



CATS + TORFP J02B0600002

Geographic Information System (GIS) Program and Application Support

Amendment #1 Issued: July 20, 2020

This Amendment is being issued to provide Pre-Proposal Conference information which includes the meeting agenda and sign-in sheet for the above-mentioned TORFP. All information contained herein is binding on all offerors who respond to this TORFP.

SEE ATTACHED INFORMATION:

- 1. Meeting Agenda**
- 2. Sign-In Sheets**

July 20, 2020

By: Ron Eshleman, Procurement Officer

Pre-Proposal Conference
TELECONFERENCE ONLY DUE TO CORONAVIRUS

TORFP: J02B0600002

Geographic Information System (GIS) Program and Application Support

Monday, July 20, 2020 @ 10:00 a.m. (EST)

Welcome to the Pre-Proposal conference for the Task Order Request for Proposals (TORFP) J02B0600002 for Geographic Information System (GIS) Program and Application Support. My name is Ron Eshleman and I am the Procurement Officer assigned to this TORFP. Please keep yourselves on mute during this conference unless you are speaking as this will reduce feedback and background noise.

I will be going over the Procurement part of this project. In regards to questions related to this solicitation, I suggest all questions requiring an official answer be submitted in writing due to the teleconference format. Please do not use the chat function to ask questions as we do not have a moderator available to field these questions. Throughout this Pre-Proposal Conference, if you want a high-level response to any question you may have, I again ask that your questions be submitted to me, in writing via email.

- The main purpose of this pre-proposal conference is to review the procurement requirements and provide instructions pertaining to the solicitation and scope of work.
- This TORFP was advertised via email to all Master Contractors under Functional Area 4 on Monday, July 13, 2020.
- Written **questions must be submitted to me at reshleman@mdot.maryland.gov**. The deadline for submission of questions is **Friday, July 24, 2020 at 2:00 pm (EST)**.
- The Questions and Answers will be released via an Amendment as soon as possible after the Question due date.
- Pre-proposal minutes, the sign-in sheet, and all questions and responses will be published as an Amendment and become part of this solicitation.

- Changes to the scope of work or any response requirements will be published as an Amendment and supersede the original published documents per COMAR.
- The due date and time for proposal Submission is **Monday, August 24, 2020 at 2:00 P.M. Local Time**. Please see Section 5 of the TORFP for specific proposal submission information.
- As a reminder, the Technical Proposal submission along with all of the required Attachments and Appendices (listed under Section 7 of the TORFP), are to be delivered together, but in a separate email from the Financial Proposal.
- BOTH THE TECHNICAL AND FINANCIAL PROPOSALS WILL NEED TO BE PASSWORD PROTECTED, WITH DIFFERENT PASSWORDS FOR EACH.
- Please submit your offer in the format listed in section 5.4 of the TORFP, as this will help to ensure that you have submitted all requested information as well as assist the evaluation team to determine that all information has been received.
- Please be sure to send your proposals early enough to allow sufficient time for your submission to arrive timely in the Procurement Officers inbox. “The date and time of an e-mailed TORFP submission is determined by the date and time of arrival of all required files in the TO Procurement Officer’s e-mail inbox.”
- The State will award this project to One Master Contractor.
- You are required to provide the name/number of your point of contact to set up oral presentations or for correspondence.
- Please be sure to review Section 6 – Evaluation and Selection Process, and in particular Section 6.2, Task Order Technical Proposal Evaluation Criteria.

Reference Checks for Key Personnel and the Firm:

I cannot stress enough the importance of giving good references in your proposal for the Key Personnel and The Firm. Please provide a working e-mail address and phone number for each reference. It is the responsibility of each offeror to provide accurate and up to date information for the references. These references will be checked by the Procurement Officer and are ultimately part of the overall TORFP evaluation.

DBE Participation:

- There is a Disadvantaged Business Enterprise (DBE) Goal of 30% for this project, and Brenda Townsend-Milton is here to speak to that goal.
- Craig Mackowiak will now go over the Scope of Work for this TORFP.

Final Reminders:

- It is your responsibility to update your company's information/account as necessary with DoIT. MDOT Procurement does not have the capability of updating contractor's information with DoIT.
- Any questions or concerns regarding your DoIT account should be directed to DoIT.
- Only the information communicated by the Procurement officer in writing shall be the official position of the MDOT. MDOT assumes no responsibility for information communicated by any other source.
- An Amendment will be sent out today or tomorrow with a copy of the Pre-Proposal Script and a list of all attendees who signed up for this teleconference. An Amendment with questions and answers will also be sent out once all questions are received and properly answered.

