ and that I possess the legal authority to make this Affidavit on behalf of myself and the business for which I am acting.

B. CERTIFICATION REGARDING COMMERCIAL NONDISCRIMINATION

The undersigned bidder hereby certifies and agrees that the following information is correct:

In preparing its bid on this project, the bidder has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not engaged in “discrimination” as defined in §19-103 of the State Finance and Procurement Article of the Annotated Code of Maryland. “Discrimination” means any disadvantage, difference, distinction, or preference in the solicitation, selection, hiring, or commercial treatment of a vendor, subcontractor, or commercial customer on the basis of race, color, religion, ancestry, or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or any otherwise unlawful use of characteristics regarding the vendors, supplier’s or commercial customer’s employees or owners. “Discrimination” also includes retaliating against any person or other entity for reporting any incident of “discrimination”. Without limiting any other provision of the solicitation on this project, it is understood that, if the certification is false, such false certification constitutes grounds for the State to reject the bid submitted by the bidder on this project, and terminate any contract awarded based on the bid. As part of its bid or proposal, the bidder herewith submits a list of all instances within the past 4 years where there has been a final adjudicated determination in a legal or administrative proceeding in the state of Maryland that the bidder discriminated against subcontractors, vendors, suppliers, or commercial customers, and a description of the status or resolution of that determination, including any remedial action taken. Bidder agrees to comply in all respects with the State’s Commercial Nondiscrimination Policy as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland.

C. AFFIRMATION REGARDING BRIBERY CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business (as is defined in Section 16-101(b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business’s contracting activities has been convicted of, or has had probation before judgment imposed pursuant to Criminal Procedure Article, §6-220, Annotated Code of Maryland, or has pleaded nolo contendere to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows (indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business):

_____.

D. AFFIRMATION REGARDING OTHER CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business's contracting activities including obtaining or performing contracts with public bodies, has:

(1) Been convicted under state or federal statute of:

(a) a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract; or

(b) fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property;

(2) Been convicted of any criminal violation of a state or federal antitrust statute;

(3) Been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organization Act, 18 U.S.C. §1961, et seq., or the Mail Fraud Act, 18 U.S.C. §1341, et seq., for acts in connection with the submission of bids or proposals for a public or private contract;

(4) Been convicted of a violation of the State Minority Business Enterprise Law, Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(5) Been convicted of a violation of the Section 11-205.1 of the State Finance and Procurement Article of the Annotated Code of Maryland;

(6) Been convicted of conspiracy to commit any act or omission that would constitute grounds for conviction or liability under any law or statute described in subsection (1) through (5) above;

(7) Been found civilly liable under a state or federal antitrust statute for acts or omissions in connection with the submission of bids or proposals for a public or private contract;

(8) Been found in a final adjudicated decision to have violated the Commercial Nondiscrimination Policy under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland with regard to a public or private contract; or

(9) Admitted in writing or under oath, during the course of an official investigation or other proceedings, acts or omissions that would constitute grounds for conviction or liability under any law or statute described in Section B and subsections (1) through (7) above, except as follows (indicate reasons why the affirmations cannot be given, and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of the person(s) involved and their current positions and responsibilities with the business, and the status of any debarment):

_____.

E. AFFIRMATION REGARDING DEBARMENT

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, controlling stockholders, or any of its employees directly involved in the business's contracting activities, has ever been suspended or debarred (including being issued a limited denial of participation) by any public entity, except as follows (list each debarment or suspension providing

the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension):

F. AFFIRMATION REGARDING DEBARMENT OF RELATED ENTITIES

I FURTHER AFFIRM THAT:

(1) The business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to Sections 16-101, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland; and

(2) The business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows (you must indicate the reasons why the affirmations cannot be given without qualification):

G. SUB-CONTRACT AFFIRMATION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, has knowingly entered into a contract with a public body under which a person debarred or suspended under Title 16 of the State Finance and Procurement Article of the Annotated Code of Maryland will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

H. AFFIRMATION REGARDING COLLUSION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business has:

(1) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or offer that is being submitted;

(2) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or price proposal of the bidder or Offeror or of any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the accompanying bid or offer is submitted.

I. FINANCIAL DISCLOSURE AFFIRMATION

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with, the provisions of Section 13-221 of the State Finance and Procurement Article of the Annotated Code of Maryland, which require that every business that enters into contracts, leases, or other agreements with the State of Maryland or its Agencies during a calendar year under which the business is to receive in the aggregate \$100,000 or more shall, within 30 days of the time when the aggregate value of the contracts, leases, or other agreements reaches \$100,000, file with the Secretary of State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

J. POLITICAL CONTRIBUTION DISCLOSURE AFFIRMATION

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with, Election Law Article, §§14-101—14-108, Annotated Code of Maryland, which requires that every person that enters into contracts, leases, or other agreements with the State of Maryland, including its Agencies or a political subdivision of the State, during a calendar year in which the person receives in the aggregate \$100,000 or more shall file with the State Board of Elections a statement disclosing contributions in excess of \$500 made during the reporting period to a candidate for elective office in any primary or general election.

K. DRUG AND ALCOHOL FREE WORKPLACE

(Applicable to all contracts unless the contract is for a law enforcement agency and the agency head or the agency head's designee has determined that application of COMAR 21.11.08 and this certification would be inappropriate in connection with the law enforcement agency's undercover operations.)

I CERTIFY THAT:

- (1) Terms defined in COMAR 21.11.08 shall have the same meanings when used in this certification.
- (2) By submission of its bid or offer, the business, if other than an individual, certifies and agrees that, with respect to its employees to be employed under a contract resulting from this solicitation, the business shall:
 - (a) Maintain a workplace free of drug and alcohol abuse during the term of the contract;
 - (b) Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of drugs, and the abuse of drugs or alcohol is prohibited in the business' workplace and specifying the actions that will be taken against employees for violation of these prohibitions;
 - (c) Prohibit its employees from working under the influence of drugs or alcohol;
 - (d) Not hire or assign to work on the contract anyone whom the business knows, or in the exercise of due diligence should know, currently abuses drugs or alcohol and is not actively engaged in a bona fide drug or alcohol abuse assistance or rehabilitation program;
 - (e) Promptly inform the appropriate law enforcement agency of every drug-related crime that occurs in its workplace if the business has observed the violation or otherwise has reliable information that a violation has occurred;
 - (f) Establish drug and alcohol abuse awareness programs to inform its employees about:
 - (i) The dangers of drug and alcohol abuse in the workplace;
 - (ii) The business' policy of maintaining a drug and alcohol free workplace;

(iii) Any available drug and alcohol counseling, rehabilitation, and employee assistance programs; and

(iv) The penalties that may be imposed upon employees who abuse drugs and alcohol in the workplace;

(g) Provide all employees engaged in the performance of the contract with a copy of the statement required by §J(2)(b), above;

(h) Notify its employees in the statement required by §J(2)(b), above, that as a condition of continued employment on the contract, the employee shall:

(i) Abide by the terms of the statement; and

(ii) Notify the employer of any criminal drug or alcohol abuse conviction for an offense occurring in the workplace not later than 5 days after a conviction;

(iii) Notify the procurement officer within 10 days after receiving notice under §J(2)(h)(ii), above, or otherwise receiving actual notice of a conviction;

(j) Within 30 days after receiving notice under §J(2)(h)(ii), above, or otherwise receiving actual notice of a conviction, impose either of the following sanctions or remedial measures on any employee who is convicted of a drug or alcohol abuse offense occurring in the workplace:

(i) Take appropriate personnel action against an employee, up to and including termination; or

(ii) Require an employee to satisfactorily participate in a bona fide drug or alcohol abuse assistance or rehabilitation program; and

(k) Make a good faith effort to maintain a drug and alcohol free workplace through implementation of §J(2)(a)—(j), above.

(3) If the business is an individual, the individual shall certify and agree as set forth in §J(4), below, that the individual shall not engage in the unlawful manufacture, distribution, dispensing, possession, or use of drugs or the abuse of drugs or alcohol in the performance of the contract.

(4) I acknowledge and agree that:

(a) The award of the contract is conditional upon compliance with COMAR 21.11.08 and this certification;

(b) The violation of the provisions of COMAR 21.11.08 or this certification shall be cause to suspend payments under, or terminate the contract for default under COMAR 21.07.01.11 or 21.07.03.15, as applicable; and

(c) The violation of the provisions of COMAR 21.11.08 or this certification in connection with the contract may, in the exercise of the discretion of the Board of Public Works, result in suspension and debarment of the business under COMAR 21.08.03.

L. CERTIFICATION OF CORPORATION REGISTRATION AND TAX PAYMENT

I FURTHER AFFIRM THAT:

(1) The business named above is a (domestic ___) (foreign ___) corporation registered in accordance with the Corporations and Associations Article, Annotated Code of Maryland, and that it is in good standing and has filed all of its annual reports, together with filing fees, with the Maryland State Department of Assessments and Taxation, and that the name and address of its resident agent filed with the State Department of Assessments and Taxation is (IF NOT APPLICABLE, SO STATE):

Name: _____

Address: _____

(2) Except as validly contested, the business has paid, or has arranged for payment of, all taxes due the State of Maryland and has filed all required returns and reports with the Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Department of Labor, Licensing, and Regulation, as applicable, and will have paid all withholding taxes due the State of Maryland prior to final settlement.

M. CONTINGENT FEES

I FURTHER AFFIRM THAT:

The business has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee, bona fide agent, bona fide salesperson, or commercial selling agency working for the business, to solicit or secure the Contract, and that the business has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee, bona fide agent, bona fide salesperson, or commercial selling agency, any fee or any other consideration contingent on the making of the Contract.

N. REPEALED

O. ACKNOWLEDGEMENT

I ACKNOWLEDGE THAT this Affidavit is to be furnished to the Procurement Officer and may be distributed to units of: (1) the State of Maryland; (2) counties or other subdivisions of the State of Maryland; (3) other states; and (4) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify or waive, on behalf of the State of Maryland, or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above business with respect to (1) this Affidavit, (2) the contract, and (3) other Affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: _____

By: _____

(Authorized Representative and Affiant)

ATTACHMENT C - Contract Affidavit

COMAR 21.07.01.25

A. AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the _____(title) and the duly authorized representative of
_____ (business)

and that I possess the legal authority to make this Affidavit on behalf of myself and the business for which I am acting.

B. CERTIFICATION OF CORPORATION REGISTRATION AND TAX PAYMENT

I FURTHER AFFIRM THAT:

(1) The business named above is a (domestic_____) (foreign_____) corporation registered in accordance with Corporations and Associations Article, Annotated Code of Maryland, and that it is in good standing and has filed all of its annual reports, together with filing fees, with the Maryland State Department of Assessments and Taxation, and that the name and address of its resident agent filed with the State Department of Assessment and Taxation is:

Name: _____

Address: _____

(2) Except as validly contested, the business has paid, or has arranged for payment of, all taxes due the State of Maryland and has filed all required returns and reports with Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Department of Labor Licensing and Regulation, as applicable, and will have paid all withholding taxes due the State of Maryland prior to final settlement.

C. CERTAIN AFFIRMATIONS VALID

I FURTHER AFFIRM THAT:

To the best of my knowledge, information, and belief, each of the affirmations, certifications, or acknowledgments contained in that certain Bid/Proposals Affidavit dated_____, 20____, and executed by me for the purposed of obtaining the contract to which this Exhibit is attached remains true and correct in all respects as if made as of the date of this Contract Affidavit and as if fully set forth herein.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

DATE: _____

BY: _____

(Signature)

(Authorized Representative and Affiant)

ATTACHMENT D – Minority Business Enterprise Participation

State of Maryland

DEPARTMENT OF INFORMATION TECHNOLOGY (DOIT)

PURPOSE

COMAR 21.11.03 Provides that maximum contracting opportunities be extended to certified minority business enterprises, and establishes that:

The Master Contractor shall structure its procedures for the performance of the work required in this contract to attempt to achieve the Minority Business Enterprise (MBE) goal stated in the Request for Proposals (RFP) for Functional Area 2 (Maintenance Services) and Functional Area 3 (Time and Material Labor). MBE performance must be in accordance with this Exhibit, as authorized by Minority Business Enterprise Policies as set forth by 21.11.03 of the Code of Maryland Regulations (COMAR). Accordingly, the Master Contractor agrees to exercise all good faith efforts to carry out the requirements set forth in this Exhibit.

To meet the goal using MBE subcontractors, all Master Contractors must:

- q Identify work areas for subcontracting
- q Solicit minority business enterprises through written notice or personal contact
- q Help minority businesses meet bonding requirements or grant them a waiver of bonding requirements
- q Identify their MBE subcontractors at the time they submit their PORFP.

MBE GOAL AND SUB GOALS

q An MBE subcontract participation goal of 25 percent of the combined total contract dollar amount for both Functional Area 2 (Maintenance Services) and Functional Area 3 (Time and Material Labor) services has been established for this RFP. By submitting a response to this solicitation, the Master Contractor agrees that this dollar amount of the contract will be performed by certified minority business enterprises as specified.

- “ A master contractor — including an MBE master contractor — must accomplish an amount of work not less than the MBE subcontract goal with certified MBE subcontractors. (COMAR 21.11.03.09B(2)).

SOLICITATION AND CONTRACT FORMATION

- ◆ A Master Contractor must include with its Proposal (if proposing to Functional Area 2 or Functional Area 3):

- (1) A completed Certified MBE Utilization and Fair Solicitation Affidavit (Attachment D-1A) whereby the Master Contractor acknowledges the certified MBE participation goal or

requests a waiver, commits to make a good faith effort to achieve the goal, and affirms that MBE subcontractors were treated fairly in the RFP process.

- “ A Master Contractor that is responding to a PORFP that includes Functional Area 2 and/or 3 must include with its PORFP:
 - (1) A completed Certified MBE Utilization and Fair Solicitation Affidavit (Attachment D-1) whereby the Master Contractor acknowledges the certified MBE participation goal or requests a waiver, commits to make a good faith effort to achieve the goal, and affirms that MBE subcontractors were treated fairly in the PORFP process.
 - (2) A completed MBE Participation Schedule (Attachment D-2) whereby the Master Contractor responds to the expected degree of Minority Business Enterprise participation as stated in the PORFP, by identifying the specific commitment of certified Minority Business Enterprises at the time of submission. The Master Contractor shall specify the percentage of contract value associated with each MBE subcontractor identified on the MBE Participation Schedule.
- “ Within 10 working days from notification that it is the apparent awardee of a PORFP that includes Functional Area 2 and/or 3 or from the date of the actual award of the PORFP, whichever is earlier, the apparent awardee must provide the following documentation to the Procurement Officer.
 - (1) Outreach Efforts Compliance Statement (Attachment D-3)
 - (2) Subcontractor Project Participation Statement (Attachment D-4)
 - (3) If the apparent awardee has requested a waiver (in whole or in part) of the overall MBE goal or of any sub-goal as part of the previously submitted Attachment D-1, it must submit documentation supporting the waiver request that complies with COMAR 21.11.03.11.
 - (4) Any other documentation required by the Procurement Officer to ascertain Master Contractor responsibility in connection with the certified MBE participation goal.

NOTE: If the apparent awardee fails to return each completed document within the required time, the Procurement Officer may determine that the apparent awardee is not responsible and therefore not eligible for PORFP award. If the PORFP has already been awarded, the award is voidable.

MBE REPORTING INSTRUCTIONS

Master Contractor shall:

1. Submit by the 15th of each month to the Issuing Agency a separate report for each (Attachment D-5) Subcontractor. The report shall lists:
 - a) all payments made to the MBE subcontractor during the previous 30 days
 - b) **any unpaid invoices over 30 days old received from any certified MBE subcontractor, the amount of each invoice and the reason payment has not been made.**
2. Include in its written agreements with the MBE subcontractors as listed on the MBE Participation Schedule a requirement that those subcontractors submit monthly to the Issuing

Agency a report (**Attachment D-6**) that identifies the prime contract. The D-6 report shall list:

- a) all payments received from the Prime Contractor during the previous 30 days
 - b) any outstanding invoices to include number and date, and the invoice amount
3. Maintain such records as are necessary to confirm compliance with its MBE participation obligations. These records must indicate the identity of certified minority and non-minority subcontractors employed on the contract, the type of work performed by each, and the actual dollar value of work performed. **Subcontract agreements documenting the work performed by all MBE participants must be retained by the Contractor and furnished to the Procurement Officer on request.**
 4. Consent to provide such documentation as reasonably requested and to provide right-of-entry at reasonable times for purposes of the State's representatives verifying compliance with the MBE participation obligations. **Contractor must retain all records concerning MBE participation and make them available for State inspection for three years after final completion of the contract.**
 5. At the option of the Issuing Agency, upon completion of the contract and before final payment and/or release of retainage, submit a final report in affidavit form and under penalty of perjury, of all payments made to, or withheld from MBE subcontractors.

Attachments

- D-1A Certified MBE Utilization and Fair Solicitation Affidavit (must be submitted with RFP if proposing to Functional Area 2 – Maintenance Services Training and Installation)
- D-1 Certified MBE Utilization and Fair Solicitation Affidavit (must be submitted with PORFP)
- D-2 MBE Participation Schedule (must be submitted with PORFP)
- D-3 Outreach Efforts Compliance Statement (must be submitted within 10 working days of notification of apparent award or actual award, whichever is earlier)
- D-4 Subcontractor Project Participation Statement (must be submitted within 10 working days of notification of apparent award or actual award, whichever is earlier)
- D-5 Prime Contractor Paid/Unpaid MBE Invoice Report (must be submitted monthly by the Prime Contractor)
- D-6 Subcontractor Paid/Unpaid MBE Invoice Report (must be submitted monthly by the MBE subcontractor)

Attachment D-1A: Certified MBE Utilization and Fair Solicitation

AFFIDAVIT

This document shall be included with the submittal of proposals including Functional Area 2 (Maintenance Services) and/or Functional Area 3 (Time and Material Labor). If the Master Contractor fails to submit this form with their proposal, the Procurement Officer shall deem the proposal non-responsive. (COMAR 21.11.03.09C(5)).

In response to Solicitation No. 060B1400048, I affirm the following:

1. I acknowledge the overall certified Minority Business Enterprise (MBE) participation goal of _____% percent and, if specified in the PORFP, sub-goals of ____ % percent for MBEs classified as African American-owned and ____% percent for MBEs classified as women-owned. I have made a good faith effort to achieve this goal.

OR

After having made a good faith effort to achieve the MBE participation goal, I conclude I am unable to achieve it. Instead, I intend to achieve an MBE goal of _____% and request a waiver of the remainder of the goal. If I submit the apparent low bid or am selected as the apparent awardee (competitive sealed proposals), I will submit written waiver documentation that complies with COMAR 21.11.03.11 within 10 business days of receiving notification that our firm is the apparent low bidder or the apparent awardee.

2. I have identified the specific commitment of certified Minority Business Enterprises by completing and submitting an MBE Participation Schedule (Attachment D-2) with the PORFP.
3. I acknowledge that the MBE subcontractors/suppliers listed in the MBE Participation Schedule will be used to accomplish the percentage of MBE participation that I intend to achieve.
4. I understand that if I am notified that I am the apparent awardee, I must submit the following documentation within 10 working days of receiving notice of the potential award or from the date of conditional award (per COMAR 21.11.03.10), whichever is earlier.
 - (a) Outreach Efforts Compliance Statement (Attachment D-3)
 - (b) Subcontractor Project Participation Statement (Attachment D-4)
 - (c) MBE Waiver Documentation per COMAR 21.11.03.11 (if applicable)

- (d) Any other documentation required by the Procurement Officer to ascertain Master Contractor responsibility in connection with the certified MBE participation goal.

If I am the apparent awardee, I acknowledge that if I fail to return each completed document within the required time, the Procurement Officer may determine that I am not responsible and therefore not eligible for contract award. If the contract has already been awarded, the award is voidable.

5. In the solicitation of subcontract quotations or offers, MBE subcontractors were provided not less than the same information and amount of time to respond as were non-MBE subcontractors.

I solemnly affirm under the penalties of perjury that the contents of this paper are true to the best of my knowledge, information, and belief.

Bidder/Offeror Name

Signature of Affiant

Address

Printed Name, Title

Date

**SUBMIT THIS AFFIDAVIT WITH PROPOSALS
THAT INCLUDE FUNCTIONAL AREA 2 AND/OR 3**

Attachment D-1: Certified MBE Utilization and Fair Solicitation

Certified MBE Utilization and Fair Solicitation

AFFIDAVIT

This document shall be included with the submittal of the PORFP. If the Master Contractor fails to submit this form with the PORFP, the Procurement Officer shall deem the PORFP non-responsive. (COMAR 21.11.03.09C(5)).

In conjunction with the PORFP submitted in response to Solicitation No. 060B1400048, I affirm the following:

1. I acknowledge the overall certified Minority Business Enterprise (MBE) participation goal of _____% percent and, if specified in the PORFP, sub-goals of ____ % percent for MBEs classified as African American-owned and ____% percent for MBEs classified as women-owned. I have made a good faith effort to achieve this goal.

OR

After having made a good faith effort to achieve the MBE participation goal, I conclude I am unable to achieve it. Instead, I intend to achieve an MBE goal of _____% and request a waiver of the remainder of the goal. If I submit the apparent low bid or am selected as the apparent awardee (competitive sealed proposals), I will submit written waiver documentation that complies with COMAR 21.11.03.11 within 10 business days of receiving notification that our firm is the apparent low bidder or the apparent awardee.

2. I have identified the specific commitment of certified Minority Business Enterprises by completing and submitting an MBE Participation Schedule (Attachment D-2) with the PORFP.
3. I acknowledge that the MBE subcontractors/suppliers listed in the MBE Participation Schedule will be used to accomplish the percentage of MBE participation that I intend to achieve.
4. I understand that if I am notified that I am the apparent awardee, I must submit the following documentation within 10 working days of receiving notice of the potential award or from the date of conditional award (per COMAR 21.11.03.10), whichever is earlier.
 - (a) Outreach Efforts Compliance Statement (Attachment D-3)

- (b) Subcontractor Project Participation Statement (Attachment D-4)
- (c) MBE Waiver Documentation per COMAR 21.11.03.11 (if applicable)
- (d) Any other documentation required by the Procurement Officer to ascertain Master Contractor responsibility in connection with the certified MBE participation goal.

If I am the apparent awardee, I acknowledge that if I fail to return each completed document within the required time, the Procurement Officer may determine that I am not responsible and therefore not eligible for contract award. If the contract has already been awarded, the award is voidable.

5. In the solicitation of subcontract quotations or offers, MBE subcontractors were provided not less than the same information and amount of time to respond as were non-MBE subcontractors.

I solemnly affirm under the penalties of perjury that the contents of this paper are true to the best of my knowledge, information, and belief.

Bidder/Offeror Name

Signature of Affiant

Address

Printed Name, Title

Date

SUBMIT THIS AFFIDAVIT WITH PORFP

Attachment D-2: MBE Participation Schedule

MBE Participation Schedule
(for submission with PORFP)

This document shall be included with the submittal of the bid or offer. If the Master Contractor fails to submit this form with the PORFP, the procurement officer shall deem the PORFP non-responsive for award.

Prime Contractor (Firm Name, Address, Phone)	Project Description
Project Number	
List Information For Each Certified MBE Subcontractor On This Project	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	

USE ATTACHMENT D-2 CONTINUATION PAGE AS NEEDED

SUMMARY

TOTAL MBE PARTICIPATION: _____ %
TOTAL WOMAN-OWNED MBE PARTICIPATION: _____ %
TOTAL AFRICAN AMERICAN-OWNED MBE PARTICIPATION: _____ %

Document Prepared By: (please print or type)

Name:

Title:

ATTACHMENT D-2: MBE Participation Schedule (continued)

MBE Participation Schedule (continued)

List Information For Each Certified MBE Subcontractor On This Project	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	

List Information For Each Certified MBE Subcontractor On This Project	
Percentage of Total Contract	
Minority Firm Name	MBE Certification Number
Work To Be Performed/NAICS	
Percentage of Total Contract	

Attachment D-3: Outreach Efforts Compliance

Statement

In conjunction with the bid or offer submitted in response to the PORFP for Solicitation No. 060B1400048 I state the following:

1. Master Contractor took the following efforts to identify subcontracting opportunities in these specific work categories:

2. Attached to this form are copies of written solicitations (with bidding instructions) used to solicit certified MBEs for these subcontract opportunities.

3. Master Contractor made the following attempts to contact personally the solicited MBEs:

4. Master Contractor assisted MBEs to fulfill or to seek waiver of bonding requirements. (DESCRIBE EFFORTS)

- This project does not involve bonding requirements.

5. Master Contractor did/did not attend the pre-bid/proposal conference
- No pre-bid/proposal conference was held.

	By:	
Master Contractor Name		Name
Address		Title
		Date

ATTACHMENT D-4: Subcontractor Project Participation

Statement

Submit one form for each MBE
listed on the MBE Participation Schedule

Provided that _____ is awarded the State contract in conjunction with
(Master Contractor Name)

PORFP No. _____, it and _____,
(Subcontractor Name)

MDOT Certification No. _____, intend to enter into a contract by which subcontractor shall:
(describe work) _____

- .. No bonds are required of Subcontractor
- .. The following amount and type of bonds are required of Subcontractor:

By:

Master Contractor Signature

By:

Subcontractor Signature

Name

Name

Title

Title

Date

Date

ATTACHMENT D-5: Minority Business Enterprise Participation

This form is to be completed monthly by the prime contractor.

Maryland Department of Information Technology (DoIT)
 Minority Business Enterprise Participation
Prime Contractor Paid/Unpaid MBE Invoice Report

Report #: _____ Reporting Period (Month/Year): _____ Report is due by the 15th of the month following the month the services were provided.	Contract #: Contracting Unit: Contract Amount: MBE Subcontract Amt: Project Begin Date: Project End Date: Services Provided:
---	--

Master Contractor :		Contact Person:																															
Address:																																	
City:		State:	ZIP:																														
Phone:	FAX:																																
Subcontractor Name:		Contact Person:																															
Phone:	FAX:																																
Subcontractor Services Provided:																																	
List all payments made to MBE subcontractor named above during this reporting period: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 30%; text-align: center;"><u>Invoice#</u></th> <th style="width: 25%; text-align: center;"><u>Amount</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr> <td colspan="3">Total Dollars Paid: \$ _____</td> </tr> </tbody> </table>			<u>Invoice#</u>	<u>Amount</u>	1.			2.			3.			Total Dollars Paid: \$ _____			List dates and amounts of any outstanding invoices: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 30%; text-align: center;"><u>Invoice #</u></th> <th style="width: 25%; text-align: center;"><u>Amount</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr> <td colspan="3">Total Dollars Unpaid: \$ _____</td> </tr> </tbody> </table>			<u>Invoice #</u>	<u>Amount</u>	1.			2.			3.			Total Dollars Unpaid: \$ _____		
	<u>Invoice#</u>	<u>Amount</u>																															
1.																																	
2.																																	
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Total Dollars Paid: \$ _____																																	
	<u>Invoice #</u>	<u>Amount</u>																															
1.																																	
2.																																	
3.																																	
Total Dollars Unpaid: \$ _____																																	

**If more than one MBE subcontractor is used for this contract, you must use separate D-5 forms.

****Return one copy (hard or electronic) of this form to the following address (electronic copy with signature and date is preferred):**

MBE Officer Department of _____ Address City/State/Zip E-mail:
--

Signature: _____ Date: _____

ATTACHMENT D-6: Minority Business Enterprise Participation Invoice Report

Subcontractor Paid/Unpaid MBE Invoice Report

Report#: _____ Reporting Period (Month/Year): _____ Report is due by the 15th of the month following the month the services were performed.	Contract # _____ Contracting Unit: _____ MBE Subcontract Amount: _____ Project Begin Date: _____ Project End Date: _____ Services Provided: _____
---	--

MBE Subcontractor Name: _____																															
MDOT Certification #: _____																															
Contact Person: _____																															
Address: _____																															
City: _____	State: Maryland	ZIP: _____																													
Phone: _____	FAX: _____																														
Subcontractor Services Provided:																															
List all payments received from Master Contractor during reporting period indicated above. <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:40%; text-align: center;"><u>Invoice Amt</u></th> <th style="width:15%; text-align: center;"><u>Date</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr> <td colspan="3">Total Dollars Paid: \$ _____</td> </tr> </tbody> </table>		<u>Invoice Amt</u>	<u>Date</u>	1.			2.			3.			Total Dollars Paid: \$ _____			List dates and amounts of any unpaid invoices over 30 days old. <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:5%;"></th> <th style="width:40%; text-align: center;"><u>Invoice Amt</u></th> <th style="width:15%; text-align: center;"><u>Date</u></th> </tr> </thead> <tbody> <tr><td>1.</td><td></td><td></td></tr> <tr><td>2.</td><td></td><td></td></tr> <tr><td>3.</td><td></td><td></td></tr> <tr> <td colspan="3">Total Dollars Unpaid: \$ _____</td> </tr> </tbody> </table>		<u>Invoice Amt</u>	<u>Date</u>	1.			2.			3.			Total Dollars Unpaid: \$ _____		
	<u>Invoice Amt</u>	<u>Date</u>																													
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Total Dollars Paid: \$ _____																															
	<u>Invoice Amt</u>	<u>Date</u>																													
1.																															
2.																															
3.																															
Total Dollars Unpaid: \$ _____																															
Prime Contractor: _____		Contact Person _____																													

****Return one copy (hard or electronic) of this form to the following address (electronic copy with signature and date is preferred):**

MBE Officer Department of _____ Address _____ City/State/Zip _____ E-mail: _____
--

Signature: _____ Date: _____

ATTACHMENT E – Performance Bond

PERFORMANCE BOND

Principal	Business Address of Principal
Surety a corporation of the State of _____	Obligee STATE OF MARYLAND
and authorized to do business in the State of Maryland	
OR	
an individual surety qualified in accordance with State Finance and Procurement Article, §13-207 or 17-104, Administration Annotated Code of Maryland	
By and through the following	
Penal Sum of Bond (express in words and figures)	Date of Contract _____, 20____
Description of Contract	Date Bond Executed _____, 20____
Contract Number: _____	

KNOW ALL MEN BY THESE PRESENTS, That we, the Principal named above and Surety named above, are held and firmly bound unto the Obligee named above in the Penal Sum of this Performance Bond stated above, for the payment of which Penal Sum we bind ourselves, our heirs, executors, administrators, personal representatives, successors, and assigns, jointly and severally, firmly by these presents. However, where Surety is composed of corporations acting as co-sureties, we the co-sureties, bind ourselves, our successors and assigns, in such Penal Sum jointly and severally as well as severally only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each co-surety binds itself, jointly and severally with the Principal, for the payment of such sum as appears above its name below, but if no limit of liability is indicated, the limit of such liability shall be the full amount of the Penal Sum.

WHEREAS, Principal has entered into or will enter into a contract with the State of Maryland, by and through the Administration named above acting for the State of Maryland, which contract is described and dated as shown above, and incorporated herein by reference. The contract and all items incorporated into the contract, together with any and all changes, extensions of time, alterations, modifications, or additions to the contract or to the work to be performed thereunder or to the Plans, Specifications, and Special Provisions, or any of them, or to any other items incorporated into the contract shall hereinafter be referred as "the Contract."

WHEREAS, it is one of the conditions precedent to the final award of the Contract that these presents be executed.

NOW, THEREFORE, during the original term of said Contract, during any extensions thereto that may be granted by the Administration, and during the guarantee and warranty period, if any, required under the Contract, unless otherwise stated therein, this Performance Bond shall remain in full force and effect unless and until the following terms and conditions are met:

1. Principal shall well and truly perform the Contract; and
2. Principal and Surety shall comply with the terms and conditions in this Performance Bond.

Whenever Principal shall be declared by the Administration to be in default under the Contract, the Surety may, within 15 days after notice of default from the Administration, notify the Administration of its election to either promptly proceed to remedy the default or promptly proceed to complete the contract in accordance with and subject to its terms and conditions. In the event the Surety does not elect to exercise either of the above stated options, then the Administration thereupon shall have the remaining contract work completed, Surety to remain liable hereunder for all expenses of completion up to but not exceeding the penal sum stated above.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or the Specifications accompanying the same shall in any way affect its obligation on this Performance Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the Specifications.

This Performance Bond shall be governed by and construed in accordance with the laws of the State of Maryland and any reference herein to Principal or Surety in the singular shall include all entities in the plural who or which are signatories under the Principal or Surety heading below.

IN WITNESS WHEREOF, Principal and Surety have set their hands and seals to this Performance Bond. If any individual is a signatory under the Principal heading below, then each such individual has signed below on his or her own behalf, has set forth below the name of the firm, if any, in whose name he or she is doing business, and has set forth below his or her title as a sole proprietor. If any partnership or joint venture is a signatory under the Principal heading below, then all members of each such partnership or joint venture, and each member has set forth below his or her title as a general partner, limited partner, or member of joint venture, whichever is applicable. If any corporation is a signatory under the Principal or Surety heading below, then each such corporation has caused the following: the corporation's name to be set forth below, a duly authorized representative of the corporation to affix below the corporation's seal and to attach hereto a notarized corporate resolution of power of attorney authorizing such action, and each such duly authorized representative to sign below and set forth below his or her title as a representative of the corporation. If any individual acts as a witness to any signature below, then each such individual has signed below and has set forth below his or her title as a witness. All of the above has been done as of the Date of Bond shown above.

In Presence of: _____ Individual Principal
 Witness: _____
 _____ as to _____ (SEAL)

In Presence of: _____ Co-Partnership Principal
 Witness: _____ (SEAL)
 _____ (Name of Co-Partnership)
 _____ as to By: _____ (SEAL)
 _____ as to _____ (SEAL)
 _____ as to _____ (SEAL)

Corporate Principal

 Attest: _____ (Name of Corporation)
 _____ as to AFFIX
 By: _____ CORPORATE
 Corporate Secretary President
 SEAL

(Individual or Corporate Surety)

Attest:
(SEAL)

By: _____ SEAL

Signature

Title _____

Bonding Agent's Name: _____

(Business Address of Surety)

Agent's Address _____

Approved as to legal form and sufficiency this
_____ day of _____ 20 __

Asst. Attorney General

ATTACHMENT F - Conflict of Interest Affidavit and Disclosure

A. "Conflict of interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the State, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage.

B. "Person" has the meaning stated in COMAR 21.01.02.01B(64) and includes a bidder, offeror, contractor, consultant, or subcontractor or subconsultant at any tier, and also includes an employee or agent of any of them if the employee or agent has or will have the authority to control or supervise all or a portion of the work for which a bid or offer is made.

C. The bidder or offeror warrants that, except as disclosed in §D, below, there are no relevant facts or circumstances now giving rise or which could, in the future, give rise to a conflict of interest.

D. The following facts or circumstances give rise or could in the future give rise to a conflict of interest (explain detail—attach additional sheets if necessary):

E. The bidder or offeror agrees that if an actual or potential conflict of interest arises after the date of this affidavit, the bidder or offeror shall immediately make a full disclosure in writing to the procurement officer of all relevant facts and circumstances. This disclosure shall include a description of actions which the bidder or offeror has taken and proposes to take to avoid, mitigate, or neutralize the actual or potential conflict of interest. If the contract has been awarded and performance of the contract has begun, the contractor shall continue performance until notified by the procurement officer of any contrary action to be taken.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: _____ By: _____

(Authorized Representative and Affiant)

ATTACHMENT G – Price Proposal Form and Instructions

Instructions

In order to assist Offerors in the preparation of their price proposal and to comply with the requirements of this solicitation, Price Instructions and Price Forms have been prepared. Offerors shall submit their price proposal on the forms in accordance with the instructions on the forms and as specified herein. Do not alter the forms or the price proposal shall be rejected. The Price Form is to be signed and dated, where requested, by an individual who is authorized to bind the Offeror to all proposed prices. Any incorrect entries or inaccurate calculations by the vendor will be treated as provided in COMAR 21.05.03.03E and 21.05.02.12.

OFFERORS SHALL DETERMINE WHICH FUNCTIONAL AREAS TO PROPOSE EXCEPT, IF PROPOSING FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR THEN AN OFFEROR MUST ALSO PROPOSE FUNCTIONAL AREA 1 – HARDWARE, SOFTWARE AND LICENSES AND/OR FUNCTIONAL AREA 2 – MAINTENANCE SERVICES. FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR CANNOT BE PROPOSED ALONE.

Offerors are encouraged to submit a comprehensive set of Letters of Authorization with their proposal to this RFP. Note: Letters of Authorization for both Primary and Secondary OEMs proposed in a given PO Proposal must have been approved by DoIT in accordance with this procedure prior to the due date stated in the PORFP.

FORM G-1 FUNCTIONAL AREA 1 HARDWARE MSRP/GSA SCHEDULE PRICE COMMITMENT

The Offeror must acknowledge the use of their MSRP or the GSA Schedule 70 as a baseline for the master contract and commit to charging no more than the lowest MSRP or GSA Schedule Price published on-line at the time of the PORFP response. It is neither necessary nor advantageous for an Offeror to participate in the GSA Schedule. The GSA Schedule is being used as a baseline for price only.

FORM G-2 FUNCTIONAL AREA 3 – TIME AND MATERIAL LABOR

Offerors are required to record the fully-loaded hourly prices (both straight time and premium time) they are proposing for each labor category proposed by the Offeror. Record the hourly labor rate for all 8 years (4 years for the base contract and 4 years for the two options) of the Master Contract for all labor categories.

Offerors are to propose only the labor categories they are capable of providing.

Premium time rates pertain to work performed outside of normal hours (overtime, weekends and holidays).

Offerors will use these labor categories and hourly rates throughout the term of the Contract when submitting a proposal in response to a PORFP for Functional Area 3. Proposed hourly rates in a PORFP may be lower but can be no higher than those proposed in this Attachment G. If labor rates are not provided by the Offeror with the response to this RFP, the Master Contractor will not be allowed to propose this labor category in response to future PORFPs.

In order to submit a proposal for Functional Area 3 – Time and Material Labor, Offerors must also submit a proposal for Functional Area 1 – Hardware, Software and Licenses and/or Functional Area 2 – Maintenance Services.

ATTACHMENT G-1 Functional Area 1-Hardware, Software and Licenses, and/or Functional Area 2-Maintenance Services

MSRP OR GSA SCHEDULE 70 PRICE COMMITMENT

I ACKNOWLEDGE BY SIGNING THIS ATTACHMENT, THE REQUIREMENT OF PROVIDING PRICING NO HIGHER THAN THE MOST CURRENT MANUFACTURER'S SUGGESTED RETAIL PRICE (MSRP) AND/OR THE LOWEST POSTED GSA SCHEDULE PRICE AT THE TIME OF THE PORFP RESPONSE.

OFFERORS SHALL STATE BELOW THE MANUFACTURERS BEING PROPOSED. FOR EACH MANUFACTURER,

List of Authorized Manufacturers	
Functional Area 1 – Hardware, Software and Licenses	Functional Area 2 – Maintenance Services

ATTACH ADDITIONAL SHEETS, IF NECESSARY

SUBMITTED BY:

AUTHORIZED SIGNATURE DATE

PRINTED NAME AND TITLE

COMPANY NAME

COMPANY ADDRESS

FEIN NUMBER

TELEPHONE NUMBER

ATTACHMENT G-2: Functional Area 3 – Time and Material Labor

FUNCTIONAL AREA 3 - Labor Rate Schedule

NOTE: COMPLETING G-2 REQUIRES OFFERORS TO ALSO COMPLETE G-1

Offerors are required to record the fully-loaded hourly prices (both straight time and premium time) they are proposing for each listed item. Record the hourly labor rate for all 8 years (4 years for the base contract and 4 years for the two options) of the Telecommunications Equipment and Services (PBX III) contract for all labor categories.

Offerors are to propose only the labor categories they are capable of providing.

Premium time rates pertain to work performed outside of normal business hours (overtime, weekends and State holidays).

Offerors will use these labor categories and hourly rates throughout the term of the Contract when submitting a proposal in response to the PORFP for Functional Area 3 – Time and Material Labor. Proposed hourly rates in a PORPF may be lower but can be no higher than those proposed in this Attachment G. If labor rates are not provided by the Offeror with the response to this RFP, the Master Contractor will not be allowed to propose this labor category in response to future PORFPs.

In order to submit a proposal for Functional Area 3 – Time and Material Labor, Offerors must also submit a proposal for Functional Area 1 – Hardware, Software and Licenses and/or Functional Area 2 – Maintenance Services.

#	LABOR CATEGORY	Contract Yr. 1		Contract Yr. 2		Contract Yr. 3		Contract Yr. 4		Contract Yr. 5		Contract Yr. 6		Contract Yr. 7		Contract Yr. 8	
		Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	Fully Loaded Hourly Rate	
		Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.
1	Program Manager																
2	Project Manager																
3	Senior Subject Matter Expert																
4	Subject Matter Expert																

#	LABOR CATEGORY	Contract Yr. 1		Contract Yr. 2		Contract Yr. 3		Contract Yr. 4		Contract Yr. 5		Contract Yr. 6		Contract Yr. 7		Contract Yr. 8	
		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate	
		Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.
5	Sr. Telecommunications Analyst																
6	Sr. telecommunications Specialist																
7	Testing Specialist																
8	Training Specialist/Instructor																
9	Sr. Systems Engineer																
10	Systems Engineer																
11	Sr. Systems Analyst																
12	Sr. Information Technology Architect																
13	Sr. Information Technology Planner																
14	Office Automation Specialist																
15	Help Desk manager																

#	LABOR CATEGORY	Contract Yr. 1		Contract Yr. 2		Contract Yr. 3		Contract Yr. 4		Contract Yr. 5		Contract Yr. 6		Contract Yr. 7		Contract Yr. 8	
		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate		Fully Loaded Hourly Rate	
		Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.
16	Sr. Help Desk Specialist																
17	Jr. Help Desk Specialist																
18	System Administrator																
19	Project Control Specialist																
20	Program Administration Specialist																
21	Sr. Business Process Consultant																
22	Telecommunications Engineer																
23	Sr. telecommunications Consultant																
24	Telecommunications Systems Analyst																
25	Network Manager																
26	Sr. Network Engineer																

#	LABOR CATEGORY	Contract Yr. 1 Fully Loaded Hourly Rate		Contract Yr. 2 Fully Loaded Hourly Rate		Contract Yr. 3 Fully Loaded Hourly Rate		Contract Yr. 4 Fully Loaded Hourly Rate		Contract Yr. 5 Fully Loaded Hourly Rate		Contract Yr. 6 Fully Loaded Hourly Rate		Contract Yr. 7 Fully Loaded Hourly Rate		Contract Yr. 8 Fully Loaded Hourly Rate	
		Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.	Straight	Prem.
27	Jr. Network Engineer																
28	Network Administrator																
29	Sr. network Technician																
30	Jr. Network Technician																
31	Network Security Engineer																
32	Licensed Master Electrician																
33	Journeyman Electrician																
34	Electricians Helper																

****Labor rates proposed must be fully loaded. This means the inclusion in labor category billing rates of all profit, direct and indirect costs associated with performing services required in a PORFP. The indirect costs shall include all costs that would normally be considered general and administrative costs and/or routine travel costs, or which in any way are allocated by the Master Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to services required in a PORFP. Non-routine travel costs will be identified in a PORFP, when appropriate.***

Submitted By:

Authorized Signature

Date

Printed Name and Title

Company Name

Company Address

FEIN Number

Telephone Number

ATTACHMENT H: Mercury Affidavit

AUTHORIZED REPRESENTATIVE THEREBY AFFIRM THAT:

I am the _____ (Title) and the duly authorized representative of _____ (Business). I possess the legal authority to make this affidavit on behalf of myself and the business for which I am acting.