Thank you for taking the time to attend this Pre-Proposal Conference.

The End

(FEDERAL-FUNDED)

**MARYLAND DEPARTMENT OF TRANSPORTATION
PROCUREMENT & CONTRACTS**

PRE-BID MEETING

Date: Monday July 20, 2020

Contract #: J02B0600002

Contract: Geographic Information System (GIS) Program and Application Support

DBE Goal:

30 ---%

Potential Subcontracting Opportunities:

ex. GIS System Administration and GIS Help Desk Support but not limited to these opportunities.

DBE Forms:

The following forms are part of the DBE requirements for this project. Please review the forms and their instructions for completion thoroughly. Accuracy in the completion of the forms is mandatory.

- **MDOT DBE Form A – CERTIFIED MBE UTILIZATION AND FAIR SOLICITATION AFFIDAVIT**
 - The completed, signed Affidavit must be included with the bid/proposal.
 - If the Bidder fails to accurately complete and submit the Affidavit as required, the bid shall be deemed not responsive or the proposal not susceptible of being selected for award.

- **MDOT DBE Form B – Parts 1, 2, and 3 – DBE PARTICIPATION SCHEDULE**
 - Part 2 and Part 3 forms must be completed, signed, and included with the Bid/Proposal.
 - If the Bidder fails to accurately complete and submit Parts 2 and 3 with the bid as required, the bid shall be deemed not responsive.
 - Part 1 – Instructions for DBE Participation Schedule (includes Goal/Subgoal Worksheet)

- Part 2 – DBE Participation Schedule (one form for each subcontractor)
 - Part 3 – Certification for DBE Participation Schedule
 - All DBE firms listed on **DBE Form B** must be certified at the time of bid submission to perform the specific scope of work. Please visit MDOT’s website to access its electronic MDOT Directory for a complete listing of certified firms at www.mdot.maryland.gov
 - A certified DBE firm that is the prime contractor, including a firm that is a participant in a joint venture and self-performing is identified on the Form B.
 - A certified DBE Prime firm can perform with its own forces toward fulfilling up to (100%) of the DBE participation goal (overall).
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- **MDOT DBE Forms C and D – OUTREACH EFFORTS COMPLIANCE STATEMENT and DBE SUBCONTRACTOR PROJECT PARTICIPATION AFFIDAVIT**
 - If you are notified that you are the apparent awardee or as requested by the Procurement Officer, you must submit **MDOT DBE Forms C and D** within 10 business days of receiving such notice.
 - It is mandatory that you obtain signatures on Form D from the participating DBE firms that are listed on Form B.
 - For guidance on **the 60% Rule** Supply Items, refer to **DBE FORM B PART 1 – Instructions for DBE Participation Schedule, # 6E.**
 - **Commercially Useful Function** - The work performed by a certified DBE firm, including an DBE prime, can only be counted towards the DBE participation goal(s) if a certified DBE performs a commercially useful function where it is responsible for execution of the distinct element of work by actually performing, managing, and supervising the contract work.
 - **Requesting an DBE Waiver**
If you believe that your firm cannot achieve the DBE participation goal, you have the right to request a waiver. The request should be indicated in your initial bid package (on **DBE Form A**).

DBE Form E - Good Faith Efforts Guidance and Documentation

Within 10 days following notification that your firm is the apparent awardee, all required waiver documentation must be submitted.

Note: Your request for a waiver (with all supporting documentation) will be reviewed and a determination will be provided.

**MARYLAND DEPARTMENT OF TRANSPORTATION
OFFICE OF PROCUREMENT
TORFP J02B0600002**

Vendors Requested to Attend Via Teleconference

TITLE: GIS

DATE: Monday, July 20, 2020 at 10:00 am (EST)