MERCURY CONTENT INFORMATION:

[] The product(s) offered do not contain mercury.

I ACKNOWLEDGE THAT this affidavit is to be furnished to the procurement officer and may be distributed to units of (1) the State of Maryland; (2) counties or other subdivisions of the State of Maryland; (3) other states; and (4) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify, or waive, on behalf of the State of Maryland, or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above business with respect to (1) this affidavit, (2) the contract, and (3) other affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date

By _____
Signature

Print Name: _____
Authorized Representative and Affiant

ATTACHMENT I – Living Wage Affidavit

Contract No. _____

Name of Contractor _____

Address _____

City _____ State _____ Zip Code _____

If the Contract is Exempt from the Living Wage Law

The Undersigned, being an authorized representative of the above named Contractor, hereby affirms that the Contract is exempt from Maryland's Living Wage Law for the following reasons: (check all that apply)

Bidder/Offeror is a nonprofit organization

Bidder/Offeror is a public service company

Bidder/Offeror employs 10 or fewer employees and the proposed contract value is less than \$500,000

Bidder/Offeror employs more than 10 employees and the proposed contract value is less than \$100,000

If the Contract is a Living Wage Contract

A. The Undersigned, being an authorized representative of the above named Contractor, hereby affirms our commitment to comply with Title 18, State Finance and Procurement Article, Annotated Code of Maryland and, if required, to submit all payroll reports to the Commissioner of Labor and Industry with regard to the above stated contract. The Bidder/Offeror agrees to pay covered employees who are subject to living wage at least the living wage rate in effect at the time service is provided for hours spent on State contract activities, and to ensure that its Subcontractors who are not exempt also pay the required living wage rate to their covered employees who are subject to the living wage for hours spent on a State contract for services. The Contractor agrees to comply with, and ensure its Subcontractors comply with, the rate requirements during the initial term of the contract and all subsequent renewal periods, including any increases in the wage rate established by the Commissioner of Labor and Industry, automatically upon the effective date of the revised wage rate.

B. _____ (initial here if applicable) The Bidder/Offeror affirms it has no covered employees for the following reasons: (check all that apply)

All employee(s) proposed to work on the State contract will spend less than one-half of the employee's time during every work week on the State contract;

All employee(s) proposed to work on the State contract will be 17 years of age or younger during the duration of the State contract; or

__ All employee(s) proposed to work on the State contract will work less than 13 consecutive weeks on the State contract.

The Commissioner of Labor and Industry reserves the right to request payroll records and other data that the Commissioner deems sufficient to confirm these affirmations at any time.

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____ Title: _____

Witness Name (Typed or Printed): _____

Witness Signature & Date: _____

ATTACHMENT J – Existing Inventories

The next two attachments are the most complete lists of equipment sold and/or serviced under PBX I and PBX II contracts. These two lists are not a complete list of every PBX system owned by the State. They have not been audited and may not be accurate. They are the best available information readily available to the Department of IT during the preparation of this RFP and intended to provide prospective master contractors with a general appreciation for the types of systems currently in operation at Maryland agency locations.

Attachment J-1 was provided by Verizon and represents equipment purchased and/or maintained under PBX I.

Attachment J-2 was provided by BlackBox and represents equipment purchased and/or maintained under PBX II.

ATTACHMENT J-1: PBX 1– Existing Inventory-Verizon

Existing PBX Inventory

The list that follows is a generalized list of PBX components within service in the State of Maryland. It should not be construed as all inclusive of every part or all quantities of parts. However, for the purposes of entering into a Master Contract agreement, this list should provide Offerers with a general sense of what the State has today that will require integration of new hardware and software or maintenance services for existing components.

<u>SITE ID</u>	<u>CUSTOMER NAME</u>	<u>SITE ADDRESS</u>	<u>CITY</u>	<u>ZIP</u>	<u>PBX EQUIP. - NEC MODEL</u>
94540001	DOIT Denton Multi Service Center	207 South 3rd St	Denton	21629	2400 IPX
94540002	DOIT Bel Air Multi Service Center	2 South Bond St	Bel Air	21014	2400 IPX
94540003	DOIT Centreville Multi Service Center	120 Broadway	Centreville	21617	2400 IPX
94540004	DOIT Annapolis Complex	45 Calvert St	Annapolis	21401	2400 IPX
94540005	DOIT Catonsville Multi Service Center	900 Walker Ave	Catonsville	21228	2400 IPX
94540007	DOIT Wabash Multi Service Center	5800 Wabash Ave	Baltimore	21215	2400 IPX
94540008	DOIT Elkton Multi Service Center	170 E. Main St	Elkton	21921	2400 IPX
94540009	DOIT Ellicott City Multi Service Center	3451 Courthouse Dr	Ellicott City	21043	2400 IPX
94540010	DOIT Essex Multi Service Center	8914 Kelso Dr.	Essex	21221	2400 IPX
94540011	DOIT Glen Burnie Multi Service Center	7500 Ritchie Highway	Glen Burnie	21061	2400 IPX
94540013	DOIT Sweeney Multi Service Center	251 Rowe Blvd	Annapolis	21401	2400 IMX
94540014	DOIT Salisbury Multi Service Center	201 Baptist St.	Salisbury	21801	2400 IPX
94540015	DOIT South Baltimore Multi Service Center	700 E. Patapsco Ave.	Baltimore	21225	2400 IPX
94540016	DOIT Silver Spring Multi Service Center	8552 Second Ave	Silver Spring	20910	2400 IPX
94540017	DOIT Prince Frederick Multi Service Center	200 Duke St.	Prince Frederick	20678	2400 IPX
94540018	DOIT Leonardtown Multi Service Center	23110 Leonard Hall Dr.	Leonardtown	20650	2400 IPX
94540020	DOIT Westminster Multi Service Center	101 North Court St.	Westminster	21157	2400 IPX
94540021	DOIT Eastside Multi Service Center	1400 North Ave.	Baltimore	21217	2400 IPX
94540025	DOIT Eutaw St.	1100 N. Eutaw St.	Baltimore	21201	2400 IPX
94540027	DOIT Saint Paul	6 Saint Paul St.	Baltimore	21202	2400 IPX
94540028	DOIT Redwood	217 Redwood St.	Baltimore	21202	2000 IVS
94540029	DOIT N. Liberty	6 N. Liberty St.	Baltimore	21201	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94540030	DOIT Preston St.	301 W. Preston St, Rm. 507	Baltimore	21201	2400 IPX
94540031	DOIT Calvert	500 N. Calvert St.	Baltimore	21202	2400 IPX
94540032	DOIT Saratoga	311 W. Saratoga St.	Baltimore	21201	2400 IPX
94540033	DOIT World Trade Center	401 E. Pratt St.	Baltimore	21202	2400 IPX
94540037	DOIT Central Collections	300 W. Preston St., Rm. 500	Baltimore	21201	2000 IPS
94540100	DHR DSS Snow Hill - Child Support	422 Market Street	Snow Hill	21863	2000 IPS
94540101	DHR DSS - Somerset County	30397 Mount Vernon Rd	Princess Anne	21853	2400 IPX
94540102	DHR - Dorchester County	607-627 Race St	Cambridge	21613	2400 IPX
94540103	DHR - Snow Hill	299 Commerce St	Snow Hill	21863	2400 IPX
94540104	DHR - Columbia	7121 Columbia Gateway Dr	Columbia	21046	2400 IPX
94540105	DHR - Elkton	170 Main St.	Elkton	21921	PHONES
94540106	DHR - Bel Air	2 South Bond St.	Bel Air	21014	PHONES
94540107	DHR - Glen Burnie	7500 Ritchie Hwy	Glen Burnie	21061	PHONES
94540108	DHR - Anne Arundel DSS	2666 Riva Rd	Annapolis	21401	2000 IPS
94540110	DHR - St. Mary's County DSS	23110 Leonard Hall Dr.	Leonardtown	20650	2000 IVS
94540113	DHR - St. Mary's County DSS	21775 Great Mills Rd	Lexington Park	20653	2000 IPS
94540114	DHR Bel Air - Harford County DSS	101 S. Main St.	Bel Air	21014	2000 IPS
94540115	DHR - South Charles St	100 South Charles St	Baltimore	21201	2400 IPX
94540116	DHR - Hilton Heights	500 North Hilton St.	Baltimore	21229	2000 IPS
94540117	DHR - Talbot County DSS	301 Bay St., Unit #5	Easton	21601	2000 IPS
94540118	DHR - Saratoga	311 W. Saratoga St.	Baltimore	21201	IVR
94540119	DHR Annapolis - Anne Arundel County DSS	80 West St.	Annapolis	21401	2400 IPX
94540120	DHR - Eastern Ave	1100 Eastern Blvd	Essex	21221	SV8500
94540121	DHR - Allegany County DSS	1 Frederick St.	Cumberland	21502	2400 IPX
94540122	DHR Essex - Baltimore County DSS	439 Eastern Blvd	Essex	21221	2400 IPX
94540123	DHR Towson - Baltimore County DSS	6401 York Rd.	Baltimore	21212	2400 IPX
94540124	DHR Reisterstown- Baltimore County DSS	130 Chartley Dr	Reisterstown	21136	2000 IPS
94540125	DHR Dundalk - Baltimore County DSS	1400 Merritt Blvd	Dundalk	21222	2000 IPS
94540126	DHR Catonsville - Baltimore County DSS	910 Frederick Rd	Catonsville	21228	SV8300
94540127	DHR - PG County DSS	425 Brightseat Rd	Landover	20785	2400 IPX
94540128	DHR - PG County DSS	6506 Bell Crest Rd	Hyattsville	20782	2400 IPX
94540129	DHR Aberdeen - Harford County DSS	975 Beards Hill Rd	Aberdeen	21001	2000 IPS
94540133	DHR - Kent County DSS	350 High St.	Chestertown	21620	2000IPS
94540135	DHR Adult Services - BCDSS	300 Metro Plaza	Baltimore	21215	2000 IPS

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94540137	DHR Rockville - Montgomery County Child Support	51 Monroe St	Rockville	20850	2400 IPX
94540138	DHR Lutherville - Baltimore County	170 W. Ridgely Rd, Suite 200	Lutherville	21093	2000 IPS
94540144	DHR Marlow Heights - PG County DSS	4235 28th St.	Temple Hills	20748	2400 IPX
94540145	DHR Patterson	4201 Patterson Ave	Baltimore	21215	2400 IPX
94540147	DHR Pratt St.	1223 W. Pratt St.	Baltimore	21223	2400 IPX
94540148	DHR BCDSS HQ	1510 Guilford Ave	Baltimore	21202	2400 IPX
94540150	DHR Broadway	1910 N. Broadway	Baltimore	21213	PHONES
94540151	DHR Dunbar	313 N. Gay St	Baltimore	21202	2000 IPS
94540152	DHR Family & Children Services	3007 Biddle St	Baltimore	21213	2400 IPX
94540153	DHR Reedbird	18 Reedbird Ave	Baltimore	21225	2000 IPS
94540154	DHR Food Stamps	1510 Guilford Ave	Baltimore	21202	PHONES
94540155	DHR Intake and Assessment	1900 N. Howard St.	Baltimore	21218	2400 IPX
94540158	DHR Reisterstown - Baltimore County DSS	5818 Reisterstown Rd	Baltimore	21215	2400 IPX
94540159	DHR - Penn North DSS	2500 Pennsylvania Ave	Baltimore	21217	2400IPX
94540161	DHR - Annapolis	45 Calvert St.	Annapolis	21401	PHONES
94540162	DHR - Wicomico County DSS	201 Baptist St., Suite 27	Salisbury	21801	PHONES
94540163	DHR - Washington County DSS	122 N. Potomac St.	Hagerstown	21740	2400 IPX
94540165	DHR - Charles County DSS	200 Kent Ave.	Laplata	20646	2400 IPX
94540169	DHR - Caroline County DSS	207 South 3rd St	Denton	21629	2000IPS
94540170	DHR - Calvert County DSS	200 Duke St.	Prince Frederick	20678	PHONES
94540173	DHR - PG County DSS	805 Brightseat Rd.	Landover	20785	2400 IPX
94540174	DHR - PG County DSS	925 Brightseat Rd.	Landover	20785	2400 IPX
94540175	DHR - Carroll County DSS	10 Distillery Dr., Suite 250	Westminster	21157	SV8500
94540176	DHR - Garrett County DSS	12578 Garrett Hwy	Oakland	21550	2400 IPX
94540177	DHR - Baltimore County DSS	201 Back River Neck Rd	Essex	21221	DRU
94540178	DHR - Salisbury	926 Snow Hill Rd.	Salisbury	21804	DRU
94540180	DHR - Baltimore City DSS	2000 N. Broadway	Baltimore	21213	2400 IPX
94540181	DHR - Salisbury Job Center	917 Mount Hermon Rd	Salisbury	21804	DRU
94540182	DHR - Queen Anne County DSS	125 Comet Dr.	Centreville	21617	2000 IPS
94540200	Board Of Elections Annapolis	151 West Street	Annapolis	21404	2000 IPS
94540300	MD State Lottery Agency	1800 Washington Blvd., Ste. 330	Baltimore	21230	PHONES
94540300	MD State Lottery Agency	1800 Washington Blvd., Ste. 330	Baltimore	21230	IVR

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94540400	Office of the Public Defender - Towson	500 Virginia Ave	Towson	21286	2000 IPS
94540403	Office of the Public Defender - Wabash	5800 Wabash Ave	Baltimore	21215	PHONES
94540404	Office of the Public Defender - Elkton	170 E. Main St	Elkton	21921	PHONES
94540405	Office of the Public Defender - Ellicott City	3451 Courthouse Dr.	Ellicott City	21043	PHONES
94540406	Office of the Public Defender - Essex	8914 Kelso Dr.	Essex	21221	PHONES
94540407	Office of the Public Defender - Glen Burnie	7500 Ritchie Highway RM. 206	Glen Burnie	21061	PHONES
94540408	Office of the Public Defender - Bel Air	2 South Bond St.	Bel Air	21014	PHONES
94540410	Office of the Public Defender - Salisbury	201 Baptist St., Suite 26	Salisbury	21801	PHONES
94540411	Office of the Public Defender - Patapsco	700 E. Patapsco Ave.	Baltimore	21225	PHONES
94540413	Office of the Public Defender - Prince Frederick	200 Duke St.	Prince Frederick	20676	PHONES
94540414	Office of the Public Defender - Leonardtown	23110 Leonard Hall Dr.	Leonardtown	20650	PHONES
94540415	Office of the Public Defender - Westminster	101 North Court St., Suite 140	Westminster	21157	PHONES
94540417	Office of the Public Defender - Baltimore	201 E. Baltimore St., Suite 1230	Baltimore	21202	2000 IPS
94540419	Office of the Public Defender - Annapolis	45 Calvert St.	Annapolis	21401	PHONES
94540420	Office of the Public Defender - St. Paul	6 Saint Paul St., Suite 2203	Baltimore	21202	PHONES
94540421	Office of the Public Defender - Baltimore	201 E. Baltimore St., Suite 1210	Baltimore	21202	PHONES
94540422	Office of the Public Defender - Upper Marlboro	14735 Main St., Suite 272B	Upper Marlboro	20772	PHONES
94540500	State Retirement Agency	120 E. Baltimore St.	Baltimore	21202	IVR
94540600	District Court - Pod A	580 Taylor Ave	Annapolis	21401	2400 IPX
94540601	District Court - Princess Anne	12155 Elm St	Princess Anne	21853	2000 IPS
94540602	District Court - Wabash	5800 Wabash Ave	Baltimore	21215	2400 IPX
94540603	District Court - Sweeney	251 Rowe Blvd	Annapolis	21401	2400 IMX
94540604	District Court - Catonsville	900 Walker Ave	Catonsville	21228	2400 IMX
94540607	District Court - Elkton	170 E. Main St	Elkton	21921	PHONES
94540610	District Court - Glen Burnie	7500 Ritchie Hwy	Glen Burnie	21061	PHONES
94540612	District Court - Drug Coordinator	500 North Calvert St.	Baltimore	21202	PHONES
94540613	District Court - Wicomico County	201 Baptist St.	Salisbury	21801	PHONES
94540618	District Court - Denton	207 South 3rd St	Denton	21629	PHONES
94540621	District Court - Warehouse	2002A Industrial Dr	Annapolis	21401	2000 IPS
94540622	District Court - Training	2020 Industrial Dr	Annapolis	21401	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94540623	District Court - Oakland	205 South 3rd St	Oakland	21550	2000 IPS
94540625	District Court - Civil	501 E. Fayette St	Baltimore	21202	2000 IPS
94540626	District Court - Towson	120 E. Chesapeake Ave	Towson	21286	2400 IPX
94540628	District Court - Chestertown	103 N. Cross St	Chestertown	21620	2000 IPS
94540629	District Court - Hagerstown	36 W. Antietam St	Hagerstown	21740	2000 IPS
94540633	District Court - Cambridge	310 Gay St	Cambridge	21613	2000 IPS
94540634	District Court - Snow Hill	301 Commerce St	Snow Hill	21863	2000 IPS
94540635	District Court - Easton	108 W. Dover St	Easton	21601	2000 IPS
94540637	District Court - Patapsco	700 E. Patapsco Ave.	Baltimore	21225	PHONES
94540639	District Court - Cumberland	3 Pershing St., 2nd Fl.	Cumberland	21502	2000 IPS
94540640	District Court - Silver Spring	8552 Second Ave	Silver Spring	20910	PHONES
94540703	DBED - Redwood	217 E. Redwood St, 9th Fl.	Baltimore	21202	N/A NO LONGER IN SERVICE
94540704	DBED - Ostend	175 W. Ostend St.	Baltimore	21202	2000 IPS
94540800	MD School for the Deaf - Frederick	101 Clarke Pl.	Frederick	21701	PHONES
94540802	MD School for the Deaf - Columbia	8169 Old Montgomery Rd	Columbia	21044	PHONES
94540900	Worker's Compensation Commission	10 E. Baltimore St	Baltimore	21202	2400 IPX
94540901	Worker's Compensation Commission - Frederick	1890 N. Market St, Suite 200	Frederick	21701	PHONES
94541001	Division of Rehabilitation Services	2301 Argonne Dr.	Baltimore	21218	2400 IPX
94541001	Division of Rehabilitation Services	2301 Argonne Dr.	Baltimore	21218	2400 IPX
94541002	Division of Rehabilitation Services - Metro Business Center	4451-Z Parliament Place	Lanham	20706	OTHER
94541004	Division of Rehabilitation Services - Germantown	20010 Century Blvd, Suite 400	Germantown	20874	PHONES
94541005	Division of Rehabilitation Services - Oxon Hill	6188 Oxon Hill Rd.	Oxon Hill	20745	PHONES
94541007	MSDE - Nancy S. Grasmick Bldg.	200 W. Baltimore St.	Baltimore	21201	PHONES
94541008	MSDE - Maryland Higher Education Commission	839 Bestgate Rd., Suite 400	Annapolis	21401	2000 IPS
94541009	MSDE - Library for the Blind	415 Park Ave.	Baltimore	21201	2000 IPS
94541010	MSDE - Child Care Office - Salisbury	201 Baptist St., 2nd Fl, Rm.32	Salisbury	21801	PHONES
94541011	MSDE - Child Care Office - Baltimore	2701 North Charles St.	Baltimore	21218	2000 IPS
94541012	MSDE - Child Care Office - Towson	409 Washington Ave.	Towson	21204	2000 IPS
94541013	MSDE - Child Care Office - Landover	807 Brightseat Rd	Landover	20785	2000 IPS

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94541202	Office of Administrative Hearings	11101 Gilroy Rd.	Hunt Valley	21031	2400 IPX
94541301	Office of Attorney General - Consumer Protection Division	201 Baptist St.	Salisbury	21801	PHONES
94541302	Office of Attorney General	200 St. Paul Place	Baltimore	21202	2400 IMX
94541401	MD Judicial Center	580 Taylor Ave	Annapolis	21401	PHONES
94541402	Admin. Office of the Courts - Allegany County	30 Washington St.	Cumberland	21502	2000 IPS
94541404	Judicial Education and Conference Center	2011-D Commerce Park Dr.	Annapolis	21401	2400IPX
94541405	Admin. Office of the Courts - Court of Appeals	361 Rowe Blvd.	Annapolis	21401	2400 IPX
94541405	Admin. Office of the Courts - Court of Appeals	361 Rowe Blvd.	Annapolis	21401	2400 IPX
94541406	Judicial Information Systems	2661 Riva Rd, Suite 900	Annapolis	21401	2400 IPX
94541406	Judicial Information Systems	2661 Riva Rd, Suite 900	Annapolis	21401	2400 IPX
94541408	Circuit Court - Somerset County	30512 Prince William St.	Princess Anne	21853	2000 IVS
94541409	Admin. Office of the Courts - Wicomico	101 North Division St.	Salisbury	21801	PHONES
94541410	Circuit Court - Worcester County	1 West Market St.	Snow Hill	21863	PHONES
94541500	DHMH - Disability Determination Administration	170 W. Ridgely Rd, Suite 310	Timonium	21093	2400 IPX
94541502	DHMH - Board of Nursing - Potomac Center	1380 Marshall St	Hagerstown	21740	2000 IPS
94541503	DHMH - Board of Nursing	4140 Patterson Ave.	Baltimore	21215	2000 IPS
94541504	DHMH - Rosewood Center	200 Rosewood Ln	Owings Mills	21117	2400 IPX
94541505	DHMH - Talbot County	100 S. Hanson St	Easton	21601	2000 IPS
94541506	DHMH - Aids Administration	500 N. Calvert St., 5th Fl.	Baltimore	21202	PHONES
94541507	DHMH - Eastern Shore Hospital	5262 Woods Rd.	Cambridge	21613	2400 IMX
94541508	DHMH - Southern Maryland Regional Office	312 Marshall Ave, Suite 700	Laurel	20707	2000 IPS
94541509	DHMH - MD Healthcare Commission	4160 Patterson Ave.	Baltimore	21215	2400 IPX
94541510	DHMH - Preston	201 W. Preston St	Baltimore	21201	IVR
94541511	DHMH - Springfield Hospital	6655 Sykesville Rd	Sykesville	21784	2400 IPX
94541514	DHMH - Central Maryland Regional Office	200 Rosewood Ln	Owings Mills	21117	2000 IPS
94541515	DHMH - Schaffer Towers	6 Saint Paul St. 3rd Fl.	Baltimore	21202	PHONES
94541516	DHMH - Board of Morticians	4201 Patterson Ave.	Baltimore	21215	PHONES
94541517	DHMH - Upper Shore Community MHC	300 Scheeler Rd	Chestertown	21620	2400 IPX
94541518	DHMH - Deer's Head Center	351 Deer's Head Hospital Rd	Salisbury	21801	2400 IPX
94541519	DHMH - Community Health Admin.	6 Saint Paul St., Suite 1301	Baltimore	21202	PHONES

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94541520	DHMH - Western MD Center	1500 Pennsylvania Ave	Hagerstown	21742	2400 IPX
94541521	DHMH - Eastern Shore Regional Office	1500 Riverside Dr	Salisbury	21801	2000 IPS
94541522	DHMH - RICA Baltimore	605 S. Chapel Gate Ln	Baltimore	21229	2400 IPX
94541523	DHMH - Somerset County Health Dept. Admin.	7920 Crisfield Hwy.	Westover	21871	PHONES
94541524	DHMH - Board of Physical Therapy	4201 Patterson Ave., 2nd Fl.	Baltimore	21215	PHONES
94541525	DHMH - Vital Records	6550 Reisterstown Rd	Baltimore	21215	2000 IPS
94541526	DHMH - Preston	300 W. Preston St., Rm. 207	Baltimore	21201	PHONES
94541527	DHMH - Walter P. Carter Center	630 W. Fayette St.	Baltimore	21201	2400 IPX
94541528	DHMH - RICA Rockville	15000 Brochart Rd	Rockville	20850	2400 IPX
94541529	DHMH - Board of Physicians	4201 Patterson Ave	Baltimore	21215	PHONES
94541530	DHMH - Spring Grove Hospital	55 Wade Ave	Catonsville	21228	2400 IPX
94541531	DHMH - RICA Cheltenham	9400 Surratts Rd	Cheltenham	20623	2400 IPX
94541532	DHMH - Talbot County Addictions	301 Bay St.	Easton	21601	2000 IVS
94541533	DHMH - Thomas B. Finan Hospital	10102 Country Club Rd	Cumberland	21501	2400 IPX
94541534	DHMH - Talbot County	126 Port St.	Easton	21601	2000 IPS
94541537	DHMH - Holly Center	926 Snow Hill Rd.	Salisbury	21804	2400 ICS DXH
94541538	DHMH - Garrett County Health Dept.	1025 Memorial Dr.	Oakland	21550	2400 IPX
94541541	DHMH - Clifton Perkins Hospital	8450 Dorsey Run Rd.	Jessup	20794	2400 IPX
94541542	DHMH - Patterson Ave	4201 Patterson Ave	Baltimore	21215	2400 IPX
94541700	DNR Annapolis / Tawes State Office Bldg.	580 Taylor Ave., Tawes Bldg.	Annapolis	21401	2400 IPX
94541704	DNR - Critical Area Commission	1804 West St., Suite 100	Annapolis	21401	2000 IPS
94541705	DNR - Rocky Gap State Park	12500 Pleasant Valley Rd.	Flintstone	21530	2000 IPS
94541706	DNR - Green Ridge	28700 Headquarters Dr., NE	Flintstone	21530	2000 IPS
94541710	DNR - Salisbury MSC	201 Baptist St., Suite 22	Salisbury	21801	OTHER
94541711	DNR - Natural Resources Police	1804 West St., Suite 300	Annapolis	21401	PHONES
94541712	DNR - Forest Wildlife & Heritage Service	2 South Bond St.	Bel Air	21014	PHONES
94541713	DNR - Sandy Point State Park	1110 E. College Pkwy	Annapolis	21401	2000 IPS
94541715	DNR - Fort Frederick	1100 Ft. Frederick Rd	Big Pool	21711	PHONES
94541800	Maryland Environmental Services	259 Najoles Rd	Millersville	21108	2400 IPX
94541900	Maryland Energy Administration	1623 Forest Dr., Suite 300	Annapolis	21403	PHONES
94542100	Office of Aging	301 W. Preston St.	Baltimore	21201	PHONES
94542200	Maryland Public Television	11757 Owings Mills Blvd	Owings Mills	21117	2400 IPX
94542400	Dept. of Agriculture	50 Harry S. Truman Pkwy	Annapolis	21401	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94542401	Dept. of Agriculture - Mosquito Control	411 Greenmeade Dr.	College Park	20740	PHONES
94542500	Maryland Insurance Administration	525 St. Paul Place	Baltimore	21202	2400 IPX
94542502	Maryland Insurance Administration	201 E. Baltimore St., 6th Fl.	Baltimore	21202	2000 IPS
94542600	DJS - Reisterstown	6502 Reisterstown Rd	Baltimore	21215	2000 IPS
94542601	DJS - Catonsville MSC	900 Walker Ave	Catonsville	21228	PHONES
94542602	DJS - Centreville MSC	120 Broadway	Centreville	21617	PHONES
94542603	DJS - Elkton MSC	170 E. Main St	Elkton	21921	DRU
94542605	DJS - Essex MSC	8914 Kelso Dr.	Essex	21221	PHONES
94542606	DJS - Glen Burnie MSC	7500 Ritchie Hwy., Suite 21	Glen Burnie	21061	PHONES
94542607	DJS - Bel Air MSC	2 South Bond St.	Bel Air	21014	PHONES
94542608	DJS - Salisbury MSC	201 Baptist St., Suite 21	Salisbury	21801	PHONES
94542609	DJS - Prince Frederick MSC	200 Duke St.	Prince Frederick	20676	PHONES
94542610	DJS - Leonardtown MSC	23110 Leonard Hall Dr.	Leonardtown	20650	PHONES
94542611	DJS - Denton MSC	207 South 3rd St.	Denton	21629	PHONES
94542612	DJS - Westminster MSC	101 North Court St.	Westminster	21157	PHONES
94542613	DJS - Cheltenham	11001 Frank Tippet Rd	Cheltenham	20623	2400 IPX
94542614	DJS - Hickey School Administration Bldg	2400 Cub Hill Rd.	Baltimore	21234	2400 IPX
94542615	DJS - Hickey School Gatehouse	2400 Cub Hill Rd.	Baltimore	21234	2400 IPX
94542616	DJS - Fayette St.	120 Fayette St., 2nd Fl.	Baltimore	21201	2400 IPX
94542617	DJS - Towson	308 Washington Ave	Towson	21204	2000 IPS
94542618	DJS - Waxter	375 Red Clay Rd	Laurel	20724	2000 IPS
94542619	DJS - Baltimore	909 Druid Park Lake Dr	Baltimore	21217	IP REMOTE
94542620	DJS - Silver Spring	8605 Cameron St., Suite 500	Silver Spring	20910	2000 IPS
94542621	DJS - Princess Anne	12155 Elm St., Suite B	Princess Anne	21853	PHONES
94542622	DJS - Gay St.	300 N. Gay St.	Baltimore	21202	2400 IPX
94542623	DJS - Noyes	9925 Blackwell Rd	Rockville	20850	2000 IPS
94542624	DJS - Woodbourne	721 Woodbourne Ave	Baltimore	21212	PHONES
94542625	DJS - Denton	317 Carter Ave., Ste. 105	Denton	21629	PHONES
94542626	DJS - Victor Cullen	6000 Cullen Dr.	Sabillasville	21780	2400 IPX
94542627	DJS - Salisbury	405 W. Naylor Mill Rd	Salisbury	21801	2000 IPS
94542628	DJS - Western MD Children's Center	18420 Roxbury Rd	Hagerstown	21740	2400 IPX
94542700	DPSC - Chestertown	130 North Dixon Dr	Chestertown	21620	2000 IPS
94542701	DPSC - P&P Madison	3027 Madison St	Baltimore	21205	2000 IPS
94542702	DPSC - Preston	428 E. Preston St	Baltimore	21201	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94542703	DPSC - Cambridge	310 Gay St	Cambridge	21613	2000 IPS
94542704	DPSC - Central Booking	300 E. Madison St	Baltimore	21202	2400 IPX
94542705	DPSC - Re-Entry	319 Monument St	Baltimore	21201	2000 IPS
94542706	DPSC - Dorsey Run	8410 Dorsey Run Rd	Jessup	20794	2000 IPS
94542707	DPSC - Oak Ridge	7601 Oak Ridge Rd	Jessup	20794	2000 IPS
94542709	DPSC - P&P Annapolis MSC	251 Rowe Blvd	Annapolis	21401	PHONES
94542711	DPSC - P&P Catonsville	900 Walker Ave	Catonsville	21228	PHONES
94542713	DPSC - P&P Westminster	101 North Court St.	Westminster	21157	PHONES
94542714	DPSC - P&P Denton	207 South 3rd St	Denton	21629	PHONES
94542716	DPSC - P&P Elkton MSC	170 E. Main St	Elkton	21921	PHONES
94542717	DPSC - P&P Silver Spring MSC	8552 Second Ave	Silver Spring	20910	PHONES
94542718	DPSC - P&P Glen Burnie MSC	7500 Ritchie Hwy., Rm. 109	Glen Burnie	21061	PHONES
94542719	DPSC - P&P Essex MSC	8914 Kelso Dr.	Essex	21221	PHONES
94542720	DPSC - P&P Salisbury MSC	201 Baptist St.	Salisbury	21801	PHONES
94542722	DPSC Patuxent Institution	7555 Waterloo Rd	Jessup	20794	2400 IPX
94542723	DPSC Rockville	979 Rollins Ave	Rockville	20852	2000 IPS
94542724	DPSC Women's Correctional Institute	7943 Brockbridge Rd	Jessup	20794	2400 IPX
94542725	DPSC Fire Arm Facility	7320 Slacks Rd	Sykesville	21784	2000 IPS
94542726	DPSC Snowhill	424 W. Market St	Snow Hill	21863	2000 IPS
94542727	DPSC BCDC Jail Indust.	531 East Madison St	Baltimore	21202	2400 IPX
94542728	DPSC Guilford	2100 Guilford Ave	Baltimore	21218	2400 IPX
94542729	DPSC P&P Aberdeen	31 W. Belair Ave	Aberdeen	21001	2000 IPS
94542730	DPSC MD Correctional Enterprises	7275 Waterloo Rd	Jessup	20794	2000 IPS
94542731	DPSC Savage Internal Invest. Unit	8510 Corridor Rd	Savage	20763	2000 IPS
94542732	DPSC P&P Hagerstown	100 W. Franklin St	Hagerstown	21740	2000 IPS
94542733	DPSC P&P Landover	1895 Brightseat Rd	Landover	20785	2000 IPS
94542734	DPSC BCCC	901 Greenmount Ave	Baltimore	21202	2400 IPX
94542735	DPSC Mitchell Bldg	100 N. Calvert St	Baltimore	21202	2000 IPS
94542736	DPSC MTC Penitentiary	954 Forrest St	Baltimore	21202	2400 IPX
94542737	DPSC Sudbrook	115 Sudbrook Lane	Pikesville	21208	2400 IPX
94542738	DPSC Supermax (MCAC)	401 E. Madison St	Baltimore	21202	2400 IPX
94542739	DPSC Cumberland	30 B North Mechanic St	Cumberland	21502	2000 IPS
94542740	DPSC Dundalk Ave	3413 Dundalk Ave	Baltimore	21222	2000 IPS
94542741	DPSC Gay St	301 N. Gay St	Baltimore	21202	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94542742	DPSC Brockbridge	7930 Brockbridge Rd	Jessup	20794	2400 IPX
94542743	DPSC Reisterstown	6776 Reisterstown Rd, Suite 201	Reisterstown	21215	2400 IPX
94542744	DPSC MCTC	18800 Roxbury Rd	Hagerstown	21746	SV8500
94542745	DPSC Roxbury	18701 Roxbury Rd	Hagerstown	21746	SV8500
94542746	DPSC Eastern Correctional Facility	30420 Revells Neck Rd	Westover	21871	2400 IPX
94542747	DPSC MRDCC	550 E. Madison St	Baltimore	21202	2400 IPX
94542748	DPSC Southern MD Pre-Release	14320 Oaks Rd	Charlotte Hall	20622	2400 IPX
94542749	DPSC MHC Jessup (JCI)	House of Correction Drive	Jessup	20794	2400 IPX
94542750	DPSC MCIH Hagerstown	18601 Roxbury Rd	Hagerstown	21746	SV8500
94542751	DPSC MCIJ	2 House of Corrections	Jessup	20794	2400 IPX
94542752	DPSC Central Laundry	7301 Buttercup Rd	Sykesville	21784	2400 IPX
94542755	DPSC Centreville	120 Broadway	Centreville	21617	PHONES
94542760	DPSC Mondawmin	2000 Mondawmin Ave., Suite 305	Baltimore	21216	N/A NO LONGER IN SERVICE
94542762	DPSC MD Correctional Enterprises - Preston St	301 W. Preston St	Baltimore	21201	PHONES
94542763	DPSC Baltimore City Detention Center (WDC)	401 E. Eager St	Baltimore	21202	PHONES
94542764	DPSC Driver Training	7310 Slacks Rd	Sykesville	21784	2000 IPS
94542765	DPSC Baltimore City Detention Center	531 E. Eager St	Baltimore	21202	PHONES
94542767	DPSC Gaithersburg	7871 Beachcraft Rd	Gaithersburg	20789	2000 IPS
94542768	DPSC OSTC/BPRU Finance	926 Greenmont Ave	Baltimore	21202	2400 IPX
94542769	DPSC P&P Towson	17 W. Pennsylvania Ave.	Towson	21204	2000 IPS
94542770	DPSC BPRW	301 N. Calverton Rd	Baltimore	21223	2000 IPS
94542771	DPSC PCTC	6852 4th St.	Sykesville	21784	2400 IPX
94542772	DPSC Western Correctional	13800 McMullen Hwy	Cumberland	21502	2400 IPX
94542773	DPSC P&P Patapsco	700 E. Patapsco Ave.	Baltimore	21225	PHONES
94542774	DPSC JPRU	2000 Toulson Rd	Jessup	20794	2400 IPX
94542776	DPSC EPRU	700 Flat Iron Square	Church Hill	21623	2000 IPS
94542777	DPSC Poplar PRU	24090 Nanticoke Rd	Quantico	21856	2400 IPX
94542778	DPSC P&P Upper Marlboro	14735 Main St.	Upper Marlboro	20772	2400 IPX
94542779	DPSC P&P Easton	301 Bay St.	Easton	21601	2000 IPS
94542781	DPSC P&P Hyattsville	4990 Rhode Island Ave	Hyattsville	20781	2400 IPX
94542782	DPSC Office of the Secretary	300 E. Joppa Rd., Suite 1000	Towson	21286	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94542783	DPSC P&P Ellicott City	3451 Courthouse Dr	Ellicott City	21043	PHONES
94542784	DPSC P&P Northwest	4750 Mt. Hope Dr.	Baltimore	21215	2000 IPS
94542785	DPSC P&P Temple Hills	4235 28th Ave., 6th Fl.	Temple Hills	20748	2400 IPX
94542800	DLLR Towson	300 East Towsontown Blvd	Towson	21204	SV8500
94542801	DLLR South Baltimore	2800 W. Patapsco Ave.	Baltimore	21229	SV8500
94542802	DLLR Salisbury	201 Baptist St.	Salisbury	21801	2400 IPX - TO BE MOVED TO EUTAW ST
94542803	DLLR College Park	9829 Rhode Island Ave.	College Park	20740	SV8500
94542804	DLLR Cumberland	128 Baltimore St.	Cumberland	21501	SV8500
94542805	DLLR Glen Burnie	7500 Ritchie Highway, Suite 305	Glen Burnie	21061	PHONES
94542807	DLLR Calvert	500 N. Calvert St., 4th Fl.	Baltimore	21202	2400IPX
94542808	DLLR Eutaw	1100 N. Eutaw St.	Baltimore	21202	IVR
94542809	DLLR	1100 N. Eutaw St.	Baltimore	21201	PHONES
94542810	DLLR Hagerstown	14 N. Potomac St	Hagerstown	21740	2000 IPS
94542811	DLLR Bel Air	2 South Bond St.	Bel Air	21014	PHONES
94542812	DLLR Prince Frederick	200 Duke St.	Prince Frederick	20676	PHONES
94542900	MSP - Princess Anne	30581 Perry Road	Princess Anne	21853	2400 IPX
94542901	MSP - Laplata	9400 Mitchell Rd.	Laplata	20646	2400 IPX
94542902	MSP - Forensics Lab Pikesville	221 Milford Rd.	Pikesville	21208	2400IPX
94542903	MSP - Linthicum	901 Elkridge Landing Rd	Linthicum	21090	SV8300
94542904	MSP - Fire Marshall - Bel Air	2 South Bond St.	Bel Air	21014	PHONES
94542905	MSP - Fire Marshall - Salisbury	201 Baptist St, Suite 17	Salisbury	21801	PHONES
94542906	MSP - Fire Marshall - Prince Frederick	200 Duke St., Suite 1500	Prince Frederick	20678	PHONES
94542907	MSP - Aviation HQ	3023 Strawberry Point Road	Middle River	21220	2000 IPS
94542908	MSP - Essex (Golden Ring Mall)	8908 Kelso Dr	Essex	21221	2400 IPX
94542909	MSP - Westminster Barrack G	1100 Baltimore Blvd	Westminster	21157	2400 IPX
94542910	MSP - Chestertown	101 Dixon Dr.	Chestertown	21620	NEC
94542911	MSP - Columbia	7155 Columbia Gateway Dr	Columbia	21046	NEC
94542912	MSP - Automotive Safety Enforcement Division	6601 Ritchie Hwy., Rm.122	Glen Burnie	21062	PHONES
94542914	MSP - Northeast Barrack F	2433 Pulaski Hwy	Northeast	21901	2400 IPX
94542915	MSP - Headquarters Pikesville	1201 Reisterstown Rd	Pikesville	21208	2400IPX
94542916	MSP - Easton Barrack I	7053 Ocean Gateway	Easton	21601	2400IPX
94542917	MSP - Fire Marshall - Westminster	15 E. Main St., Suite 220	Westminster	21157	PHONES