PRE PROPOSAL MEETING

Page 1 of 3

COMPANY NAME	PRINTED NAME	PHONE NUMBER	E-MAIL ADDRESS	MBE	SBR	VSBR
Whitney, Bailey, Cox + Magnani	Marshall Stevenson	410-842-1277	mstevenson@wbcm.com			
Peak Technology Solutions, Inc	Mohammad Tarig	202-776-7196	mtarig@peaktsinc.com			
iCube Systems, Inc	Narayan Athreya	703-362-4595	nvarathreya@icubesys.com	✓	✓	
Serigor	Ashley Boykin	443-449-0903	ashley.boykin@serigor.com	✓	✓	
Serigor	Rudra Prasad	443-449-0903	rprasad@serigor.com	✓	✓	
DTS	Allen Ibaugh	407-382-5222	aibaugh@dtsgis.com			
DTS	Brian Sovik	407-382-5222	bsovik@dtsgis.com			
DTS	Mark Sievers	407-382-5222	msievers@dtsgis.com			
Gantech	Amber Schad		aschad@gantech.net			
Century Engineering	Jason Wheatley	443-589-2451	jwheatley@centuryeng.com			
JMT Technology Group	Nicole Miller	443-212-7120	nmiller@jmtg.com	✓	✓	
ITenology	Sherif Naoum	410-953-9361	sherife@itenology.com	✓	✓	
ITenology	Morteza Tadayon	410-804-2184	morteza@itenology.com	✓	✓	
Momentum, Inc	Sherron Fulton	240-350-0656	sherronfulton@m-inc.com			
Synergy Systems + Services	Laci Beall		laci@sss-inc.com			
Synergy Systems + Services	Abhay Nigam		abhay@sss-inc.com			
j29 Inc	Nick Vass		nick.vass@j29inc.com	✓	✓	
j29 Inc	Tracy Mills		tracy.mills@j29inc.com	✓	✓	
VivSoft Technologies LLC	Navin Gunalan		navin@vivsoft.io			

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COMPANY NAME	PRINTED NAME	PHONE NUMBER	E-MAIL ADDRESS	MBE	SBR	VSB
VivSoft Technologies LLC	Tapasvi Kaza		tkaza@vivsoftio			
Infosys	Bishr Shweikani	202-390-6086	bishr.shweikani@infosys.com			
Infosys	Pradeep Kishore	202-390-6086	pradeep.kishore@infosys.com			
DK Consulting	Nancie Tassara	443-878-7784	ntassara@dkconsult.net	✓		
DK Consulting	Erin Hamilton	443-878-7784	ehamilton@dkconsult.net	✓		
AECOM	John Knowlton	301-820-3000	john.knowlton@aecom.com			
AECOM	William O'Brien	301-820-3000	william.obrien@aecom.com			
AECOM	Jennie Peffer	301-820-3000	jennie.peffer@aecom.com			
AECOM	Anthony Dowell	301-820-3000	anthony.dowell@aecom.com			
Mansai Corporation	Aparna V Iyer	301-441-1011	aiyer@mansai.com			
Mansai Corporation	RS Venkateshram	301-441-1011	venk@mansai.com			
KCT Technologies Inc	Brad Spittel	443-615-0734	brad.spittel@cti.com			
Wallace Montgomery	Nick Walls	410-583-5166	nwalls@wallacemontgomery.com			
Anantics	Anurag Kulshrestha	248-425-8654	anurag@anantics.com			
Ost Global	Brian Cole		bcole@ostglobal.com			
Ost Global	Devendra Arole		darole@ostglobal.com			
CAI	Joe Burns	302-545-9933	joe.burns@cai.io			

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Timmons Group	Matt McCracken	804-200-6357	matt.mccracken@timmons.com			
Timmons Group	Mike Wiley	804-200-6357	mike.wiley@timmons.com			
Stellar Services, Inc	James Hall	646-214-6518	jhall@stellarservices.com			
CCI	Judy	800-493-2105	hr@cci-worldwide.com	<input checked="" type="checkbox"/>		
Eco Integration, Inc	James Shiv	443-812-2714	james.shiv@ecointegration.com			
Straughan Environmental	Laura Walston	443-854-5166	lwalston@straughenvironmental.com			
N-3 Technologies, Inc	Nisha Boori	301-806-3825	nisha@n-3tech.com			
N-3 Technologies, Inc	Nalini Boori	301-806-3825	nalini@n-3tech.com			
RDM International	Hubert Williams	202-805-2495	hwilliam@rdmintlinc.com			
Blue Raster LLC	Phil Satlof	703-875-0911	psatlof@blueraster.com			
22 nd Century Technologies Inc	Devanshu Saraf	908-765-0002	devanshvs@tsecti.com			
Nam Technologies, Inc	Kas Sista	678-341-5166	kas@nam-tech.com			
Nam Technologies, Inc	Asha Seri	678-341-5166	asha@nam-tech.com			