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94543100	MD African American Museum	830 E. Pratt St.	Baltimore	21202	2000 IPS
94543200	DHCD - Baltimore	1201 W. Pratt St.	Baltimore	21223	PHONES
94543202	DHCD - Cambridge	503 Race St.	Cambridge	21613	2000 IPS
94543302	Dept. of Assessments & Taxation - Centreville (Real Property Admin.)	120 Broadway, Suite 7	Centreville	21617	PHONES
94543306	Dept. of Assessments & Taxation - Salisbury (Real Property Admin.)	201 Baptist St.	Salisbury	21801	PHONES
94543307	Dept. of Assessments & Taxation - Prince Frederick	200 Duke St., Rm. 2100	Prince Frederick	20676	2400 IPX
94543308	Dept. of Assessments & Taxation - St. Mary's County (Real Property Admin.)	23110 Leonard Hall Dr, Rm.2059	Leonardtown	20650	PHONES
94543309	Dept. of Assessments & Taxation - Denton (Real Property Admin.)	207 South 3rd St.	Denton	21629	PHONES
94543310	Comptroller of Maryland	108 Carroll St	Annapolis	21401	IVR
94543312	Dept. of Assessments & Taxation - Towson (Real Property Admin.)	300 E. Joppa Rd., Suite 602	Towson	21286	PHONES
94543315	Dept. of Assessments & Taxation - Ellicott City (Real Property Admin.)	3451 Courthouse Dr., 2nd. Fl.	Ellicott City	21043	PHONES
94543316	Comptroller of Maryland	80 Calvert St	Annapolis	21401	PHONES
94543317	Dept. of Planning - BDM	84 Franklin St	Annapolis	21401	2000 IPS
94543318	Dept. of Planning - JPPM	10515 Mackall Rd	St. Leonard	20685	2400 ICS IMG
94543319	Comptroller of Maryland	301 W. Preston St, Rm. 202	Baltimore	21201	IVR
94543320	State Treasurer's Office	80 Calvert St., Rm.109	Annapolis	21401	PHONES
94543321	Register of Wills for Somerset County	30512 Prince William St., Rm.3	Princess Anne	21853	PHONES
94543322	Dept. of Assessments & Taxation - Preston (Real Property Admin.)	301 W. Preston St., Rm.808	Baltimore	21201	PHONES
94543323	MD State Archives	350 Rowe Blvd	Annapolis	21401	2400 IPX
94543401	Office of the Governor	100 Community Pl	Crownsville	21032	2000 IPS
94543402	Office of the Governor	100 State Circle	Annapolis	21401	2400 IPX
94543405	Office of the Governor	16 Francis St.	Annapolis	21401	PHONES
94543406	Office of the Governor	210 Main St., Ground Flr.	Annapolis	21401	PHONES
94543407	Office of the Governor - Crime & Prevention	300 E. Joppa Rd.	Towson	21286	PHONES
94543408	Office of the Governor - Secretary of State's Office	16 Francis St., 3rd Flr.	Annapolis	21401	PHONES

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94543500	MD Emergency Management Agency	5401 Rue St. Lo Dr.	Reisterstown	21136	2400 IPX
94543600	BWI Airport - Terminal Bldg	BWI Airport	Baltimore	21240	2400 IPX
94543601	BWI Airport - Corporate Blvd.	991 Corporate Blvd.	Linthicum	21090	SV8500
94543603	BWI Airport - Kauffman Bldg	1500 Amtrak Way	Linthicum	21090	SV8500
94543604	BWI Airport - Terminal Bldg	10 Elm Rd., Rm.3904	Baltimore	21240	SV8500
94543605	Martin State Airport	701 Wilson Point Rd	Middle River	21220	2000 IPS
94543610	BWI Airport - Daily Garage	MD 170 & Elm Rd	Baltimore	21240	SV8500
94543611	BWI Airport - Hourly Garage	BWI Airport	Baltimore	21240	SV8500
94543800	MVA - Largo	10251 Central Ave	Upper Marlboro	20774	2000 IPS
94543801	MVA - Easton	9148 Centreville Rd	Easton	21601	2000 IPS
94543802	MVA - Annapolis	160 Harry S Truman Pkwy	Annapolis	21401	SV8300
94543803	MVA - Salisbury	251 Tilghman Rd	Salisbury	21804	2000 IPS
94543804	MVA - Elkton	105 Chesapeake Blvd, Suite A	Elkton	21921	SV8300
94543805	MVA - Loveville	27351 Point Lookout Rd	Leonardtown	20650	2000 IPS
94543806	MVA - Essex	1338 Eastern Blvd	Essex	21221	2000 IPS
94543807	MVA - Lavale	13300 Winchester Rd, SW	Cumberland	21502	SV8500
94543808	MVA - Beltsville	11760 Baltimore Ave	Beltsville	20705	2000 IPS
94543809	MVA - Bel Air	501 W McPhail Rd	Bel Air	21014	2000 IPS
94543810	MVA - Walnut Hill	16516 S. Westland Dr	Gaithersburg	20877	2000 IPS
94543811	MVA - Glen Burnie	6601 Ritchie Hwy, NE	Glen Burnie	21062	SV8500
94543812	MVA - Frederick	1601 Bowman's Farm Rd	Frederick	21701	SV8300
94543813	MVA - Columbia	6190 Dobbin Rd	Columbia	21045	2000 IPS
94543814	MVA - Glenmont	12335 Georgia Ave	Silver Spring	20906	2000 IPS
94543815	MVA - Hagerstown	18306 Col Henry K. Douglas Dr	Hagerstown	21740	SV8300
94543816	MVA - Gaithersburg	15 Metropolitan Rd	Gaithersburg	20878	SV8300
94543817	MVA - Waldorf	11 Industrial Park Dr	Waldorf	20602	2000 IPS
94543818	MVA - White Oak	2131 Industrial Parkway	Silver Spring	20904	2000 IPS
94543820	MVA - VEIP Headquarters	6701-E Bay Meadows Dr.	Glen Burnie	21060	2000 IPS
94543822	MVA - Gwynns Falls	2500 Gwynns Falls Pkwy	Baltimore	21216	2000 IPS
94543823	MVA - Parkville Express	North Plaza Shopping Center 8966 Waltham Woods Rd	Parkville	21214	2000 IPS
94543824	MVA - Ordnance	721 Ordnance Rd	Glen Burnie	21062	2000 IPS
94543825	MVA - Blades	150 Blades Ave	Glen Burnie	21061	2000 IPS

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94543900	MPA - Point Breeze	2310 Broening Hwy	Baltimore	21224	2400 IPX
94543902	MPA - Dundalk Marine Terminal	2700 Broening Hwy., Bldg 91A	Baltimore	21222	2400 IPX
94543903	MPA - World Trade Center	401 E. Pratt St.	Baltimore	21202	PHONES
94543904	MPA - Dunmar	2700 Broening Hwy., Bldg 97C	Baltimore	21222	2000 IPS
94543905	MPA - Police Building	2700 Broening Hwy., Bldg 96D	Baltimore	21222	2000 IPS
94544100	MTA Washington Blvd.	1515 Washington Blvd.	Baltimore	21230	2400 IPX
94544101	MTA Lightrail	344 West North Ave.	Baltimore	21217	2400 IPX
94544102	MTA Wabash	5801 Wabash Ave.	Baltimore	21215	2400 IPX
94544103	MTA Kirk Ave	2226 Kirk Ave.	Baltimore	21217	2000 IPS
94544104	MTA OCC (Operations Control Center)	301 N. Eutaw St.	Baltimore	21201	2000 IPS
94544105	MTA Oldham	201 S. Oldham St.	Baltimore	21224	2000 IPS
94544106	MTA Mt. Hope	4401 Mt. Hope Dr.	Baltimore	21215	2000 IPS
94544107	MTA Cromwell	7390 Baltimore Annapolis Blvd.	Glen Burnie	21061	2400 IPX
94544108	MTA Monroe	1331 Monroe St.	Baltimore	21230	2000 IPS
94544109	MTA Metro	6000 Metro Dr.	Baltimore	21215	2000 IPS
94544110	MTA Park Ave.	1040 Park Ave.	Baltimore	21201	2000 IPS
94544111	MTA Communications	6 Saint Paul St. 8th Fl.	Baltimore	21202	PHONES
94544121	MTA Old Court Metro	4380 Old Court Rd	Pikesville	21117	2400 IPX
94544122	MTA RP Police	6301 Wabash Ave.	Baltimore	21215	2000 IPS
94544200	MDTA - Ft. McHenry Tunnel	2301 South Clinton St.	Baltimore	21224	2400 IPX
94544201	MDTA - FSK Bridge Police HQ	4330 Broening Hwy	Baltimore	21222	2400 IPX
94544202	MDTA - FSK Bridge Office	303 Authority Dr.	Baltimore	21222	2400 IPX
94544203	MDTA - JFK Memorial Highway	One Turnpike Dr.	Perryville	21903	2000 IPS
94544204	MDTA - Belcamp	2819 Belcamp Rd	Bel Air	21015	2400 IPX
94544205	MDTA - Bouchelle	568 Bouchelle Rd.	Elkton	21921	2400 IPX
94544206	MDTA - Baltimore Harbor Tunnel - Admin. Bldg	1200 Frankfurst Ave	Baltimore	21226	2400 IPX
94544207	MDTA - Hatem Bridge	6000 Paulaski Hwy	Perryville	21903	2400 IPX
94544208	MDTA - Bay Bridge Police Bldg.	881 Oceanic Drive	Annapolis	21401	IVR
94544209	MDTA - William Preston Lane Memorial Bridge - Admin. Bldg (BAY BRIDGE)	850 Revell Hwy	Annapolis	21409	2400 IPX
94544210	MDTA - Point Breeze	2310 Broening Hwy	Baltimore	21224	2400 IPX

SITE ID	CUSTOMER NAME	SITE ADDRESS	CITY	ZIP	PBX EQUIP. - NEC MODEL
94544211	MDTA - Ft. McHenry Tunnel West Vent Bldg.	West Vent Bldg	Baltimore	21224	2400 IPX
94544213	MDTA - Nice Bridge	9665 Orland Park Rd, US 301	Newburg	20664	2400 IPX
94544300	Maryland Dept. of the Environment	1800 Washington Blvd.	Baltimore	21230	SV8500
94544302	Maryland Dept. of the Environment - Annapolis	416 Chinguapin Round Rd	Annapolis	21401	2000 IPS
94544303	Maryland Dept. of the Environment - Hagerstown	33 Franklin St.	Hagerstown	21740	2000 IPS
94544306	Maryland Dept. of the Environment - Cambridge	407 Race St.	Cambridge	21613	2000 IPS
94544307	Maryland Dept. of the Environment - Frostburg	160 South Water St.	Frostburg	21532	2000 IPS
94544800	St. Mary's College	18952 East Fisher Rd	St. Mary's City	20686	2400 IMX
94544800	St. Mary's College	18952 East Fisher Rd	St. Mary's City	20686	2400 IMX
94544801	St. Mary's College - Schaeffer Bldg	18952 East Fisher Rd	St. Mary's City	20686	2400 IMX
94544801	St. Mary's College - Schaeffer Bldg	18952 East Fisher Rd	St. Mary's City	20686	2400 IMX
94544902	University of MD Appalachian Lab	301 Braddock Rd	Frostburg	21532	2400 IMX
94545100	Morgan State University	1700 E. Cold Spring Lane	Baltimore	21251	IVR
94545700	UMCES Horn Point Lab	2020 Horn Point Lab	Cambridge	21613	2400 IPX
94546200	Bowie State University - Students	14000 Jericho Park Rd.	Bowie	20715	2400IMX
94546201	Bowie State University - Admin	14000 Jericho Park Rd.	Bowie	20715	2400IMX
94546300	Salisbury University	1101 Camden Ave.	Salisbury	21801	SV8500 (x2)
94546301	Salisbury University - East Campus	1304 Wayne St.	Salisbury	21801	SV8500
94546416	DGS Police	29 Saint John's St.	Annapolis	21401	PHONES
94546418	DGS Annapolis	610 Taylor Ave.	Annapolis	21401	PHONES
94546420	DGS Police	201 W. Preston St	Baltimore	21201	PHONES

ATTACHMENT J-2: PBX 2 –Existing Inventory-BlackBox

Date: 9/7/10
 10:55 AM
 Customer Range:MDAA01-MDTGC01
 Site Range: All Sites

Equipment Summary

Customer Number:	MDAA01	Site Number:	MDAA01-001
MD AVIATION ADMINISTRATION	BWI AIRPORT, 1500 AMTRAK WAY LINTHICUM, MD 21240		

Part Number	Description	Quantity
815047-VOE-21F	ITT TRENDLINE - RED PHONE DESK/WALL MOUNTABLE	20
911-102	FORUM EXPANSION A.L.E.R.T 8 PORT CARD	2
911-110	FORUM PC MINATURE	2
911-120	FORUM TOUCH SCREEN MONITOR	2
911-171	FORUM REMOTE PA INTERFACE	4
911-202	FORUM ALERT PLUS SPARE KIT	1
911-324	FORUM 24 PORT CONFER ALERT PLUS VERSION 2.0	1
911-332	FORUM 32 PORT CONFER ALERT PLUS VERSION 2 (ENH FEATURES)	1
911-903	FORUM ANNUAL SUPPORT AGREEMENT	1
911-906	FORUM ANNUAL REMOTE SUPPORT PER 48 PORTS	1
911-920	FORUM SITE SURVEY	1
911-SLS	FORUM SPECIAL LOGGING SYSTEM	1
DNSB/G	ITI CONDUIT STICKERS, PAGING BLUE/GREEN	500
EEPSR/G	ITI CONDUIT STICKERS, PAGING RED/GREEN	500
FOSO/G	ITI CONDUIT STICKERS, FIBER ORANGE/GREEN	500
TCSY/G	ITI CONDUIT STICKERS YELLOW/GREEN	500

Customer Number: MD AVIATION ADMINISTRATION	MDA01 7005 AVIATION BLVD. GLEN BURNIE, MD 21061	Site Number: MDAA01-002
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Part Number	Description	Quantity
2200-16200-001	POLYCOM SOUNDSTATION 2 EX	10
730088	NEC PHONE DTR-4R-1 (BK) CORDLESS (BATT-730622)	3
SAPTF3313-110	TRA POTS 2-WIRE FXO RJ-11 TO 1300NM CONVERTER	1
SAPTF3315-100	TRA STAND ALONE MEDIA CNVTR	1

Customer Number: MD BALTIMORE COUNTY GOVT OFFICE INFOTECH	MDBC01 400 WASHINGTON AVE TOWSON, MD 21204	Site Number: MDBC01-001
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Part Number	Description	Quantity
KX-TG2620B	PAN PHONE CORDLESS 2.4 GHZ WITH CALLER ID BLACK	10

Customer Number: MD CARROLL COUNTY COMMUNITY COLLEGE	MDCAR07 1601 WASHINGTON RD WESTMINSTER, MD 21157	Site Number: MDCAR07-001
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Part Number	Description	Quantity
CONTRACT	NEC 2400 IPK / MITEL V.MAIL	1

Customer Number: MD COMPROLLER OF	MDCOMP01 11510 GEORGIA AVE, SUITE 190 WHEATON, MD 20902	Site Number: MDCOMP01-001
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Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750535	NEC ELITE FM128(4)	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750886	NEC IPK II VRS FD	1
755048	NEC CPU11 (100)-U10 (R)	1
780034	NEC DTH 1-1 (BK)	1
780264	`	1
780571	NEC DTH-8D-2 (BK)	12
MN525	MIN UPS 525VA	1

Customer Number:	MDCOMP01	Site Number:	MDCOMP01-003
MD COMPTRROLLER OF	8181 PROFESSIONAL PLACE, SUITE 101 HYATTSVILLE, MD 20785		

Part Number	Description	Quantity
CS50/HL10	PLA HEADSET BUNDLE CS50 WITH HL10	1

Customer Number:	MDDEAF01	Site Number:	MDDEAF01-001
MD SCHOOL FOR THE DEAF	101 CLARKE PLACE FREDERICK, MD 21705		

Part Number	Description	Quantity
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590040 NEC DTP-16D-1 (SW) SERIES "E" 3

Customer Number:	MDDEAF01	Site Number:	MDDEAF01-002
MD SCHOOL FOR THE DEAF	8169 OLD MONTGOMERY ROAD ELLCOTT CITY, MD 21043		

Part Number	Description	Quantity
221023	REPLACE BY 221056	1
590040	NEC DTP-16D-1 (SW) SERIES "E"	5

Customer Number:	MDDHMH01	Site Number:	MDDHMH01-001
MD DEPARTMENT OF HEALTH & MENTAL HYGIENE	8450 DORSEY RUN RD JESSUP, MD 20794		

Part Number	Description	Quantity
36910	BLA RACEWAY COVER, HINGED, 6FT ADHESIVE BACK	6
36917	BLA DROP-CEILING CONNECTOR 2700 SERIES	6
EVNSL04E-0002	BLA CAT5 PATCH CABLE, YELLOW 2 FT	13
EVNSL24E-0003	BLA CAT5E PATCH CABLE, YELLOW 3 FT	8
EVNSL24E-0006	BLA CAT5E PATCH CABLE, YELLOW 6 FT	10
SW213A	BLACK BOX USB 2.0 4 PORT SHARE SWITCH	1

Customer Number:	MDDHR01	Site Number:	MDDHR01-001
MD DHR WASHINGTON COUNTY DSS	290 W WASHINGTON ST, 3RD FLOOR HAGERSTOWN, MD 21740		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	2
750219	NEC ESIE (8)-U20	1

750282	NEC VM512(4)(W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780030	NEC DTR-2DT-1 (BK) TEL	12
780571	NEC DTH-8D-2 (BK)	17

Customer Number:	MDDJS01	Site Number:	MDDJS01-002
MD DEPARTMENT OF JUVENILE SERVICES	7300 CALHOUN PLACE, SUITE 500		
	ROCKVILLE, MD 20855		

Part Number	Description	Quantity
1203022L1	ADT T1 CSU ACE	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	3
750219	NEC ESIE (8)-U20	4
750285	NEC VM2G(8) (W/O FEATURES)	1
750394	NEC ELITE RAK-U10	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	54
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	1
CAT12BCB	CSC CAT12 J-HOOKS (40 PER BOX)	2
CAT21BCB	CSC CAT21 J-HOOKS (40 PER BOX)	1
FT8220A	BLA PLENUM CABLE TIES, 8" GREEN, 100 PACK	3

FT9550A	BLA HOOK & LOOP ROLL BLK- 75'	1
JPM612A-R5	BLA PATCH PANEL, 48 PORT GIGATRUE CAT6	5
NLJ512	WES POLL CATT NETLINK JR.	1
RM051A	BLA WALL MOUNT RACK, BLACK	2
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	7
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	100
XPLFP10W	HUB FACEPLATE LABELS	8

Customer Number:	MDDJS01	Site Number:	MDDJS01-005
MD DEPARTMENT OF JUVENILE SERVICES	214 B PACA STREET CUMBERLAND, MD 21502		

Part Number	Description	Quantity
710060	NEC ETZ-16D-1 NEW	1
715050	NEC ETZ 16-1 REFURB	3
715060	NEC ETZ-16D-1 REFURB.	1

Customer Number:	MDDJS01	Site Number:	MDDJS01-008
MD DEPARTMENT OF JUVENILE SERVICES	310 GAY STREET DORCHESTER COUNTY CAMBRIDGE, MD 21613		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	1

780575 NEC DTH-16D-2 (BK) 8

Customer Number: MDDJS01 Site Number: MDDJS01-009
**MD DEPARTMENT OF JUVENILE SERVICES 215 COURT STREET
KENT COUNTY OFFICE
CHESTERTOWN, MD 21620**

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750558	NEC ELITE IPK II INMAIL 2 PORT 8 HOUR	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	6

Customer Number: MDDJS01 Site Number: MDDJS01-010
**MD DEPARTMENT OF JUVENILE SERVICES 301-C COMMERCE STREET
WORCESTER
SNOW HILL, MD 21863**

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	11

Customer Number:	MDDJS01	Site Number:	MDDJS01-012
MD DEPARTMENT OF JUVENILE SERVICES	600 DOVER ROAD, SUITE 104 TALBOT CITY EASTON, MD 21601		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	13

Customer Number:	MDDJS01	Site Number:	MDDJS01-014
MD DEPARTMENT OF JUVENILE SERVICES	10999 RED RUN BLVD STE 115 (GARRISION OFFICE) OWINGS MILLS, MD 21117		

Part Number	Description	Quantity
FMT369	BLA CAT3 JACK, OFFICE WHITE	2
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	1

Customer Number:	MDDJS01	Site Number:	MDDJS01-020
MD DEPARTMENT OF JUVENILE SERVICES	375 RED CLAY ROAD (THOMAS JS WAXTER CHILDRENS CENTER)		

Part Number	Description	Quantity
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560121 NEC ETE-6-2 REFURB (WH) 1

Customer Number:	MDDJS01	Site Number:	MDDJS01-022
MD DEPARTMENT OF JUVENILE SERVICES	300 SCHEELER ROAD (J.DEWEESE CARTER YOUTH FACILITY)		

Part Number	Description	Quantity
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780575 NEC DTH-16D-2 (BK) 13

Customer Number:	MDDJS01	Site Number:	MDDJS01-023
MD DEPARTMENT OF JUVENILE SERVICES	99 COMMERCE PLACE, 2ND FLOOR LARGO, MD 20774		

Part Number	Description	Quantity
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1203022L1	ADT T1 CSU ACE	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750160	NEC ELITE COI8-U10 ETU	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	3
750217	NEC ELITE SLIB(4)-U10	1
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	4
750278	NEC UM2G(8) W/ FEATURES	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	4

780575	NEC DTH-16D-2 (BK)	50
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	2
CAT12BCB	CSC CAT12 J-HOOKS (40 PER BOX)	2
CAT21BCB	CSC CAT21 J-HOOKS (40 PER BOX)	1
FM631	BLA CAT6 JACKS, BLACK	194
FT8220A	BLA PLENUM CABLE TIES, 8" GREEN, 100 PACK	3
JPM612A-R5	BLA PATCH PANEL, 48 PORT GIGATRUE CAT6	5
NLJ512	WES POLL CATT NETLINK JR.	1
RM051A	BLA WALL MOUNT RACK, BLACK	2
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	7
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	97

Customer Number:	MDDJS01	Site Number:	MDDJS01-043
MD DEPARTMENT OF JUVENILE SERVICES	229 SCHEELER RD CHESTERTOWN, MD 21620		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSP11-U10	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	2
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780020	NEC DTR-1-1 BLK	1
780079	NEC DTH 32D-1 (BK)	2
780575	NEC DTH-16D-2 (BK)	13
CA-MPLS	BLA Box Eliminators	15
NLJ512	WES POLL CATT NETLINK JR.	1
V2400C	WIR RACEWAY COVER	2
WPP331F	GAI WEATHERPROOF TELEPHONE	1

Customer Number:	MDDJS01	Site Number:	MDDJS01-044
MD DEPARTMENT OF JUVENILE SERVICES	721 WOODBOURNNE AVE BALTIMORE, MD 21212		

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	4
W6-KM-EM-80-00	WAL AMPLIFIED HANDSET	1

Customer Number:	MDDJS01	Site Number:	MDDJS01-045
MD DEPARTMENT OF JUVENILE SERVICES	1623 FOREST DRIVE, SUITE 101 ANNAPOLIS, MD 21403		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	3
750217	NEC ELITE SLIB(4)-U10	1
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	3
750297	NEC VM4G(8) V/M W/OUT FEATURES 8 PORT	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	2
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	48

NLJ512 WES POLL CATT NETLINK JR. 1

Customer Number:	MDDJS01	Site Number:	MDDJS01-046
MD DEPARTMENT OF JUVENILE SERVICES	6901 AVON STREET, 2ND FLOOR LARGO, MD 20774		

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	3

Customer Number:	MDDJS01	Site Number:	MDDJS01-047
MD DEPARTMENT OF JUVENILE SERVICES	124 CAMP ROUTE 1 SWANTON, MD 21562		

Part Number	Description	Quantity
1525	PORTA SYSTEMS 5 PIN PROTECTOR PACK	2
195BCXN-230	POR 230V GAS PROTECTOR MODULE WITH HEATCOIL 5 PIN	50
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	2
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	2
750394	NEC ELITE RAK-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	20

95-000-51	CSC ST UNICAM FIBER CONNECTORS	15
BK-350	APC BATTERY BACK UP	1
EFN110-003MSTST	BLA MM 62.5 MICRON FIBER OPTIC 3M	1
G3001	WIR 3000 SERIES COUPLING	10
JPM403A	BLA WALL MOUNT CABINET	1
JPM610A-R5	BLA CAT6 PATCH PANEL, 24 PORT	1
NLJ512	WES POLL CATT NETLINK JR.	1
V2400BC	WMD V2400BC, SOLD PER FOOT	100
V2417M	WMD INTERNAL ELBOW FOR 90 DEG.	3
V2418M	WMD EXTERNAL CORNWE COUPLING STEEL, 3" x 1.25"	3
V30006E	WIR 3000 SERIES COVER CLIP	56
V3000CE	WIR 3000 SERIES COVER	74
V3010B	WIR 3000 SERIES BLANK END	15
V3011E	WMD RACEWAY METALLIC 3000 SER. 90 DEG FLAT ELBOW, IVORY	1
V3015E	WIR 3000 SERIES TEE	1
V3017TCE	WIR INTERNAL CORNER COUPLING 3000 SERIES	3
V5744	WMD RACEWAY METALLIC, 2.75" SG SWITCH/REC BOX, STEEL	12
V5786	WIR ADJUSTABLE OFFSET CONNECTOR, 500 SERIES	95
WP265-R2	BLA 2 PORT TECO WALLPLATE IVORY	16

Customer Number:	MDDJS01	Site Number:	MDDJS01-048
MD DEPARTMENT OF JUVENILE SERVICES	164 FREEDOM LANE		
	LANACONING, MD 21593		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	3
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	4
750394	NEC ELITE RAK-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750451	NEC ELITE COIB(8)-U30	1

750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780575	NEC DTH-16D-2 (BK)	22
BK-350	APC BATTERY BACK UP	1
JPM403A	BLA WALL MOUNT CABINET	1
NLJ512	WES POLL CATT NETLINK JR.	1
WP265-R2	BLA 2 PORT TECO WALLPLATE IVORY	4

Customer Number:	MDDJS01	Site Number:	MDDJS01-049
MD DEPARTMENT OF JUVENILE SERVICES	10700 FIFTEEN MILE CREEK RD		
	FLINTSTONE, MD 21530		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	2
750394	NEC ELITE RAK-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	25
CA-MPLS	BLA Box Eliminators	1

JPM555A	BLA VELCRO UNCUT CABLE WRAP 5/8" BLACK 600FT	1
NLJ512	WES POLL CATT NETLINK JR.	1
WP374	BLA HD SINGLE WIDTH STAINLESS WALLPLATE 6 PUNCH	7

Customer Number:	MDDJS01	Site Number:	MDDJS01-050
MD DEPARTMENT OF JUVENILE SERVICES	234 RECOVERY RD GRANTSVILLE, MD 21536		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	2
750394	NEC ELITE RAK-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	21
BK-350	APC BATTERY BACK UP	1
NLJ512	WES POLL CATT NETLINK JR.	1

Customer Number:	MDDJS01	Site Number:	MDDJS01-052
MD DEPARTMENT OF JUVENILE SERVICES	44 NORTH POTOMAC STREET HAGERSTOWN, MD 21740		

Part Number	Description	Quantity
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1203022L1	ADT T1 CSU ACE	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	3
750219	NEC ESIE (8)-U20	4
750297	NEC VM4G(8) V/M W/OUT FEATURES 8 PORT	1
750394	NEC ELITE RAK-U10	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	57
9120-30-05	GNN WIRELESS HEADSET	3
CAT12BCB	CSC CAT12 J-HOOKS (40 PER BOX)	2
CAT21BCB	CSC CAT21 J-HOOKS (40 PER BOX)	1
FM631	BLA CAT6 JACKS, BLACK	12
FT8220A	BLA PLENUM CABLE TIES, 8" GREEN, 100 PACK	3
FT9550A	BLA HOOK & LOOP ROLL BLK- 75'	1
GN 1000 RHL	GNN REMOTE HANDSET LIFTER	3
JPM612A-R5	BLA PATCH PANEL, 48 PORT GIGATRUE CAT6	3
RM051A	BLA WALL MOUNT RACK, BLACK	1
RM072A-R2	BLA HEAVY DUTY WALLMOUNT FRAME 18"D X 35"H SWINGOUT	1
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	3
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	76

Customer Number:	MDDLLR01	Site Number:	MDDLLR01-002
MD DLLR SAFETY & HEALTH ADMIN DEP OF LAB	14 NORTH (REAR) POTOMAC STREET		

HAGERSTOWN, MD 21740

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750534	NEC ELITE FM128(2)	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	1
780571	NEC DTH-8D-2 (BK)	10

Customer Number:	MDDLRL01	Site Number:	MDDLRL01-003
MD DLLR SAFETY & HEALTH ADMIN DEP OF LAB	301 BAY STREET, SUITE 203 EASTON, MD 21601		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750160	NEC ELITE COI8-U10 ETU	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750535	NEC ELITE FM128(4)	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	12
785075	NEC DTH 16D-1 (BK) ETN	4

785575	NEC DTH-16D-2 (BK) ETN	2
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Customer Number:	MDDLLR01	Site Number:	MDDLLR01-004
MD DLLR SAFETY & HEALTH ADMIN DEP OF LAB	301 BAY STREET, SUITE 301 EASTON, MD 21601		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750269	NEC VM256(4) (W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	2
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780020	NEC DTR-1-1 BLK	2
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	15

Customer Number:	MDDLLR01	Site Number:	MDDLLR01-005
MD DLLR SAFETY & HEALTH ADMIN DEP OF LAB	7161 COLUMBIA GATEWAY DRIVE, SUITE D COLUMBIA, MD 21046		

Part Number	Description	Quantity
0161107	NEC IM-16LX S/W LIC 4-8PORT	1
0228002	NEC OWX 2000 BUSINESS APP	1
1203022L1	ADT T1 CSU ACE	1
147976	PLA CS50 CORDLESS HEADSET W/ HANDSET LLIFTER (HL10)	1
150113	NEC IVS 8COTS	1
150223	NEC IVS 8DLC-P	7

150629	NEC LT-64 PORT	1
153018	NEC IPS UNIV PIMMJ (UA)	1
153063	NEC UNIV IPS BASIC SYSTEM PKG	1
153186	NEC IM-16LX 4PORT, 90 HOURS	1
153221	NEC IVS PN-4RSTF-A	1
153256	NEC SPN-DTA (PRT)-A	1
153488	NEC SPN-APOOB MRC-H (AP)	1
2200-16000-001	POL SOUNDSTATION 2	1
390921	NEC MA4000 IPS MANAGER OPTION	1
780040	NEC DTR-8D-2 (BK)	44
780048	NEC DTR-16D-2 (BK)	21
IP1700	CAN INK-JET COLOR PRINTER ORDER W/ 700-1120-CBL	1
ME-U56E	USR EXTERNAL MODEM #ME-U56E REPLACES PN#ME-U36E	1
RM162A-R2	84"(45U), 19"W Premier Aluminum Rack	2
TAPIT EX	TRI TAPIT CALL ACCOUNTING	1
TAPIT-PC	TRI TAPIT FOR WINDOWS COMPUTER	1
TAPRATE	TRI TAPIT V AND H RATE TABLES (CD ROM VERSION)	1

Customer Number:	MDDLRL01	Site Number:	MDDLRL01-007
MD DLLR SAFETY & HEALTH ADMIN DEP OF LAB	300 E. TOWSON TOWN BLVD. TOWNSON, MD 21215		

Part Number	Description	Quantity
750451	NEC ELITE COIB(8)-U30	1

Customer Number:	MDDLRL02	Site Number:	MDDLRL02-002
MD DLLR GLEN BURNIE LOCAL OFF DEPT OF LA	7480 BALTIMORE ANNAPOLIS BLVD,SUITE 100 GLEN BURNIE, MD 21061		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1

750110	NEC PKU II-U	1
750115	NEC ELITE DSP-U30	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	2
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	2
750451	NEC ELITE COIB(8)-U30	2
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780048	NEC DTR-16D-2 (BK)	33
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	2

Customer Number:	MDDLRL04	Site Number:	MDDLRL04-001
MD DLLR RACING SUPERVISION & REGULATION	PIMLICO RACE COURSE,HAYWARD AVE BALTIMORE, MD 21215		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750268	VM256(2) (W/O FEATURES)	1
750394	NEC ELITE RAK-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780571	NEC DTH-8D-2 (BK)	7

Customer Number:	MDDLRL06	Site Number:	MDDLRL06-001
MD DLLR MOSH LAUREL	312 MARSHALL AVE, 6TH FLOOR LAUREL, MD 20707		

Part Number	Description	Quantity
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750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750140	NEC ELITE EXP-U10 ETU	1
750211	NEC ESIB (8)-U20	4
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	4
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	37

Customer Number:	MDDL08	Site Number:	MDDL08-001
MD DLLR OAKLAND LOCAL OFFICE	221 SOUTH THIRD STREET OAKLAND, MD 21550		

Part Number	Description	Quantity
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	16

Customer Number:	MDDNR01	Site Number:	MDDNR01-002
MD DNR FAIR HILL NATURAL RESOURCES MANAG	ROUTE 4 BOX 16E BRANDYWINE, MD 20613		

Part Number	Description	Quantity
CONTRACT	PANASONIC SYSTEM WITH COURIER AUTO ATT.VOICEMAIL	1
VB-44210A-BLK	PAN PHONE 16 BTN STANDARD BLACK VERSION A	5
VB-44610	PAN Card 8-port Digital Exten`	1

Customer Number:	MDDNR02	Site Number:	MDDNR02-001
MD DEPT OF NATURAL RESOURCES	10201 BEE OAK RD BRANDYWINE, MD 20613		

Part Number	Description	Quantity
CONTRACT	PANASONIC SYSTEM	1

Customer Number:	MDDNR02	Site Number:	MDDNR02-003
MD DEPT OF NATURAL RESOURCES	17996 PINEY POINT RD PINEY POINT, MD 20674		

Part Number	Description	Quantity
730087	NEC DTH-4R-2 CORDLESS (BK)	2
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750282	NEC VM512(4)(W/O FEATURES)	1
750305	NEC PGD (2) -U10 ADP	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780567	NEC DTH-8-1 (BK)	2
780575	NEC DTH-16D-2 (BK)	7
BDT30A	BOG HORN BI-DIRECTIONAL	1
TPU35B	BOG 35 WATT AMP PAGER	1

Customer Number:	MDDNR02	Site Number:	MDDNR02-004
MD DEPT OF NATURAL RESOURCES	9405 OLD HARTFORD RD BALTIMORE, MD 21234		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750268	VM256(2) (W/O FEATURES)	1

750449	NEC ELITE IPK COIB(4)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780571	NEC DTH-8D-2 (BK)	4
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	1

Customer Number:	MDDNR02	Site Number:	MDDNR02-005
MD DEPT OF NATURAL RESOURCES	110 FISHING LAKE LANE MILLINGTON, MD 21651		

Part Number	Description	Quantity
730088	NEC PHONE DTR-4R-1 (BK) CORDLESS (BATT-730622)	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780571	NEC DTH-8D-2 (BK)	7
JP620	BLA 66-BLOCK	3

Customer Number:	MDDNR03	Site Number:	MDDNR03-001
MD DNR DEEP CREEK LAKE REC AREA	898 STATE PARK RD SWANTON, MD 21561		

Part Number	Description	Quantity
KX-T7420-B	PAN PHONE DIGITAL 12 CO LINE SPEAKERPHONE	1
KX-T7431-B	PAN KEY TELEPHONE 12 LINE BLK WITH DISPLAY	2

Customer Number:	MDDNR07	Site Number:	MDDNR07-001
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**MD NATURAL RESOURCES POLICE FIELD
OPS**

**2001 MONUMENT RD
MYERSVILLE, MD 21773**

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750235	NEC PVA(X)-U10	1
750282	NEC VM512(4)(W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
750892	NEC IPKII CONFERENCE BRIDGE SOFTWARE	1
780079	NEC DTH 32D-1 (BK)	2
780575	NEC DTH-16D-2 (BK)	16

Customer Number:

MDDNR11

Site
Number:

MDDNR11-001

MD DNR SUSGUEHANNA STATE PARK

**4122 WILKINSON RD
HARVE DE GRACE, MD 21078**

Part Number	Description	Quantity
36910	BLA RACEWAY COVER, HINGED, 6FT ADHESIVE BACK	8
36911	BLA RACEWAY COVER CLIP 2700 Series (3/4" W x 3/8" D)	10
506GT	POR 5 PIN GAS FUSE PROTECTION BLOCK 6 CO'S	5
EYN728A-1000	BLA OUTDOOR-RATED CAT5E SOLID CABLE BLACK	1,000
FMT922-R2	BLA CAT5E JACK, IVORY	10
WPT454	BLA 1 PORT FACEPLATE (WHITE)	2

Customer Number:

MDDOE01

Site
Number:

MDDOE01-001

**MD STATE DEPARTMENT OF EDUCATION 200 WEST BALTIMORE ST
BALTIMORE, MD 21201**

Part Number	Description	Quantity
CONTRACT	NEC 2000 IPS /AD-64 VOICEMAIL	1

Customer Number: MDDOE01 Site Number: MDDOE01-002
**MD STATE DEPARTMENT OF EDUCATION 41670 COURTHOUSE DRIVE
LEONARDTOWN, MD 20650**

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	1
750219	NEC ESIE (8)-U20	1
750235	NEC PVA(X)-U10	1
750269	NEC VM256(4) (W/O FEATURES)	1
750449	NEC ELITE IPK COIB(4)-U30	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
750892	NEC IPKII CONFERENCE BRIDGE SOFTWARE	1
780079	NEC DTH 32D-1 (BK)	3
780571	NEC DTH-8D-2 (BK)	17

Customer Number: MDDOE01 Site Number: MDDOE01-003
**MD STATE DEPARTMENT OF EDUCATION 3300 N RIDGE RD, SUITE 190
ELLCOTT CITY, MD 21043**

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1

750219	NEC ESIE (8)-U20	1
750269	NEC VM256(4) (W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	2
780571	NEC DTH-8D-2 (BK)	8
780575	NEC DTH-16D-2 (BK)	5

Customer Number:	MDDOE01	Site Number:	MDDOE01-004
MD STATE DEPARTMENT OF EDUCATION	807 BRIGHTSEAT RD LANDOVER, MD 20785		

Part Number	Description	Quantity
0160484	ACT DELL SCSI ADAPTER BOARD (PCI)REPLACES PN#0160656	1
0161102	ACT DAT72 TAPE B/U FOR DELL PLATFORMS	1
0161221	NEC 15" FLAT PANEL COLOR MONITOR	1
0161247	ACT AD64, DELL SC440	1
0161492	ACT AD120 UNITY 7 SLOT PCI EXPAN. CHASSIS	1
0161767	ACT AD-40 REP STANDALONE UPS	1
0161769	ACT AD-40 D/42 PCI 4 PORT VOICE BOARD	4
0161805	ACT AD-64 S/W LICENSE 16 PORT	1
0163540	ACT USB MODEM (EXTERNAL)	1
0163541	ACT AD64, 3RD PARTY SW (2003)	1

Customer Number:	MDDOE01	Site Number:	MDDOE01-005
MD STATE DEPARTMENT OF EDUCATION	301 BAT STREET, SUITE 305 EASTON, MD 21601		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1

750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780571	NEC DTH-8D-2 (BK)	8

Customer Number:	MDDOT01	Site Number:	MDDOT01-009
MD DEPARTMENT OF TAXATION	30 W GUDE DR, STE 400 ROCKVILLE, MD 20850		

Part Number	Description	Quantity
1203022L1	ADT T1 CSU ACE	1
750015	NEC ELITE B64-U30 KSU	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750140	NEC ELITE EXP-U10 ETU	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	4
750217	NEC ELITE SLIB(4)-U10	2
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	4
750297	NEC VM4G(8) V/M W/OUT FEATURES 8 PORT	1
750394	NEC ELITE RAK-U10	2
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	2
780575	NEC DTH-16D-2 (BK)	65

Customer Number:	MDDPSCS01	Site Number:
MD DEPT OF PUBLIC SAFETY & CORRECTIONAL	6776 REISTERTOWN RD, SUITE 209 BALTIMORE, MD 21215	

Part Number	Description	Quantity
780573	NEC DTH-8D-2 (WH)	1

Customer Number:	MDDPSCS01	Site Number:	MDDPSCS01-002
MD DEPT OF PUBLIC SAFETY & CORRECTIONAL	25 INDUSTRIAL PARK DR WALDORF, MD 20602		

Part Number	Description	Quantity
0161107	NEC IM-16LX S/W LIC 4-8PORT	1
1203022L1	ADT T1 CSU ACE	1
150113	NEC IVS 8COTS	1
150114	NEC IVS 8LCAA	1
150223	NEC IVS 8DLC-P	6
150441	NEC IVS2 KEY KEEPER (FD)	1
150629	NEC LT-64 PORT	1
153018	NEC IPS UNIV PIMMJ (UA)	2
153063	NEC UNIV IPS BASIC SYSTEM PKG	1
153186	NEC IM-16LX 4PORT, 90 HOURS	1
153256	NEC SPN-DTA (PRT)-A	1
153486	NEC SPN-APOOB MRC-G	1
750631	NEC POLARIS MIRAGE NO LOGO	1
780050	NEC DTR-16D-2 (WH)	41
780061	NEC DCR-60-1 (WH) CONSOLE	1
DELL-PC	DELL PC PER QUOTE	1
E-1500	MIN UPS	1
E-BP1	MIN BATTERY PACK	3

IP1600	CANON PIXMA IP1600 INKJET ORDER W/ 700-1120-CBL	1
ME-U56E	USR EXTERNAL MODEM #ME-U56E REPLACES PN#ME-U36E	1
TAP-C&S	TAP CITY & STATE AREA CODE UPDATE	1
TAPIT EX	TRI TAPIT CALL ACCOUNTING	1
TAPRATE	TRI TAPIT V AND H RATE TABLES	1
TECH02	TAP 24- MOS TAPIT TECH SUPPORT	1

Customer Number:	MDDPSCS01	Site Number:	MDDPSCS01-003
MD DEPT OF PUBLIC SAFETY & CORRECTIONAL	18411 ROXBURY RD HAGERSTOWN, MD 21746		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	1
750282	NEC VM512(4)(W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750889	NEC IPK CPUII CF BLANK	1
780573	NEC DTH-8D-2 (WH)	8
ME-U56E	USR EXTERNAL MODEM #ME-U56E REPLACES PN#ME-U36E	1

Customer Number:	MDDPSCS01	Site Number:	MDDPSCS01-004
MD DEPT OF PUBLIC SAFETY & CORRECTIONAL	1004 LITTLESTOWN PIKE, STE A3 WESTMINSTER, MD 21157		

Part Number	Description	Quantity
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750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750282	NEC VM512(4)(W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1

Customer Number:	MDDPSCS01	Site Number:	MDDPSCS01-005
MD DEPT OF PUBLIC SAFETY & CORRECTIONAL	1401 SEVERN ST, SUITE A103 BALTIMORE, MD 21230		

Part Number	Description	Quantity
0161107	NEC IM-16LX S/W LIC 4-8PORT	1
1203022L1	ADT T1 CSU ACE	1
150113	NEC IVS 8COTS	1
150223	NEC IVS 8DLC-P	9
150629	NEC LT-64 PORT	1
153018	NEC IPS UNIV PIMMJ (UA)	1
153063	NEC UNIV IPS BASIC SYSTEM PKG	1
153114	NEC PN-8LCAK	1
153186	NEC IM-16LX 4PORT, 90 HOURS	1
153256	NEC SPN-DTA (PRT)-A	1
153493	NEC SPN-APOOB MRC-I (AP)	1
750644	NEC POLARIS SUPRAPLUS MONAURAL	1
780050	NEC DTR-16D-2 (WH)	63
780061	NEC DCR-60-1 (WH) CONSOLE	1
E-1500	MIN UPS	1
E-BP1	MIN BATTERY PACK	3
IC199A-R3	BLA USB SOLO, DB9 W/ CABLE	3
IP1800	CAN INK-JET COLOR PRINTER ORDER W/ 700-1120-CBL	1
ME-U56E	USR EXTERNAL MODEM #ME-U56E REPLACES PN#ME-U36E	1

RM162A-R2	BLA 84"(45U), 19"W Premier Aluminum Rack	1
RM691	BLA Keyboard/Monitor Shelf	1
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	4
TAP-C&S	TAP CITY & STATE AREA CODE UPDATE	1
TAPIT EX	TRI TAPIT CALL ACCOUNTING	1
TAPIT-PC	TRI TAPIT FOR WINDOWS COMPUTER	1
TAPRATE	TRI TAPIT V AND H RATE TABLES (CD ROM VERSION)	1
TECH02	TAP 24- MOS TAPIT TECH SUPPORT	1

Customer Number:	MDDR01	Site Number:	MDDR01-001
MD DEPARTMENT OF REHABILITATION SERVICES	2301 ARGONNE DRIVE BALTIMORE, MD 21218		

Part Number	Description	Quantity
590041	NEC DTP-16D-1 (BK) SERIES "E"	22
780575	NEC DTH-16D-2 (BK)	10

Customer Number:	MDDR01	Site Number:	MDDR01-002
MD DEPARTMENT OF REHABILITATION SERVICES	1401 SEVERN ST, GASLIGHT SQUARE BALTIMORE, MD 21230		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750170	NEC ELITE DID(4)-U10 ETU	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750535	NEC ELITE FM128(4)	1

750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780030	NEC DTR-2DT-1 (BK) TEL	2
780060	NEC DCR-60-1 (BK) CONSOLE	1
780079	NEC DTH 32D-1 (BK)	1
780571	NEC DTH-8D-2 (BK)	6
780575	NEC DTH-16D-2 (BK)	3
CA-MPLS	BLA Box Eliminators	44

Customer Number:	MDDR01	Site Number:	MDDR01-003
MD DEPARTMENT OF REHABILITATION SERVICES	1010 PARK AVE, SUITES 102 & 110 BALTIMORE, MD 21201		

Part Number	Description	Quantity
1203022L1	ADT T1 CSU ACE	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	2
750282	NEC VM512(4)(W/O FEATURES)	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780030	NEC DTR-2DT-1 (BK) TEL	5
780060	NEC DCR-60-1 (BK) CONSOLE	2
780079	NEC DTH 32D-1 (BK)	2
780571	NEC DTH-8D-2 (BK)	13
780575	NEC DTH-16D-2 (BK)	6

785067	NEC DTH 8-1 (BK) ETN	1
785071	NEC DTH 8D-1 (BK) ETN	2
785079	NEC DTH 32D-1 (BK) ETN	1
TAPIT EX	TRI TAPIT CALL ACCOUNTING	1
TAPIT-PC	TRI TAPIT FOR WINDOWS COMPUTER	1
WPT468	BLA 3-PORT FACEPLATE	1

Customer Number:	MDDR01	Site Number:	MDDR01-004
MD DEPARTMENT OF REHABILITATION SERVICES	GARWYN MEDICAL CENTER 2300 GARISSON BLVD BALTIMORE, MD 21216		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750170	NEC ELITE DID(4)-U10 ETU	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750535	NEC ELITE FM128(4)	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780030	NEC DTR-2DT-1 (BK) TEL	3
780571	NEC DTH-8D-2 (BK)	2
780575	NEC DTH-16D-2 (BK)	12

Customer Number:	MDDR01	Site Number:	MDDR01-005
MD DEPARTMENT OF REHABILITATION SERVICES	113 TOWSONTOWN BLVD, SUITE A TOWSON, MD 21286		

Part Number	Description	Quantity
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750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750218	NEC ELITE SLIE(4)-U10	1
750219	NEC ESIE (8)-U20	1
750282	NEC VM512(4)(W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	2
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780079	NEC DTH 32D-1 (BK)	5
780575	NEC DTH-16D-2 (BK)	16

Customer Number:	MDDR01	Site Number:	MDDR01-007
MD DEPARTMENT OF REHABILITATION SERVICES	170 W RIDGLEY ROAD, SUITE 310 TIMONIUM, MD 21093		

Part Number	Description	Quantity
52152	DUL COOPER EXIT SIGN COP CCX 71 G WH SD	1
EVNSL641-0025	BLA CAT6 PATCH CORD, 25' GRAY, SNAGLESS	50
FM631	BLA CAT6 JACKS, BLUE	320
FT8220A	BLA PLENUM CABLE TIES, 8" GREEN, 100 PACK	10
RMT102A	BLA RACKMOUNT CABLE RACEWAY 2U SINGLE-SIDED, HORIZONTAL	11
XPLFP10W	HUB FACEPLATE LABELS	2

Customer Number:	MDDR01	Site Number:	MDDR01-008
MD DEPARTMENT OF REHABILITATION SERVICES	1004 LITTLESTOWN PIKE SUITE B1 WESTMINSTER, MD 21157		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750255	NEC UM512(4) (W/O FEATURES)	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	16
EXT WARRANTY	EXTENDED WARRANTY	1

Customer Number:	MDDRPA01	Site Number:	MDDRPA01-001
MD DEPT OF REAL PROPERTY ADMIN	17 E MAIN ST (REAR) WESTIMSTER, MD 21157		

Part Number	Description	Quantity
CA-MPLS	BLA Box Eliminators	3

Customer Number:	MDMDE01	Site Number:	MDMDE01-002
MD DEPARTMENT OF THE ENVIORNMENT	160 S. WATER ST FROSTBURG, MD 21532		

Part Number	Description	Quantity
007MLM	AVA MERLIN LEGEND MAIL UNIT (6-port)	1
Customer Number:	MDMSP01	Site

Number:

MD STATE POLICE
COMMUNICATION SERVICES
SECTION- H BLACK
1201 REISTERSTOWN RD

Part Number	Description	Quantity
412541TP127S	COR PHONE 4 LINE	2
700370	NEC MARK 2 PSE-AD-1 PSU	1

Customer Number: MD STATE POLICE	MDMSP01 10100 RHODE ISLAND AVE COLLEGE PARK, MD 20740	Site Number: MDMSP01-001
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Part Number	Description	Quantity
560151	NEC ETE 16D-2 REFURB (SW)	4

Customer Number: MD STATE POLICE	MDMSP01 9758 OCEAN GATEWAY BERLIN, MD 21811	Site Number: MDMSP01-003
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Part Number	Description	Quantity
560151	NEC ETE 16D-2 REFURB (SW)	3
560155R	NEC ETE-16D-2 (BK REFURBS) #560155R REPLACES PN#560155	2

Customer Number: MD STATE POLICE	MDMSP01 311 SAFETY DRIVE CENTERVILLE, MD 21617	Site Number: MDMSP01-004
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Part Number	Description	Quantity
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560121	NEC ETE-6-2 REFURB (WH)	1
560151	NEC ETE 16D-2 REFURB (SW)	2
560155R	NEC ETE-16D-2 (BK REFURBS) #560155R REPLACES PN#560155	4

Customer Number:	MDMSP01	Site Number:	MDMSP01-006
MD STATE POLICE	7175 COLUMBIA GATEWAY DRIVE COLUMBIA, MD 20146		

Part Number	Description	Quantity
560121	NEC ETE-6-2 REFURB (WH)	1
560151	NEC ETE 16D-2 REFURB (SW)	1
600-0103-ATT-U	LUC PHONE 10 BUTTON MERLIN U 600050	2
700370	NEC MARK 2 PSE-AD-1 PSU	1

Customer Number:	MDMSP01	Site Number:	MDMSP01-007
MD STATE POLICE	16501 NORWOOD ROAD SANDY SPRINGS, MD 20860		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750830	B48/B64 SSYSTEM PWR BATT B/U	1
750879	NEC REMOTE SFTWR UPGRADE	1
780416	NEC LASER DESI DTR-8D-1(BK) 25 (BK) 25PK	1
780571	NEC DTH-8D-2 (BK)	12
ETR500	MIN 500VA INTERACTIVE UPS W/ 8 OUTLETS	1
KX-TG6072B	PAN PHONE, 5.8GHz, FHSS GigaRa DTAD Dual Handsets, Expandab	1

Customer Number: MD STATE POLICE	MDMSP01 1711 BELMONT AVE BALTIMORE, MD 21244	Site Number: MDMSP01-008
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Part Number	Description	Quantity
140-03961	ACT 4PORT RECEPTION	1
560121	NEC ETE-6-2 REFURB (WH)	3
560131	NEC ETE-6D-2 REFURB (WH)	1
560151	NEC ETE 16D-2 REFURB (SW)	2

Customer Number: MD STATE POLICE	MDMSP01 6800 AVATION BLVD GLEN BURNIE, MD 21061	Site Number: MDMSP01-009
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Part Number	Description	Quantity
250047VBA20M	ITT 2500 SINGLE LINE DESK SET REPL FOR 250047MBA20M	2
560151	NEC ETE 16D-2 REFURB (SW)	9
700370	NEC MARK 2 PSE-AD-1 PSU	1
ETR500	MIN 500VA INTERACTIVE UPS W/ 8 OUTLETS	1

Customer Number: MD STATE POLICE	MDMSP01 3500 FORRESTVILLE ROAD FORRESTVILLE, MD 20747	Site Number: MDMSP01-011
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Part Number	Description	Quantity
560131	NEC ETE-6D-2 REFURB (WH)	3
560151	NEC ETE 16D-2 REFURB (SW)	6
700010	NEC MARK 2 ESE-32B-1 CCU	1
700020	NEC MARK 2 ESE-32E-1 CCU	1

700220	NEC MARK 2 TSW-E ETU	1
700230	NEC MARK 2 MMC-E ETU	1
700370	NEC MARK 2 PSE-AD-1 PSU	1
705217	NEC MARK 2 CPU-EB3(ETN)	1
705250	NEC MARK 2 ESI-EA (ETN)	5

Customer Number:	MDMSP01	Site Number:	MDMSP01-012
MD STATE POLICE	610 TAYLOR AVE ANNAPOLIS, MD 21401		

Part Number	Description	Quantity
560131	NEC ETE-6D-2 REFURB (WH)	1
560151	NEC ETE 16D-2 REFURB (SW)	2
700251	NEC MARK 2 ESI-EB ETU	1

Customer Number:	MDMSP01	Site Number:	MDMSP01-015
MD STATE POLICE	7751 WASHINGTON BLVD JESSUP, MD 20794		

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	2
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	3

Customer Number:	MDMSP01	Site Number:	MDMSP01-016
MD STATE POLICE	901 ELKRIDGE LANDING ROAD #300 LINTHICUM HEIGHTS, MD		

Part Number	Description	Quantity
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	1

Customer Number:	MDMSP01	Site Number:	MDMSP01-017
MD STATE POLICE	18345 COLONEL HENRY K DOUGLAS DRIVE HAGERSTOWN, MD 21740		

Part Number	Description	Quantity
560121	NEC ETE-6-2 REFURB (WH)	4
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	2
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	4

Customer Number:	MDMSP01	Site Number:	MDMSP01-018
MD STATE POLICE	1125 NATIONAL HIGHWAY CUMERLAND, MD 21502		

Part Number	Description	Quantity
140-03961	ACT 4PORT RECEPTION	1
560121	NEC ETE-6-2 REFURB (WH)	2
560151	NEC ETE 16D-2 REFURB (SW)	2
700370	NEC MARK 2 PSE-AD-1 PSU	1

Customer Number:	MDMSP01	Site Number:	MDMSP01-019
MD STATE POLICE	DELMAR SCALE HOUSE, 8525 OCEAN HIGHWAY DELMAR, MD 21875		

Part Number	Description	Quantity
KX-TSCI4W	PAN 2-LINE PHONE	4

Customer Number:	MDMSP01	Site Number:	MDMSP01-020
MD STATE POLICE	2765 NORTH SALISBURY BLVD SALISBURY, MD 21801		

Part Number	Description	Quantity
3156-05B-U	LUC PHONE LEGEND MLX-20L-BLK U 904692	1
500-0122-ATT-U	LUC CARD EXPANSION 4X8 MERLI U 500188	1

Customer Number: MD STATE POLICE	MDMSP01 7915 MONTROSE RD ROCKVILLE, MD 20854	Site Number: MDMSP01-021
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Part Number	Description	Quantity
560151	NEC ETE 16D-2 REFURB (SW)	9
700370	NEC MARK 2 PSE-AD-1 PSU	1

Customer Number: MD STATE POLICE	MDMSP01 210 MAIN STREET PRINCE FREDERICK, MD 20678	Site Number: MDMSP01-022
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Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	3
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	5

Customer Number: MD STATE POLICE	MDMSP01 7155-C/D COLUMBIA GATEWAY DRIVE COLUMBIA, MD 21046	Site Number: MDMSP01-023
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Part Number	Description	Quantity
560131	NEC ETE-6D-2 REFURB (WH)	1

Customer Number:	MDMSP01	Site	MDMSP01-024
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Number:

MD STATE POLICE

**7543 MAIN STREET
SYKESVILLE, MD 21784**

Part Number	Description	Quantity
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	2

Customer Number:
MD STATE POLICE

MDMSP01
**I-83 SCALE HOUSE, 20715 YORK RD
PARKTON, MD 20175**

Site Number: MDMSP01-025

Part Number	Description	Quantity
25011005	TMC SOHO CALLER ID CAPABLE 4 LINE TELEPHONE	7

Customer Number:
MD STATE POLICE

MDMSP01
**1401 BEL AIR RD
BEL AIR, MD 21014**

Site Number: MDMSP01-026

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	5
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	3

Customer Number:
MD STATE POLICE

MDMSP01
**5286 LEAR JET WAY
SALISBURY, MD 21804**

Site Number: MDMSP01-027

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	4

Customer Number: MD STATE POLICE	MDMSP01 7749 WASHINGTON BLVD JESSUP, MD 20794	Site Number: MDMSP01-028
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Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	1
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	6

Customer Number: MD STATE POLICE	MDMSP01 7777 WASHINGTON BLVD JESSUP, MD 20794	Site Number: MDMSP01-029
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Part Number	Description	Quantity
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	3

Customer Number: MD STATE POLICE	MDMSP01 201 BLUE STAR HIGHWAY CECIL CO, MD 21912	Site Number: MDMSP01-030
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Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750235	NEC PVA(X)-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750464	NEC ELITE MOD-U10	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
750895	NEC IPK II RESOURCE 4 PORT CD	2
780571	NEC DTH-8D-2 (BK)	5

ETR500	MIN 500VA INTERACTIVE UPS W/ 8 OUTLETS		1
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Customer Number: MD STATE POLICE	MDMSP01 315 AURORA PARK DRIVE, UNIT 2 EASTON, MD 21601	Site Number: MDMSP01-031	
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<u>Part Number</u>	<u>Description</u>		<u>Quantity</u>
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88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)		2
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Customer Number: MD STATE POLICE	MDMSP01 23200 LEONARD HALL DR LEONARDTOWN, MD 20650	Site Number: MDMSP01-032	
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<u>Part Number</u>	<u>Description</u>		<u>Quantity</u>
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88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)		2
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)		5

Customer Number: MD STATE POLICE	MDMSP01 461 AVIATION WAY FREDERICK, MD 21701	Site Number: MDMSP01-034	
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<u>Part Number</u>	<u>Description</u>		<u>Quantity</u>
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88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)		1
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Customer Number: MD STATE POLICE	MDMSP01 15 E MAIN STREET, SUITE 220 WESTMINSTER, MD 21157	Site Number: MDMSP01-035	
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<u>Part Number</u>	<u>Description</u>		<u>Quantity</u>
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750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	1
750219	NEC ESIE (8)-U20	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	17
ETR500	MIN 500VA INTERACTIVE UPS W/ 8 OUTLETS	1

Customer Number:	MDMSP01	Site Number:	MDMSP01-036
MD STATE POLICE	301 BAY STREET EASTON, MD 21601		

Part Number	Description	Quantity
721160	NEC E-PRO 1 DP-D-1A DOORPHONE	2
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750118	NEC DSPII-U10	1
750211	NEC ESIB (8)-U20	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750305	NEC PGD (2) -U10 ADP	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750559	NEC ELITE IPK II INMAIL 4PT, 8HR	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	17
BK-350	APC BATTERY BACK UP	1

Customer Number:	MDOCME01	Site	MDOCME01-001
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Number:

**MD OFFICE OF CHIEF MEDICAL EXAMINER 111 PENN STREET
BALITOMRE, MD 21201**

Part Number	Description	Quantity
C2851VSECCCMEK9	CIS 2851 VOICE SECURITY BUNDLE ROUTER	1
CP-7911G-CCME	CIS IP PHONE 7911G W/ 1 CCME RTU LICENSE	41
CP-7941G-CCME	CIS IP PHONE 7941 WITH CCME LICENSE	12
CP-7961G-CCME	CIS IP PHONE 7961G GLOBAL 10/100 ETHERNET	12
JP620	BLA 66-BLOCK	3
M56126	50PR PLENUM CABLE	70
MP588-C	GBE RJ45 MOD PLUG	16
NM-CUE	CIS UNITY EXPRESS VOICE MAIL SERVER PLUG IN MODULE	1
SCUE-LIC-100CME	CIS UNITY EXPRESS LICENSE 100 VM BOX-AUTO ATTENDANT-CCME	1
SP-ARCXPSATTCON	CIS SOLUTIONS PLUS ARC EXPRESS PC ATTENDANT CONSOLE	1
VIC2-4FXO	CIS 2PORT FXO VIC CARD	1
VIC-4FXS/DID	CIS 4PORT FXS OR DID VIC	2
VVIC-1MFT-T1	CIS 1-PORT RJ-48 MULTIFLEX TRU T-1	1

Customer Number: MDOPD01 Site Number: MDOPD01-002
**MD OFFICE OF THE PUBLIC DEFENDER 1700 MARGARET AVE
ANNAPOLIS, MD 21401**

Part Number	Description	Quantity
1203022L1	ADT T1 CSU ACE	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750160	NEC ELITE COI8-U10 ETU	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	2

750219	NEC ESIE (8)-U20	2
750285	NEC VM2G(8) (W/O FEATURES)	1
750394	NEC ELITE RAK-U10	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780060	NEC DCR-60-1 (BK) CONSOLE	2
780079	NEC DTH 32D-1 (BK)	2
780575	NEC DTH-16D-2 (BK)	34
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	3

Customer Number:	MDOPD01	Site Number:	MDOPD01-003
MD OFFICE OF THE PUBLIC DEFENDER	115 COURT STREET CHESTERTOWN, MD 21620		

Part Number	Description	Quantity
88260B.R	TIE PHONE ONYX 30 BTN STANDARD (NOT HANDS FREE)	2

Customer Number:	MDOPD01	Site Number:	MDOPD01-004
MD OFFICE OF THE PUBLIC DEFENDER	301 BAY STREET, SUITE 308 EASTON, MD 21601		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	1
750269	NEC VM256(4) (W/O FEATURES)	2
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1

750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	12

Customer Number:	MDOPD01	Site Number:	MDOPD01-006
MD OFFICE OF THE PUBLIC DEFENDER	100 WEST FRANKLIN ST HAGERSTOWN, MD 21740		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750211	NEC ESIB (8)-U20	1
750219	NEC ESIE (8)-U20	2
750284	NEC VM2G(4) (W/O FEATURES)	1
750394	NEC ELITE RAK-U10	1
750451	NEC ELITE COIB(8)-U30	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	24
88363.R	TIE PHONE ONYX 30BTN SPK DISP BLACK (ETN)	2
NLJ512	WES POLL CATT NETLINK JR.	1
S66M1-50	SIE 66 BLOCKS WITH BRACKETS	2

Customer Number:	MDOPD01	Site Number:	MDOPD01-008
MD OFFICE OF THE PUBLIC DEFENDER	201 ST PAUL STREET BALTIMORE, MD 21202		

Part Number	Description	Quantity
F10B07848002BK	FUJITSU PHONE	4

FMT369 BLA CAT3 JACK, OFFICE WHITE 4

Customer Number:	MDOPD01	Site Number:	MDOPD01-009
MD OFFICE OF THE PUBLIC DEFENDER	101 CATALAPHA DRIVE, SUITE 102A LA PLATA, MD 20640		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750110	NEC PKU II-U	1
750123	NEC DSP-U30 LX	1
750160	NEC ELITE COI8-U10 ETU	1
750196	NEC DTI-U40 ETU	1
750211	NEC ESIB (8)-U20	2
750217	NEC ELITE SLIB(4)-U10	1
750219	NEC ESIE (8)-U20	2
750285	NEC VM2G(8) (W/O FEATURES)	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780079	NEC DTH 32D-1 (BK)	1
780575	NEC DTH-16D-2 (BK)	33
EXT WARRANTY	EXTENDED WARRANTY	1
NLJ512	WES POLL CATT NETLINK JR.	1

Customer Number:	MDOPD01	Site Number:	MDOPD01-010
MD OFFICE OF THE PUBLIC DEFENDER	203 RIVER STREET SNOW HILL, MD 21863		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1

750160	NEC ELITE COI8-U10 ETU	1
750219	NEC ESIE (8)-U20	1
750284	NEC VM2G(4) (W/O FEATURES)	1
750464	NEC ELITE MOD-U10	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780575	NEC DTH-16D-2 (BK)	14
EXT WARRANTY	EXTENDED WARRANTY	1
NLJ512	WES POLL CATT NETLINK JR.	1

Customer Number:	MDRWCC01	Site Number:	MDRWCC01-001
REGISTER OF WILLS - CAROLINE CITY	109 MARKET STREET ROOM 108 DENTON, MD 21629		

Part Number	Description	Quantity
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750217	NEC ELITE SLIB(4)-U10	1
750449	NEC ELITE IPK COIB(4)-U30	1
750464	NEC ELITE MOD-U10	1
750875	NEC IPK II PC PRO	1
750879	NEC REMOTE SFTWR UPGRADE	1
750880	ELITE SMDR ACTIVATION KEY	1
780571	NEC DTH-8D-2 (BK)	4
EXT WARRANTY	EXTENDED WARRANTY	1

Customer Number:	MDRWWCOC	Site Number:	MDRWWCOC-001
MD REGISTER OF WILLS WICOMICO CO-ORPHANS	101 N DIVISION SR, RM 102 SALISBURY, MD 21803		

Part Number	Description	Quantity
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730088	NEC PHONE DTR-4R-1 (BK) CORDLESS (BATT-730622)	1
750018	NEC ELITE IPK II BASIC PKG (V1000)	1
750160	NEC ELITE COI8-U10 ETU	1
750219	NEC ESIE (8)-U20	1
750281	NEC VM512 (2) W/O FEATURES	1
750528	NEC ELITE VMP (X)-U40 * REQ. F ROM CARD 64/128 OR 256***	1
750879	NEC REMOTE SFTWR UPGRADE	1
780575	NEC DTH-16D-2 (BK)	8
WP377-R3	BLA 2 PORT SURFACE BOX	8

Customer Number:	MDSALIS01	Site Number:	MDSALIS01-001
SALISBURY UNIVERSITY	119 BATEMAN STREET SALISBURY, MD 21804		

Part Number	Description	Quantity
0160188	ACT D/82JCT-U PCI	3
0161074	NEC AD120, ADD'L CONVERSATIONS	1
0161083	ACT AD120, LEVEL II, PE2800	1
0161085	ACT LEVEL II, 36GB HARD DRIVE	4
0161088	NEC 1GB RAM (2X512MB) PE2800/2850	1
0161221	NEC 15" FLAT PANEL COLOR MONITOR	1
0161324	NEC AD120, Comp Disp, VMO-SQL-24	1
0163540	ACT USB MODEM (EXTERNAL)	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-001
MD STATE HIGHWAY ADMINISTRATION	5901 BALTIMORE NATIONAL PIKE PCA #87109/INDEX# 07153		

Part Number	Description	Quantity
2200-16155-001	POLYCOM SOUNDSTATION 2 EX EXT MICS (QTY-2)	1
2200-16200-001	POLYCOM SOUNDSTATION 2 EX	1

CAT12BCB	CSC CAT12 J-HOOKS (40 PER BOX)	1
CONTRACT	NEC 1000 IVS / AD-8 VOICE MAIL	1
FT8220A	BLA PLENUM CABLE TIES, 8" GREEN, 100 PACK	1
V-1030C-GY	VAL HORN 5 WATT GRAY	4
V-1052C	VAL AMPLIFIED WALL SPEAKER 8" BLACK/GREY	3
V-2003A	VAL 2003 - 3 ZONE PAGING	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-002
MD STATE HIGHWAY ADMINISTRATION	1251 VOCKE ROAD PCA# 88600 / INDEX # 08604 LA VALE, MD 21502		

Part Number	Description	Quantity
200858	NEC ICS SN716 DESK CONSOLE PAC	1
201327	NEC ICS CS33 ATI-A	1
570500	NEC ETJ-8-2 (SW)	1
575010	NEC ETJ 16DC-1 (SW) ETN	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-003
MD STATE HIGHWAY ADMINISTRATION	5111 BUCKEYSTOWN PIKE PCA #88771/INDEX #08771 FREDERICK, MD 21704		

Part Number	Description	Quantity
570530	NEC ETJ-24DA-1 (SW) TEL	1
575010	NEC ETJ 16DC-1 (SW) ETN	3
575015	NEC ETJ 16DD-1 (SW) ETN	1
575020	NEC ETJ-24DS-1 (SW) ETN	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-005
MD STATE HIGHWAY ADMINISTRATION	8375 PULASKI HIGHWAY		

**PCA #88445/INDEX #08445
ROSEDALE, MD 21237**

Part Number	Description	Quantity
575020	NEC ETJ-24DS-1 (SW) ETN	1
590040	NEC DTP-16D-1 (SW) SERIES "E"	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-007
MD STATE HIGHWAY ADMINISTRATION	95 SHA DRIVE PCA #88667/INDEX #08667 OAKLAND, MD 21550		

Part Number	Description	Quantity
595040	NEC DTP-16D-1 (SW) ETN	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-008
MD STATE HIGHWAY ADMINISTRATION	3876 NATIONAL PIKE PCA #88667/INDEX #08667 ACCIDENT, MD 21520		

Part Number	Description	Quantity
595040	NEC DTP-16D-1 (SW) ETN	3
595041	NEC DTP-16D-1 (BK) ETN SERIES "E"	2

Customer Number:	MDSHA01	Site Number:	MDSHA01-009
MD STATE HIGHWAY ADMINISTRATION	9130 DOLFIELD RD PCA #88443/INDEX #08443 OWINGS MILLS, MD 21117		

Part Number	Description	Quantity
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FM928	BLA CAT5E MODULAR JACK	1
WPT454	BLA 1 PORT FACEATE (WHITE)	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-010
MD STATE HIGHWAY ADMINISTRATION	4401 ROUTE 32 PCA #88770/INDEX #08770 DAYTON, MD 21036		

Part Number	Description	Quantity
FM928	BLA CAT5E MODULAR JACK	4

Customer Number:	MDSHA01	Site Number:	MDSHA01-012
MD STATE HIGHWAY ADMINISTRATION	3050 CHURCHVILLE RD PCA# 88441/INDEX# 08441 CHURCHVILLE, MD 21028		

Part Number	Description	Quantity
FM928	BLA CAT5E MODULAR JACK	2
WPT454	BLA 1 PORT FACEATE (WHITE)	2

Customer Number:	MDSHA01	Site Number:	MDSHA01-013
MD STATE HIGHWAY ADMINISTRATION	7491 CONNELLEY DRIVE PCA #87109/INDEX #07111 HANOVER, MD 21076		

Part Number	Description	Quantity
201328	NEC ICS I024 IOC-B #201328 REPLACES PN#240936	1
CP-7914	CIS 7914 IP PHONE EXPANSION MO FOR 7960	11
CP-7937G=	CIS IP CONFERENCE STATION 7937	1

CP-7937-MIC-KIT	CIS MICROPHONE KIT FOR 7937	1
CP-7937-PWR-SPL	CIS POWER SPLITTER FOR 7937	1
CPSNGLFOOTSTAND	CIS FOOTSTAND KIT FOR SINGLE 7	9
LIC-CM-DL-10=	CIS CALLMANAGER DEVICE LICENSE 100 UNITS	1
UCSS-UTYVM-1100	CIS UNITY UCSS VN USER ONE YEAR 100PK	1
UNITYU5-USR-E	CIS ONE UNITY UM FOR EXCHANGE USER	100
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	5
XPLFP10W	HUB FACEPLATE LABELS	30

Customer Number:	MDSHA01	Site Number:	MDSHA01-014
MD STATE HIGHWAY ADMINISTRATION	2323 WEST JOPPA RD PCA #88400/INDEX #08404 BROOKLANDVILLE, MD 21022		

Part Number	Description	Quantity
575010	NEC ETJ 16DC-1 (SW) ETN	10
575020	NEC ETJ-24DS-1 (SW) ETN	1
590040	NEC DTP-16D-1 (SW) SERIES "E"	1
595040	NEC DTP-16D-1 (SW) ETN	5

Customer Number:	MDSHA01	Site Number:	MDSHA01-015
MD STATE HIGHWAY ADMINISTRATION	666 WEST ROAD PCA #88100/INDEX #08104 SALISBURY, MD 21802		

Part Number	Description	Quantity
770512	NEC HANDSET CORD, 12' WHITE	12
EJ306-0025	BLA HANDSET CORD, BEIGE, 25FT MODULAR, COILED	6
WP274	BLA FLUSH MOUNT ADAPTOR SINGLE GANG	3

Customer Number:	MDSHA01	Site Number:	MDSHA01-016
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MD STATE HIGHWAY ADMINISTRATION **666 WEST ROAD**
PCA #88113/INDEX #08113
SALISBURY, MD 21801

Part Number	Description	Quantity
221023	NEC SPA-16ELCJB-J	1
590040	NEC DTP-16D-1 (SW) SERIES "E"	1

Customer Number: MDSHA01 Site Number: MDSHA01-017
MD STATE HIGHWAY ADMINISTRATION **MD RTE 750, PO BOX 261**
PCA #88111/INDEX# 08111
CAMBRIDGE, MD 21613

Part Number	Description	Quantity
SE-171	SUT LOUD BELL (SUTTLE)	1

Customer Number: MDSHA01 Site Number: MDSHA01-020
MD STATE HIGHWAY ADMINISTRATION **615 MORGNEC ROAD**
PCA #88200/INDEX #08024
CHESTERTOWN, MD 21620

Part Number	Description	Quantity
590010	NEC DTP-8-1 (SW) SERIES "E"	1

Customer Number: MDSHA01 Site Number: MDSHA01-021
MD STATE HIGHWAY ADMINISTRATION **615 MORGNEC ROAD**
PCA #08221/INDEX #08221
CHESTERTOWN, MD 21620

Part Number	Description	Quantity
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TEL 10-90	DYN LONG DURATION BATTERY 10 VOLT 90 AMP HOURS	1
TEL 12-90	DYN LONG DURATION BATTERY 12 VOLT - 90 AMP HOUR	3

Customer Number:	MDSHA01	Site Number:	MDSHA01-022
MD STATE HIGHWAY ADMINISTRATION	111 SAFETY DRIVE PCA #88222/INDEX #08222 CENTREVILLE, MD 21617		

Part Number	Description	Quantity
FM635	BLA CAT6 JACKS, WHITE	1
V-2003A	VAL 2003 - 3 ZONE PAGING	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-023
MD STATE HIGHWAY ADMINISTRATION	508 CAROLINE STREET PCA #88223/INDEX #08223 DENTON, MD 21629		

Part Number	Description	Quantity
590010	NEC DTP-8-1 (SW) SERIES "E"	3
595010	NEC DTP-8-1 (SW) ETN	2

Customer Number:	MDSHA01	Site Number:	MDSHA01-025
MD STATE HIGHWAY ADMINISTRATION	8265 OCEAN GATEWAY, PO BOX 745 PCA #88224/INDEX #08224		

Part Number	Description	Quantity
590010	NEC DTP-8-1 (SW) SERIES "E"	1
595010	NEC DTP-8-1 (SW) ETN	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-026
MD STATE HIGHWAY ADMINISTRATION	9300 KENILWORTH AVE PCA# 88300/INDEX #08304 GREENBELT, MD 20770		

Part Number	Description	Quantity
590040	NEC DTP-16D-1 (SW) SERIES "E"	10

Customer Number:	MDSHA01	Site Number:	MDSHA01-032
MD STATE HIGHWAY ADMINISTRATION	306 MOUNT CARMEL RD PCA #88444/INDEX #08444 PARKTON, MD 21120		

Part Number	Description	Quantity
FM928	BLA CAT5E MODULAR JACK	1
WPT454	BLA 1 PORT FACEATE (WHITE)	1

Customer Number:	MDSHA01	Site Number:	MDSHA01-033
MD STATE HIGHWAY ADMINISTRATION	138 DEFENSE HIGHWAY PCA #88500/INDEX #8507 ANNAPOLIS, MD 21401		

Part Number	Description	Quantity
590040	NEC DTP-16D-1 (SW) SERIES "E"	5

Customer Number:	MDSHA01	Site Number:	MDSHA01-035
MD STATE HIGHWAY ADMINISTRATION	910 STEWART AVE PCA #88552/INDEX #8552 GLEN BURNIE, MD 21061		

Part Number	Description	Quantity
151210	NEC IVS TNTA	1
Customer Number: MD STATE HIGHWAY ADMINISTRATION	MDSHA01 5725 WASHINGTON AVE PCA #88553/INDEX #8553 LAPLATA, MD 21601	Site Number: MDSHA01-036

Part Number	Description	Quantity
150109	NEC IVS 8COTM	1
150216	NEC IVS 4LCD-A	1
Customer Number: MD STATE HIGHWAY ADMINISTRATION	MDSHA01 18320 COL. HENRY K DOUGLAS DRIVE PCA # 88665/INDEX #08665	Site Number: MDSHA01-041

Part Number	Description	Quantity
590010	NEC DTP-8-1 (SW) SERIES "E"	1
775082	NEC DTP-1-2 (WH) ETN	1
Customer Number: MD STATE HIGHWAY ADMINISTRATION	MDSHA01 707 N CALVERT ST, PO BOX 717 PCA #82000/INDEX #02036 BALTIMORE, MD 21202	Site Number: MDSHA01-045

Part Number	Description	Quantity
206272	NEC ICS PW53 (ETN)	1
2200-16155-001	POLYCOM SOUNDSTATION 2 EX EXT MICS (QTY-2)	1
2200-16200-001	POLYCOM SOUNDSTATION 2 EX	1

36910	BLA RACEWAY COVER, HINGED, 6FT ADHESIVE BACK	3
36913	BLA 2700 SERIES FLAT 90 DEGREE COVERS	1
570500	NEC ETJ-8-2 (SW)	2
570515	NEC ETJ-16DD-2 (SW)	1
575000	NEC ETJ 8-1 (SW) ETN	5
575010	NEC ETJ 16DC-1 (SW) ETN	6
575015	NEC ETJ 16DD-1 (SW) ETN	2
575020	NEC ETJ-24DS-1 (SW) ETN	2
575021	NEC ETJ 24DS-1 (BK) ETN	1
590010	NEC DTP-8-1 (SW) SERIES "E"	4
590020	NEC DTP-8D-1 (SW) SERIES "E"	2
590040	NEC DTP-16D-1 (SW) SERIES "E"	1
590060	NEC DTP-32D-1 (SW) SERIES "E"	2
595040	NEC DTP-16D-1 (SW) ETN	4
780042	NEC DTR-8D-2 (WH)	2
L-D4BU-25-BK	COR LINE CORD 25' 4 PIN BLACK	20

Customer Number:	MDSHA01	Site Number:	MDSHA01-049
MD STATE HIGHWAY ADMINISTRATION	7491 CONNELLY ST NO PCA OR INDEX # PROVIDED HANOVER, MD 20770		

Part Number	Description	Quantity
220404	CSC RG-6 COAX CABLE, PLENUM	2,000
25100-110-M110	POR PROTECTION MODULE 110 TERM 100 PAIR COUNT	4
307175	CSC BLACK TAPE	40
312687	CSC DUAL GANG SPLIT PLATES	60
332277	CSC WHITE TAOE	20
411233	CSC GRAY TAPE	20
411239	CSC YELLOW TAPE	20
704126	ICM RG-6 CONNECTORS	16
95-050-41	COR SC STYLE CONNECTORS 50 MICRON	370
95-200-41	CSC CORNING UNICAM CONNECTOR SINGLEMODE SC	612
A0-1051-24	CSC CABLE TRAY WATERFALL	1

CAT12BCB	CSC CAT12 J-HOOKS (40 PER BOX)	30
CAT21BCB	CSC CAT21 J-HOOKS (40 PER BOX)	30
F8416	HEY F8416 42MM PA6 25M COIL FPAS42/BL	5
F8694	HEY F8694 M50-90 42MM FPA42-M50-90/BL	20
F8724	HEY F8724 1-1/2"-45 42MM FPA42-150-45/BL	100
FM243	BLA USOC Jacks Office White	11
FM360	BLA F-CONNECTOR SNAP FITTINGS FEMALE/FEMALE	8
FOAS2FLCSC503M	ACC FOASSY DUP LC-SC 3 METER 50/125	16
FOAS2FLCSC-505M	FIB 5 M DUPLEX LC/SC MM	16
FOAS2FSCSC-501M	ACC FOAS2FSCSC-50-1M	24
FOAS2FSMLCSC10M	FIB 10 M DUPLEX LC/LC SM	2
FOAS2FSMSCSC10M	FIB 10M DUPLEX SC/SC SM	1
FOAS2FSMSCSC-1M	ACC FOAS2FSMSCSC-1M	24
FOAS2FSMSCSC-5M	FIB 5 M DUPLEX SC/SC SM	2
FT9550A	BLA HOOK & LOOP ROLL BLK- 75'	15
GBL-4	GBE LAY-IN GRD BUSH LUG	4
LEM-1DLS	AIP AIPHONE ACCESS SENTRY SET	1
SB704193918	BLI NETWORK EQUIPMENT RACK 18" X 20 15/16" X 39 1/4"	2
WPT468	BLA 3-PORT FACEPLATE	221

Customer Number:	MDSTA01	Site Number:	MDSTA01-001
MD STATE RETIREMENT AGENCY	120 EAST BALTIMORE STREET BALTIMORE, MD 21202		

Part Number	Description	Quantity
008969S-Q	ISI QUARTERLY RATE TABLE SUBSCRIPTION SERVICE	1
0221405	NEC IPX MAT	1
0228000	NEC OWX 2400 BUS APPLICATION ENVIROMENT	1
200256	NEC IPX PZ-GT25	1
200263	NEC PX-PW02	1
201201	NEC ICS M96 (HUB)	1
203051	NEC SP3295 16ELCJ-B PROGRAM B CHIP KIT	6
210269	NEC CD 50-101 UNIV2400 GENERIC CONFIG DISK	1
210375	NEC MPX/IMX SFTWR UPGRADE FEE UP TO 16 PIMS	1

210601	NEC UNIV2400 2PIM CONFIG OPT	1
210602	NEC UNIV2400 ADDTL PIM CONFIG OPTION	2
210605	NEC UNIV2400 CCIS/FCCS NETWORK LICENSE	1
210606	NEC UNIV2400 ISDN/SIG NETWORK LICENSE	1
210607	NEC UNIV2400 INTERNAL OAI OPT LICENSE	1
210608	NEC UNIV2400 INTERNAL OAI/ACD OPTION LIC	1
210612	NEC UNIV2400 100 ACD AGENTS OPTION LICENSE	1
210636	NEC UNIV2400 DTERM IP (1) LIC	8
210638	NEC UNIV 2400 DTERM SP30 (1) LICENSE	4
2200-16155-001	POLYCOM SOUNDSTATION 2 EX EXT MICS (QTY-2)	1
2200-16200-001	POLYCOM SOUNDSTATION 2 EX	1
220036	NEC IMG0 UNIV UPG KIT-A	1
221000	NEC SN1734 CPRRS-A	1
221005	NEC FRONT COVER (UNIA) ASSEM	5
221046	NEC PX-PC01 W. CUSTOMIZING	1
221047	NEC FLASH-ATA-320M-A	1
390923	MA4000 IPX MANAGER OPTION	1
51202	ISI ONE YEAR SOFTWARE SUPPORT	1
540502	NEC GNAV 100, TURNKEY 5.0 (5.00)	1
590010	NEC DTP-8-1 (SW) SERIES "E"	1
590040	NEC DTP-16D-1 (SW) SERIES "E"	8
595040	NEC DTP-16D-1 (SW) ETN	10
CONTRACT	NEC 2400 IMX - CENTIGRAM	1
M2-SIPDTR01	SPE SERIAL 2 IP ETHERNET PORT ADAPTER	5